

**Comprehensive Annual
Financial Report**

of the

**Borough of Alpine School District
County of Bergen**

Alpine, New Jersey

For the Fiscal Year Ended June 30, 2013

Prepared by

**Borough of Alpine School District
Finance Department**

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INTRODUCTORY SECTION

***ALPINE SCHOOL DISTRICT
500 HILLSIDE AVENUE
ALPINE, NEW JERSEY 07620***

***Philip Simotas
President
Board of Education***

***Donna Alonso
Business Administrator/
Board Secretary***

Date: October 1, 2013

Honorable President and
Members of the Board of Education
Alpine School District
County of Bergen, New Jersey

Dear Board Members:

The comprehensive annual financial report of the Alpine School District for the fiscal year ended June 30, 2013 is hereby submitted. Responsibility for both the accuracy of the data and completeness and fairness of the presentation, including all disclosures, rests with the Business Office of the Board of Education. To the best of my knowledge and belief, the data presented in this report is accurate in all material respects and is reported in a manner designed to present fairly the financial position and results of operations of the various funds and account groups of the District. All disclosures necessary to enable the reader to gain an understanding of the District's financial activities have been included.

The comprehensive annual financial report is presented in four sections: introductory, financial, statistical and single audit. The introductory section includes this transmittal letter, the District's organizational chart and a list of principal officials. The financial section includes the basic financial statements and schedules, as well as the auditor's report thereon. The statistical section includes selected financial and demographic information, generally presented on a multi-year basis. The District is required to undergo an annual single audit in conformity with the provisions of the Single Audit Act of 1984 and the U.S. Office of Management and Budget Circular A-133, "Audits of States, Local Governments and Non-Profit Organizations", and the State Treasury Circular Letter OMB 04-04, "Single Audit Policy for Recipients of Federal Grants, State Grants and State Aid Payments". Information related to this single audit, including the auditor's report on the internal control structure and compliance with applicable laws and regulations and findings and recommendations, are included in the single audit section of this report.

3) REPORTING ENTITY AND ITS SERVICES: Alpine School District is an independent reporting entity within the criteria adopted by the GASB as established by NCGA Statement No. 3. All funds and account groups of the District are included in this report. The Alpine Board of Education and its school constitute the District's reporting entity.

The District provided a full range of educational services appropriate to regular students grade levels K through 8. The District completed the 2012-2013 fiscal year with an enrollment of 146 regular students. The following details the changes in the student enrollment of the District over the last ten years.

Fiscal Year	Average Daily Enrollment	
	Student Enrollment	Percent Change
2003-04	146.0	+5.03%
2004-05	126.0	-13.7%
2005-06	136.0	+7.93%
2006-07	135.0	-0.73%
2007-08	135.0	0.00%
2008-09	140.0	+3.70%
2009-10	142.0	1.43%
2010-11	153.0	+7.75%
2011-12	144.0	-5.88%
2012-13	146.0	+1.39%

In addition, the district sent approximately 70 students to Tenafly High School, a relationship that has endured for over 50 years.

2) ECONOMIC CONDITION AND OUTLOOK: The Borough of Alpine is experiencing similar effects of the recession as the rest of the state. The outlook for Alpine is improving.

3) MAJOR INITIATIVES: Implementation of the revised New Jersey Core Curriculum Content Standards was initiated, as required by mandate, in September, 2012. The locally written curriculum that was aligned with both state and national Core Standards, impacted every subject area but mathematics grades 6-8. That content was revised in 2012-13 to meet its implementation deadline of September, 2013.

In order to support the revised curriculum, i-pads were given to all teachers. Several were distributed to each elementary classroom for use in "centers" and students in grades 5-8 received individual i-pads. A teacher committee approved content and age appropriate applications for the device to support class work. Algebra texts were also purchased in their i-text and e-text versions to enhance interactive learning.

Our enrichment program entered a new phase this year. Every student was able to play a part in a school wide contest known as SSEP-Student Space Experiment Program. In grades 5-8, all students designed a microgravity experiment to be conducted on the International Space Station. Teams of 3-5 students then wrote proposals for their experiments which were judged on a variety of criteria by an independent committee of scientists and engineers. The three winning proposals were then evaluated by a similar team in Washington, D.C. The winning team of 8th grade boys will see their experiment launch on September 6, 2013. On the shuttle with their experiments will be a selected space patch made by students. All K-4 students were involved in designing a patch and one was selected to represent the school. A control experiment will be conducted in September by students in grades 5 and 7.

Our traditional literature based enrichment in grades K-2 continued in 2012-13 and culminated in an original production of "Snow White." Lego design and building dominated the STEM projects for grades 3-4 and a variety of field trips from the Cloisters to the Sterling Mines provided additional support and enhancement of our curriculum.

A program in social responsibility was introduced in grades K-4. It met with great success throughout the school year with its weekly lesson plans in the fall semester and role playing and activities in the spring semester. Parents joined in monthly breakfast meetings that recognized the students' successes. This program along with our long focus on character development, explains the absence of any HIB incidents in 2012-13.

4) INTERNAL ACCOUNTING CONTROLS: Management of the District is responsible for establishing and maintaining an internal control structure designed to ensure that the assets of the District are protected from loss, theft or misuse and to ensure that adequate accounting data are compiled to allow for the preparation of financial statements in conformity with generally accepted accounting principles (GAAP). The internal control structure is designed to provide reasonable, but not absolute, assurance that these objectives are met. The concept of reasonable assurance recognizes that:

- (1) the cost of a control should not exceed the benefits likely to be derived; and
- (2) the evaluation of costs and benefits requires estimates and judgments by management.

As a recipient of federal and state financial assistance, the District also is responsible for ensuring that an adequate internal control structure is in place to ensure compliance with applicable laws and regulations related to those programs. This internal control structure is also subject to periodic evaluation by the District management.

As part of the District's single audit described earlier, tests are made to determine the adequacy of the internal control structure, including that portion related to federal and state financial assistance programs, as well as to determine that the District has complied with applicable laws and regulations.

5) **BUDGETARY CONTROLS:** In addition to internal accounting controls, the District maintains budgetary controls. The objective of these budgetary controls is to ensure compliance with legal provisions embodied in the annual appropriated budget approved by the voters of the municipality. Annual appropriated budgets are adopted for the general fund, and the special revenue fund. The district has no debt service fund.

An encumbrance accounting system is used to record outstanding purchase commitments on a line item basis. Open encumbrances at year-end are either canceled or are included as reappropriations of fund balance in the subsequent year. Those amounts to be re-appropriated are reported as reservations of fund balance at June 30, 2012.

6) **ACCOUNTING SYSTEM AND REPORTS:** The District's accounting records reflect generally accepted accounting principles, as promulgated by the Governmental Accounting Standards Board (GASB). The accounting system of the District is organized on the basis of funds. These funds are explained in "Notes to the Financial Statements" Note 1.

7) **FINANCIAL INFORMATION AT FISCAL YEAR-END:** As demonstrated by the various statements and schedules included in the financial section of this report, the District continues to meet its responsibility for sound financial management.

8) **DEBT ADMINISTRATION:** At June 30, 2012 the district had no outstanding debt. The Board, after a defeated referendum in December of 1992, made a commitment to fund capital projects on an annual basis taking care of the most urgent repairs first. This commitment has worked well for the Board for more than 10 years.

9) **CASH MANAGEMENT:** The investment policy of the District is guided in large part by state statute as detailed in "Notes to the Financial Statements", Note 2. The District has adopted a cash management plan which requires it to deposit public funds in public depositories protected from loss under the provisions of the Governmental Unit Deposit Protection Act ("GUDPA"). GUDPA was enacted in 1970 and was revised in 2009 to protect Governmental Units from a loss of funds on deposit with a failed banking institution in New Jersey. The law requires governmental units to deposit public funds only in public depositories located in New Jersey, where the funds are secured in accordance with the Act. Each year the Board designates its official depository at its reorganization meeting.

10) **RISK MANAGEMENT:** The Board carries various forms of insurance, including but not limited to general liability, hazard and theft insurance on property and contents, and fidelity bonds. The Board participates in the North East Bergen County School Board Insurance Group (NESBIG).

The insurance pool is self-insured for Workers' Compensation claims. It is the model for insurance pools in New Jersey and the pool is audited annually by an independent auditing firm. Its funds are conservatively invested.

11) OTHER INFORMATION:

Independent Audit – State statutes require an annual audit by independent certified public accountants or registered municipal accountants. The accounting firm of Suplee, Clooney and Company, CPAs, was selected by the Board. In addition to meeting the requirements set forth in state statutes, the audit also was designed to meet the requirements of the Single Audit Act of 1984 and the related OMB Circular A-133 and State Treasury Circular Letter OMB 04-04. The auditor's report on the basic financial statements and combining of individual fund statements and schedules is included in the financial section of this report. The auditor's report related specifically to the single audit is included in the single audit section of this report.

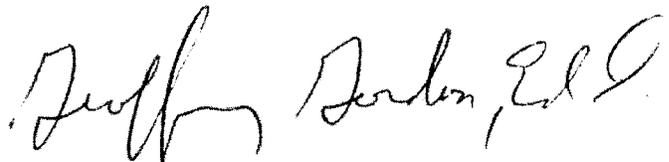
12) ACKNOWLEDGMENTS:

We would like to express appreciation to the members of the Alpine Board of Education for their commitment to provide fiscal accountability to the citizens and taxpayers of the school district and thereby contributing their full support to the maintenance of the school district's financial operation.

Respectfully submitted,



Donna Alonso
Board Secretary/Business Administrator



Dr. Geoffrey Gordon
Interim Superintendent

**ALPINE BOARD OF EDUCATION
ALPINE, NEW JERSEY**

**ROSTER OF OFFICIALS
JUNE 30, 2013**

<u>Members of the Board of Education</u>	Term Expires
Philip Simotas, President	2014
Srinivas Dhulipala, Vice President	2014
Sharon Kurtz	2013
Walter Roura	2013
Richard Serko	2015

Other Officials:

Dr. Kathleen Semergieff - Chief School Administrator

Donna Alonso - School Business Admin./Board Secretary

Marilyn Hayward - Treasurer

**BOROUGH OF ALPINE SCHOOL DISTRICT
CONSULTANTS AND ADVISORS
JUNE 30, 2013**

Architect

Lan Associates
445 Godwin Avenue
Midland Park, NJ 07432

Audit Firm

Suplee, Clooney & Company
308 East Broad Street
Westfield, NJ 07090

Attorney

Fogarty and Hara
16-00 Route 208 South
Fair Lawn, NJ 07410

Official Depository

Capital One Bank
500 Hillside Ave.
Alpine, NJ 07620

FINANCIAL SECTION



SUPLEE, CLOONEY & COMPANY

CERTIFIED PUBLIC ACCOUNTANTS

308 East Broad Street, Westfield, New Jersey 07090-2122

Telephone 908-789-9300

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E-mail info@scnco.com

INDEPENDENT AUDITOR'S REPORT

Honorable President and Members
of the Board of Education
Borough of Alpine School District
County of Bergen
Alpine, New Jersey 07620

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Borough of Alpine School District, County of Bergen, New Jersey as of and for the year ended June 30, 2013, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, audit requirements prescribed by the Division of Finance, Department of Education, State of New Jersey. Those standards and provisions require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

SUPLEE, CLOONEY & COMPANY

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the District's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Borough of Alpine School District, County of Bergen, New Jersey as of June 30, 2013, and the respective changes in financial position, and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis and budgetary comparison information in Exhibit C-1 through C-3 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

SUPLEE, CLOONEY & COMPANY

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Borough of Alpine School District's basic financial statements. The accompanying supplementary information schedules such as the combining and individual fund financial statements and the Schedules of Expenditures of Federal Awards and State Financial Assistance, as listed in the table of contents, as required by the State of New Jersey, Department of Education, Division of Finance, are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The accompanying supplementary information schedules such as the combining and individual fund financial statements and the Schedules of Expenditures of Federal Awards and State Financial Assistance, as listed in the table of contents, as required by the State of New Jersey, Department of Education, Division of Finance is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the accompanying supplementary information is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

The other information, such as the introductory and statistical sections, has not been subjected to the auditing procedures applied in the audit of the basic financial statements, and accordingly, we do not express an opinion or provide any assurance on it.

Other Reporting Required by Government Auditing Standards

In accordance with Government Auditing Standards, we have also issued our report dated October 1, 2013 on our consideration of the Borough of Alpine School District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the Borough of Alpine School District's internal control over financial reporting and compliance.


CERTIFIED PUBLIC ACCOUNTANTS


PUBLIC SCHOOL ACCOUNTANT NO. 93

October 1, 2013

REQUIRED SUPPLEMENTARY INFORMATION – Part I

**MANAGEMENT'S DISCUSSION AND ANALYSIS
(UNAUDITED)**

**BOROUGH OF ALPINE SCHOOL DISTRICT
ALPINE, NEW JERSEY
MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE FISCAL YEAR ENDED JUNE 30, 2013
UNAUDITED**

The discussion and analysis of Alpine Board of Education District's financial performance provides an overall review of the District's financial activities for the fiscal year ended June 30, 2013. The intent of this discussion and analysis is to look at the School District's financial performance as a whole; readers should also review the basic financial statements and notes to enhance their understanding of the District's financial performance.

Financial Highlights

Key financial highlights for 2013 are as follows:

- In total, for the 2012-2013 school year net position increased \$253,560.50, which represents a 9.15 percent increase from 2011-2012. "Net position" is comprised of capital assets (such as building and improvements), restricted funds for capital improvements and unrestricted balances less current and long term liabilities.
- General revenues accounted for \$5,580,750.30 in revenue, or 90 percent of all revenues. Program specific revenues in the form of charges for services, operating grants including on-behalf State FICA and TPAF post retirement medical contributions accounted for \$639,402.58 in revenue or the remaining 10 percent of total revenues.
- The School District had \$5,966,592.38 in expenses; only \$639,402.58 of these expenses were offset by program specific charges for services, grants or contributions. General revenues (primarily tax levy and unrestricted state aid) of \$5,327,189.80 were used to provide for these programs.
- Business-type activities had \$3,804.34 in revenues and \$3,653.59 in expenses. Business-type net position increased \$150.75.

**BOROUGH OF ALPINE SCHOOL DISTRICT
ALPINE, NEW JERSEY
MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE FISCAL YEAR ENDED JUNE 30, 2013
UNAUDITED**

Using this Comprehensive Annual Financial Report (CAFR)

This annual report consists of a series of financial statements and explanatory notes. The report is organized so that the reader can first understand the Borough of Alpine School District as a financial whole. The financial operations of each individual fund are also described in detail later in the report.

The Statement of Net Position and Statement of Activities: The purpose of the Statement of Net Position and Statement of Activities is to combine financial data of all individual fund operations to present information about the activities of the School District as a whole. Activities are broken down into two broad categories: Governmental Activities and Business-Type Activities. The most significant activity for the Borough of Alpine School District occurs in the category of Governmental Activities.

Reporting the School District as a Whole

State of Net Position and the Statement of Activities

While the CAFR report contains detail of all individual funds used by the School District to provide programs and activities, the most significant statements are the Statement of Net Position and Activities. These statements include all assets, liabilities and activities using the accrual basis of accounting. The accrual basis of accounting reflects recognition of revenues and expenditures when earned rather than received.

The Statements of Assets and Activities report the School District's net position and changes in those assets. This change in net position is important because it tells the reader whether the financial position of the School District has improved or diminished. The causes of this change may be attributable to non-financial factors such as: The School District's property tax base, changes in current State law, facility conditions, mandated educational programs and other factors.

In the Statement of Net Position and the Statement of Activities, the School District's operating activities are divided into two distinct types:

- *Government Activities* - All of the School District's programs and services are reported here including instruction, support services, operation and maintenance of plant facilities, pupil transportation and extracurricular activities.
- *Business-Type Activities* - This service is provided on a charge for goods or services basis to recover all the expenses of the goods or services provided. The Food Service program is business-type activity.

**BOROUGH OF ALPINE SCHOOL DISTRICT
ALPINE, NEW JERSEY
MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE FISCAL YEAR ENDED JUNE 30, 2013
UNAUDITED**

Reporting the School District's Most Significant Funds

Fund Financial Statements

Fund financial statements provide detailed information about the District's funds. The District uses many funds to account for a multitude of financial transactions. The District's governmental funds are the General Fund, Special Revenue Fund and the Capital Projects Fund. The District's Enterprise Fund is the Food Service Fund.

Governmental Funds

The School District's activities are reported in governmental funds, which focus on how money flows through those funds and the balances left at year-end. These funds are reported using an accounting method referred to as the modified accrual basis of accounting, which recognizes revenue and expenditures when they become both measurable and available. The governmental fund statements provide a detailed short-term view of the School District's general government operations and the basic services it provides. Governmental fund information helps the reader determine the availability of financial resources that can be spent in the near future to finance educational programs. The relationship (or differences) between governmental activities (reported in the Statement of Net Position and the Statement of Activities) and governmental funds is reconciled in the financial statements.

Enterprise Fund

The enterprise fund uses the same basis of accounting as business-type activities. These statements closely resemble financial statements of a private sector business entity.

The School District as a Whole

Recall that the Statement of Net Position provides the perspective of the School District as a whole. The District's financial position is the product of numerous financial transactions including the net results of activities, the issuance and repayment of debt, the acquisition and disposal of capital assets, and the depreciation of capital assets.

**BOROUGH OF ALPINE SCHOOL DISTRICT
ALPINE, NEW JERSEY
MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE FISCAL YEAR ENDED JUNE 30, 2013
UNAUDITED**

Table 1 provides a summary of the School District's net position for 2013 and 2012.

Table 1 - Net Position

The District's combined net position were \$3,024,953.65 on June 30, 2013. This was an increase of 9.15 percent from the prior year.

Assets	2013	2012
Current and Other Assets	\$ 1,309,927.82	\$ 989,316.42
Capital Assets	1,816,548.42	1,836,199.72
Total Assets	\$ 3,126,476.24	\$ 2,825,516.14
Liabilities		
Long-Term Liabilities	\$ 60,000.00	\$ 50,000.00
Other Liabilities	41,522.59	4,122.99
Total Liabilities	\$ 101,522.59	\$ 54,122.99
Net Position		
Net Investment in Capital Assets	\$ 1,816,548.42	\$ 1,836,199.72
Restricted	902,587.79	693,149.34
Unrestricted	305,817.44	242,044.09
Total Net Position	\$ 3,024,953.65	\$ 2,771,393.15

BOROUGH OF ALPINE SCHOOL DISTRICT
ALPINE, NEW JERSEY
MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE FISCAL YEAR ENDED JUNE 30, 2013
UNAUDITED

Table 2 illustrates changes in net position for fiscal years 2013 and 2012.

Table 2- Changes in Net Position

Revenues	2013	2012
Program Revenues:		
Charges for Services	\$ 2,596.00	\$ 28,951.24
Operating Grants & Contributions	636,806.58	565,777.39
Capital Grants and Contributions		13,898.03
General Revenues:		
Property Taxes	5,506,402.00	5,401,479.00
Grants and Entitlements		
Other	74,348.30	92,374.49
Total Revenues	\$ 6,220,152.88	\$ 6,102,480.15
Program Expenses		
Instruction	\$ 3,853,807.95	\$ 3,809,046.42
Support Services:		
Pupils and Instructional Staff	1,130,302.63	958,822.05
General & School Administration; Central Services; Operations & Maintenance of Facilities	757,188.05	726,193.55
Pupil Transportation	181,075.47	189,217.81
Business Type Activities	3,653.59	2,500.00
Other	40,564.69	37,362.34
Total Expenses	\$ 5,966,592.38	\$ 5,723,142.17
Change in Net Position	\$ 253,560.50	\$ 379,337.98

BOROUGH OF ALPINE SCHOOL DISTRICT
ALPINE, NEW JERSEY
MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE FISCAL YEAR ENDED JUNE 30, 2013
UNAUDITED

Governmental Activities

The nature of funding public education primarily through property taxes in New Jersey creates the legal requirement to annually seek voter approval for the School District budget. Property taxes made up 89 percent of revenues for governmental activities for the Borough of Alpine School District for fiscal year 2013. Property tax revenues increased by \$104,923, a 2 percent increase from the prior year. The District's total revenues for governmental activities were \$6,220,152.88 for the year ended June 30, 2013. Federal and state aid accounted for 9 percent of revenue.

Instruction comprises 65 percent of district expenses. Support Services costs make up 35 percent of the total expenditures.

The Statement of Activities reflects the cost of program services and the charges for services and grants offsetting those services. *Table 3* illustrates the total cost of services and the net cost of services. That is, it identifies the cost of these services supported by tax revenue and unrestricted State entitlements.

Table 3

	Total Cost of Services 2013	Net Cost of Services 2013
Instruction	\$ 3,853,807.95	\$ 3,459,612.72
Support Services:		
Pupils and Instructional Staff	1,130,302.63	1,005,602.59
General & School Admin., Central Services, Operations & Maintenance of Facilities	757,188.05	700,353.95
Pupil Transportation	181,075.47	121,206.60
Business-Type Activities	3,653.59	(150.75)
Other	40,564.69	40,564.69
Total Expenses	\$ 5,966,592.38	\$ 5,327,189.80

BOROUGH OF ALPINE SCHOOL DISTRICT
ALPINE, NEW JERSEY
MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE FISCAL YEAR ENDED JUNE 30, 2013
UNAUDITED

Instruction expenses include activities directly dealing with the teaching of pupils and the interaction between teacher and student.

Pupils and instructional staff include the activities involved with assisting staff with the content and process of teaching to students.

General administration, school administration and central services include expenses associated with administrative and financial supervision of the district.

Operation and maintenance of facilities activities involve keeping the school grounds, buildings and equipment in an effective condition.

Curriculum and staff development includes expenses related to planning, research, development and evaluation of support services.

Pupil transportation includes activities with the conveyance of special education students to and from school, school activities and athletic events, as provided by state law.

Extracurricular activities includes expenses related to student activities provided by the school district which are designed to provide opportunities for students to participate in school events, public events, or a combination of these for the purposes of motivation, enjoyment and skill improvement.

The School District relies mainly upon property tax revenues to function. The community, as a whole, is the primary support for the Borough of Alpine School District. Approximately 89% of the overall program is supported by local property taxes.

Business-Type Activities

Revenues for the District's business-type activities were comprised charges for the special milk program. The following are some highlights of our business type activities:

- Business type revenues exceeded expenses by \$150.75.
- Revenues consist of \$2,596.00 in operating revenue from charges for services and \$1,208.34 in non-operating revenue from Federal sources.

**BOROUGH OF ALPINE SCHOOL DISTRICT
ALPINE, NEW JERSEY
MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE FISCAL YEAR ENDED JUNE 30, 2013
UNAUDITED**

Business-Type Activities (continued)

Revenues	2013	2012
Program Revenues:		
Charges for services	\$ 2,596.00	\$ 2,835.00
Other	1,208.34	1,259.35
Total Revenues	3,804.34	4,094.35
Program Expenses		
Food Services	3,653.59	2,500.00
Total Expenses	3,653.59	2,500.00
Increase / (Decrease) in Net Position	\$ 150.75	\$ 1,594.35

The School District's Funds

All governmental funds (i.e., general fund, special revenue fund and capital projects fund presented in the fund-based statements) are accounted for using the modified accrual basis of accounting. Total revenues amounted to \$6,216,592.75 and expenditures were \$5,933,287.49.

As demonstrated by the various statements and schedules included in the financial section of this report, the School District continues to meet its responsibility for sound financial management. The following schedules present a summary of the revenues of the governmental funds for the fiscal year ended June 30, 2013 and the amount and percentage of increase and decrease in relation to prior year revenues.

**BOROUGH OF ALPINE SCHOOL DISTRICT
ALPINE, NEW JERSEY
MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE FISCAL YEAR ENDED JUNE 30, 2013
UNAUDITED**

The increase in state sources is due to an increase in state aid.

Revenue	Amount	Percent of Total	FY 2013 over FY 2012	Percent Increase (Decrease)
Local Sources	\$ 5,580,994.51	89.78%	\$ 61,024.78	1.11%
State Sources	575,965.24	9.26%	55,703.17	10.71%
Federal Sources	59,633.00	0.96%	98.00	0.16%
Total	\$ 6,216,592.75	100.00%	\$ 116,825.95	1.92%

The following schedule represents a summary of general fund, special revenue fund, and capital projects fund expenditures for the fiscal year ended June 30, 2013, and the percentage of increases and decreases in relation to prior year amounts.

Expenditures	Amount	Percent of Total	FY 2013 over FY 2012	Percent Increase (Decrease)
Current:				
Instruction	\$ 3,771,666.94	63.56%	\$ 21,238.54	0.57%
Support	2,067,538.65	34.85%	194,332.74	10.37%
Capital Outlay	94,081.90	1.59%	14,763.59	18.61%
Total	\$ 5,933,287.49	100.00%	\$ 230,334.87	4.04%

**BOROUGH OF ALPINE SCHOOL DISTRICT
ALPINE, NEW JERSEY
MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE FISCAL YEAR ENDED JUNE 30, 2013
UNAUDITED**

Changes in expenditures were the results of varying factors. Instruction expense increased minimally which comprise the largest expenditure category.

General Fund Budgeting Highlights

The School District's budget is prepared according to New Jersey law, and is based on accounting for certain transactions on a basis of cash receipts, disbursements and encumbrances. The most significant budgeted fund is the General Fund.

Over the course of the year, the Board of Education, when appropriate, approved budget transfers to match budget amounts with expenditures. Transfers to the budget were made to accurately reflect expenditures according to state guidelines and prevent over-expenditures in specific line item accounts. These revisions bear notation:

- Transfers made to administration lines to cover employee salaries and benefits were offset by savings in tuition due to fewer placements and underutilization of substitutes and supply budgets.
- TPAF, which is the State's contribution to the pension and post-retirement benefits fund and the employer's share of FICA costs, is neither a budgeted revenue nor expenditure item. The School District is required to present this information in the revenue and expenditure sections of the report in accordance with GASB financial reporting guidance.
- Excess operating funds were allowed to flow into surplus and become available for transfer into our capital reserve account.

Capital Assets

At the end of the fiscal year 2013, the School District had \$1,816,548.42 invested in land, building, furniture, equipment and vehicles. *Table 5* illustrates fiscal year 2013 balances compared to 2012.

**BOROUGH OF ALPINE SCHOOL DISTRICT
ALPINE, NEW JERSEY
MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE FISCAL YEAR ENDED JUNE 30, 2013
UNAUDITED**

**Table 5
Capital Assets (Net of Depreciation) at June 30, 2013**

	2013	2012
Construction in Progress	\$ 57,858.95	\$ 224,726.86
Building and Building Improvements	1,614,552.41	1,446,099.46
Machinery and Equipment	144,137.06	165,373.40
Total	\$ 1,816,548.42	\$ 1,836,199.72

Overall capital assets decreased \$19,651.30 from fiscal year 2012 to fiscal year 2013. The decrease is due depreciation expenses.

Negotiations

The Alpine Board of Education has a approved labor agreement with the teachers through the 2016 fiscal year.

Contacting the School District's Financial Management Office

This financial report is designed to provide our citizens, taxpayers, investors, and creditors with a general overview of the School District's finances and to show the School District's accountability for the money it receives. If you have any questions about this report or need additional information contact Donna Alonso, Business Administrator/Board Secretary, Borough of Alpine School District, 500 Hillside Avenue, Alpine, NJ 07620. Also, please visit our website to learn more about our School District.

BASIC FINANCIAL STATEMENTS

The basic financial statements provide a financial overview of the District's operations. These financial statements present the financial position and operating results of all funds as of June 30, 2013

DISTRICT-WIDE FINANCIAL STATEMENTS

The statement of net position and the statement of activities display information about the District. These statements include the financial activities of the overall district, except for fiduciary activities. Eliminations have been made to minimize the double counting of internal activities. These statements distinguish between the governmental and business-type activities of the District.

BOROUGH OF ALPINE SCHOOL DISTRICT
STATEMENT OF NET POSITION
JUNE 30, 2013

	<u>GOVERNMENTAL</u> <u>ACTIVITIES</u>	<u>BUSINESS-TYPE</u> <u>ACTIVITIES</u>	<u>TOTAL</u>
ASSETS:			
Cash and cash equivalents	\$ 422,239.64	\$ 2,245.64	\$ 424,485.28
Receivables, net	47,403.37	219.84	47,623.21
Restricted assets:			
Restricted cash and cash equivalents	837,819.33		837,819.33
Capital assets:			
Capital assets, net	<u>1,816,548.42</u>	<u> </u>	<u>1,816,548.42</u>
Total Assets	<u>3,124,010.76</u>	<u>2,465.48</u>	<u>3,126,476.24</u>
LIABILITIES:			
Unearned revenue	38,660.00		38,660.00
Accounts payable	2,862.59		2,862.59
Noncurrent liabilities:			
Due beyond one year	<u>60,000.00</u>		<u>60,000.00</u>
Total liabilities	<u>101,522.59</u>	<u> </u>	<u>101,522.59</u>
NET POSITION:			
Net investment in capital assets	1,816,548.42		1,816,548.42
Restricted for:			
Capital projects	842,905.13		842,905.13
Other purposes	59,682.66		59,682.66
Unrestricted	<u>303,351.96</u>	<u>2,465.48</u>	<u>305,817.44</u>
TOTAL NET POSITION	<u>\$ 3,022,488.17</u>	<u>\$ 2,465.48</u>	<u>\$ 3,024,953.65</u>

See accompanying notes to financial statements.

BOROUGH OF ALPINE SCHOOL DISTRICT
STATEMENT OF ACTIVITIES
JUNE 30, 2013

Functions/Programs	Expenses	Programs Revenues			Net (Expense) Revenue and Changes in Net Position		
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities	Business-type Activities	Total
Governmental activities:							
Instruction:							
Regular	\$ 2,926,972.24		\$ 206,753.46		\$ (2,720,218.78)		\$ (2,720,218.78)
Special	812,704.14		174,802.34		(637,901.80)		(637,901.80)
Other instruction	114,131.57		12,639.43		(101,492.14)		(101,492.14)
Support services:							
Student and instruction related services	1,130,302.63		124,700.04		(1,005,602.59)		(1,005,602.59)
School administrative services	79,111.00		8,809.70		(70,301.30)		(70,301.30)
General administrative services	118,054.39		9,350.98		(108,703.41)		(108,703.41)
Plant operations and maintenance	338,885.46		14,644.51		(324,240.95)		(324,240.95)
Pupil transportation	181,075.47		59,868.87		(121,206.60)		(121,206.60)
Central services	221,137.20		24,028.91		(197,108.29)		(197,108.29)
Unallocated depreciation	40,564.69				(40,564.69)		(40,564.69)
Total governmental activities	<u>5,962,938.79</u>		<u>635,598.24</u>		<u>(5,327,340.55)</u>		<u>(5,327,340.55)</u>
Business-type activities							
Food service	<u>3,653.59</u>	<u>2,596.00</u>	<u>1,208.34</u>			<u>150.75</u>	<u>150.75</u>
Total business-type activities	<u>3,653.59</u>	<u>2,596.00</u>	<u>1,208.34</u>			<u>150.75</u>	<u>150.75</u>
Total primary government	<u>\$ 5,966,592.38</u>	<u>\$ 2,596.00</u>	<u>\$ 636,806.58</u>		<u>(5,327,340.55)</u>	<u>\$ 150.75</u>	<u>\$ (5,327,189.80)</u>
General Revenues:							
Taxes:							
Property taxes, levied for general purposes, net					\$ 5,506,402.00		\$ 5,506,402.00
State aid cancelled					(244.21)		(244.21)
Miscellaneous income					74,592.51		74,592.51
Total general revenues					<u>5,580,750.30</u>		<u>5,580,750.30</u>
Change in Net Position					253,409.75	150.75	253,560.50
Net Position - beginning					<u>2,769,078.42</u>	<u>2,314.73</u>	<u>2,771,393.15</u>
Net Position ending					<u>\$ 3,022,488.17</u>	<u>\$ 2,465.48</u>	<u>\$ 3,024,953.65</u>

See accompanying notes to financial statements.

MAJOR FUND FINANCIAL STATEMENTS

The Individual Fund financial statements and schedules present more detailed information for the individual fund in a format that segregates information by fund type.

BOROUGH OF ALPINE SCHOOL DISTRICT
BALANCE SHEET
GOVERNMENTAL FUNDS
JUNE 30, 2013

	<u>GENERAL</u> <u>FUND</u>	<u>SPECIAL</u> <u>REVENUE</u> <u>FUND</u>	<u>CAPITAL</u> <u>PROJECTS</u> <u>FUND</u>	<u>TOTAL</u> <u>GOVERNMENTAL</u> <u>FUNDS</u>
ASSETS:				
Cash and cash equivalents	\$ 383,579.64	\$ 5,000.00	\$ 33,660.00	\$ 422,239.64
Cash, capital reserve	837,819.33			837,819.33
Receivables from other governments	<u>47,403.37</u>			<u>47,403.37</u>
Total assets	<u>\$ 1,268,802.34</u>	<u>\$ 5,000.00</u>	<u>\$ 33,660.00</u>	<u>\$ 1,307,462.34</u>
LIABILITIES AND FUND BALANCES:				
Liabilities:				
Unearned Revenue	\$ 2,862.59	\$ 5,000.00	\$ 33,660.00	\$ 38,660.00
Accounts payable	<u>2,862.59</u>			<u>2,862.59</u>
Total liabilities	<u>2,862.59</u>	<u>5,000.00</u>	<u>33,660.00</u>	<u>41,522.59</u>
Fund balances:				
Restricted:				
Capital reserve account	842,905.13			842,905.13
Emergency reserve	50,000.00			50,000.00
Excess Surplus	9,682.66			9,682.66
Assigned:				
Encumbrances	119,620.96			119,620.96
Unassigned	<u>243,731.00</u>			<u>243,731.00</u>
Total fund balances	<u>1,265,939.75</u>			<u>1,265,939.75</u>
Total liabilities and fund balances	<u>\$ 1,268,802.34</u>	<u>\$ 5,000.00</u>	<u>\$ 33,660.00</u>	

Amounts reported for governmental activities in the statement of net position (A-1) are different because:

Long term liabilities, including compensated absences payable, are not due and payable in the current period and therefore are not reported as liabilities in the funds (see note 4)

\$ (60,000.00)

Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds. The cost of assets is \$3,654,787.37 and the accumulated depreciation is \$1,838,238.95

1,816,548.42

\$ 3,022,488.17

See accompanying notes to financial statements.

BOROUGH OF ALPINE SCHOOL DISTRICT
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
GOVERNMENTAL FUNDS
FOR THE FISCAL YEAR ENDED JUNE 30, 2013

	GENERAL FUND	SPECIAL REVENUE FUND	CAPITAL PROJECTS FUND	TOTAL GOVERNMENTAL FUNDS
REVENUES:				
Local sources:				
Local tax levy	\$ 5,506,402.00	\$	\$	\$ 5,506,402.00
Miscellaneous	74,592.51			74,592.51
Total - local sources	5,580,994.51			5,580,994.51
State sources	575,965.24			575,965.24
Federal sources		59,633.00		59,633.00
Total revenues	6,156,959.75	59,633.00		6,216,592.75
EXPENDITURES:				
Current expense:				
Regular instruction	2,799,929.23			2,799,929.23
Special instruction	812,704.14	44,902.00		857,606.14
Other Instruction	114,131.57			114,131.57
Support services:				
Student and instruction related services	1,115,571.63	14,731.00		1,130,302.63
School administrative services	79,111.00			79,111.00
General administration	117,026.89			117,026.89
Plant operations and maintenance	338,885.46			338,885.46
Pupil transportation	181,075.47			181,075.47
Central services	221,137.20			221,137.20
Capital outlay	94,081.90			94,081.90
Total expenditures	5,873,654.49	59,633.00		5,933,287.49
Excess (deficiency) of revenues over (under) expenditures	283,305.26			283,305.26
Other financing sources (uses):				
Transfer from capital reserve	5,085.80		(5,085.80)	
State grant canceled			(244.21)	(244.21)
Total other financing sources (uses)	5,085.80		(5,330.01)	(244.21)
Net change in fund balances	288,391.06		(5,330.01)	283,061.05
Fund balances, July 1, 2012	977,548.69		5,330.01	982,878.70
Fund balances, June 30, 2013	\$ 1,265,939.75	\$ -0-	\$	\$ 1,265,939.75

See accompanying notes to financial statements.

BOROUGH OF ALPINE SCHOOL DISTRICT
RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS
TO THE STATEMENT OF ACTIVITIES
FOR THE FISCAL YEAR ENDED JUNE 30, 2013

Total net change in fund balances - governmental funds (from B-2) \$ 283,061.05

Amounts reported for governmental activities in the statement of activities (A-2) are different because:

Capital outlays are reported in governmental funds as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which capital outlays exceeded depreciation in the period

Depreciation expense	\$	(110,563.20)	
Capital outlays		94,081.90	
Less: Capital outlays not capitalized		<u>(3,170.00)</u>	(19,651.30)

In the statement of activities, certain expenses, e.g., compensated absences (sick days) are measured by the amounts earned during the year. In governmental funds, however, expenditures for these items are reported in the amount of financial resources used (paid). When the earned amount exceeds the paid amount, the difference is a reduction in the reconciliation (-); when the paid amount exceeds the earned amount the difference is an addition to the reconciliation (+).

(10,000.00)

Change in net position of governmental activities

\$ 253,409.75

See accompanying notes to financial statements.

OTHER FUNDS

BOROUGH OF ALPINE SCHOOL DISTRICT
STATEMENT OF NET POSITION
PROPRIETARY FUNDS
JUNE 30, 2013

	<u>FOOD SERVICE FUND (NON-MAJOR) TOTAL</u>
ASSETS:	
Current assets:	
Cash and cash equivalents	\$ 2,245.64
Accounts receivable:	
Federal	<u>219.84</u>
Total current assets	<u>2,465.48</u>
Total assets	<u>\$ 2,465.48</u>
NET POSITION:	
Unrestricted	<u>\$ 2,465.48</u>
Total net position	<u>\$ 2,465.48</u>

See accompanying notes to financial statements.

BOROUGH OF ALPINE SCHOOL DISTRICT
STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION
PROPRIETARY FUNDS
FOR THE FISCAL YEAR ENDED JUNE 30, 2013

	<u>FOOD SERVICE FUND (NON-MAJOR) TOTAL</u>
OPERATING REVENUES:	
Charges for services:	
Daily sales - reimbursable programs	\$ <u>2,596.00</u>
Total operating revenues	<u>2,596.00</u>
OPERATING EXPENSES:	
Cost of sales	1,832.07
Salaries	<u>1,821.52</u>
Total operating expenses	<u>3,653.59</u>
Operating income (loss)	<u>(1,057.59)</u>
NONOPERATING REVENUES (EXPENSES):	
Federal sources	
Special milk program	<u>1,208.34</u>
Total nonoperating revenues (expenses)	<u>1,208.34</u>
Change in net position	150.75
Total net position - beginning	<u>2,314.73</u>
Total net position - ending	<u>\$ <u>2,465.48</u></u>

See accompanying notes to financial statements.

BOROUGH OF ALPINE SCHOOL DISTRICT
STATEMENT OF CASH FLOWS
PROPRIETARY FUNDS
FOR THE FISCAL YEAR ENDED JUNE 30, 2013

	<u>FOOD SERVICE FUND (NON-MAJOR) TOTAL</u>
Cash flows from operating activities:	
Receipts from customers	\$ 2,596.00
Payments to employees	(1,821.52)
Payments to suppliers	<u>(1,832.07)</u>
Net cash provided by (used for) operating activities	<u>(1,057.59)</u>
Cash flows from noncapital financing activities:	
Federal Sources	<u>1,057.59</u>
Net cash provided by noncapital financing activities:	<u>1,057.59</u>
Net decrease in cash and cash equivalents	
Cash and cash equivalents, July 1, 2012	<u>2,245.64</u>
Cash and cash equivalents, June 30, 2013	<u>\$ 2,245.64</u>
Reconciliation of operating income (loss) to net cash provided (used) by operating activities	
Operating (Loss)	<u>\$ (1,057.59)</u>
Net cash provided by (used for) operating activities	<u>\$ (1,057.59)</u>

See accompanying notes to financial statements.

BOROUGH OF ALPINE SCHOOL DISTRICT
STATEMENT OF FIDUCIARY NET POSITION
FIDUCIARY FUNDS
FOR THE FISCAL YEAR ENDED JUNE 30, 2013

	<u>SECURITY DEPOSIT TRUST FUND</u>	<u>STATE UNEMPLOYMENT COMPENSATION TRUST FUND</u>	<u>AGENCY FUNDS</u>
ASSETS:			
Cash and cash equivalents	\$ <u>6,550.00</u>	\$ <u>10,011.76</u>	\$ <u>23,355.03</u>
Total Assets	\$ <u><u>6,550.00</u></u>	\$ <u><u>10,011.76</u></u>	\$ <u><u>23,355.03</u></u>
LIABILITIES:			
Payroll deductions and withholdings	\$	\$	\$ 19,093.08
Security deposits	6,550.00		
Due to student groups	<u> </u>	<u> </u>	<u>4,261.95</u>
Total liabilities	\$ <u><u>6,550.00</u></u>	\$ <u> </u>	\$ <u><u>23,355.03</u></u>
NET POSITION:			
Held in trust for unemployment claims and other purposes		\$ <u><u>10,011.76</u></u>	

See accompanying notes to financial statements.

BOROUGH OF ALPINE SCHOOL DISTRICT
STATEMENT OF CHANGES IN FIDUCIARY NET POSITION
FIDUCIARY FUNDS
FOR THE FISCAL YEAR ENDED JUNE 30, 2013

	<u>STATE UNEMPLOYMENT COMPENSATION TRUST FUND</u>
ADDITIONS:	
Contributions:	
Other	\$ <u>15,000.00</u>
Total contributions	<u>15,000.00</u>
Total additions	<u>15,000.00</u>
DEDUCTIONS:	
Unemployment claims	<u>11,491.35</u>
Total deductions	<u>11,491.35</u>
Change in net position	<u>3,508.65</u>
Net position beginning of year	<u>6,503.11</u>
Net position end of year	<u>\$ <u>10,011.76</u></u>

See accompanying notes to financial statements.

Borough of Alpine School District
Notes to the Financial Statements
For the Fiscal Year Ending June 30, 2013

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements of the Borough of Alpine School District (the "District") have been prepared in conformity with accounting principles generally accepted in the United States of America (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant of the District's accounting policies are described below:

Reporting Entity

The District is a Type II District located in Bergen County, New Jersey. The School District is an instrumentality of the State of New Jersey, established to function as an educational institution. The Board of Education of the Alpine School District, comprised of five elected individuals, is the primary governing authority of the District. A superintendent is appointed by the Board and is responsible for the administrative control of the District.

The primary criterion for including activities within the District's reporting entity, are set forth in Statement No. 39 of the Governmental Accounting Standards Board entitled "*Determining Whether Certain Organizations are Component Units*" (GASB 39) as codified in Section 2100 of the GASB Codification of Governmental Accounting and Financial Reporting Standards.

Organizations that are legally separate, tax-exempt entities and that meet *all* of the following criteria should be discretely presented as component units. These criteria are:

1. The economic resources received or held by the separate organization are entirely or almost entirely for the direct benefit of the primary government.
2. The primary government, or its component units, is entitled to, or has the ability to otherwise access, a majority of the economic resources of the organization.
3. The economic resources received or held by an *individual organization* that the specific primary government, or its component units, is entitled to, or has the ability to otherwise access, are significant to that primary government.

The combined financial statements include all funds of the District over which the Board exercises operating control. There were no additional entities required to be included in the reporting entity under the criteria as described above, in the current fiscal year. Furthermore, the District is not includable in any other reporting entity on the basis of such criteria.

Borough of Alpine School District
Notes to the Financial Statements
For the Fiscal Year Ending June 30, 2013

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Basis of Presentation

The District's basic financial statements consist of District-wide statements, including a statement of net position and a statement of activities, and fund financial statements which provide a more detailed level of financial information.

District-wide Statements: The statement of net position and the statement of activities display information about the District as a whole. These statements include the financial activities of the overall District, except for fiduciary activities. Eliminations have been made to minimize the double-counting of internal activities. These statements distinguish generally between the governmental and business-type activities of the District. Governmental activities generally are financed through taxes, intergovernmental revenues, and other non-exchange transactions. Business-type activities are financed in whole or in part by fees charged to external parties.

The statement of net position presents the financial condition of the governmental and business-type activities of the District at fiscal year end. The statement of activities presents a comparison between direct expenses and program revenues for the business-type activity of the District and for each function of the District's governmental activities. Direct expenses are those that are specifically associated with a program or function and, therefore, are clearly identifiable to a particular function. Program revenues include (a) fees and charges paid by the recipients of goods or services offered by the programs and (b) grants and contributions that are restricted to meeting the operational or capital requirement of a particular program. Revenues that are not classified as program revenues, including all taxes, are presented as general revenues. The comparison of direct expenses with program revenues identifies the extent to which each governmental function or business segment is self-financing or draws from the general revenues of the District.

Fund Financial Statements: During the fiscal year, the District segregates transactions related to certain District functions or activities in separate funds in order to aid financial management and to demonstrate legal compliance. The fund financial statements provide information about the District's funds, including its fiduciary funds. Separate statements are presented for each fund category-governmental, proprietary, and fiduciary. The New Jersey Department of Education (NJDOE) has elected to require New Jersey districts to treat each governmental fund as a major fund in accordance with the option noted in GASB No. 34, paragraph 76. The NJDOE as the oversight entity believes that the presentation of all funds as major is important for the public interest and to promote consistency among District financial reporting models.

Borough of Alpine School District
Notes to the Financial Statements
For the Fiscal Year Ending June 30, 2013

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Governmental Funds

General Fund The general fund is the general operating fund of the District and is used to account for all expendable financial resources except those required to be accounted for in another fund. Included are certain expenditures for vehicles and movable instructional or non instructional equipment which are classified in the capital outlay sub-fund.

As required by the New Jersey Statement Department of Education, the District includes budgeted capital outlay in this fund. U.S. Generally Accepted Accounting Principles as they pertain to governmental entities state that general fund resources may be used to directly finance capital outlays for long-lived improvements as long as the resources in such cases are derived exclusively from unrestricted revenues. Resources for budgeted capital outlay purposes are normally derived from State of New Jersey Aid, district taxes, and appropriated fund balance. Expenditures are those that result in the acquisition of or additions to capital assets for land, existing buildings, improvements of grounds, construction of buildings, additions to or remodeling of buildings and the purchase of built-in equipment. These resources can be transferred from and to the current expense by Board resolution; in certain instances approval by the County Superintendent of Schools may also be required.

Special Revenue Fund The special revenue fund is used to account for the proceeds of specific revenue sources from State and Federal Government (other than those for major capital projects, debt service or proprietary funds) and local appropriations that are restricted or committed to expenditures for specified purposes.

Capital Projects Funds The capital projects fund is used to account for and report all financial resources that are restricted, committed or assigned to expenditures for capital outlays including the acquisition or construction of major capital facilities or other capital assets.

Proprietary Funds

Enterprise Fund The enterprise fund accounts for all revenues and expenses pertaining to the District's Food Service program operations. These funds are utilized to account for operations that are financed and operated in a manner similar to private business enterprises. The stated intent is that the cost (*i.e.* expenses including depreciation and indirect costs) of providing goods or services to the students on a continuing basis are financed or recovered primarily through user charges.

Borough of Alpine School District
Notes to the Financial Statements
For the Fiscal Year Ending June 30, 2013

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Fiduciary Funds

Agency Funds The agency funds are used to account for assets held by the District on behalf of outside parties, including other governments, or on behalf of other funds within the District. The agency funds included are as follows:

Payroll and Student Activities Funds These are agency funds used to account for the assets that the District holds on behalf of others as their agent. Agency funds are custodial in nature and do not involve measurement of results of operations.

Private Purpose Trust Funds These fiduciary funds are used to account for assets that will provide for payments for non-governmental purposes.

Unemployment Insurance Trust Funds An expendable fiduciary fund used to account for unemployment compensation claims as they arise.

Basis of Accounting-Measurement Focus

Basis of accounting determines when transactions are recorded in the financial records and reported in the financial statements.

District-wide, Proprietary, and Fiduciary Fund Financial Statements: The District-wide financial statements are prepared using the accrual basis of accounting. Governmental funds use the modified accrual basis of accounting. Differences in the accrual and modified accrual basis of accounting arise in the recognition of revenue, the recording of deferred revenue, and in the presentation for expenses versus expenditures. Ad Valorem (Property) Taxes are susceptible to accrual as under New Jersey State Statute a municipality is required to remit to its school district the entire balance of taxes in the amount voted upon or certified, prior to the end of the school year. The District records the entire approved tax levy as revenue (accrued) at the start of the fiscal year, since the revenue is both measurable and available.

Borough of Alpine School District
Notes to the Financial Statements
For the Fiscal Year Ending June 30, 2013

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Basis of Accounting-Measurement Focus (Continued)

The District is entitled to receive monies under the established payment schedule and the unpaid amount is considered to be an "accounts receivable". Revenue from grants, entitlements, and donations are recognized in the fiscal year in which all eligibility requirements have been satisfied. Governmental Fund Financial Statements: Governmental funds are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Under this method, revenues are recognized when measurable and available. "Measurable" means the amount of the transactions can be determined and "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures are recorded when the related fund liability is incurred, except for principal and interest on long-term debt, claims and judgments, and compensated absences, which are recognized as expenditures to the extent they have matured. General capital asset acquisitions are reported as expenditures in governmental funds. Proceeds from the issuance of long-term debt and acquisitions under capital leases are reported as other financing sources.

Budgets/Budgetary Control

Annual appropriated budgets are prepared in the spring of each year for the general, special revenue, and debt service funds. The budgets are submitted to the county office and are voted upon at the annual school election on the third Tuesday in April. Budgets are prepared using the modified accrual basis of accounting. The legal level of budgetary control is established at line item accounts within each fund. Line item accounts are defined as the lowest (most specific) level of detail as established pursuant to the minimum chart of accounts referenced in N.J.A.C. 6A:23-2.2(f)1. Expenditures may not legally exceed budgeted appropriations at the line item level. All budget amendments and transfers must be approved by School Board resolution. Budget amendments during the year ended June 30, 2013 consisted of the re-appropriation of prior year reserve for encumbrances.

All budget amounts presented in the accompanying supplementary information reflect the original budget and the amended budget (which have been adjusted for legally authorized revisions of the annual budgets during the year).

Borough of Alpine School District
Notes to the Financial Statements
For the Fiscal Year Ending June 30, 2013

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Budgets/Budgetary Control (Continued)

Appropriations, except remaining project appropriations, encumbrances, and unexpended grant appropriations, lapse at the end of each fiscal year. The capital projects fund presents the remaining project appropriations compared to current year expenditures. Formal budgetary integration into the accounting system is employed as a management control device during the fiscal year. For governmental funds, there are no substantial differences between the budgetary basis of accounting and generally accepted accounting principles (GAAP) with the exception of the legally mandated (NJSA 18A:22-44.2) revenue recognition of one or more deferred State Aid payments for budgetary purposes only due to the State deferral of such payments into the subsequent budget year and the accounting treatment of encumbrances in the special revenue fund as described below. Encumbrance accounting is also employed as an extension of formal budgetary integration in the governmental fund types. Unencumbered appropriations lapse at fiscal year end.

The accounting records of the special revenue fund are maintained on the grant accounting budgetary basis. The grant accounting budgetary basis differs from GAAP in that the grant accounting budgetary basis recognized encumbrances as expenditures and also recognizes the related revenues, whereas the GAAP basis does not. Sufficient supplemental records are maintained to allow for the presentation of GAAP basis financial records.

Encumbrance Accounting

Under encumbrance accounting purchase orders, contracts and other commitments for the expenditures of resources are recorded to reserve a portion of the applicable appropriation. Open encumbrances in governmental funds other than the special revenue fund are reported as reservations of fund balances at fiscal year end as they do not constitute expenditures or liabilities but rather commitments related to unperformed contracts for goods and services.

Open encumbrances in the special revenue and capital project funds for which the District has received advances are reflected in the balance sheet as deferred revenues at fiscal year end.

The encumbered appropriation authority carries over into the next fiscal year. An entry will be made at the beginning of the next fiscal year to increase the appropriation reflected in the certified budget by the outstanding encumbrance amount as of the current fiscal year end.

Borough of Alpine School District
Notes to the Financial Statements
For the Fiscal Year Ending June 30, 2013

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Interfunds

Interfund receivables and payables arise from transactions between particular funds and are considered short term in duration. The interfund transactions are recorded by all funds affected in the period in which the transactions are executed and are part of the district's available spendable resources.

Inventories and Prepaid Expenses

Inventories of materials and supplies held for consumption in the governmental funds are recorded as expenditures at the time of purchase and year end balances are not reported in the financial statements.

Inventories of food and/or supplies in the food service fund are recorded at cost on a first-in, first-out basis or, in the case of Food Distribution Commodities, at stated value which approximates market.

Prepaid expenses which benefit future periods, other than those recorded in the enterprise fund, are recorded as expenditures in the year of purchase.

Capital Assets

The District has an established formal system of accounting for its capital assets. Capital Assets used for governmental purposes, which include land, buildings and improvements and furniture and equipment, are only reported in the district-wide financial statements. The District generally defines capital assets as assets with an initial cost of \$2,000.00 or more and an estimated useful life in excess of one year. Purchased or constructed capital assets are reported at cost. Donated capital assets are valued at their estimated fair market value on the date received. The cost of normal maintenance and repairs that do not add to the value of the asset or materially extend assets' lives are not capitalized.

Capital assets are depreciated in the district-wide statements using the straight-line method over the following estimated useful lives:

<u>Asset Class</u>	<u>Estimated Useful Lives</u>
School Buildings	50
Building Improvements	20
Land Improvements	20
Machinery and Equipment	5-20

Borough of Alpine School District
Notes to the Financial Statements
For the Fiscal Year Ending June 30, 2013

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Compensated Absences

The District accounts for compensated absences (e.g., unused vacation, sick leave) as directed by Governmental Accounting Standards Board Statement No. 16 (GASB 16), "Accounting for Compensated Absences." A liability for compensated absences attributable to services already rendered and not contingent on a specific event that is outside the control of the employer and employee is accrued as employees earn the rights to the benefits.

District employees are granted varying amounts of vacation and sick leave in accordance with the District's personnel policy and/or collective bargaining unit contracts. Upon termination, employees are paid for accrued vacation. Sick leave benefits provide for ordinary sick pay and begin vesting with the employee after four years of service.

The liability for compensated absences was accrued using the termination payment method, whereby the liability is calculated based on the amount of sick leave and vacation days that are expected to become eligible for payment upon termination. The District estimates its accrued compensated absences liability based on the accumulated sick and vacation days at the balance sheet date by those employees who are currently eligible to receive termination payments.

For the district-wide statements, the current portion is the amount estimated to be used in the following year. For the governmental funds in the fund financial statements, a liability is reported only for to the extent of the amount actually due at year end as a result of employee resignations/retirements. Compensated absences are a reconciling item between the fund level and district-wide presentations.

Deferred/Unearned Revenue

Deferred revenue in the general, special revenue and capital projects funds represents funds which have been received but not yet earned. A corresponding grants receivable has also been established for any open encumbrances at year end which is an allowable practice under generally accepted accounting principles.

Borough of Alpine School District
Notes to the Financial Statements
For the Fiscal Year Ending June 30, 2013

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Accrued Liabilities and Long-Term Obligations

All payables, accrued liabilities, and long-term obligations are reported on the district-wide financial statements. In general, governmental fund payables and accrued liabilities that, once incurred, are paid in a timely manner and in full from current financial resources are reported as obligations of the funds. However, contractually required pension contributions and compensated absences that are paid from governmental funds are reported as liabilities on the fund financial statements only to the extent that they are due for payment during the current year. Long term debt is recognized as a liability on the fund financial statements when due.

Net Position

Net position represents the difference between assets and liabilities. Net position invested in capital assets, net of related debt consists of capital assets, net of accumulated depreciation, reduced by the outstanding balance of any borrowing used for the acquisition, construction, or improvement of those assets. Net position are reported as restricted when there are limitations imposed on their use either through the enabling legislation adopted by the District or through external restrictions imposed by creditors, grantors, or laws or regulations of other governments. The District's policy is to first apply restricted resources when an expense is incurred for purposes for which both restricted and unrestricted net position is available.

Borough of Alpine School District
Notes to the Financial Statements
For the Fiscal Year Ending June 30, 2013

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Fund Balance Reserves

The District implemented GASB Statement 54, "Fund Balance Reporting and Governmental Fund Type Definitions". This statement modifies fund balance reporting and clarifies fund type definitions. This new Statement aims to enhance the usefulness of fund balance information by providing clearer fund balance clarifications that can be applied more consistently.

The restricted fund balance classification includes amounts that are subject to externally enforceable legal restriction such as by constitutional provision, enabling legislation or other government imposed restrictions. The committed fund balance classification includes amounts constrained for a specific purpose by a government using its highest decision-making authority. The assigned fund balance classification includes amounts for all funds, other than the general fund with any remaining positive balances not already classified as restricted or committed. For the general fund, amounts constrained with the intent to be used for a specific purpose by the governing board or an official delegated authority by the board. The unassigned fund balance classification includes for the general fund, amounts not classified as restricted, committed or assigned. The general fund is the only fund that will report a positive unassigned fund balance. For all other governmental funds the amount of a residual deficit would be classified as unassigned. Fund balance restrictions have been established for capital reserve and emergency reserve.

Revenues Exchange and Non-Exchange Transactions

Revenue resulting from exchange transactions, in which each party gives and receives essentially equal value, is recorded on the accrual basis when the exchange takes place. On the modified accrual basis, revenue is recorded in the fiscal year in which the resources are measurable and become available. Available means the resources will be collected within the current fiscal year or are expected to be collected soon enough thereafter to be used to pay liabilities of the current fiscal year. For the District, "available" means within sixty days of the fiscal year end.

Borough of Alpine School District
Notes to the Financial Statements
For the Fiscal Year Ending June 30, 2013

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Revenues Exchange and Non-Exchange Transactions

Non-exchange transactions, in which the District receives value without directly giving equal value in return, include property taxes, income taxes, grants, entitlements, and donations. On the accrual basis, revenue from property taxes is recognized in the fiscal year for which the taxes are levied. Revenue from income taxes is recognized in the period in which the income is earned. Revenue from grants, entitlements, and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied. Eligibility requirements include timing requirements, which specify the year when the resources are required to be used or the fiscal year when use is first permitted; matching requirements, in which the District must provide local resources to be used for a specific purpose; and expenditure requirements, in which the resources are provided to the District on a reimbursement basis. On the modified accrual basis, revenue from non-exchange transactions must also be available before it can be recognized.

Under the modified accrual basis, the following revenue sources are considered both measurable and available at fiscal year end: property taxes available as an advance, interest, and tuition.

Operating Revenues and Expenses

Operating revenues are those revenues that are generated directly from the primary activity of the enterprise fund. For the District, these revenues are sales in the Enterprise Funds. Operating expenses are necessary costs incurred to provide the service that is the primary activity of the enterprise fund.

Allocation of Indirect Expenses

The District reports all direct expenses by function in the Statement of Activities. Direct expenses are those that are clearly identifiable with a function. Indirect expenses are allocated to functions but are reported separately in the Statement of Activities. Employee benefits, including the employer's share of social security, workers compensation, and medical and dental benefits, were allocated based on salaries of the program. Depreciation expense, where practicable, is specifically identified by function and is included in the indirect expense column of the Statement of Activities. Depreciation expense that could not be attributed to a specific function is considered an indirect expense and is reported separately on the Statement of Activities

Borough of Alpine School District
Notes to the Financial Statements
For the Fiscal Year Ending June 30, 2013

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Extraordinary and Special Items

Extraordinary items are transactions or events that are unusual in nature and infrequent of occurrence. Special items are transactions or events that are within control of management and are either unusual in nature or infrequent in occurrence. Neither of these types of transactions occurred during the fiscal year.

NOTE 2: CASH AND CASH EQUIVALENTS AND INVESTMENTS

The Board considers petty cash, change funds, cash in banks, deposits in the New Jersey Cash Management Fund and short term investments with original maturities of three months or less as cash and cash equivalents. Investments are stated at cost, which approximates market.

Deposits

New Jersey statutes permit the deposit of public funds in public depositories which are located in New Jersey and which meet the requirements of the Governmental Unit Deposit Protection Act (GUDPA). GUDPA requires a bank that accepts public funds to be a public depository. A public depository is defined as a state bank, a national bank, or a savings bank, which is located in the State of New Jersey, the deposits of which are insured by the Federal Deposit Insurance Corporation. The statutes also require public depositories to maintain collateral for deposits of public funds that exceed certain insurance limits. Each depository participating in the GUDPA system must pledge collateral equal to 5% of the average amount of its public deposits and 100% of the average amount of its public funds in excess of 75% of its capital funds. No collateral is required for amounts covered by FDIC insurance. The collateral which may be pledged to support these deposits includes obligations of the State and federal governments, insured securities and other collateral approved by the Department. When the capital position of the depository deteriorates or the depository takes an unusually large amount of public deposits, the Department of Banking and Insurance requires additional collateral to be pledged. Under (GUDPA), if a public depository fails, the collateral it has pledged, plus the collateral of all other public depositories, is available to pay the full amount of the deposits to the governmental unit.

Borough of Alpine School District
Notes to the Financial Statements
For the Fiscal Year Ending June 30, 2013

NOTE 2: CASH AND CASH EQUIVALENTS AND INVESTMENT (CONTINUED)

The Borough of Alpine School District had the following cash and cash equivalents at June 30, 2013:

		<u>Checking & Savings Accounts</u>		<u>Total</u>
Cash on Deposit	\$	1,324,556.70	\$	1,324,556.70
Less: Outstanding Checks		62,183.00		62,183.00
 Net Cash	 \$	 1,262,373.70	 \$	 1,262,373.70

Custodial Credit Risk- Deposits - Custodial credit risk is the risk that in the event of a bank failure, the deposits may not be returned. The District does not have a specific deposit policy for custodial credit risk other than those policies that adhere to the requirements of statute. As of June 30, 2013, based upon the coverage provided by FDIC and NJGUDPA, no amount of the bank balance was exposed to custodial credit risk. Of the cash on balance in the bank of \$1,324,556.70, \$250,000.00 was covered by Federal Depository Insurance and \$1,074,556.70 was covered under the provisions of NJGUDPA.

Investments

The types of investments which may be purchased by the District are strictly limited by the express authority of the N.J.S.A. 18A:20-37 Education, Administration of School Districts. Permitted investments include any of the following type of securities:

1. Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America;

Borough of Alpine School District
Notes to the Financial Statements
For the Fiscal Year Ending June 30, 2013

NOTE 2: CASH AND CASH EQUIVALENTS AND INVESTMENTS (CONTINUED)

Investments (Continued)

2. Government money market mutual funds which are purchased from an investment company or investment trust which is registered with the Securities and Exchange Commission under the "Investment Company Act of 1940," 15 U.S.C. 80a1 et seq., and operated in accordance with 17 C.F.R. § 270.2a7 and which portfolio is limited to U.S. Government securities that meet the definition of an eligible security pursuant to 17 C.F.R. § 270.2a7 and repurchase agreements that are collateralized by such U.S. Government securities in which direct investment may be made pursuant to paragraphs (1) and (3) of N.J.S.A. 18A:2037. These funds are also required to be rated by a nationally recognized statistical rating organization.
3. Any obligation that a federal agency or a federal instrumentality has issued in accordance with an act of Congress, which security has a maturity date not greater than 397 days from the date of purchase, provided that such obligation bears a fixed rate of interest not dependent on any index or other external factor;
4. Bonds or other obligations of the Local Unit or bonds or other obligations of school districts of which the Local Unit is a part or within which the school district is located.
5. Bonds or other obligations, having a maturity date not more than 397 days from date of purchase, approved by the Division of Investment of the Department of Treasury for investment by School Districts;
6. Local government investment pools that are fully invested in U.S. Government securities that meet the definition of eligible security pursuant to 17 C.F.R. § 270a7 and repurchase agreements that are collateralized by such U.S. Government securities in which direct investment may be made pursuant to paragraphs (1) and (3) of N.J.S.A. 18A:20-37. This type of investment is also required to be rated in the highest category by a nationally recognized statistical rating organization.

Borough of Alpine School District
Notes to the Financial Statements
For the Fiscal Year Ending June 30, 2013

NOTE 2: CASH AND CASH EQUIVALENTS AND INVESTMENTS (CONTINUED)

Investments (Continued)

7. Deposits with the State of New Jersey Cash Management Fund established pursuant to section 1 of P.L. 1977, c.281 C. 52:18A-90.4); or
8. Agreements for the repurchase of fully collateralized securities if:
 - a. the underlying securities are permitted investments pursuant to paragraphs (1) and (3) of this subsection;
 - b. the custody of collateral is transferred to a third party;
 - c. the maturity of the agreement is not more than 30 days;
 - d. the underlying securities are purchased through a public depository as defined in section 1 of P.L. 1970, c.236 C. 17:1941); and
 - e. a master repurchase agreement providing for the custody and security of collateral is executed.

At June 30, 2013 the District had no outstanding investments.

Based upon the limitation set forth by New Jersey Statutes 18A:20-37 and its existing investment practices, the District is generally not exposed to credit risks, custodial credit risks, concentration of credit risks and interest rate risks for its investments, nor is it exposed to foreign currency risks for its deposits and investments.

Borough of Alpine School District
Notes to the Financial Statements
For the Fiscal Year Ending June 30, 2013

NOTE 3: CAPITAL ASSETS

Capital asset activity for the fiscal year ended June 30, 2013, was as follows:

	Beginning <u>Balance</u>	<u>Additions</u>	<u>Transfers</u>	Ending <u>Balance</u>
Governmental Activities:				
Capital assets not being depreciated:				
Construction in progress	\$ 224,726.86	\$ 57,858.95	\$ (224,726.86)	\$ 57,858.95
Total Capital Assets not being depreciated	<u>224,726.86</u>	<u>57,858.95</u>	<u>(224,726.86)</u>	<u>57,858.95</u>
Site improvements	98,750.00			98,750.00
Buildings & Building Improvements	2,844,316.48	14,489.60	224,726.86	3,083,532.94
Machinery & Equipment	<u>396,082.13</u>	<u>18,563.35</u>		<u>414,645.48</u>
Totals at historical cost	<u>3,339,148.61</u>	<u>33,052.95</u>	<u>224,726.86</u>	<u>3,596,928.42</u>
Gross Assets (Memo only)	<u>3,563,875.47</u>	<u>90,911.90</u>	<u>0.00</u>	<u>3,654,787.37</u>
Less: Accumulated Depreciation				
Site improvements	(92,247.50)	(765.00)		(93,012.50)
Buildings & Building Improvements	(1,404,719.52)	(69,998.51)		(1,474,718.03)
Machinery & Equipment	<u>(230,708.73)</u>	<u>(39,799.69)</u>		<u>(270,508.42)</u>
Total Depreciation	<u>(1,727,675.75)</u>	<u>(110,563.20)</u>	<u>0.00</u>	<u>(1,838,238.95)</u>
Total capital assets being depreciated, net of depreciation	<u>1,611,472.86</u>	<u>(77,510.25)</u>	<u>224,726.86</u>	<u>1,758,689.47</u>
Total Governmental Fund Activities	<u>\$ 1,836,199.72</u>	<u>\$ (19,651.30)</u>	<u>\$ 0.00</u>	<u>\$ 1,816,548.42</u>

Borough of Alpine School District
Notes to the Financial Statements
For the Fiscal Year Ending June 30, 2013

NOTE 3: CAPITAL ASSETS (CONTINUED)

Depreciation expense was charged to functional expense areas of the District as follows:

Instruction:		
Regular	\$	68,971.01
Support services:		
Central Services/Technology		1,027.50
Direct Expense of various functions		<u>40,564.69</u>
	\$	<u><u>110,563.20</u></u>

NOTE 4: LONG-TERM DEBT

Bonds may be issued by the District pursuant to the provisions of Title 18A, Education, of the New Jersey Statutes and are required to be approved by the voters of the municipality through referendum. The proceeds of bonds are recorded in the Capital Projects Fund and are restricted to the use for which they were approved in the bond referendum. All bonds are retired in annual installments within the statutory period of usefulness.

School Bonds issued by the District are entitled to and benefit from the provision of the New Jersey School Board Reserve Act P.L. 1980 c.72. Basically, funds are held by the State of New Jersey within its State Fund for the Support of Free Public Schools as a school bond reserve pledged by law to secure payment of principal and interest due on such bonds in the event of the inability of the issuer to make payments.

Borough of Alpine School District
Notes to the Financial Statements
For the Fiscal Year Ending June 30, 2013

NOTE 4: LONG-TERM DEBT (CONTINUED)

The following is a summary of transactions that affect long-term liabilities for the year ended June 30, 2013:

	Compensated Absences <u>Payable</u>	<u>Total</u>
Balance June 30, 2012	50,000.00	50,000.00
Additions	<u>10,000.00</u>	<u>10,000.00</u>
Balance June 30, 2013	\$ <u>60,000.00</u>	\$ <u>60,000.00</u>
Amounts due within one Year	\$ <u>-0-</u>	\$ <u>-0-</u>

NOTE 5: PENSION PLANS

Description of Plans All required employees of the District are covered by either the Public Employees' Retirement System or the Teachers' Pension and Annuity Fund which have been established by state statute and are administered by the New Jersey Division of Pension and Benefits (Division). According to the State of New Jersey Administrative Code, all obligations of both Systems will be assumed by the State of New Jersey should the Systems terminate. The Division issues a publicly available financial report that includes the financial statements and required supplementary information for the Public Employees Retirement System and the Teachers' Pension and Annuity Fund. These reports may be obtained by writing to the Division of Pensions and Benefits, PO Box 295, Trenton, New Jersey, 08625.

Teachers' Pension and Annuity Fund (TPAF) The Teachers' Pension and Annuity Fund was established as of January 1, 1955, under the provisions of N.J.S.A. 18A:66 to provide retirement benefits, death, disability and medical benefits to certain qualified members. The Teachers' Pension and Annuity Fund is considered a cost-sharing multiple-employer plan with a special funding situation, as under current statute, all employer contributions are made by the State of New Jersey on behalf of the District and the system's other related non-contributing employers. Membership is mandatory for substantially all teachers or members of the professional staff certified by the State Board of Examiners, and employees of the Department of Education who have titles that are unclassified, professional and certified.

Borough of Alpine School District
Notes to the Financial Statements
For the Fiscal Year Ending June 30, 2013

NOTE 5: PENSION PLANS (CONTINUED)

Public Employees' Retirement System (PERS) The Public Employees' Retirement System (PERS) was established as of January 1, 1955 under the provision of N.J.S.A. 43:15A to provide retirement, death, disability and medical benefits to certain qualified members. The Public Employees' Retirement System is a cost-sharing multiple-employer plan. Membership is mandatory for substantially all full-time employees of the State of New Jersey or any county, municipality, school district, or public agency, provided the employee is not required to be a member of another state-administered retirement system or other state or local jurisdiction.

Defined Contribution Retirement Program (DCRP) The Defined Contribution Retirement Program (DCRP) was established under the provision of Chapter 92, P.L. 2007 and Chapter 103, P.L. 2007 to provide coverage to elected and certain appointed officials, effective July 1, 2007. Membership is mandatory for such individuals with vesting occurring after one year of membership.

Vesting and Benefit Provisions The vesting and benefit provisions of PERS are set by N.J.S.A. 43:15A and 43.3B, and N.J.S.A. 18A:6C for TPAF. All benefits vest after eight to ten years of service, except for medical benefits that vest after 25 years of service. Retirement benefits for age and service are available at age 60 and are generally determined to be 1/60 of the final average salary for each year of service credit, as defined. Final average salary equals the average salary for the final three years of service prior to retirement (or highest three years' compensation if other than the final three years). Members may seek early retirement after achieving 25 years of service credit or they may elect deferred retirement after achieving eight to ten years of service in which case benefits would begin the first day of the month after the member attains normal retirement age. The TPAF and PERS provides for specified medical benefits for members who retire after achieving 25 years of qualified service, as defined, or under the disability provisions of the System.

Members are always fully vested for their own contributions and, after three years of service credit, become vested for 2% of related interest earned on the contributions. In the case of death before retirement, members' beneficiaries are entitled to full interest credited to the members' accounts.

Borough of Alpine School District
Notes to the Financial Statements
For the Fiscal Year Ending June 30, 2013

NOTE 5: PENSION PLANS (CONTINUED)

Significant Legislation

Effective June 28, 2011, P.L. 2011, c. 78 enacted certain changes in the operations and benefit provisions of the TPAF and the PERS systems.

Pension Plan Design Changes

Effective June 28, 2011, P.L. 2011, c. 78, new members of TPAF and PERS, hired on or after June 28, 2011, will need 30 years of creditable service and have attained the age of 65 for receipt of the early retirement benefit without a reduction of 1/4 of 1% for each month that the member is under age 65. New members will be eligible for a service retirement benefit at age 65.

Funding Changes

Under the new legislation, the methodology for calculating the unfunded accrued liability payment portion of the employer's annual pension contribution to the PERS, and TPAF. The unfunded actuarial accrued liability (UAAL) will be amortized for each plan over an open-ended 30 year period and paid in level dollars. Beginning with the July 1, 2019 actuarial valuation (July 1, 2018 for PFRS), the UAAL will be amortized over a closed 30 year period until the remaining period reaches 20, when the amortization period will revert to an open-ended 20 year period.

COLA Suspension

The payment of automatic cost-of-living adjustment to current and future retirees and beneficiaries are suspended until reactivated as permitted by this law.

Borough of Alpine School District
Notes to the Financial Statements
For the Fiscal Year Ending June 30, 2013

NOTE 5: PENSION PLANS (CONTINUED)

Contribution Requirements: The contribution policy is set by N.J.S.A. 43:15A and N.J.S.A. 18:66, and requires contributions by active members and contributing employers. Plan member and employer contributions may be amended by State of New Jersey legislation. TPAF and PERS currently provide for employee contributions of 5.5% of employees' annual compensation, as defined. Employers are required to contribute at an actuarially determined rate in both TPAF and PERS. The actuarially determined contribution includes funding for cost-of-living adjustments, noncontributory death benefits, and post-retirement medical premiums. Under current statute the District is a non-contributing employer of TPAF (i.e. the State of New Jersey makes the employer contribution on behalf of public school districts).

Three-Year Trend Information for PERS

<u>Year Funding</u>	<u>Annual Pension Cost (APC)</u>	<u>Percentage of (APC Contributed)</u>	<u>Net Pension Obligation</u>
6/30/2013	\$54,887.00	100%	\$54,887.00
6/30/2012	\$57,958.00	100%	\$57,958.00
6/30/2011	\$40,321.00	100%	\$40,321.00

Borough of Alpine School District
Notes to the Financial Statements
For the Fiscal Year Ending June 30, 2013

NOTE 5: PENSION PLANS (CONTINUED)

During the fiscal years ended June 30, 2013, 2012 and 2011, the State of New Jersey contributed \$117,385.00, \$52,341.00, and \$-0-, respectively to the TPAF pension system on behalf of the district

Also, in accordance with N.J.S.A. 18A:66-66 the State of New Jersey reimbursed the District \$135,204.24 during the year ended June 30, 2013 for the employer's share of social security contributions for TPAF members, as calculated on their base salaries. This amount has been included in the basic financial statements, and the combining and individual fund statements and schedules as a revenue and expenditure in accordance with GASB 27.

NOTE 6: OTHER POST-RETIREMENT BENEFITS

P.L. 1987, c. 384 and P.L. 1990, c.6 required Teachers' Pensions and Annuity Fund (TPAF) and the Public Employees' Retirement System (PERS), respectively, to fund post-retirement medical benefits for those state employees who retire after accumulating 25 years of credited service or on a disability retirement. P.L. 2007, c.103 amended the law to eliminate the funding of post-retirement medical benefits through the TPAF and PERS. It created separate funds outside of the pension plans for the funding and payment of post-retirement medical benefits for retired state employees and retired educational employees. As of June 30, 2012 there were 97,661 retirees eligible for post-retirement medical benefits. The cost of these benefits is funded through contributions by the state in accordance with P.L. 1994, c.62. Funding of post-retirement medical premiums changed from a pre-funding basis to a pay-as-you-go basis beginning in Fiscal Year 1994.

The State is also responsible for the cost attributable to P.L. 1992 c. 126, which provides free health benefits to members of PERS and the Alternate Benefit Program who retired from a board of education or county college with 25 years of service. The state paid \$146.6 million toward Chapter 126 benefits for 16,618 eligible retired members in Fiscal Year 2012.

Borough of Alpine School District
Notes to the Financial Statements
For the Fiscal Year Ending June 30, 2013

NOTE 6: OTHER POST-RETIREMENT BENEFITS (CONTINUED)

The State will set the contribution rate based on the annual required contribution of the employers (ARC), an amount actuarially determined in accordance with the parameters of GASB Statement 45. The ARC represents a level of funding that, if paid on an ongoing basis, is projected to cover normal cost each year and amortize any unfunded actuarial liabilities (or funding excess) of the plan over a period not to exceed thirty years. The State's contributions to the State Health Benefits Program Fund for TPAF retirees' post-retirement benefits on behalf of the School District for the years ended June 30, 2013, 2012 and 2011 were, \$139,717, \$116,511 and \$120,598 respectively, which equaled the required contributions for each year. The State's contributions to the State Health Benefits Program Fund for PERS retirees' post-retirement benefits on behalf of the School District was not determined or made available by the State of New Jersey.

NOTE 7: LITIGATION

The District's counsel advises that there is no litigation, pending litigation, claims, contingent liabilities, unasserted claims or assessments or statutory violations which involve the School District and which might materially affect the District's financial position.

NOTE 8: CONTINGENCIES

The District receives financial assistance from the State of New Jersey and the U.S. Government in the form of grants. Entitlement to the funds is generally conditional upon compliance with terms and conditions of the grant agreements and applicable regulations, including the expenditure of the funds for eligible purposes. The State and Federal grants received and expended in the 2012-2013 fiscal year were not subject to the U.S. OMB Circular A-133 and New Jersey OMB Circular 04-04, which mandate that grant revenues and expenditures be audited in conjunction with the District's annual audit if expenditures for federal or state programs exceed \$500,000. The District did not expend federal or state aid in excess of \$500,000. All grants and cost reimbursements are subject to financial and compliance audits by the grantors. The District's management does not believe any such audit would result in material amounts of disallowed costs.

Borough of Alpine School District
Notes to the Financial Statements
For the Fiscal Year Ending June 30, 2013

NOTE 9: RISK MANAGEMENT

The District is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters.

Property and Liability Insurance The District maintains insurance coverage covering each of those risks of loss. The administration believes such coverage is sufficient to preclude any significant uninsured losses to the District. Settled claims have not exceeded the insurance coverage in any of the past three fiscal years.

New Jersey Unemployment Compensation Insurance The District has elected to fund its New Jersey Unemployment Compensation Insurance under the "Benefit Reimbursement Method". Under this plan, the District is required to reimburse the New Jersey Unemployment Trust Fund for benefits paid to its former employees and charged to its account with the State. The District is billed quarterly for amounts due to the State. The following is a summary of District contributions, employee contributions, reimbursements to the State for benefits paid and the ending balance of the District's fiduciary trust fund for the current and previous two years:

<u>Fiscal Year</u>	<u>District Contributions</u>	<u>Amount Reimbursed</u>	<u>Ending Balance</u>
2013	\$ 15,000.00	11,491.35	\$ 10,011.76
2012	\$ 10,000.00	11,121.87	\$ 6,503.11
2011	\$ 10,060.23	3,210.65	\$ 7,624.98

NOTE 10: COMPENSATED ABSENCES

The District accounts for compensated absences (e.g. unused vacation and sick leave) as directed by Governmental Accounting Standards Board Statement No. 16 (GASB 16), "Accounting for Compensated Absences". A liability for compensated absences attributable to services already rendered and not contingent on a specific event that is outside the control of the employer and employee is accrued as employees earn the rights to the benefits.

Borough of Alpine School District
Notes to the Financial Statements
For the Fiscal Year Ending June 30, 2013

NOTE 10: COMPENSATED ABSENCES (CONTINUED)

District employees are granted varying amounts of vacation and sick leave in accordance with the District's personnel policy. Upon termination, employees are paid for accrued vacation. The District's policy permits employees to accumulate unused sick leave and carry forward the amount to subsequent years. Upon retirement, employees shall be paid by the District for the unused sick leave in accordance with the District's agreements with the various employee unions.

The liability for vested compensated absences of the governmental fund types are recorded in the District-wide Statement of Net Position. As of June 30, 2013, a liability existed for compensated absences for governmental fund-types in the district-wide Statement of Net Position of \$60,000.00.

The liability for vested compensated absences of the proprietary fund types is recorded within those funds as the benefits accrue to employees. As of June 30, 2013 no liability existed for compensated absences in the proprietary funds.

For additional descriptive information see Note 1, Summary of Significant Accounting Policies.

NOTE 11: FUND BALANCE APPROPRIATED

General Fund

Of the \$1,268,802.34 in General Fund Balance at June 30, 2013, \$119,620.96 is assigned for encumbrances; \$50,000.00 has been restricted for emergency purposes; \$842,905.13 has been restricted in the Capital Reserve Account; and \$9,682.66 has been restricted for excess surplus in accordance with N.J.S.A. 18A:7F7 and \$243,731.66 is unassigned fund balance.

Borough of Alpine School District
Notes to the Financial Statements
For the Fiscal Year Ending June 30, 2013

NOTE 12: CAPITAL RESERVE ACCOUNT

A capital reserve account was established by the District for the accumulation of funds for use as capital outlay expenditures in subsequent fiscal years. The capital reserve account is maintained in the general fund and its activity is included in the general fund annual budget.

Funds placed in the capital reserve account are restricted to capital projects in the district's approved Long Range Facilities Plan (LRFP). Upon submission of the LRFP to the Department of Education, a district may increase the balance in the capital reserve by appropriating funds in the annual general fund budget certified for taxes or by transfer by Board resolution at year end (June 1 to June 30) of any unanticipated revenue or unexpended line item appropriations, or both. A district may also appropriate additional amounts when the express approval of the voters has been obtained by either a separate proposal at budget time or by a special question at one of the four special election dates authorized by N.J.S.A. 19:60-2. Pursuant to N.J.A.C. 6A:23A-14.1(g), the balance in the account cannot at any time exceed the local support costs of uncompleted capital projects in its approved LRFP.

The activity of the capital reserve during the year ended June 30, 2013, is as follows:

Balance, June 30, 2012	\$	637,819.33
Deposits:		
Transfers from capital projects	\$	5,085.80
Board Resolution		200,000.00
		205,085.80
Balance, June 30, 2013	\$	842,905.13

Borough of Alpine School District
Notes to the Financial Statements
For the Fiscal Year Ending June 30, 2013

NOTE 13: CALCULATION OF EXCESS SURPLUS

In accordance with N.J.S.A. 18A:7F-7, as amended by P.L. 2007, c73 (S1701), the designation for Reserved Fund Balance - Excess Surplus is a required calculation pursuant to the New Jersey Comprehensive Educational Improvement and Financing Act of 1996 (CEIFA). New Jersey school districts are required to reserve General Fund fund balance at the fiscal year end of June 30 if the District did not appropriate a required minimum amount as budgeted fund balance in the subsequent year's budget. The excess fund balance at June 30, 2013 is \$9,682.66.

REQUIRED SUPPLEMENTARY INFORMATION - PART II

BUDGETARY COMPARISON SCHEDULES

BOROUGH OF ALPINE SCHOOL DISTRICT
GENERAL FUND
BUDGETARY COMPARISON SCHEDULE
FOR THE FISCAL YEAR ENDED JUNE 30, 2013

	<u>ADOPTED</u> <u>BUDGET</u>	<u>BUDGET</u> <u>TRANSFERS AND</u> <u>AMENDMENTS</u>	<u>FINAL BUDGET</u>	<u>ACTUAL</u>	<u>VARIANCE</u> <u>FAVORABLE/</u> <u>(UNFAVORABLE)</u>
REVENUES:					
Local sources:					
Local tax levy	\$ 5,506,402.00	\$	\$ 5,506,402.00	\$ 5,506,402.00	\$
Interest earned on capital reserve funds	10.00		10.00		(10.00)
Miscellaneous- unrestricted	<u>42,838.00</u>		<u>42,838.00</u>	<u>74,592.51</u>	<u>31,754.51</u>
Total-local sources	<u>5,549,250.00</u>		<u>5,549,250.00</u>	<u>5,580,994.51</u>	<u>31,744.51</u>
State sources:					
Extraordinary aid	50,000.00		50,000.00	33,271.00	(16,729.00)
Other state aid	5,000.00		5,000.00		(5,000.00)
Categorical special education aid	74,252.00		74,252.00	74,252.00	
Transportation aid	48,963.00			48,963.00	48,963.00
Security aid	15,770.00			15,770.00	15,770.00
Additional non-public transportation aid				7,308.00	7,308.00
On-behalf TPAF post-retirement medical (non-budgeted)				139,717.00	139,717.00
On-behalf TPAF post retirement contributions (non-budgeted)				123,561.00	123,561.00
Reimbursed TPAF social security contributions (non-budgeted)				<u>135,204.24</u>	<u>135,204.24</u>
Total - state sources	<u>193,985.00</u>		<u>129,252.00</u>	<u>578,046.24</u>	<u>448,794.24</u>
Total revenues	<u>5,743,235.00</u>		<u>5,678,502.00</u>	<u>6,159,040.75</u>	<u>480,538.75</u>
EXPENDITURES:					
CURRENT EXPENSE:					
Instruction - regular programs:					
Salaries of teachers:					
Preschool/kindergarten	\$ 90,985.00	\$	\$ 90,985.00	\$ 90,820.36	\$ 164.64
Grades 1-5	523,723.00	15,000.00	538,723.00	538,720.50	2.50
Grades 6-8	513,030.00		513,030.00	494,626.42	18,403.58

BOROUGH OF ALPINE SCHOOL DISTRICT
GENERAL FUND
BUDGETARY COMPARISON SCHEDULE
FOR THE FISCAL YEAR ENDED JUNE 30, 2013

	ADOPTED BUDGET	BUDGET TRANSFERS AND AMENDMENTS	FINAL BUDGET	ACTUAL	VARIANCE FAVORABLE/ (UNFAVORABLE)
Regular programs - home instruction:					
Purchased professional - educational services	\$ 3,000.00	\$	\$ 3,000.00	\$	\$ 3,000.00
Regular programs - undistributed instruction:					
Other salaries for instruction	77,290.00		77,290.00	77,059.99	230.01
Purchased technical services	49,270.00	(49,270.00)			
Other purchased services (400-500 series)	46,017.00	8,430.51	54,230.51	53,390.84	839.67
General supplies	155,927.92	30,696.36	155,696.36	81,652.72	74,043.64
Textbooks	29,633.38	6,573.82	31,573.82	12,577.47	18,996.35
Other objects	26,433.88	8,965.81	33,965.81	33,416.08	549.73
Total regular programs	<u>1,515,310.18</u>	<u>20,396.50</u>	<u>1,498,494.50</u>	<u>1,382,264.38</u>	<u>116,230.12</u>
Special education:					
Resource room:					
Salaries of teachers	156,025.00	34,330.00	190,355.00	186,597.18	3,757.82
General supplies	<u>1,728.75</u>	<u>898.75</u>	<u>1,398.75</u>	<u>1,233.64</u>	<u>165.11</u>
Total resource room	<u>157,753.75</u>	<u>35,228.75</u>	<u>191,753.75</u>	<u>187,830.82</u>	<u>3,922.93</u>
Total special education	<u>157,753.75</u>	<u>35,228.75</u>	<u>191,753.75</u>	<u>187,830.82</u>	<u>3,922.93</u>
Basic skills/remedial:					
Salaries of teachers	63,746.00		63,746.00	63,746.00	
General supplies	<u>1,277.54</u>	<u>627.54</u>	<u>1,277.54</u>	<u>629.66</u>	<u>647.88</u>
Total basic skills/remedial	<u>65,023.54</u>	<u>627.54</u>	<u>65,023.54</u>	<u>64,375.66</u>	<u>647.88</u>
Bilingual education:					
Salaries of teachers	<u>16,408.00</u>		<u>16,408.00</u>	<u>16,408.00</u>	
Total bilingual education	<u>16,408.00</u>		<u>16,408.00</u>	<u>16,408.00</u>	

BOROUGH OF ALPINE SCHOOL DISTRICT
GENERAL FUND
BUDGETARY COMPARISON SCHEDULE
FOR THE FISCAL YEAR ENDED JUNE 30, 2013

	ADOPTED BUDGET	BUDGET TRANSFERS AND AMENDMENTS	FINAL BUDGET	ACTUAL	VARIANCE FAVORABLE/ (UNFAVORABLE)
School sponsored cocurricular activities:					
Salaries	\$ 36,929.00	\$ 4,762.00	\$ 41,691.00	\$ 35,092.36	\$ 6,598.64
Total school sponsored cocurricular activities	<u>36,929.00</u>	<u>4,762.00</u>	<u>41,691.00</u>	<u>35,092.36</u>	<u>6,598.64</u>
School sponsored athletics:					
Salaries	14,540.00	8,800.00	23,340.00	20,988.42	2,351.58
Purchased services (300 - 500 series)	3,000.00		3,000.00	2,310.00	690.00
Other objects	500.00		500.00	200.00	300.00
Total school sponsored athletics	<u>18,040.00</u>	<u>8,800.00</u>	<u>26,840.00</u>	<u>23,498.42</u>	<u>3,341.58</u>
Total other instructional programs	<u>54,969.00</u>	<u>13,562.00</u>	<u>68,531.00</u>	<u>58,590.78</u>	<u>9,940.22</u>
Total - instruction	<u>1,809,464.47</u>	<u>69,814.79</u>	<u>1,840,210.79</u>	<u>1,709,469.64</u>	<u>130,741.15</u>
Undistributed expenditures:					
Instruction:					
Tuition to other LEA's within the state-regular	890,000.00	30,941.69	920,941.69	917,896.68	3,045.01
Tuition to other LEA's within the state-special	439,982.50	13,792.75	447,692.75	437,964.69	9,728.06
Tuition to county vocational school district-regular	49,380.00	(8,230.00)	41,150.00	41,150.00	
Tuition to Private Schools Handicapped	283,923.00	(216,133.00)	67,790.00	67,612.00	178.00
Total undistributed expenditures - instruction	<u>1,663,285.50</u>	<u>(179,628.56)</u>	<u>1,477,574.44</u>	<u>1,464,623.37</u>	<u>12,951.07</u>
Undistributed expenditures:					
Attendance and social work services:					
Salaries	7,086.00		7,086.00	7,086.00	
Total undistributed expenditures - attend. and social work services	<u>7,086.00</u>		<u>7,086.00</u>	<u>7,086.00</u>	

BOROUGH OF ALPINE SCHOOL DISTRICT
GENERAL FUND
BUDGETARY COMPARISON SCHEDULE
FOR THE FISCAL YEAR ENDED JUNE 30, 2013

	ADOPTED BUDGET	BUDGET TRANSFERS AND AMENDMENTS	FINAL BUDGET	ACTUAL	VARIANCE FAVORABLE/ (UNFAVORABLE)
Health services:					
Salaries	\$ 47,474.00	\$	\$ 47,474.00	\$ 47,474.00	\$
Purchased professional and technical services	900.00	220.00	1,120.00	1,075.00	45.00
Supplies and materials	1,351.49	131.49	1,131.49	330.23	801.26
Other objects	200.00		200.00	187.00	13.00
Total health services	49,925.49	351.49	49,925.49	49,066.23	859.26
Other support services - speech, OT, PT and related services:					
Salaries	106,607.00		111,640.00	111,640.00	
Purchased professional - educational services	80,100.00	(8,138.00)	71,962.00	71,962.00	
Supplies and materials	1,090.50	590.50	1,090.50	638.00	452.50
Total other support services - speech, OT, PT and related services	187,797.50	(7,547.50)	184,692.50	184,240.00	452.50
Other support services - students - extraordinary:					
Salaries	83,787.00	57,418.00	141,205.00	140,806.02	398.98
Total other support services - students - extraordinary	83,787.00	57,418.00	141,205.00	140,806.02	398.98
Other support services - guidance:					
Other purchased professional and technical services	5,356.95	(2,943.05)	2,056.95	1,974.73	82.22
Total other support services - guidance	5,356.95	(2,943.05)	2,056.95	1,974.73	82.22

BOROUGH OF ALPINE SCHOOL DISTRICT
GENERAL FUND
BUDGETARY COMPARISON SCHEDULE
FOR THE FISCAL YEAR ENDED JUNE 30, 2013

	ADOPTED BUDGET	BUDGET TRANSFERS AND AMENDMENTS	FINAL BUDGET	ACTUAL	VARIANCE FAVORABLE/ (UNFAVORABLE)
Other support services - Child Study Team					
Salaries of other professional staff	\$ 100,875.00	\$ 4,634.00	\$ 105,509.00	\$ 105,509.00	\$
Salaries of secretarial and clerical assistants	9,853.00		9,853.00	9,852.72	0.28
Purchased professional - educational services	12,000.00	(2,884.00)	9,116.00	9,110.50	5.50
Supplies and materials	8,162.05	5,362.05	7,362.05	7,334.64	27.41
Other objects	2,500.00	(200.00)	2,300.00	1,915.67	384.33
Total other support services - Child Study Team	133,390.05	6,912.05	134,140.05	133,722.53	417.52
Improvement of instruction services					
Salaries of supervisors of instruction	146,882.00	2,053.00	148,935.00	148,835.98	99.02
Salaries of other professional staff	23,459.00	-	23,459.00	23,459.00	-
Supplies and materials	500.00		500.00	164.95	335.05
Other objects	5,000.00	(2,055.00)	2,945.00	2,414.00	531.00
Total improvement of instruction services/ other support services-instructional staff	175,841.00	(2.00)	175,839.00	174,873.93	965.07
Educational media services/school library:					
Salaries	42,630.00	4,043.00	46,673.00	46,634.20	38.80
Other purchased services (400-500)	1,500.00		1,500.00	1,490.00	10.00
Supplies and materials	25,958.55	765.55	20,765.55	19,747.97	1,017.58
Other objects	100.00		100.00		100.00
Total educational media services/school library	70,188.55	4,808.55	69,038.55	67,872.17	1,166.38
Instructional staff training services:					
Purchased professional - educational services	4,500.00	(4,500.00)			
Other purchased services (400-500)	8,000.00		8,000.00	7,185.49	814.51
Other objects	338.00		338.00	11.16	326.84
Total instructional staff training services	12,838.00	(4,500.00)	8,338.00	7,196.65	1,141.35

BOROUGH OF ALPINE SCHOOL DISTRICT
GENERAL FUND
BUDGETARY COMPARISON SCHEDULE
FOR THE FISCAL YEAR ENDED JUNE 30, 2013

	ADOPTED BUDGET	BUDGET TRANSFERS AND AMENDMENTS	FINAL BUDGET	ACTUAL	VARIANCE FAVORABLE/ (UNFAVORABLE)
Support services general administration:					
Salaries	\$ 39,762.00	\$ 19,538.00	\$ 59,300.00	\$ 59,300.00	\$ -
Legal services	5,000.00	7,000.00	12,000.00	10,308.50	1,691.50
Audit fees	5,000.00	7,750.00	12,750.00	12,475.00	275.00
Other purchased professional services		6,600.00	6,600.00	6,600.00	
Miscellaneous expenditures		3,671.75	3,671.75	3,671.75	
Total support services general administration	<u>49,762.00</u>	<u>44,559.75</u>	<u>94,321.75</u>	<u>92,355.25</u>	<u>1,966.50</u>
Support services school administration:					
Salaries of principals/asst. principals	45,000.00		45,000.00	45,000.00	
Salaries of secretarial and clerical assistants	5,000.00	5,868.00	10,868.00	10,867.46	0.54
Total support services school administration	<u>50,000.00</u>	<u>5,868.00</u>	<u>55,868.00</u>	<u>55,867.46</u>	<u>0.54</u>
Central services:					
Salaries	136,368.00	18,809.00	155,177.00	152,381.28	2,795.72
Purchased technical services		4,000.00	4,000.00	3,308.00	692.00
Board office misc dues and fees		3,000.00	3,000.00	2,050.00	950.00
Total central services	<u>136,368.00</u>	<u>25,809.00</u>	<u>162,177.00</u>	<u>157,739.28</u>	<u>4,437.72</u>

BOROUGH OF ALPINE SCHOOL DISTRICT
GENERAL FUND
BUDGETARY COMPARISON SCHEDULE
FOR THE FISCAL YEAR ENDED JUNE 30, 2013

	ADOPTED BUDGET	BUDGET TRANSFERS AND AMENDMENTS	FINAL BUDGET	ACTUAL	VARIANCE FAVORABLE/ (UNFAVORABLE)
Required maintenance for school facilities:					
Salaries	\$ 27,945.00	\$	\$ 27,945.00	\$ 27,185.30	\$ 759.70
Cleaning, repair and maintenance services	15,044.00	(5,756.00)	9,244.00	5,796.97	3,447.03
General supplies	10,678.21	(5,460.59)	4,539.41	2,460.22	2,079.19
Total required maintenance for school facilities	53,667.21	(11,216.59)	41,728.41	35,442.49	6,285.92
Other operation and maint. of plant:					
Salaries	111,285.00	(43,706.00)	67,579.00	65,684.04	1,894.96
Cleaning, repair and maint. services	83,658.94	24,366.99	86,616.99	83,002.77	3,614.22
Rental of land and building other than lease purchase agreement		1,788.00	1,788.00	820.90	967.10
Other purchased property services	2,000.00	300.00	2,300.00	2,258.92	41.08
Insurance	50,000.00	(7,258.00)	42,742.00	42,742.00	
General supplies	14,966.72	(1,933.28)	10,516.72	7,359.16	3,157.56
Energy (heat and electricity)	75,000.00	(15,209.00)	59,791.00	57,997.57	1,793.43
Other objects	5,000.00	2,248.25	7,248.25	4,939.51	2,308.74
Total other operation and maint. of plant	341,910.66	(39,403.04)	278,581.96	264,804.87	13,777.09
Student transportation services:					
Salaries					
Salaries for pupil trans. (bet. home and school) - non public	22,444.00		22,444.00	20,939.28	1,504.72
Contracted services (between home and school) - vendors	65,200.00		65,200.00	64,382.55	817.45
Contracted services (other than between home and school) - vendors	5,000.00		5,000.00	4,556.74	443.26
Contracted services (sp. ed. stds.) - joint agreements	100,000.00	(26,782.00)	73,218.00	57,604.90	15,613.10
Contracted services - aid in lieu of payments	18,000.00	17,430.50	35,430.50	33,592.00	1,838.50
Total student transportation services	210,644.00	(9,351.50)	201,292.50	181,075.47	20,217.03

BOROUGH OF ALPINE SCHOOL DISTRICT
GENERAL FUND
BUDGETARY COMPARISON SCHEDULE
FOR THE FISCAL YEAR ENDED JUNE 30, 2013

	ADOPTED BUDGET	BUDGET TRANSFERS AND AMENDMENTS	FINAL BUDGET	ACTUAL	VARIANCE FAVORABLE/ (UNFAVORABLE)
Unallocated benefits - employee benefits					
Social security contributions	\$ 59,724.00	\$ (2,000.00)	\$ 57,724.00	\$ 55,134.07	\$ 2,589.93
Other retirement contributions - PERS	65,000.00		65,000.00	54,887.00	10,113.00
DCRP - Employer Contribution		2,000.00	2,000.00	2,000.00	
Unemployment compensation	15,000.00		15,000.00	15,000.00	
Workmen's compensation	25,000.00		25,000.00	21,002.50	3,997.50
Medical Insurance	490,286.00	15,000.00	505,286.00	500,555.44	4,730.56
Tuition reimbursement	17,191.00	(12,000.00)	5,191.00	4,295.25	895.75
Other employee benefits	15,000.00	(15,000.00)			
Total unallocated benefits - employee benefits	687,201.00	(12,000.00)	675,201.00	652,874.26	22,326.74
Total personal services - employee benefits	687,201.00	(12,000.00)	675,201.00	652,874.26	22,326.74
On-behalf TPAF post retirement medical (non-budgeted)				139,717.00	139,717.00
On-behalf TPAF post retirement contributions (non-budgeted)				123,561.00	123,561.00
Reimbursed TPAF social security contributions (non-budgeted)				135,204.24	135,204.24
Total on-behalf contributions (non-budgeted)				398,482.24	398,482.24
Total undistributed expenditures	3,919,048.91	(120,865.40)	3,759,066.60	4,070,102.95	485,928.13
TOTAL EXPENDITURES - CURRENT EXPENSE	5,728,513.38	(51,050.61)	5,599,277.39	5,779,572.59	616,669.28
CAPITAL OUTLAY:					
Increase in capital reserve			100,000.00		100,000.00
Equipment:					
Undistributed expenditures:					
Instruction	64,814.25	(45,945.75)	18,814.25	18,563.35	250.90
Professional Fees	20,000.00	(10,805.75)	9,194.25	7,513.75	1,680.50
Total equipment	84,814.25	(56,751.50)	28,008.50	26,077.10	1,931.40

BOROUGH OF ALPINE SCHOOL DISTRICT
GENERAL FUND
BUDGETARY COMPARISON SCHEDULE
FOR THE FISCAL YEAR ENDED JUNE 30, 2013

	ADOPTED BUDGET	BUDGET TRANSFERS AND AMENDMENTS	FINAL BUDGET	ACTUAL	VARIANCE FAVORABLE/ (UNFAVORABLE)
Facilities acquisition and construction services					
Construction services	\$ 6,413.60	\$ 4,653.60	\$ 4,653.60	\$ 4,653.60	\$
Land and improvements		41,635.00	41,635.00	40,625.20	1,009.80
Boiler/Expansion Tanks		10,000.00	10,000.00	9,836.00	164.00
Other objects	13,180.00	36,166.74	49,346.74	12,890.00	36,456.74
Total facilities acquisition and construction services	19,593.60	92,455.34	105,635.34	68,004.80	37,630.54
TOTAL CAPITAL OUTLAY	104,407.85	35,703.84	233,643.84	94,081.90	139,561.94
TOTAL EXPENDITURES	5,832,921.23	89,686.23	5,832,921.23	5,873,654.49	756,231.22
Excess (deficiency) of revenues over (under) expenditures	(89,686.23)	(89,686.23)	(154,419.23)	285,386.26	439,805.49
Other financing sources (uses)					
Transfers In- Capital Projects Fund				5,085.80	(5,085.80)
Total other financing sources (uses)				5,085.80	(5,085.80)
Excess of revenues and other financing sources over Expenditures and other financing sources	(89,686.23)	(89,686.23)	(154,419.23)	290,472.06	434,719.69
Fund balances, July 1	989,044.69		989,044.69	989,044.69	
Fund balances, June 30	\$ 899,358.46	\$ (89,686.23)	\$ 834,625.46	\$ 1,279,516.75	\$ 434,719.69
Recapitulation:					
Restricted:					
Emergency reserve				\$ 50,000.00	
Capital reserve				842,905.13	
Excess Surplus				9,682.66	
Assigned:					
Encumbrances				119,620.96	
Unassigned fund balance				257,308.00	
				1,279,516.75	
Reconciliation to governmental funds statements (GAAP):					
Last state aid payment not recognized on GAAP basis				(13,577.00)	
Fund balance per governmental funds (GAAP)				\$ 1,265,939.75	

BOROUGH OF ALPINE SCHOOL DISTRICT
BUDGETARY COMPARISON SCHEDULE
SPECIAL REVENUE FUND
FOR THE FISCAL YEAR ENDED JUNE 30, 2013

	<u>ORIGINAL BUDGET</u>	<u>BUDGET TRANSFERS AND AMENDMENTS</u>	<u>FINAL BUDGET</u>	<u>ACTUAL</u>	<u>VARIANCE FINAL TO ACTUAL</u>
REVENUES:					
Federal sources	\$ 57,566.00	\$ 2,067.00	\$ 59,633.00	\$ 59,633.00	\$
Total revenues	<u>57,566.00</u>	<u>2,067.00</u>	<u>59,633.00</u>	<u>59,633.00</u>	<u></u>
EXPENDITURES:					
Instruction:					
Tuition	52,466.00	(7,564.00)	44,902.00	44,902.00	<u></u>
Total instruction	<u>52,466.00</u>	<u>(7,564.00)</u>	<u>44,902.00</u>	<u>44,902.00</u>	<u></u>
Support services:					
Purchased professional - educational services	5,100.00	(2,698.00)	2,402.00	2,402.00	<u></u>
Other purchased services		9,554.00	9,554.00	9,554.00	<u></u>
Supplies and materials		2,775.00	2,775.00	2,775.00	<u></u>
Total support services	<u>5,100.00</u>	<u>9,631.00</u>	<u>14,731.00</u>	<u>14,731.00</u>	<u></u>
Total expenditures	<u>\$ 57,566.00</u>	<u>\$ 2,067.00</u>	<u>\$ 59,633.00</u>	<u>\$ 59,633.00</u>	<u>\$</u>

BOROUGH OF ALPINE SCHOOL DISTRICT
BUDGETARY COMPARISON SCHEDULE
BUDGET TO GAAP RECONCILIATION
NOTE TO RSI
FOR THE FISCAL YEAR ENDED JUNE 30, 2013

Note A - Explanation of difference between budgetary inflows and outflows and GAAP Revenues and Expenditures

	<u>GENERAL FUND</u>	<u>SPECIAL REVENUE FUND</u>
Sources/inflows of resources		
Actual amounts (budgetary basis) "revenue" from the budgetary comparison schedule	\$ 6,159,040.75	\$ 59,633.00
Difference - budget to GAAP:		
Grant accounting budgetary basis differs from GAAP in that encumbrances are recognized as expenditures, and the related revenue is recognized.		
State aid payment recognized for GAAP statements in the current year, previously it was recognized for budgetary purposes.	11,496.00	
The last State aid payment is recognized as revenue for budgetary purposes and differs from GAAP which does not recognize this revenue until the subsequent year when the State recognizes the related expense (GASB 33)	(13,577.00)	
Total revenues as reported on the statement of revenues, expenditures and changes in fund balances - governmental funds.	<u>\$ 6,156,959.75</u>	<u>\$ 59,633.00</u>
Uses/outflows of resources		
Actual amounts (budgetary basis) "total expenditures" from the budgetary comparison schedule	\$ 5,873,654.49	\$ 59,633.00
Total expenditures as reported on the statement of revenues, expenditures, and changes in fund balance - governmental funds	<u>\$ 5,873,654.49</u>	<u>\$ 59,633.00</u>

OTHER SUPPLEMENTARY INFORMATION

**SPECIAL REVENUE FUND
DETAIL STATEMENTS**

BOROUGH OF ALPINE SCHOOL DISTRICT
SPECIAL REVENUE FUND
COMBINING SCHEDULE OF PROGRAM REVENUES AND EXPENDITURES
BUDGETARY BASIS
FOR THE FISCAL YEAR ENDED JUNE 30, 2013

	<u>FEMA</u>	<u>TITLE IIA</u>	<u>IDEA PART B BASIC</u>	<u>IDEA PART B PRESCHOOL</u>	<u>TOTAL 2013</u>
REVENUES:					
Federal sources	\$ <u>2,775.00</u>	\$ <u>2,402.00</u>	\$ <u>51,541.00</u>	\$ <u>2,915.00</u>	\$ <u>59,633.00</u>
Total revenues	\$ <u><u>2,775.00</u></u>	\$ <u><u>2,402.00</u></u>	\$ <u><u>51,541.00</u></u>	\$ <u><u>2,915.00</u></u>	\$ <u><u>59,633.00</u></u>
EXPENDITURES:					
Instruction:					
Tuition	\$ _____	\$ _____	\$ <u>41,987.00</u>	\$ <u>2,915.00</u>	\$ <u>44,902.00</u>
Total instruction	_____	_____	<u>41,987.00</u>	<u>2,915.00</u>	<u>44,902.00</u>
Support services:					
Purchased Prof. and ed. services		2,402.00			2,402.00
Other purchased services			9,554.00		9,554.00
Supplies and materials	<u>2,775.00</u>	_____	_____	_____	<u>2,775.00</u>
Total support services	<u>2,775.00</u>	<u>2,402.00</u>	<u>9,554.00</u>	_____	<u>14,731.00</u>
Total expenditures	<u>2,775.00</u>	<u>2,402.00</u>	<u>51,541.00</u>	<u>2,915.00</u>	<u>59,633.00</u>
Excess (deficiency) of revenues over (under) expenditures	\$ <u><u>- 0 -</u></u>	\$ <u><u>- 0 -</u></u>	\$ <u><u>- 0 -</u></u>	\$ <u><u>- 0 -</u></u>	\$ <u><u>- 0 -</u></u>

**CAPITAL PROJECTS FUND
DETAIL STATEMENTS**

BOROUGH OF ALPINE SCHOOL DISTRICT
CAPITAL PROJECTS FUND
SUMMARY SCHEDULE OF REVENUES, EXPENDITURES, AND CHANGES IN FUND
BALANCE-BUDGETARY BASIS
FOR THE YEAR ENDED JUNE 30, 2013

Expenditures and Other Financing Uses:

Other financing uses	
Transfer to capital reserve	\$ (5,085.80)
Grant receivable canceled	(4,367.20)
Fund Balance - beginning	<u>9,453.00</u>
Fund Balance - ending	<u>\$ 0.00</u>

PROPRIETARY FUND DETAIL STATEMENTS

Proprietary funds are used to account for operations that are financed and operated in a manner similar to private business enterprises - where the intent of the district's board is that the costs of providing goods or services be financed through user charges.

FOOD SERVICES FUND: This fund provides for the operation of food services within the school district.

BOROUGH OF ALPINE SCHOOL DISTRICT
COMBINING STATEMENT OF NET POSITION
ENTERPRISE FUNDS
JUNE 30, 2013

	<u>NON-MAJOR</u>	
	<u>FOOD SERVICE FUND</u>	<u>TOTAL</u>
ASSETS:		
Current assets:		
Cash and cash equivalents	\$ 2,245.64	\$ 2,245.64
Accounts receivable:		
Federal subsidy	219.84	219.84
	<u>2,465.48</u>	<u>2,465.48</u>
Total current assets		
	<u>2,465.48</u>	<u>2,465.48</u>
Total assets	<u>2,465.48</u>	<u>2,465.48</u>
NET POSITION:		
Unrestricted	<u>2,465.48</u>	<u>2,465.48</u>
Total net position	<u>\$ 2,465.48</u>	<u>\$ 2,465.48</u>

BOROUGH OF ALPINE SCHOOL DISTRICT
COMBINING STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND NET POSITION
ENTERPRISE FUNDS
FOR THE FISCAL YEAR ENDED JUNE 30, 2013

	<u>NON-MAJOR</u>	
	<u>FOOD SERVICE FUND</u>	<u>TOTAL</u>
OPERATING REVENUES:		
Charges for services:		
Daily sales - reimbursable programs	\$ 2,596.00	\$ 2,596.00
Total operating revenues	<u>2,596.00</u>	<u>2,596.00</u>
OPERATING EXPENSES:		
Cost of sales	1,832.07	1,832.07
Salaries	<u>1,821.52</u>	<u>1,821.52</u>
Total operating expenses	<u>3,653.59</u>	<u>3,653.59</u>
Operating income (loss)	<u>(1,057.59)</u>	<u>(1,057.59)</u>
NONOPERATING REVENUES (EXPENSES):		
Federal sources		
Special milk program	<u>1,208.34</u>	<u>1,208.34</u>
Total nonoperating revenues (expenses)	<u>1,208.34</u>	<u>1,208.34</u>
Change in net position	150.75	150.75
Total net position - beginning	<u>2,314.73</u>	<u>2,314.73</u>
Total net position - ending	<u>\$ 2,465.48</u>	<u>\$ 2,465.48</u>

BOROUGH OF ALPINE SCHOOL DISTRICT
COMBINING STATEMENT OF CASH FLOWS
ENTERPRISE FUNDS
FOR THE FISCAL YEAR ENDED JUNE 30, 2013

	<u>NON-MAJOR</u>	
	<u>FOOD SERVICE FUND</u>	<u>TOTAL</u>
Cash flows from operating activities:		
Receipts from customers	\$ 2,596.00	\$ 2,596.00
Payments to employees	(1,821.52)	(1,821.52)
Payments to suppliers	(1,832.07)	(1,832.07)
	<u>(1,057.59)</u>	<u>(1,057.59)</u>
Net cash provided by (used for) operating activities)		
Cash flows from noncapital financing activities:		
Federal Sources	<u>1,057.59</u>	<u>1,057.59</u>
Net cash provided by noncapital financing activities:	<u>1,057.59</u>	<u>1,057.59</u>
Cash and cash equivalents, beginning	<u>2,245.64</u>	<u>2,245.64</u>
Cash and cash equivalents, ending	\$ <u><u>2,245.64</u></u>	\$ <u><u>2,245.64</u></u>
Reconciliation of operating income (loss) to net cash provided (used) by operating activities		
Operating income (loss)	\$ <u>(1,057.59)</u>	\$ <u>(1,057.59)</u>
Net cash provided by (used for) operating activities	\$ <u><u>(1,057.59)</u></u>	\$ <u><u>(1,057.59)</u></u>

FIDUCIARY FUNDS DETAIL STATEMENTS

Fiduciary Funds are used to account for funds received by the district for a specific purpose:

Unemployment Compensation Insurance Trust Fund: This trust fund is used to pay unemployment compensation claims as they arise.

Security Deposit Fund This trust fund is used to account for security deposits held by the school district

Agency Funds are used to account for assets held by the district as an agent for another party:

Student Activity Fund : This agency fund is used to account for student funds held at the schools.

Payroll Fund: This agency fund is used to account for the payroll transactions of the school district.

BOROUGH OF ALPINE SCHOOL DISTRICT
COMBINING STATEMENT OF FIDUCIARY NET POSITION
JUNE 30, 2013

	<u>SECURITY DEPOSITS</u>	<u>AGENCY FUNDS</u>		<u>UNEMPLOYMENT COMPENSATION TRUST</u>	<u>TOTALS</u>
		<u>STUDENT ACTIVITY</u>	<u>PAYROLL AGENCY</u>		
ASSETS:					
Cash and cash equivalents	\$ <u>6,550.00</u>	\$ <u>4,261.95</u>	\$ <u>19,093.08</u>	\$ <u>10,011.76</u>	\$ <u>39,916.79</u>
Total assets	\$ <u><u>6,550.00</u></u>	\$ <u><u>4,261.95</u></u>	\$ <u><u>19,093.08</u></u>	\$ <u><u>10,011.76</u></u>	\$ <u><u>39,916.79</u></u>
LIABILITIES:					
Payroll deductions and withholdings	\$	\$	\$ 19,093.08	\$	\$ 19,093.08
Security deposits	6,550.00				6,550.00
Due to student groups		<u>4,261.95</u>			<u>4,261.95</u>
Total liabilities	\$ <u><u>6,550.00</u></u>	\$ <u><u>4,261.95</u></u>	\$ <u><u>19,093.08</u></u>	\$	\$ <u><u>29,905.03</u></u>
NET POSITION:					
Held in trust for unemployment claims and other purposes				\$ <u>10,011.76</u>	\$ <u>10,011.76</u>
Total net position				\$ <u><u>10,011.76</u></u>	\$ <u><u>10,011.76</u></u>

BOROUGH OF ALPINE SCHOOL DISTRICT
COMBINING STATEMENT OF CHANGES IN FIDUCIARY NET POSITION
FIDUCIARY FUNDS
FOR THE FISCAL YEAR ENDED JUNE 30, 2013

	<u>UNEMPLOYMENT COMPENSATION TRUST</u>	<u>TOTAL</u>
ADDITIONS:		
Contributions:		
Other	\$ 15,000.00	\$ 15,000.00
Total contributions	<u>15,000.00</u>	<u>15,000.00</u>
 Total additions	 <u>15,000.00</u>	 <u>15,000.00</u>
DEDUCTIONS:		
Unemployment claims	<u>11,491.35</u>	<u>11,491.35</u>
Total deductions	<u>11,491.35</u>	<u>11,491.35</u>
 Change in net position	 <u>3,508.65</u>	 <u>3,508.65</u>
Net position beginning of year	<u>6,503.11</u>	<u>6,503.11</u>
Net position end of year	<u>\$ 10,011.76</u>	<u>\$ 10,011.76</u>

BOROUGH OF ALPINE SCHOOL DISTRICT
STUDENT ACTIVITY AGENCY FUND
SCHEDULE OF RECEIPTS AND DISBURSEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2013

	<u>BALANCE</u> <u>JULY 1, 2012</u>	<u>CASH</u> <u>RECEIPTS</u>	<u>CASH</u> <u>DISBURSE-</u> <u>MENTS</u>	<u>BALANCE</u> <u>JUNE 30, 2013</u>
Student Council	\$ 9,745.59	\$ 35,543.25	\$ 41,509.70	\$ 3,779.14
Grade 7	13.21	14,192.04	14,205.21	0.04
Grade 8	<u>742.92</u>	<u>46,241.83</u>	<u>46,501.98</u>	<u>482.77</u>
Total all schools	<u>\$ 10,501.72</u>	<u>\$ 95,977.12</u>	<u>\$ 102,216.89</u>	<u>\$ 4,261.95</u>

BOROUGH OF ALPINE SCHOOL DISTRICT
PAYROLL AGENCY FUNDS
SCHEDULE OF RECEIPTS AND DISBURSEMENTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2013

	<u>BALANCE</u> <u>JULY 1, 2012</u>	<u>ADDITIONS</u>	<u>DEDUCTIONS</u>	<u>BALANCE</u> <u>JUNE 30, 2013</u>
ASSETS:				
Cash and cash equivalents	\$ <u>13,090.32</u>	\$ <u>2,844,671.02</u>	\$ <u>2,838,668.26</u>	\$ <u>19,093.08</u>
Total assets	\$ <u><u>13,090.32</u></u>	\$ <u><u>2,844,671.02</u></u>	\$ <u><u>2,838,668.26</u></u>	\$ <u><u>19,093.08</u></u>
LIABILITIES:				
Accrued salaries and wages	\$	\$ <u>1,592,088.92</u>	\$ <u>1,592,088.92</u>	\$
Payroll deductions and withholdings	<u>13,090.32</u>	<u>1,252,582.10</u>	<u>1,246,579.34</u>	<u>19,093.08</u>
Total liabilities	\$ <u><u>13,090.32</u></u>	\$ <u><u>2,844,671.02</u></u>	\$ <u><u>2,838,668.26</u></u>	\$ <u><u>19,093.08</u></u>

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STATISTICAL SECTION
(UNAUDITED)

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BOROUGH OF ALPINE SCHOOL DISTRICT
STATISTICAL SECTION

<u>Contents</u>	<u>Page</u>
Financial Trends:	
These schedules contain trend information to help the reader understand how the district's financial performance and well being have changed over time.	J-1 to J-4
Revenue Capacity:	
These schedules contain information to help the reader assess the district's most significant local revenue source, the property tax.	J-5 to J-9
Debt Capacity:	
These schedules present information to help the reader assess the affordability of the district's current levels of outstanding debt and the district's ability to issue additional debt in the future.	J-10 to J-13
Demographic and Economic Information:	
These schedules offer demographic and economic indicators to help the reader understand the environment within which the district's financial activities take place.	J-14 to J-15
Operating Information:	
These schedules contain service and infrastructure data to help the reader understand how the information in the district's financial report relates to the services the district provides and the activities it performs.	J-16 to J-20

Sources

Unless otherwise noted, the information in these schedules is derived from the comprehensive annual financial reports (CAFR) for the relevant year. The district implemented GASB Statement 34 in the fiscal year ending June 30, 2004; schedules presenting district-wide information include information beginning in that year.

BOROUGH OF ALPINE SCHOOL DISTRICT
NET POSITION BY COMPONENT
LAST NINE FISCAL YEARS
(accrual basis of accounting)
UNAUDITED

	Fiscal Year Ending June 30,								
	2013	2012	2011	2010	2009	2008	2007	2006	2005
Governmental activities									
Net investment in capital assets	\$ 1,816,548	\$ 1,836,200	\$ 1,855,270	\$ 1,570,204	\$ 1,353,056	\$ 1,362,303	\$ 1,383,172	\$ 969,406	\$ 1,016,809
Restricted	892,905	693,149	361,572	244,157	251,808	262,202	371,331	683,979	145,427
Unrestricted	313,035	239,729	174,492	248,464	294,630	241,601	180,385	140,185	451,153
Total governmental activities net position	<u>\$ 3,022,488</u>	<u>\$ 2,769,078</u>	<u>\$ 2,391,334</u>	<u>\$ 2,062,825</u>	<u>\$ 1,899,494</u>	<u>\$ 1,866,107</u>	<u>\$ 1,934,888</u>	<u>\$ 1,793,571</u>	<u>\$ 1,613,389</u>
Business-type activities									
Unrestricted	\$ 2,465	\$ 2,315	\$ 720	\$ 1,440	\$ 2,974	\$ 3,141	\$ 5,773	\$ 13,654	\$ 11,563
Total business-type activities net position	<u>\$ 2,465</u>	<u>\$ 2,315</u>	<u>\$ 720</u>	<u>\$ 1,440</u>	<u>\$ 2,974</u>	<u>\$ 3,141</u>	<u>\$ 5,773</u>	<u>\$ 13,654</u>	<u>\$ 11,563</u>
District-wide									
Net investment in capital assets	\$ 1,816,548	\$ 1,836,200	\$ 1,855,270	\$ 1,570,204	\$ 1,353,056	\$ 1,362,303	\$ 1,383,172	\$ 969,406	\$ 1,016,809
Restricted	892,905	693,149	361,572	244,157	251,808	262,202	371,331	683,979	145,427
Unrestricted	315,500	242,044	175,213	249,904	297,604	244,743	186,158	153,839	462,715
Total district net position	<u>\$ 3,024,954</u>	<u>\$ 2,771,393</u>	<u>\$ 2,392,055</u>	<u>\$ 2,064,265</u>	<u>\$ 1,902,468</u>	<u>\$ 1,869,248</u>	<u>\$ 1,940,661</u>	<u>\$ 1,807,224</u>	<u>\$ 1,624,951</u>

Source: CAFR Schedule A-1

BOROUGH OF ALPINE SCHOOL DISTRICT
CHANGES IN NET POSITION
LAST NINE FISCAL YEARS
(accrual basis of accounting)
UNAUDITED

	Fiscal Year Ending June 30								
	2013	2012	2011	2010	2009	2008	2007	2006	2005
Expenses									
Governmental activities									
Instruction									
Regular	\$ 2,926,972	\$ 2,825,691	\$ 2,721,025	\$ 2,700,557	\$ 2,756,731	\$ 2,889,274	\$ 2,779,047	\$ 2,600,636	\$ 2,345,121
Special education	812,704	876,514	970,393	1,171,495	1,001,679	1,003,464	1,011,670	733,472	718,318
Other instruction	114,132	106,842	85,175	129,562	128,582	136,101	117,780	70,816	69,643
Support Services:									
Student and instruction related services	1,130,303	958,822	843,616	723,174	674,635	614,898	552,348	604,362	520,862
General administrative services	118,054	108,931	117,094	110,867	103,830	153,532	136,879	171,866	240,882
School administrative services	79,111	76,000	74,431	80,275	75,271	76,684	80,378	78,066	143,034
Central services and technology	221,137	189,262	171,125	193,714	180,481	182,758	179,564	162,277	166,184
Plant operations and maintenance	338,885	352,000	373,152	389,856	325,841	421,773	300,180	323,266	315,243
Pupil transportation	181,075	189,218	231,483	289,667	297,838	285,198	284,341	302,146	316,047
Unallocated depreciation	40,565	37,362	49,520	48,235	25,894	56,449	35,744	46,502	44,528
Total governmental activities expenses	\$ 5,962,939	\$ 5,720,642	\$ 5,637,014	\$ 5,837,402	\$ 5,570,782	\$ 5,820,130	\$ 5,477,931	\$ 5,093,409	\$ 4,879,862
Business-type activities:									
Food service	3,654	2,500	5,048	6,931	7,000	8,393	12,879	2,663	3,319
Total business-type activities expense	3,654	2,500	5,048	6,931	7,000	8,393	12,879	2,663	3,319
Total district expenses	\$ 5,966,592	\$ 5,723,142	\$ 5,642,062	\$ 5,844,333	\$ 5,577,782	\$ 5,828,523	\$ 5,490,810	\$ 5,096,072	\$ 4,883,181
Program Revenues									
Governmental activities:									
Charges for services:									
Instruction (tuition)	\$ 635,598	\$ 26,116	\$ 27,300	\$ 19,740	\$ 13,650	\$ 22,720	\$ 65,000	\$ 43,800	\$ 14,700
Operating grants and contributions	635,598	564,518	410,193	637,277	617,652	442,726	436,037	329,148	311,739
Capital grants and contributions	13,898	13,898	137,986	244,713					
Total governmental activities program revenues	\$ 635,598	\$ 604,532	\$ 575,479	\$ 901,730	\$ 631,302	\$ 465,446	\$ 501,037	\$ 372,948	\$ 326,439
Business-type activities:									
Charges for services									
Food service	2,596	2,835	3,070	3,965	4,598	3,728	3,325	3,132	2,633
Operating grants and contributions	1,208	1,259	1,258	1,432	2,235	2,034	1,673	1,623	1,576
Total business type activities program revenues	3,804	4,094	4,328	5,397	6,833	5,762	4,998	4,755	4,210
Total district program revenues	\$ 639,403	\$ 608,626	\$ 579,806	\$ 907,126	\$ 638,135	\$ 471,208	\$ 506,035	\$ 377,703	\$ 330,649
Net (Expense)/Revenue									
Governmental activities	\$ (5,327,341)	\$ (5,116,110)	\$ (5,061,536)	\$ (4,935,672)	\$ (4,939,480)	\$ (5,354,684)	\$ (4,976,894)	\$ (4,720,460)	\$ (4,553,423)
Business-type activities	151	1,594	(720)	(1,534)	(167)	(2,631)	(7,881)	2,091	891
Total district-wide net expense	\$ (5,327,190)	\$ (5,114,516)	\$ (5,062,256)	\$ (4,937,206)	\$ (4,939,647)	\$ (5,357,315)	\$ (4,984,775)	\$ (4,718,369)	\$ (4,552,532)
General Revenues and Other Changes in Net Position									
Governmental activities:									
Property taxes levied for general purposes, net	\$ 5,506,402	\$ 5,401,479	\$ 5,295,568	\$ 5,091,892	\$ 4,874,481	\$ 4,881,191	\$ 4,860,644	\$ 4,511,379	\$ 4,069,653
Unrestricted grants and contributions			20,867	14,817	4,666	304,164	293,392	296,861	311,197
State aid cancelled	(244)								
Miscellaneous income	74,593	92,374	73,611	83,395	146,220	100,548	164,174	92,402	58,935
Total governmental activities	\$ 5,580,750	\$ 5,493,853	\$ 5,390,046	\$ 5,190,103	\$ 5,025,367	\$ 5,285,903	\$ 5,118,210	\$ 4,900,642	\$ 4,439,785
Change in Net Position									
Governmental activities	253,410	377,743	328,510	254,431	85,887	(68,781)	141,316	180,182	(113,638)
Business-type activities	151	1,594	(720)	(1,534)	(167)	(2,631)	(7,881)	2,091	890
Total district	\$ 253,561	\$ 379,337	\$ 327,790	\$ 252,897	\$ 85,720	\$ (71,412)	\$ 133,435	\$ 182,273	\$ (112,748)

Source: CAFR Schedule A-2

BOROUGH OF ALPINE SCHOOL DISTRICT
 FUND BALANCES, GOVERNMENTAL FUNDS
 LAST NINE FISCAL YEARS
(modified accrual basis of accounting)
 UNAUDITED

	Fiscal Year Ending June 30								
	2013	2012	2011	2010	2009	2008	2007	2006	2005
General Fund:									
Reserved	\$	\$	\$	\$ 160,886	\$ 463,010	\$ 71,486	\$ 71,486	\$ 339,120	\$ 412,608
Restricted	902,588	687,819	387,819						
Assigned	119,621	89,686	112,547						
Unassigned	243,731	205,373	61,945						
Unreserved				170,070	143,428	480,230	480,230	485,045	132,987
Total general fund	<u>\$ 1,265,940</u>	<u>\$ 982,878</u>	<u>\$ 562,311</u>	<u>\$ 330,956</u>	<u>\$ 606,438</u>	<u>\$ 551,716</u>	<u>\$ 551,716</u>	<u>\$ 824,165</u>	<u>\$ 545,595</u>
All Other Governmental Funds:									
Reserved/Restricted	\$	\$	\$	\$ 329,608	\$	\$	\$	\$	\$
Committed			23,753						
Unreserved, reported in:									
Capital projects fund				(122,943)					50,985
Total all other governmental funds	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 23,753</u>	<u>\$ 206,665</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 50,985</u>

Source: CAFR Schedule B-1

BOROUGH OF ALPINE SCHOOL DISTRICT
CHANGES IN GOVERNMENTAL FUND BALANCES, GOVERNMENTAL FUNDS
(modified accrual basis of accounting)
LAST NINE FISCAL YEARS

	<u>UNAUDITED</u>								
	<u>2013</u>	<u>2012</u>	<u>2011</u>	<u>2010</u>	<u>2009</u>	<u>2008</u>	<u>2007</u>	<u>2006</u>	<u>2005</u>
Revenues									
Tax levy	\$ 5,506,402	\$ 5,401,479	\$ 5,295,568	\$ 5,091,892	\$ 4,874,481	\$ 4,881,191	\$ 4,660,644	\$ 4,511,379	\$ 4,069,653
Tuition charges	-	26,116	27,300	13,650	13,650	22,720	65,000	43,800	14,700
Interest on capital reserve	-	-	327	684	1,802	46	8,790	4,480	2,184
Miscellaneous	74,593	92,374	73,283	300,800	144,418	100,503	155,383	87,922	56,750
State sources	575,965	520,262	504,563	581,315	565,307	689,172	673,414	561,902	552,743
Federal sources	59,633	59,535	64,483	103,491	57,011	57,718	56,015	64,107	70,192
Total revenue	6,216,593	6,099,766	5,965,524	6,091,833	5,656,669	5,751,349	5,619,246	5,273,590	4,766,222
Expenditures									
Instruction									
Regular Instruction	2,799,929	2,767,073	2,693,458	2,774,086	2,733,452	2,647,773	2,557,587	2,452,689	2,021,516
Special education instruction	857,606	876,514	970,393	1,085,883	1,001,679	986,273	997,892	724,249	698,693
Other instruction	114,132	106,842	85,175	129,562	128,582	119,652	110,172	65,723	58,808
Support Services:									
Student and instruction related services	1,130,303	958,822	843,616	723,174	674,635	542,529	477,588	554,317	414,376
General administrative services	117,027	107,904	116,067	80,275	103,830	134,977	111,230	154,696	304,347
School administrative services	79,111	76,000	74,431	109,840	75,271	67,416	56,537	62,107	109,076
Central services and technology	221,137	189,262	171,125	193,714	179,453	159,261	152,842	143,859	127,303
Plant operations and maintenance	338,885	352,000	373,152	389,856	325,648	421,387	299,793	322,879	287,771
Pupil transportation	181,075	189,218	231,483	289,667	297,838	285,198	284,341	302,146	310,646
Unallocated employee benefits						385,008	389,953	261,041	618,883
Capital outlay	94,082	79,318	358,180	384,593	33,647	49,787	453,760	2,300	359,463
Total expenditures	5,933,287	5,702,953	5,917,081	6,160,650	5,554,035	5,799,261	5,891,695	5,046,006	5,310,882
Excess (Deficiency) of revenues over (under) expenditures	283,305	396,813	48,444	(68,817)	102,634	(47,911)	(272,449)	227,584	(544,660)
Other Financing sources (uses)									
State grant cancelled	(244)								
Total other financing sources (uses)	(244)								
Net change in fund balances	\$ 283,061	\$ 396,813	\$ 48,444	\$ (68,817)	\$ 102,634	\$ (47,911)	\$ (272,449)	\$ 227,584	\$ (544,660)
Debt service as a percentage of noncapital expenditures	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	N/A	N/A	N/A

N/A-Not Applicable
 Source: CAFR Schedule B-2

BOROUGH OF ALPINE SCHOOL DISTRICT
GENERAL FUND OTHER LOCAL REVENUE BY SOURCE
LAST TEN FISCAL YEARS
JUNE 30, 2013

<u>Fiscal Year</u> <u>Ended June 30,</u>	<u>Interest on</u> <u>Investments</u>	<u>Tuition</u>	<u>Rentals</u>	<u>Refunds</u>	<u>Transportation</u>	<u>Misc.</u>	<u>Total</u>
2004	\$ 18,642	\$ 25,500		\$	\$	\$ 39,896	\$ 84,038
2005	30,941	14,700				27,993	73,634
2006	40,868	43,800			10,200	41,334	136,202
2007	51,025	65,000			7,200	105,949	229,174
2008	34,428	22,720			9,820	56,300	123,268
2009	11,002	13,650			7,594	127,624	159,870
2010	9,400	13,650	37,105		6,090	36,890	103,135
2011	6,264	27,300	35,936		4,962	13,722	88,184
2012	86	26,116	37,840	88,828	5,720	48,728	207,319
2013			31,775		7,930	68,548	108,253

Source: District Records

BOROUGH OF ALPINE SCHOOL DISTRICT
ASSESSED VALUE AND ACTUAL VALUE OF TAXABLE PROPERTY
LAST TEN FISCAL YEARS
JUNE 30, 2013

Fiscal Year Ended June 30,	Vacant Land	Residential	Commercial	Public Utilities ^a	Net Valuation Taxable	Estimated Actual (County Equalized Value)
2004	\$ 54,438,900	\$ 681,419,500	\$ 37,299,800	\$ 501,293	\$ 773,659,493	\$ 1,101,992,221
2005	49,581,400	694,342,400	37,662,600	435,665	782,022,065	1,253,238,514
2006	116,836,800	1,555,206,300	95,411,800	435,665	1,767,890,565	1,293,783,137
2007	107,194,000	1,571,920,900	95,411,800	1,063,519	1,775,590,219	1,545,561,309
2008	99,925,400	1,605,454,300	95,411,800	1,068,230	1,801,859,730	1,847,416,667
2009	125,001,500	1,642,416,500	94,794,300	1,022,495	1,863,234,795	2,083,031,518
2010	98,734,100	1,722,160,400	93,174,400	1,053,588	1,915,122,488	2,344,950,705
2011	92,354,100	1,746,463,500	93,174,400	816,159	1,932,808,159	2,457,778,235
2012	89,757,600	1,761,176,600	93,174,400	847,047	1,944,955,647	2,296,676,759
2013	86,648,600	1,766,911,600	93,493,400	*	1,947,053,600	2,284,539,934

Source: District records Tax list summary and Municipal Tax Assessor

Note: Real property is required to be assessed at some percentage of true value (fair or market value) established by each county board of taxation.

Revaluations occur when ordered by the County Board of Taxation. The last revaluation was effective in calendar year 2005.

a Taxable Value of Machinery, Implements and Equipment of Telephone, Telegraph and Messenger System Companies

b Tax rates are per \$100

BOROUGH OF ALPINE SCHOOL DISTRICT
DIRECT AND OVERLAPPING PROPERTY TAX RATES
LAST TEN YEARS
JUNE 30, 2013
UNAUDITED

Calendar Year Ended Dec 31,	Borough of Alpine School District			Overlapping Rates		Total Direct and Overlapping Tax Rate
	Basic Rate ^a	General Obligation Debt	Total Direct	Borough of Alpine	County	
		Service ^b				
2004	0.520	N/A	0.520	0.330	0.330	1.180
2005	0.255	N/A	0.255	0.146	0.149	0.550
2006	0.262	N/A	0.262	0.149	0.170	0.581
2007	0.271	N/A	0.271	0.149	0.190	0.610
2008	0.262	N/A	0.262	0.149	0.210	0.621
2009	0.271	N/A	0.271	0.149	0.245	0.665
2010	0.277	N/A	0.277	0.148	0.240	0.665
2011	0.279	N/A	0.279	0.156	0.270	0.705
2012	0.284	N/A	0.284	0.156	0.265	0.705
2013	0.292	N/A	0.292	0.158	0.274	0.724

Source: District Records and Municipal Tax Collector
 N/A Not Applicable

Note:

NJSA 18A:7F-5d limits the amount that the district can submit for a general fund tax levy . The levy when added to other components of the district's net budget may not exceed the prebudget year net budget by more than the spending growth limitation calculator

- a The district's basic tax rate is calculated from the A4F form which is submitted with the budget and the Net valuation taxable
- b Rates for debt service are based on each year's requirements.

BOROUGH OF ALPINE SCHOOL DISTRICT
PRINCIPAL PROPERTY TAX PAYERS
CURRENT YEAR AND EIGHT YEARS AGO
JUNE 30, 2013

Taxpayer	2013			2005		
	Taxable Assessed Value	Rank	% of Total District Net Assessed Value	Taxable Assessed Value	Rank	% of Total District Net Assessed Value
Montammy Golf Club	\$ 49,363,000	1	2.5%	\$ 49,363,000	1	6.50%
F.E. Alpine, Inc	42,000,000	2	2.2%			
Taxpayer #1	40,157,800	3	2.1%	40,157,800	2	5.29%
F.E. Alpine, Inc	26,118,600	4	1.3%			
Rio Vista Realty LLC	23,094,000	5	1.2%			
Taxpayer #2	20,959,700	6	1.1%	20,959,700	3	2.89%
2 Margo Way Associates, LLC	12,796,000	7	0.7%			
Taxpayer #3	11,747,300	8	0.6%			
F.E. Alpine, Inc	11,920,000	9	0.6%			
Taxpayer #4	10,463,200	10	0.5%			
Taxpayer #5				18,825,300	4	2.59%
Taxpayer #6				12,796,000	5	1.76%
Taxpayer #7				10,181,700	6	1.40%
Taxpayer #8				9,988,100	7	1.38%
OA/KADIMA Holdings				9,214,900	8	1.27%
Alpine Country Club				9,097,500	9	1.25%
Taxpayer #9				8,911,600	10	1.23%
Total	<u>\$ 248,619,600</u>		<u>12.77%</u>	<u>\$ 189,495,600</u>		<u>25.56%</u>

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Source: District CAFR J11 and Municipal Tax Assessor

BOROUGH OF ALPINE SCHOOL DISTRICT
PROPERTY TAX LEVIES AND COLLECTIONS
LAST TEN FISCAL YEARS
JUNE 30, 2013

Fiscal Year Ended June 30,	Taxes Levied for the Fiscal Year	Collected within the Fiscal Year of the Levy		Collections in Subsequent Years
		Amount	Percentage of Levy	
2004	\$ 3,862,112.00	\$ 3,862,112.00	100.00%	\$ -
2005	4,069,653.00	4,069,653.00	100.00%	-
2006	4,903,102.00	4,903,102.00	100.00%	-
2007	4,660,644.00	4,660,644.00	100.00%	-
2008	4,881,191.00	4,881,191.00	100.00%	-
2009	4,874,481.00	4,874,481.00	100.00%	-
2010	5,091,892.00	5,091,892.00	100.00%	-
2011	5,295,568.00	5,295,568.00	100.00%	-
2012	5,401,479.00	5,401,479.00	100.00%	-
2013	5,506,402.00	5,506,402.00	100.00%	-

Source: District records including the Certificate and Report of School Taxes (A4F form)

Note: School taxes are collected by the Municipal Tax Collector. Under New Jersey State Statute a municipality is required to remit to the school district the entire property tax balance, in the amount voted upon or certified prior to the end of the school

BOROUGH OF ALPINE SCHOOL DISTRICT
RATIOS OF OVERLAPPING GOVERNMENTAL ACTIVITIES DEBT
AS OF DECEMBER 31, 2012
UNAUDITED

<u>Governmental Unit</u>	<u>Debt Outstanding</u>	<u>Estimated Percentage Applicable ^a</u>	<u>Estimated Share of Overlapping Debt</u>
Debt repaid with property taxes			
Alpine Borough	\$	100.000% \$	*
Other debt			
Bergen County		*	
Subtotal, overlapping debt			*
Alpine Borough School District Direct Debt			*
Total direct and overlapping debt		\$	<u>0</u>

Sources: Borough Chief Finance Office and County Treasurer's Office
 * Not available at time of audit

Note: Overlapping governments are those that coincide, at least in part, with the geographic boundaries of the District. This schedule estimates the portion of the outstanding debt of those overlapping governments that is borne by the residents and businesses of Alpine. This process recognizes that, when considering the District's ability to issue and repay long-term debt, the entire debt burden borne by the residents and businesses should be taken into account. However this does not imply that every taxpayer is a resident, and therefore responsible for repaying the debt, of each overlapping payment.

a For debt repaid with property taxes, the percentage of overlapping debt applicable is estimated using taxable assessed property values. Applicable percentages were estimated by determining the portion of another governmental unit's taxable value that is within the district's boundaries and dividing it by each unit's total taxable value.

BOROUGH OF ALPINE SCHOOL DISTRICT
LEGAL DEBT MARGIN INFORMATION
LAST TEN CALENDAR YEARS
JUNE 30, 2013

Legal Debt Margin Calculation for Calendar Year 2012

Equalized valuation basis	
2012	\$ 2,278,608,298
2011	2,281,521,020
2010	<u>2,431,489,964</u>
	<u>\$ 6,991,619,282</u>

Average equalized valuation of taxable property \$ 2,330,539,761

Debt limit (3 % of avg equalized value)	69,916,193
Net bonded school debt	
Legal debt margin	<u>\$ 69,916,193</u>

Calendar Year

	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012
Debt limit	\$ 32,590,807	\$ 32,923,092	40,414,065	\$ 46,211,890	\$ 53,643,487	\$ 61,990,026	\$ 66,753,602	\$ 70,959,161	\$ 70,064,003	\$ 69,916,193
Total net debt applicable to limit	<u> </u>									
Legal debt margin	<u>\$ 32,590,807</u>	<u>\$ 32,923,092</u>	<u>\$ 40,414,065</u>	<u>\$ 46,211,890</u>	<u>\$ 53,643,487</u>	<u>\$ 61,990,026</u>	<u>\$ 66,753,602</u>	<u>\$ 70,959,161</u>	<u>\$ 70,064,003</u>	<u>\$ 69,916,193</u>
Total net debt applicable to the limit as a percentage of debt limit	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%

Source: Abstract of Ratables and District Records CAFR Schedule J-7

a Limit set by NJSA 18A:24-19 for a K through 8 district; other % limits would be applicable for other districts

BOROUGH OF ALPINE SCHOOL DISTRICT
DEMOGRAPHIC AND ECONOMIC STATISTICS
LAST TEN CALENDAR YEARS
UNAUDITED

<u>Year Ended</u> <u>December</u> <u>31</u>	<u>Unemployment Rate</u>	<u>Per Capita Income (a)</u>	<u>School District</u> <u>Population</u>
2003	1.5%	51,931	2,283
2004	3.1%	51,291	2,307
2005	2.7%	54,669	2,328
2006	2.9%	56,963	2,376
2007	2.6%	63,021	2,422
2008	3.4%	67,113	2,464
2009	6.2%	67,696	2,503
2010	6.3%	64,388	1,851
2011	6.2%	66,096	1,861
2012	6.6%	*	1,849

* Not available at time of audit

(a) Represents County of Bergen

Source: N.J. Department of Labor

BOROUGH OF ALPINE SCHOOL DISTRICT
PRINCIPAL EMPLOYERS
CURRENT AND TEN YEARS AGO
UNAUDITED

Employer	2013			2004		
	Employees	Rank	Percentage of Total Employment	Employees	Rank	Percentage of Total Employment
*	*	*	*	*	*	*
*	*	*	*	*	*	*
*	*	*	*	*	*	*
*	*	*	*	*	*	*
*	*	*	*	*	*	*
*	*	*	*	*	*	*
*	*	*	*	*	*	*
*	*	*	*	*	*	*
*	*	*	*	*	*	*
	-		0.00%	-		0.00%

104

* Not available at time of audit
Source:

BOROUGH OF ALPINE SCHOOL DISTRICT
 FULL-TIME EQUIVALENT DISTRICT EMPLOYEES BY FUNCTION/PROGRAM
 JUNE 30, 2013
 UNAUDITED

Function/Program	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013
Instruction										
Regular	30	30	30	30	30	30	30	30	30	30
Special education	2.4	2.4	3.4	3.4	3.4	3.4	3.4	3.4	3.4	3.4
Other special education	1	1	1	1	1	1	1	1	1	1
Support Services:										
Tuition	0	0	0	0	0	0	0	0	0	0
Student and instruction related services	1.8	1.8	1.8	1.8	1.8	1.8	1.8	1.8	1.8	1.8
General administrative services	0.5	0.5	0.5	0.5	0.5	0.5	0.5	0.5	0.5	0.5
School administrative services	1.45	1.45	1.45	1.45	1.45	1.45	1.45	1.45	1.45	1.45
Business administrative services	1	1	1	1	1	1	1	1	1	1
Plant operations and maintenance	0.45	0.45	0.45	0.45	0.45	0.45	0.45	0.45	1	0.45
Pupil transportation	0	0	0	0	0.4	0.4	0.4	0.4	0.4	0.2
Total	39	39	39.6	39.6	40	40	40	40	40.55	39.8

* Not available at time of audit

Source: District Personnel Records

BOROUGH OF ALPINE SCHOOL DISTRICT
OPERATING STATISTICS
LAST TEN FISCAL YEARS
JUNE 30, 2013

Pupil/Teacher Ratio

Fiscal Year	Enrollment	Operating Expenditures ^a	Cost Per Pupil	Percentage Change	Teaching Staff ^b	Pupil/Teacher Ratio			Average Daily Enrollment (ADE) ^c	Average Daily Attendance (ADA) ^c	% Change in Average Daily Enrollment	Student Attendance Percentage
						Elementary	Middle School	High School				
2004	146	4,672,274	32,002	22.62%	*	*	*	*	144	138	3.60%	95.83%
2005	126	4,951,419	39,297	22.80%	*	*	*	*	135	130	-5.97%	96.01%
2006	136	5,043,706	37,086	-5.63%	*	*	*	*	136	132	0.44%	97.06%
2007	135	5,437,936	40,281	8.61%	*	*	*	*	136	131	0.00%	96.32%
2008	135	5,509,646	40,812	1.32%	*	*	*	*	135	129	-1.03%	95.69%
2009	140	5,520,388	39,431	-3.38%	*	*	*	*	141	136	4.61%	96.38%
2010	142	5,641,016	39,725	0.75%	*	*	*	*	142	136	0.78%	95.56%
2011	153	5,558,901	36,333	-8.54%	*	*	*	*	154	147	8.39%	95.58%
2012	148	5,623,634	37,998	4.58%	*	*	*	*	146	139	-5.40%	95.60%
2013	146	5,832,921	39,952	5.14%	*	*	*	*	146	139	0.00%	95.60%

* Not available at time of audit

Sources: District records, ASSA and Schedules J-12, J-14

Note: Enrollment based on annual October district count.

- a Operating expenditures equal total expenditures less debt service and capital outlay;
- b Teaching staff includes only full-time equivalents of certificated staff.
- c Average daily enrollment and average daily attendance are obtained from the School Register Summary (SRS).

BOROUGH OF ALPINE SCHOOL DISTRICT
SCHOOL BUILDING INFORMATION
LAST TEN FISCAL YEARS
JUNE 30, 2013

	<u>2004</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>
<u>District Building</u>										
<u>Elementary</u>										
Alpine School										
Square Feet	33,627	33,627	33,627	33,627	33,627	33,627	33,627	33,627	33,627	33,627
Capacity (students)	*	*	*	*	*	*	*	*	*	
Enrollment	146	126	136	135	135	140	142	153	148	148

Number of Schools at June 30, 2013
 Elementary/Middle = 1

Source: District records, ASSA

Note: Year of original construction is shown in parentheses. Increases in square footage and capacity are the result of and additions. Enrollment is based on the annual October district count.

* Not available at time of audit

BOROUGH OF ALPINE - SCHOOL DISTRICT
SCHEDULE OF REQUIRED MAINTENANCE FOR SCHOOL FACILITIES
JUNE 30, 2013
UNAUDITED

UNDISTRIBUTED EXPENDITURES - REQUIRED MAINTENANCE FOR SCHOOL FACILITIES
11-000-261-XXX

<u>School Facilities</u>	<u>Project # (s)</u>	<u>2013</u>	<u>2012</u>	<u>2011</u>	<u>2010</u>	<u>2009</u>	<u>2008</u>	<u>2007</u>	<u>2006</u>	<u>2005</u>	<u>2004</u>
Alpine School	N/A	\$ <u>9,244.00</u>	\$ <u>59,222.69</u>	\$ <u>48,390.69</u>	\$ <u>46,174.00</u>	\$ <u>49,711.84</u>	\$ <u>128,464.00</u>	\$ <u>52,790.09</u>	\$ <u>76,865.00</u>	\$ <u>88,269.00</u>	\$ <u>62,012.00</u>
Total School Facilities		<u>9,244.00</u>	<u>59,222.69</u>	<u>48,390.69</u>	<u>49,711.84</u>	<u>49,711.84</u>	<u>128,464.00</u>	<u>52,790.09</u>	<u>76,865.00</u>	<u>88,269.00</u>	<u>62,012.00</u>
Grand Total		\$ <u><u>9,244.00</u></u>	\$ <u><u>59,222.69</u></u>	\$ <u><u>48,390.69</u></u>	\$ <u><u>49,711.84</u></u>	\$ <u><u>49,711.84</u></u>	\$ <u><u>128,464.00</u></u>	\$ <u><u>52,790.09</u></u>	\$ <u><u>76,865.00</u></u>	\$ <u><u>88,269.00</u></u>	\$ <u><u>62,012.00</u></u>

BOROUGH OF ALPINE SCHOOL DISTRICT
INSURANCE SCHEDULE
JUNE 30, 2013
UNAUDITED

	<u>COVERAGE</u>	<u>DEDUCTIBLE</u>
School Package Policy - Selective		
Property - Blanket Building and Contents	\$ 9,545,681.00	\$ 5,000.00
Comprehensive General Liability and	1,000,000.00	
Comprehensive Crime Coverage	550,000.00	
Boiler and Machinery Policy-Hartford Steam Boiler Inspection and Insurance Company		
Property Damage	250,000.00	1,000.00
Umbrella Liability - American A. Ins. Co.		
Umbrella Policy	9,000,000.00	
School Board Legal Liability - Darwin		
Directors and Officers Policy	1,000,000.00	25,000.00
Public Employees' Faithful Performance Blanket Position Bond		
Marilyn Hayward - Treasurer of School Monies	160,000.00	
Donna Alonso - Business Administrator/Board Secretary	85,000.00	

Source:

School District Records

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SINGLE AUDIT SECTION



SUPLEE, CLOONEY & COMPANY
CERTIFIED PUBLIC ACCOUNTANTS

EXHIBIT "K-1"

308 East Broad Street, Westfield, New Jersey 07090-2122

Telephone 908-789-9300

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E-mail info@scnco.com

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL
OVER FINANCIAL REPORTING AND ON COMPLIANCE AND
OTHER MATTERS BASED ON AN AUDIT OF BASIC FINANCIAL
STATEMENTS PERFORMED IN ACCORDANCE WITH
GOVERNMENT AUDITING STANDARDS**

Honorable President and Members
of the Board of Education
Borough of Alpine School District
County of Bergen
Alpine, New Jersey 07620

We have audited, in accordance with the auditing standards generally accepted in the United States of America, and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Borough of Alpine School District (the "District") as of and for the year ended June 30, 2013, and the related notes to the financial statements, which collectively comprise the District's financial statements, and have issued our report thereon dated October 1, 2013.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the District's control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the Borough of Alpine School District's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the District's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

SUPLEE, CLOONEY & COMPANY

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the District's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of This Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.


CERTIFIED PUBLIC ACCOUNTANTS


PUBLIC SCHOOL ACCOUNTANT NO. 93

October 1, 2013

BOROUGH OF ALPINE SCHOOL DISTRICT
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
FOR THE FISCAL YEAR ENDED JUNE 30, 2013

FEDERAL GRANTOR/PASS-THROUGH GRANTOR/PROGRAM TITLE	FEDERAL CFDA NUMBER	GRANT PERIOD	AWARD AMOUNT	BALANCE AT JUNE 30, 2012	CARRYOVER/ (WALKOVER) AMOUNT	CASH RECEIVED	BUDGETARY EXPENDITURES	ADJUSTMENTS	REPAYMENT OF PRIOR YEAR'S BALANCE	BALANCE AT JUNE 30, 2013		
										ACCOUNTS RECEIVABLE	DEFERRED REVENUE	DUE TO GRANTOR
Enterprise Funds:												
U.S. Department of Agriculture												
Passed-Through State Department of Education:												
Special Milk Program	10.556	7/1/11-6/30/12	\$ 1,259.35	\$ (69.09)	\$	\$ 69.09	\$	\$	\$	\$	\$	\$
Special Milk Program	10.556	7/1/12-6/30/13	1,208.34			988.50	(1,208.34)			(219.84)		
Total U.S. Department of Agriculture				(69.09)		1,057.59	(1,208.34)			(219.84)		
		3										
Special Revenue Funds:												
U. S. Department of Homeland Security												
Passed-Through State of New Jersey:												
FEMA Disaster Grant	97.036	Continuous	2,775.00			2,775.00	(2,775.00)					
U.S. Department of Education												
Passed-Through State Department of Education:												
NCLB Title II A	84.151	9/1/12-8/31/13	2,402.00			2,402.00	(2,402.00)					
I.D.E.A. Part B, Basic	84.027	9/1/12-8/31/13	51,541.00			51,541.00	(51,541.00)					
I.D.E.A. Part B-Preschool	84.173	9/1/11-8/31/12	2,915.00			2,915.00	(2,915.00)					
Total Special Revenue Fund						59,633.00	(59,633.00)					
Total Federal Financial Assistance				\$ (69.09)	\$	\$ 60,690.59	\$ (60,841.34)	\$	\$	\$ (219.84)	\$	\$

See accompanying notes to schedules of expenditures of financial assistance.

BOROUGH OF ALPINE SCHOOL DISTRICT
SCHEDULE OF EXPENDITURES OF STATE FINANCIAL ASSISTANCE
FOR THE FISCAL YEAR ENDED JUNE 30, 2013

STATE GRANTOR/PROGRAM TITLE	GRANT OR STATE PROJECT NUMBER	GRANT PERIOD	AWARD AMOUNT	BALANCE AT JUNE 30, 2012			CASH RECEIVED	BUDGETARY EXPENDITURES	ADJUSTMENTS	REPAYMENT OF PRIOR YEAR'S BALANCES	BALANCE AT JUNE 30, 2013			MEMO	
				ACCOUNTS RECEIVABLE	DEFERRED REVENUE	DUE TO GRANTOR					(ACCOUNTS RECEIVABLE)	DEFERRED REVENUE	DUE TO GRANTOR	BUDGETARY RECEIVABLE	TOTAL EXPENDITURES
General Fund:															
Transportation Aid	13-495-034-5120-014	7/1/12-6/30/13	\$ 48,963.00	\$	\$	\$	\$ 48,963.00	\$ (48,963.00)	\$	\$	\$	\$	\$	\$ -	\$ 48,963.00
Security Aid	13-495-034-5120-084	7/1/12-6/30/13	15,770.00				15,770.00	(15,770.00)						-	15,770.00
Categorical Special Education Aid	13-495-034-5120-089	7/1/12-6/30/13	74,252.00				60,675.00	(74,252.00)	13,577.00					(13,577.00)	74,252.00
Extraordinary Aid	13-100-034-5120-473	7/1/12-6/30/13	33,271.00					(33,271.00)			(33,271.00)			(33,271.00)	33,271.00
Extraordinary Aid	12-100-034-5120-473	7/1/11-6/30/12	92,640.00	(92,460.00)			92,460.00								
Additional Non-Public Transportation Aid	N/A	7/1/12-6/30/13	7,308.00					(7,308.00)			(7,308.00)			(7,308.00)	7,308.00
Additional Non-Public Transportation Aid	N/A	7/1/11-6/30/12	3,480.00	(3,480.00)			3,480.00								
Reimbursed TPAF Social Security Contributions	13-495-034-5095-002	7/1/12-6/30/13	135,204.24				128,379.87	(135,204.24)			(6,824.37)			(6,824.37)	135,204.24
Reimbursed TPAF Social Security Contributions	12-495-034-5095-002	7/1/11-6/30/12	131,116.04	(6,958.50)			6,958.50							(6,824.37)	135,204.24
				<u>(102,898.50)</u>			<u>356,686.37</u>	<u>(314,768.24)</u>	<u>13,577.00</u>		<u>(47,403.37)</u>			<u>(60,980.37)</u>	<u>314,768.24</u>
Capital Projects Fund:															
New Jersey Schools Development Authority	0080-010-09-1001	project length	188,720.00	(41,376.00)			37,008.80		4,367.20						184,352.80
Total State Financial Assistance Subject to Single Audit				\$ (144,274.50)	\$	\$	393,695.17	(314,768.24)	\$	\$	(47,403.37)	\$	\$	(60,980.37)	\$ 499,121.04
On-Behalf TPAF Post-Retirement Contributions							117,385.00	(117,385.00)							
On-Behalf TPAF None Contributory Insurance							6,176.00	(6,176.00)							
On-Behalf TPAF Post-Retirement Medical							139,717.00	(139,717.00)							
Total State Financial Assistance							\$ 656,973.17	\$ (578,046.24)							

See accompanying notes to schedules of expenditures of financial assistance.

Borough of Alpine School District
Notes to the Schedules of Expenditures of Federal Awards
and State Financial Assistance
Year Ended June 30, 2013

NOTE 1: GENERAL

The accompanying schedules of expenditures of federal awards and state financial assistance include federal and state activity of the Borough of Alpine School District. The District is defined in Note 1 to the basic financial statements. All federal and state awards received directly from the federal and state agencies, as well as federal awards and state financial assistance passed through other government agencies is included on the schedule of expenditures of federal awards and state financial assistance.

NOTE 2: BASIS OF ACCOUNTING

The accompanying schedules of expenditures of federal awards and state financial assistance are presented on the budgetary basis of accounting with the exceptions of programs recorded in the food service fund, which are presented using the accrual basis of accounting. These bases of accounting are described in Note 1 of the District's basic financial statements. The information in this schedule is presented in accordance with the requirements of OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations. Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of, the basic financial statements.

NOTE 3: RELATIONSHIP TO BASIC FINANCIAL STATEMENTS

The basic financial statements present the general fund and special revenue fund on a GAAP basis. Budgetary comparison schedules, which are Required Supplementary Information (RSI) are presented for the general fund and special revenue fund to demonstrate finance-regulated legal compliance in which certain revenue is permitted by law or grant agreement to be recognized in the audit year, whereas for GAAP reporting, revenue is not recognized until the subsequent year or when expenditures have been made.

The General fund is presented in the accompanying schedules on the modified accrual basis with the exception of the revenue recognition of the deferred state aid payments in the current budget year, which is mandated pursuant to N.J.S.A. 18A:22-44.2. For GAAP purposes, the deferred payments are not recognized until the subsequent budget year due to the state deferral and recording of the payment in the subsequent year. The special revenue fund is presented in the accompanying schedules on the grant accounting budgetary basis which recognizes encumbrances as expenditures and also recognizes the related revenue, whereas GAAP basis does not.

Borough of Alpine School District
Notes to the Schedules of Expenditures of Federal Awards
and State Financial Assistance
Year Ended June 30, 2013

NOTE 3: RELATIONSHIP TO BASIC FINANCIAL STATEMENTS (CONTINUED)

The net adjustment to reconcile from the budgetary basis to the GAAP basis is \$13,577.00 for the general fund. The net adjustment to reconcile from the budgetary basis to the GAAP basis is \$-0- for the special revenue fund. See the notes to the required supplementary information for a reconciliation of the budgetary basis to the modified accrual basis of accounting for the general and special revenue funds. Federal awards and state financial assistance revenues are reported in the Board's basic financial statements on a GAAP basis as follows:

	<u>Federal</u>	<u>State</u>	<u>Total</u>
General Fund	\$	\$ 575,965.24	\$ 575,965.24
Special Revenue Fund	59,633.00		59,633.00
Food Service Fund	<u>1,208.34</u>		<u>1,208.34</u>
Total Awards and Financial Assistance	\$ <u>60,841.34</u>	\$ <u>575,965.24</u>	\$ <u>636,806.58</u>

NOTE 4: RELATIONSHIP TO FEDERAL AND STATE FINANCIAL REPORTS

Amounts reported in the accompanying schedules agree with the amounts reported in the related federal and state financial reports.

NOTE 5: OTHER

The amount reported as TPAF post retirement contributions represents the amount paid by the state on behalf of the district for the year ended June 30, 2013. TPAF Social Security contributions represent the amount reimbursed by the state for the employer's share of Social Security contributions for TPAF members for the year ended June 30, 2013.

Borough of Alpine School District
Bergen County, New Jersey

Schedule of Findings and Questioned Costs
For the Fiscal Year Ended June 30, 2013

Section I – Summary of Auditor’s Results

Financial Statements

- | | | |
|-----|--|------------|
| (1) | Type of Auditor’s Report Issued: | Unmodified |
| (2) | Internal Control Over Financial Reporting: | |
| | (a) Material weaknesses identified? | No |
| | (b) Significant deficiencies identified that are not considered to be material weaknesses? | N/A |
| (3) | Noncompliance material to the basic financial statements noted? | No |

Federal Program(s) - Not Applicable

State Program(s) - Not Applicable

Borough of Alpine School District
Bergen County, New Jersey

Schedule of Prior Year Audit Findings

Not Applicable

