

MILLTOWN SCHOOL DISTRICT

Milltown, New Jersey
County of Middlesex

**COMPREHENSIVE ANNUAL FINANCIAL REPORT
FOR THE FISCAL YEAR ENDED JUNE 30, 2013**

COMPREHENSIVE ANNUAL FINANCIAL REPORT

OF THE

MILLTOWN BOARD OF EDUCATION

MILLTOWN, NEW JERSEY

FOR THE FISCAL YEAR ENDED JUNE 30, 2013

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INTRODUCTORY SECTION

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MILLTOWN SCHOOL DISTRICT

Milltown, New Jersey 08850-1643

www.milltownps.org

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Principal, Parkview School
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Business Administrator/Board Secretary
Milltown Board of Education
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October 19, 2013

Honorable President and Members of the Board of Education
Milltown School District
Milltown, New Jersey 08550

Dear Board Members:

The comprehensive annual financial report of the Milltown School District ("District") for the fiscal year ending June 30, 2013 is hereby submitted. Responsibility for both the accuracy of the data and completeness and fairness of the presentation, including all disclosures, rests with the management of the Milltown Board of Education ("Board"). To the best of our knowledge and belief, the data presented in this report is accurate in all material respects and is reported in a manner designed to present fairly the financial position and results of operation of the various funds and account groups of the District. All disclosures necessary to enable the reader to gain an understanding of the District's financial activities have been included.

The comprehensive annual financial report is presented in four sections: introductory, financial, statistical and single audit. The introductory section includes this transmittal letter, the District's organizational chart, a roster of principal officials and a list of consultants and advisors. The financial section includes the district-wide and fund financial statements and schedules, as well as the auditor's report and the Management's Discussion and Analysis. The statistical section includes selected financial statements and schedules as well as information generally presented on a multi-year basis.

The District is required to undergo an annual single audit in conformity with the provisions of the Single Audit Act of 1984, the U.S. Office of Management and Budget ("OMB") Circular A-133, Audits of States, Local Governments and Non-Profit Organizations, and the State Treasury OMB Circular 04-04, Single Audit Policy for Recipients of Federal Grants, State Grants, and State Aid Payments. Information related to this single audit, including the auditor's report on the internal control structure and compliance with applicable laws and regulations and findings and recommendations, are included in the single audit section of this report.

Respectfully submitted,



Dr. Linda Madison
Superintendent of Schools



Vincent S. Marasco
Business Administrator/Board Secretary

MILLTOWN SCHOOL DISTRICT

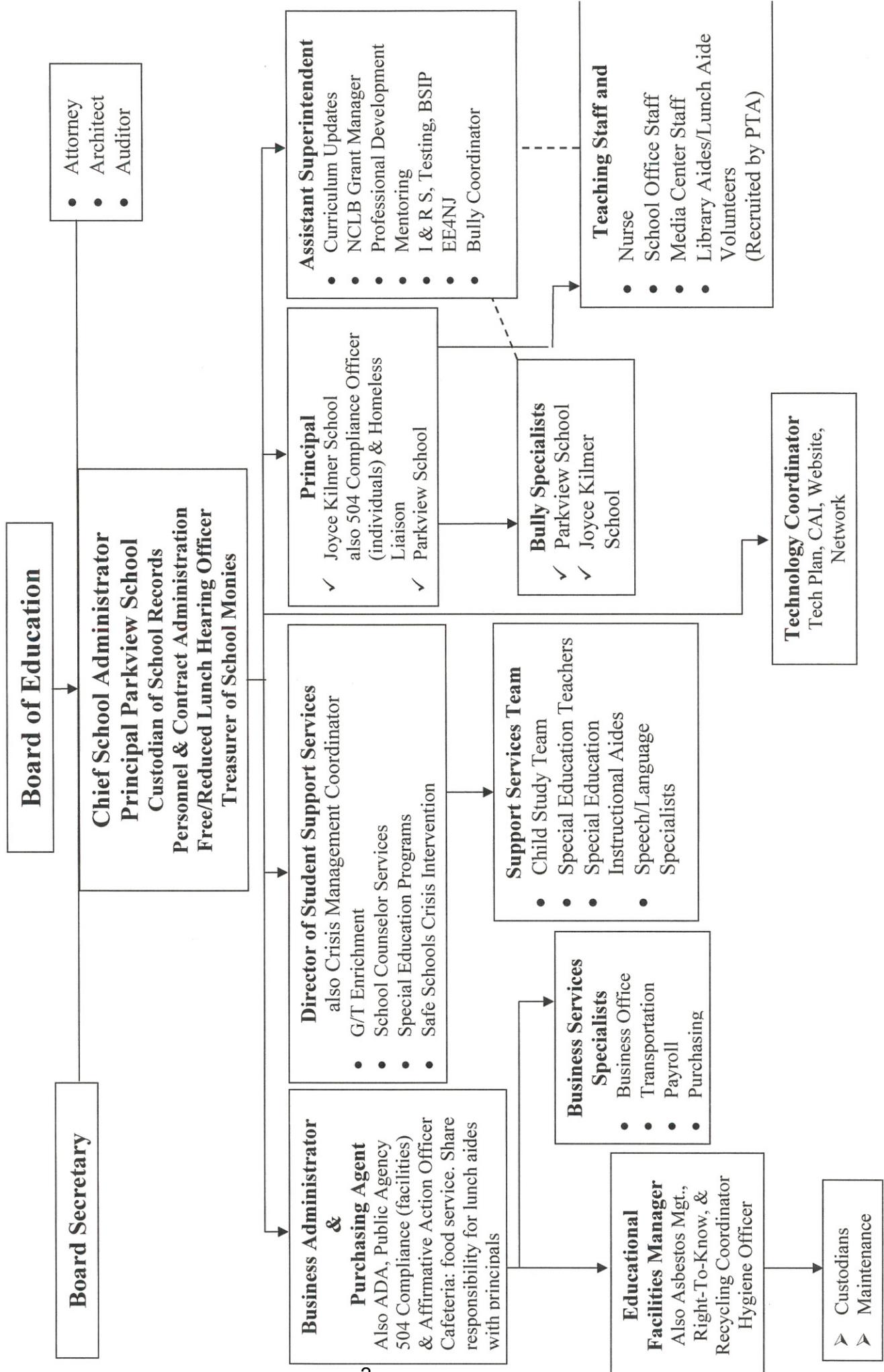
Milltown, NJ 08850

Revised: October, 2012

BOE Approved: October 23, 2012

File Code: 2120
 — Monitored
 — Mandated
 X Other Reason

ORGANIZATION CHART



Board Secretary

Chief School Administrator
 Principal Parkview School
 Custodian of School Records
 Personnel & Contract Administration
 Free/Reduced Lunch Hearing Officer
 Treasurer of School Monies

- Attorney
- Architect
- Auditor

Business Administrator & Purchasing Agent
 Also ADA, Public Agency
 504 Compliance (facilities)
 & Affirmative Action Officer
 Cafeteria: food service. Share responsibility for lunch aides with principals

Director of Student Support Services
 also Crisis Management Coordinator

- G/T Enrichment
- School Counselor Services
- Special Education Programs
- Safe Schools Crisis Intervention

Principal
 ✓ Joyce Kilmer School
 also 504 Compliance Officer (individuals) & Homeless Liaison
 ✓ Parkview School

Assistant Superintendent

- Curriculum Updates
- NCLB Grant Manager
- Professional Development
- Mentoring
- I & R S, Testing, BSIP
- EE4NJ
- Bully Coordinator

Support Services Team

- Child Study Team
- Special Education Teachers
- Special Education Instructional Aides
- Speech/Language Specialists

Bully Specialists
 ✓ Parkview School
 ✓ Joyce Kilmer School

Business Services Specialists

- Business Office
- Transportation
- Payroll
- Purchasing

Educational Facilities Manager
 Also Asbestos Mgt., Right-To-Know, & Recycling Coordinator
 Hygiene Officer

➤ Custodians
 ➤ Maintenance

Technology Coordinator
 Tech Plan, CAI, Website, Network

Teaching Staff and

- Nurse
- School Office Staff
- Media Center Staff
- Library Aides/Lunch Aide
- Volunteers
 (Recruited by PTA)

MILLTOWN SCHOOL DISTRICT

MILLTOWN, NEW JERSEY

ROSTER OF OFFICIALS

June 30, 2013

Members of the Board of Education

TERM EXPIRES

Barbara Pietanza, President	2013
William Petscavage, Vice President	2015
William Gardner	2015
Dawn Milburn	2015
Linda Harold	2013
Philip Paladino	2013
Patricia Payne	2014
Felipe Zambrana, Jr.	2014
JoAnne Demetrio	2014

Other Officials

Dr. Linda Madison, Superintendent of Schools, Treasurer of School Monies

Vincent S. Marasco, Business Administrator/Board Secretary

Viola Lordi, Solicitor (07/01/12-08/31/12)

Anthony P. Sciarrillo, Solicitor (09/01/12-06/30/13)

MILLTOWN SCHOOL DISTRICT

MILLTOWN, NEW JERSEY

CONSULTANTS AND ADVISORS

June 30, 2013

AUDITOR/AUDIT FIRM

Robert W. Allison, CPA, RMA
Holman Frenia Allison, P. C.
912 Highway 33, Suite 2
Freehold, New Jersey 07728

ATTORNEY

Anthony P. Sciarrillo Esq.
Lindabury, McCormick, Estabrook and Cooper, PC
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Westfield, NJ 07091-2369

OFFICIAL DEPOSITORY

TD Bank
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East Brunswick, NJ 08816

FINANCIAL SECTION

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HOLMAN | FRENIA
ALLISON, P.C.

Certified Public Accountants & Consultants

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INDEPENDENT AUDITOR'S REPORT

Honorable President and Members
of the Board of Education
Milltown Public School District
County of Middlesex
Milltown, New Jersey

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information of the Board of Education of the Milltown Public School District, County of Middlesex, State of New Jersey, as of and for the fiscal year ended June 30, 2013, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America; and the standards applicable to financial audits contained in *Governmental Auditing Standards*, issued by the Comptroller General of the United States; and audit requirements as prescribed by the Office of School Finance, Department of Education, State of New Jersey. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Board of Education of the Milltown Public School District, County of Middlesex, State of New Jersey, as of June 30, 2013, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information on pages 13 through 22 and 81 through 89 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Milltown Public Board of Education's basic financial statements. The accompanying introductory section, and other supplementary information such as the combining and individual fund financial statements, long-term debt schedules and statistical information are presented for purposes of additional analysis and are not a required part of the financial statements. The accompanying schedule of expenditures of state financial assistance are presented for purposes of additional analysis as required by U.S. Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations* and New Jersey OMB's Circular 04-04, *Single Audit Policy for Recipients of Federal Grants, State Grants and State Aid* respectively, and is also not a required part of the financial statements.

The combining and individual fund financial statements, long-term debt schedules and the accompanying schedule of expenditures of state financial assistance is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual fund financial statements, long-term debt schedules and the accompanying

schedule of expenditures of state financial assistance are fairly stated in all material respects in relation to the basic financial statements taken as a whole.

The introductory section, comparative totals for June 30, 2012, and statistical information have not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we express no opinion or provide any assurance on them.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated September 25, 2013 on our consideration of the Board of Education of the Milltown Public School District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Board of Education of the Milltown Public School District's internal control over financial reporting and compliance.

Respectfully Submitted,

HOLMAN FRENIA ALLISON, P.C.



Robert W. Allison
Public School Accountant
Certified Public Accountant
No. 897

Freehold, New Jersey
September 25, 2013

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REQUIRED SUPPLEMENTARY INFORMATION - PART I

Management's Discussion and Analysis

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MILLTOWN SCHOOL DISTRICT
MILLTOWN, NEW JERSEY

MANAGEMENT'S DISCUSSION AND ANALYSIS
FOR THE FISCAL YEAR ENDED JUNE 30, 2013

UNAUDITED

The discussion and analysis of Milltown School District's financial performance provides an overall review of the School District's financial activities for the fiscal year ended June 30, 2013. The intent of this discussion and analysis is to look at the School District's financial performance as a whole; readers should also review the notes to the basic financial statements and financial statements to enhance their understanding of the School District's financial performance.

This is the tenth year the School District has had to prepare financial statements following GASB Statement 34; however governmental bodies were not required to restate prior periods for purposes of providing the comparative data for this report. Comparisons to fiscal year 2011-2012, however, are available and shown in the financial statements.

Financial Highlights

Key financial highlights for 2013 are as follows:

- ◆ General revenues accounted for \$15,729,793 in revenue or 96.16 percent of all revenues. Program specific revenues in the form of charges for services, and operating grants and contributions accounted for \$628,720 or 3.84 percent of total revenues of \$16,358,513.
- ◆ Total Net Position of governmental activities increased by \$805,049.
- ◆ The School District had \$15,561,716 in expenses; only \$628,720 of these expenses were offset by program specific charges for services, grants or contributions. General revenues (primarily property taxes) of \$15,729,793 were adequate to provide for these programs.
- ◆ The General Fund had \$14,960,691 in revenues and transfers and \$14,557,572 in expenditures and transfers. The General Fund's balance increased \$403,120 from 2012.

Using this Comprehensive Annual Financial Report (CAFR)

This annual report consists of a series of financial statements and notes to those statements. These statements are organized so the reader can understand Milltown School District as a financial whole, an entire operating entity. The statements then proceed to provide an increasingly detailed look at specific financial activities.

The *Statement of Net Position* and *Statement of Activities* provide information about the activities of the whole School District, presenting both an aggregate view of the School District's finances and a longer-term view of those finances. Fund financial statements provide the next level of detail. For governmental funds, these statements tell how services were financed in the short-term as well as what remains for future spending. In the case of Milltown School District, the General Fund is by far the most significant fund.

Reporting the School District as a Whole

Statement of Net Position and the Statement of Activities

While this document contains the large number of funds used by the School District to provide programs and activities, the view of the School District as a whole looks at all financial transactions and asks the question, "How did we do financially during 2013?" The Statement of Net Position and the Statement of Activities helps answer this question. These statements include all assets and liabilities using the accrual basis of accounting similar to the accounting used by most private-sector companies. This basis of accounting takes into account, all of the current year's revenues and expenses regardless of when cash is received or paid.

These two statements report the School District's Net Position and changes in those assets. This change in Net Position is important because it tells the reader that, for the School District as a whole, the financial positions of the School District has improved or diminished. The causes of this change may be the result of many factors, some financial, and some not. Non-financial factors include the School District's property tax base, current laws in New Jersey restricting revenue growth, facility condition, required educational programs and other factors.

In the Statement of Net Position and the Statement of Activities, the School District is divided into two distinct kinds of activities:

- ◆ Governmental Activities – All of the School District's programs and services are reported here including, but not limited to, instruction, support services, operation and maintenance of plant facilities, pupil transportation and extracurricular activities.
- ◆ Business-Type Activities – This service is provided on a charge for goods or services basis to recover all the expense of the goods or services provided. The Food Service enterprise fund is reported as a business activity.

Reporting the School District's Most Significant Funds

Fund Financial Statements

The analysis of the School District's major (all) funds is included in the 2012-13 Comprehensive Annual Financial Report as presented by the School District. Fund financial reports provide detailed information about the School District's major funds. The School District uses many funds to account for a multitude of financial transactions. However, these fund financial statements focus on the School District's most significant funds. The School District's major governmental funds are the General Fund, Special Revenue Fund, and Debt Service Fund.

Governmental Funds

The School District's activities are reported in governmental funds, which focus on how money flows into and out of those funds and the balances left at year-end available for spending in the future years. These funds are reported using an accounting method called modified accrual accounting, which measures cash and all other financial assets that can readily be converted to cash. The governmental fund statements provide a detailed short-term view of the School District's general government operations and the basic services it provides. Governmental fund information helps you determine whether there are more or fewer financial resources that can be spent in the near future to finance educational programs. The relationship (or differences) between governmental activities (reported in the Statement of Net Position and the Statement of Activities) and governmental funds is reconciled in the financial statements.

Enterprise Fund

The Enterprise Fund uses the same basis of accounting as business-type activities; therefore, these statements are essentially the same.

The School District as a Whole

The Statement of Net Position provides the perspective of the District as a whole. Table 1 provides a summary of the District's Net Position as of June 30, 2013 and 2012.

Table 1

Net Position

	<u>2013</u>	<u>2012</u>
Assets:		
Cash and Cash Equivalents	\$ 1,462,570	\$ 1,422,204
Receivables, Net	496,680	6,892,639
Inventory	3,443	2,923
Restricted Assets:		
Cash and Cash Equivalents	737,751	359,151
Deferred Bond Issuance Costs, Net	8,000	12,000
Capital Assets, Net	<u>11,286,193</u>	<u>11,443,172</u>
Total Assets	<u>13,994,636</u>	<u>20,132,089</u>
Liabilities:		
Accounts Payable	449,782	243,075
Interfund Payable	82,202	82,202
Governmental Payables	28,850	1,953
Deferred Revenue	176	6,621,238
Noncurrent Liabilities:		
Due Within One Year	595,239	574,337
Due Beyond One Year	<u>6,950,388</u>	<u>7,518,082</u>
Total Liabilities	<u>8,106,637</u>	<u>15,040,887</u>
Net Position:		
Invested in Capital Assets, Net of Related Debt	4,033,082	3,616,596
Restricted for:		
Capital Projects		224,151
Debt Service	34,147	(58,880)
General Fund	1,628,958	1,373,479
Unrestricted	<u>191,813</u>	<u>(64,144)</u>
Total Net Position	<u>\$ 5,887,999</u>	<u>\$ 5,091,202</u>

Table 2 provides a comparison analysis of District-wide changes in Net Position from fiscal years 2012 and 2013.

Table 2

Changes in Net Position

	<u>2013</u>	<u>2012</u>
<u>Revenues</u>		
Program Revenues:		
Charges for Services	\$ 142,877	\$ 154,692
Operating Grants and Contributions	485,843	143,720
Capital Grants and Contributions		
General Revenues:		
Property Taxes	13,172,601	13,242,476
Grants and Entitlements	2,292,736	2,102,586
Other	<u>264,456</u>	<u>88,322</u>
Total Revenues	<u>\$ 16,358,513</u>	<u>\$ 15,731,796</u>
<u>Program Expenses</u>		
Instruction	\$ 4,006,219	\$ 5,551,967
Support Services:		
Pupils and Instructional Staff	6,063,653	6,098,102
General Administration, School Administration, Administration, Business	678,712	805,818
Operations and Maintenance of Facilities	726,378	1,222,932
Pupil Transportation	599,494	609,656
Employee Benefits	2,631,411	
Interest on Debt	272,196	298,904
Transfer To Charter School	40,431	9,821
Unallocated Depreciation and Amortization	381,930	
Food Service	<u>161,290</u>	<u>154,853</u>
Total Expenses	<u>15,561,716</u>	<u>14,752,053</u>
Increase in Net Position	<u>\$ 796,797</u>	<u>\$ 979,743</u>

Governmental Activities

The unique nature of property taxes in New Jersey creates the need to routinely seek voter approval for the School District operations. Property taxes made up 80.52 percent of revenues for governmental activities for the Milltown School District for fiscal year 2013. The School District's total revenues were \$16,358,513 for the fiscal year ended June 30, 2013. Federal, state and local grants accounted for another 14.02 percent.

The total cost of all program and services was \$15,561,716. Instruction comprises 25.74 percent of School District expenses.

Business-Type Activities

Revenues for the School District's business-type activities (food service program) were comprised of charges for services and federal and state reimbursements.

- ◆ Food service expenditures exceeded revenues by \$8,251.
- ◆ Charges for services represent \$114,052 of revenue. This represents the amount paid by patrons for daily food services.
- ◆ Federal and state reimbursements for meals, including payments for free and reduced lunches and donated commodities was \$37,555.

Governmental Activities

The Statement of Activities shows the cost of program services and the charges for services and grants offsetting those services. Table 3 shows the total cost of services and the net cost of services, identifying the cost of these services supported by tax revenue and unrestricted State entitlements. The net cost shows the financial burden that was placed on the District's taxpayers by each of these functions.

Table 3

Governmental Activities

	2013		2012	
	Total Cost of Services	Net Cost of Services	Total Cost of Services	Net Cost of Services
Instruction	\$ 4,006,219	2,843,853	\$ 5,551,967	\$ 5,515,667
Support Services:				
Pupils and Instructional Staff	6,063,653	6,063,653	6,098,102	6,098,102
General Administration, School Administration, Business	678,712	678,712	805,818	805,818
Operation and Maintenance of Facilities	726,378	726,378	1,222,932	1,222,932
Pupil Transportation	599,494	530,181	609,656	601,043
Employee Benefits	2,631,411	2,631,411		
Transfer to Charter School	40,431	40,431		
Unallocated Depreciation	381,930	381,930		
Interest and Fiscal Charges	<u>272,196</u>	<u>272,196</u>	<u>298,904</u>	<u>200,272</u>
Total Expenses	<u>\$ 15,400,426</u>	<u>\$ 14,923,313</u>	<u>\$ 14,587,379</u>	<u>\$ 14,443,834</u>

Governmental Activities (continued)

Instruction expenses include activities directly dealing with the teaching of pupils and the interaction between teacher and student, including extracurricular activities.

Pupils and instructional staff include the activities involved with assisting staff with the content and process of teaching to students, including curriculum and staff development.

General administration, school administration and business include expenses associated with administrative and financial supervision of the School District.

Operation and maintenance of facilities activities involve keeping the school grounds, buildings and equipment in an effective working condition.

Curriculum and staff development includes expenses related to planning, research, development and evaluation of support services, as well as the reporting of this information internally and to the public.

Pupil transportation includes activities involved with the conveyance of students to and from school, as well as to and from school activities, as provided by state law.

Extracurricular activities includes expenses related to student activities provided by the School District which are designed to provide opportunities for students to participate in school events, public events, or a combination of these for the purposes of motivation, enjoyment and skill improvement.

Employee Benefits includes expenses to pay for health and other employee related deductions and reimburse employees for professional development.

Interest and fiscal charges involve the transactions associated with the payment of interest and other related charges to debt of the School District.

Other includes unallocated depreciation and amortization.

The School District's Funds

Information about the School District's major funds is included in the 2012-13 Comprehensive Annual Financial Report as presented by the School District. These funds are accounted for using the modified accrual basis of accounting. All governmental funds (i.e., General Fund, Special Revenue Fund, and Debt Service Fund presented in the fund-based statements) had total revenues of \$16,205,475 and expenditures of \$15,803,272. The net positive/(negative) change in fund balance for the year was most significant in the General Fund, an increase of \$402,203.

As demonstrated by the various statements and schedules included in the financial section of this report, the School District continues to meet its responsibility for sound financial management. The following schedule presents a summary of the revenues of the governmental funds (excluding capital projects) for the fiscal year ended June 30, 2013, and the amount and percentage of increases and decreases in relation to prior-year revenues.

<u>Revenue</u>	<u>Amount</u>	<u>Percent of Total</u>	<u>Increase/ (Decrease) From 2011/12</u>	<u>Percent of Increase/ (Decrease)</u>
Local Sources	\$ 13,464,451	83.09%	\$ 151,208	1.12%
State Sources	2,460,592	15.18	573,998	23.33
Federal Sources	<u>280,432</u>	<u>1.73</u>	<u>(42,805)</u>	(15.26)
Total	<u>\$ 16,205,475</u>	<u>100.00%</u>	<u>\$ 682,401</u>	<u>4.21%</u>

The increase in Local Sources is attributed to an increase in the Tax Levy.

The increase in State Sources is due to an increase in State Aid.

The decrease in Federal Sources is attributed to a decrease in Federal support.

The following schedule presents a summary of General Fund, Special Revenue Fund and Debt Service Fund expenditures for the fiscal year ended June 30, 2013.

<u>Expenditures</u>	<u>Amount</u>	<u>Percent of Total</u>	<u>Increase/ (Decrease) from 2011/12</u>	<u>Percent Increase/ (Decrease)</u>
Current:				
Instruction	\$ 4,006,219	25.35%	\$ 218,872	5.46%
Undistributed Expenditures	10,733,775	67.92	668,653	6.23
Capital Outlay	208,197	1.32	111,275	53.45
Debt Service:				
Principal	574,337	3.63	26,858	4.68
Interest	<u>280,744</u>	<u>1.78</u>	<u>(24,470)</u>	(8.72)
Total	<u>\$ 15,803,272</u>	<u>100.00%</u>	<u>\$ 1,001,188</u>	<u>6.34%</u>

The increase in Current - Instruction is attributed to an increase in Special Education and personnel.

The School District's Funds (continued)

The increase in Current - Undistributed Expenditures is due to an increase in General Fund budget.

The increase in Capital Outlay relates to increases in the 2012-2013 Capital Outlay budget.

The decrease in Debt Service relates to payments of principal and interest on outstanding bonds.

General Fund Budgeting Highlights

The School District's budget is prepared according to New Jersey law, and is based on accounting for certain transactions on a basis of modified accrual and encumbrance accounting. The most significant budgeted fund is the General Fund.

During the course of the fiscal year 2013, the School District amended its General Fund budget as needed. The School District uses program-based budgeting and the budgeting systems are designed to tightly control total program budgets but provide flexibility for program management.

- ◆ Staffing changes based on student needs.
- ◆ Additional costs for student transportation both in regular education and special education.
- ◆ Accounting changes in maintenance and operations.
- ◆ Changes in appropriations to prevent budget overruns.

While the School District's final budget for the General Fund anticipated that revenues and expenditures would roughly equal, the actual results for the year show a \$403,120 increase in surplus funds for a total unassigned free balance ("GAAP") of \$257,739 at June 30, 2013.

Capital Assets

At the end of the fiscal year 2013, the School District had \$11,191,130 invested in land, building and building improvements, and machinery and equipment.

Capital Assets (Net of Depreciation) at June 30, 2013 and 2012

	<u>2013</u>	<u>2012</u>
Land	\$ 211,422	\$ 211,422
Construction in Progress		1,050,762
Site Improvements	53,250	60,792
Building and Building Improvements	10,524,798	9,779,149
Machinery and Equipment	<u>401,660</u>	<u>237,498</u>
Total	<u>\$ 11,191,130</u>	<u>\$ 11,339,623</u>

Debt Administration

At June 30, 2013, the School District had \$7,544,755 as outstanding debt. Of this amount, \$292,516 is for compensated absences, \$7,227,000 for bonds for school construction, and \$25,239 for an NJ Public Schools Facilities Loan.

For the Future

The Milltown Public School District is committed to providing an outstanding academic program in safe, well-maintained buildings. To that end, future plans will need to address replacing HVAC sources at both schools, communication lines and equipment, security measures, and overall air quality. The computer lab and school networking solutions will continue to be upgraded as technology continues to evolve. Staff professional development will enable teachers to stay abreast of research and programming that contributes to student achievement.

Contacting the School District's Financial Management

This financial report is designed to provide our citizens, taxpayers, investors and creditors with a general overview of the School District's finances and to show the School District's accountability for the money it receives. If you have questions about this report or need additional information, please contact Vincent S. Marasco, School Business Administrator/Board Secretary at Milltown Board of Education, 21 W. Church Street, Milltown, NJ 08850 or email at vmarasco@milltownps.org.

BASIC FINANCIAL STATEMENTS

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A. District-Wide Financial Statements

The Statement of Net Position and the Statement of Activities display information about the District. These Statements include the financial activities of the overall District, except for fiduciary activities. Eliminations have been made to minimize the double-counting of internal activities. These Statements distinguish between the governmental and business-type activities of the District.

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MILLTOWN SCHOOL DISTRICT
STATEMENT OF NET POSITION

June 30, 2013

	Governmental <u>Activities</u>	Business -Type <u>Activities</u>	<u>Total</u>
Assets:			
Cash and Cash Equivalents	\$ 1,448,166.20	\$ 14,403.97	\$ 1,462,570.17
Receivables, Net	493,759.47	2,920.07	496,679.54
Inventory		3,442.83	3,442.83
Restricted Assets:			
Cash and Cash Equivalents	737,751.04		737,751.04
Deferred Bond Issuance Costs, Net	8,000.00		8,000.00
Capital Assets, Net (Note 10)	<u>11,191,129.31</u>	<u>95,063.53</u>	<u>11,286,192.84</u>
Total Assets	<u>13,878,806.02</u>	<u>115,830.40</u>	<u>13,994,636.42</u>
Liabilities:			
Accounts Payable and Accrued Liabilities	445,290.78	4,491.20	449,781.98
Interfund Payable		82,201.75	82,201.75
Payable To State Government	28,850.26		28,850.26
Unearned Revenue	175.94		175.94
Noncurrent Liabilities (Note 11):			
Due Within One Year	595,239.08		595,239.08
Due Beyond One Year	<u>6,950,388.35</u>		<u>6,950,388.35</u>
Total Liabilities	<u>8,019,944.41</u>	<u>86,692.95</u>	<u>8,106,637.36</u>
Net Position:			
Invested in Capital Assets, Net of Related Debt	3,938,018.13	95,063.53	4,033,081.66
Restricted for:			
Debt Service	34,146.81		34,146.81
General Fund	1,628,957.51		1,628,957.51
Unrestricted	<u>257,739.16</u>	<u>(65,926.08)</u>	<u>191,813.08</u>
Total Net Position	<u>\$ 5,858,861.61</u>	<u>\$ 29,137.45</u>	<u>\$ 5,887,999.06</u>

The accompanying Notes to Basic Financial Statements are an integral part of this statement.

MILLTOWN SCHOOL DISTRICT
STATEMENT OF ACTIVITIES

For the fiscal year ended June 30, 2013

Functions/Programs	Program Revenues			Net (Expense) Revenue and Changes in Net Assets				
	Expenses	Total	Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities	Business-Type Activities	Total
GOVERNMENTAL ACTIVITIES								
Instruction:								
Regular	\$ 2,872,677.53	\$ 2,872,677.53	\$ 28,825.00	\$ 378,975.05		\$ (2,843,852.53)		\$ (2,843,852.53)
Special Education	870,887.84	870,887.84				(491,912.79)		(491,912.79)
Other Special Instruction	182,956.81	182,956.81				(182,956.81)		(182,956.81)
Other Instruction	79,697.21	79,697.21				(79,697.21)		(79,697.21)
Support Services:								
Tuition	4,907,136.26	4,907,136.26				(4,907,136.26)		(4,907,136.26)
Student and Instruction Related Services	1,156,516.78	1,156,516.78				(1,156,516.78)		(1,156,516.78)
School Administrative Services	236,738.04	236,738.04				(236,738.04)		(236,738.04)
General Administrative Services	281,902.04	281,902.04				(281,902.04)		(281,902.04)
Central Services	160,072.41	160,072.41				(160,072.41)		(160,072.41)
Plant Operations and Maintenance	726,378.42	726,378.42				(726,378.42)		(726,378.42)
Pupil Transportation	599,494.26	599,494.26				(530,181.26)		(530,181.26)
Employee Benefits	2,631,410.68	2,631,410.68		69,313.00		(2,631,410.68)		(40,431.00)
Transfer To Charter School	40,431.00	40,431.00				(40,431.00)		(40,431.00)
Interest on Long-Term Debt	272,196.35	272,196.35				(272,196.35)		(272,196.35)
Unallocated Depreciation and Amortization	381,930.44	381,930.44				(381,930.44)		(381,930.44)
Total Government Activities	15,400,426.07	15,400,426.07	28,825.00	448,288.05		(14,923,313.02)		(12,291,902.34)
BUSINESS-TYPE ACTIVITIES								
Food Service	161,289.83	161,289.83	114,052.23	37,554.90			\$ (9,682.70)	(9,682.70)
Total Business-Type Activities	161,289.83	161,289.83	114,052.23	37,554.90			(9,682.70)	(9,682.70)
Total Primary Government	\$ 15,561,715.90	\$ 15,561,715.90	\$ 142,877.23	\$ 485,842.95	\$ 0.00	\$ (14,923,313.02)	\$ (9,682.70)	\$ (12,301,585.04)
GENERAL REVENUES								
Property Taxes Levied for:								
General Purposes						\$ 12,488,395.00		\$ 12,488,395.00
Debt Service						684,206.00		684,206.00
Federal and State Aid Not Restricted						2,292,735.67		2,292,735.67
Miscellaneous Income						263,024.89	\$ 1,431.33	264,456.22
Total General Revenues						15,728,361.56	1,431.33	15,729,792.89
Change in Net Position						805,048.54	(8,251.37)	796,797.17
Net Position - Beginning						5,053,813.07	37,388.60	5,091,201.67
Net Position - Ending						\$ 5,858,861.61	\$ 29,137.23	\$ 5,887,998.84

The accompanying Notes to Basic Financial Statements are an integral part of this statement.

B. Fund Financial Statements

The Individual Fund statements and Schedules present more detailed information for the individual fund in a format that segregates information by fund type.

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Governmental Funds

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MILLTOWN SCHOOL DISTRICT

BALANCE SHEET

GOVERNMENTAL FUNDS

June 30, 2013

	General Fund	Special Revenue Fund	Debt Service Fund	Total Governmental Funds
Assets:				
Cash and Cash Equivalents	\$ 1,540,086.82		\$ 34,146.81	\$ 1,574,233.63
Due From Other Funds	85,672.22			85,672.22
Receivables From Other Governments	106,729.68	\$ 302,289.04		409,018.72
Other Receivables		2,539.00		2,539.00
Restricted Cash and Cash Equivalents	<u>737,751.04</u>			<u>737,751.04</u>
Total Assets	<u>2,470,239.76</u>	<u>304,828.04</u>	<u>34,146.81</u>	<u>2,809,214.61</u>
Liabilities and Fund Balances:				
Liabilities:				
Cash Deficit		126,067.43		126,067.43
Accounts Payable	214,714.73	146,342.20		361,056.93
Interfund Payable		3,470.47		3,470.47
Payable To State of New Jersey	78.26	28,772.00		28,850.26
Payable To Federal Government				
Unearned Revenue		<u>175.94</u>		<u>175.94</u>
Total Liabilities	<u>214,792.99</u>	<u>304,828.04</u>		<u>519,621.03</u>
Fund Balances:				
Restricted for:				
Excess Surplus - Current Year	418,196.38			418,196.38
Excess Surplus - Prior Year - Designated for Subsequent Years Expenditures	539,170.23			539,170.23
Capital Reserve	324,151.04			324,151.04
Maintenance Reserve	338,600.00			338,600.00
Tuition Reserve	300,000.00			300,000.00
Assigned to:				
Year-End Encumbrances	51,470.19			51,470.19
Designated for Subsequent Years Expenditures	26,119.77		34,146.81	60,266.58
Unassigned Fund Balance	<u>257,739.16</u>			<u>257,739.16</u>
Total Fund Balances	<u>2,255,446.77</u>		<u>34,146.81</u>	<u>2,289,593.58</u>
Total Liabilities and Fund Balances	<u>\$ 2,470,239.76</u>	<u>\$ 304,828.04</u>	<u>\$ 34,146.81</u>	

Amounts reported for *governmental activities* in the statement of net position (A-1) are different because:

The costs associated with the issues of the various bonds are expensed in the governmental funds in the year the bonds are issued but are capitalized on the statement of net assets. The bond issuance cost is \$40,000.00 and the accumulated amortization is \$32,000.00.

8,000.00

Capital assets used in governmental activities are not financial resources and therefore are not reported in the governmental funds. The cost of the assets is \$15,186,646.08 and the accumulated depreciation is \$3,995,516.77 (See Note 10).

11,191,129.31

Long-term liabilities, including bonds payable, are not due and payable in the current period and therefore are not reported as liabilities in the fund (See Note 11).

(7,545,627.43)

Accrued interest on long-term liabilities are not reported as liabilities in the Fund.

(84,233.85)

Net Position of Governmental Activities

\$ 5,858,861.61

MILLTOWN SCHOOL DISTRICT

STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCES

GOVERNMENTAL FUNDS

For the fiscal year ended June 30, 2013

	General Fund	Special Revenue Fund	Debt Service Fund	Total Governmental Funds
Revenues:				
Local Sources:				
Local Tax Levy	\$ 12,488,395.00		\$ 684,206.00	\$ 13,172,601.00
Tuition	28,825.00			28,825.00
Miscellaneous	251,380.74	\$ 11,644.15		263,024.89
Total - Local Sources	12,768,600.74	11,644.15	684,206.00	13,464,450.89
State Sources	2,192,090.67	98,543.00	169,958.00	2,460,591.67
Federal Sources		280,432.05		280,432.05
Total Revenues	14,960,691.41	390,619.20	854,164.00	16,205,474.61
Expenditures:				
Current:				
Regular Instruction	2,872,677.53			2,872,677.53
Special Education Instruction	585,030.19	285,857.65		870,887.84
Other Special Instruction	182,956.81			182,956.81
Other Instruction	79,697.21			79,697.21
Support Services and Undistributed Costs:				
Tuition	4,907,136.26			4,907,136.26
Student and Instruction Related Services	1,056,755.23	99,761.55		1,156,516.78
General Administration	236,738.04			236,738.04
School Administrative Services	281,902.04			281,902.04
Central Services	160,072.41			160,072.41
Plant Operations and Maintenance	747,909.68			747,909.68
Pupil Transportation	599,494.26			599,494.26
Employee Benefits	2,603,574.43			2,603,574.43
Transfer To Charter School	40,431.00			40,431.00
Debt Service:				
Principal			574,337.31	574,337.31
Interest and Other Charges			280,743.75	280,743.75
Capital Outlay	203,196.64	5,000.00		208,196.64
Total Expenditures	14,557,571.73	390,619.20	855,081.06	15,803,271.99
Excess/(Deficiency) of Revenues Over/(Under) Expenditures	403,119.68		(917.06)	402,202.62
Net Change in Fund Balance	403,119.68		(917.06)	402,202.62
Fund Balance - July 1	1,852,327.09		35,063.87	1,887,390.96
Fund Balance - June 30	\$ 2,255,446.77	\$ 0.00	\$ 34,146.81	\$ 2,289,593.58

The accompanying Notes to Basic Financial Statements are an integral part of this statement.

MILLTOWN SCHOOL DISTRICT

RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS
TO THE STATEMENT OF ACTIVITIES

For the fiscal year ended June 30, 2013

Total Net Change in Fund Balances - Governmental Funds (from B-2)	\$	402,202.62
Amounts reported for governmental activities in the Statement of Activities (A-2) are different because:		
<p>Capital outlays are reported in governmental funds as expenditures. However, on the Statement of Activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which capital outlays exceeded depreciation in the current fiscal year.</p>		
Depreciation Expense	\$	(378,221.14)
Capital Outlay		<u>229,727.90</u>
		(148,493.24)
<p>Repayment of bond, loans and capital lease principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the Statement of Net Assets and is not reported in the Statement of Activities.</p>		
		574,337.31
<p>Bond discount, bond premium and issuance costs are amortized over the lives of the bonds in the Statement of Activities but are recorded as a reduction from the proceeds from sales of bonds in the governmental funds.</p>		
		290.70
<p>In the Statement of Activities, certain operating expenses, e.g., compensated absences (vacation and sick pay) are measured by the amounts earned during the year. In the governmental funds, however, expenditures for these items are reported in the amount of financial resources used (paid). When the earned amount exceeds the paid amount, the difference is a reduction in the reconciliation; when the paid amount exceeds the earned amount, the difference is an addition to the reconciliation.</p>		
		(27,836.25)
<p>The costs associated with the issues of the various bonds are expensed in the governmental funds in the year the bonds are issued but are capitalized on the Statement of Net Position.</p>		
		(4,000.00)
<p>In the Statement of Activities, interest on long-term debt is accrued, regardless of when due. In the governmental funds, interest is reported when due. The decrease in accrued interest over the previous year is a addition in the reconciliation.</p>		
		<u>8,547.40</u>
Change in Net Position of Governmental Activities	\$	<u>805,048.54</u>

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Proprietary Funds

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MILLTOWN SCHOOL DISTRICT
 STATEMENT OF FUND NET POSITION
 PROPRIETARY FUNDS

June 30, 2013

	<u>Business-Type Activities - Enterprise Funds</u>
Assets:	
Current Assets:	
Cash and Cash Equivalents	\$ 14,403.97
Receivable for Student Accounts	137.14
Inventory	3,442.83
Intergovernmental Receivables	<u>2,782.93</u>
Total - Current Assets	<u>20,766.87</u>
Noncurrent Assets:	
Furniture, Machinery and Equipment	153,127.66
Less:	
Accumulated Depreciation	<u>(58,064.13)</u>
Total - Noncurrent Assets	<u>95,063.53</u>
Total Assets	<u>\$ 115,830.40</u>
Liabilities:	
Accounts Payable	\$ 4,491.20
Interfund Payable	<u>82,201.75</u>
Total Liabilities	<u>\$ 86,692.95</u>
Net Position:	
Invested in Capital Assets Net of Related Debt	\$ 95,063.53
Unrestricted	<u>(65,926.08)</u>
Total Net Position	<u>\$ 29,137.45</u>

The accompanying Notes to Basic Financial Statements are an integral part of this statement.

MILLTOWN SCHOOL DISTRICT

STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION

PROPRIETARY FUNDS

For the fiscal year ended June 30, 2013

	Business-Type Activities - <u>Enterprise Funds</u> <u>Food Service</u>
Operating Revenues:	
Charges for Services:	
Daily Sales - Reimbursable Programs	\$ 114,052.23
Miscellaneous Income	<u>1,431.33</u>
Total Operating Revenues	<u>115,483.56</u>
Operating Expenses:	
Depreciation	8,486.64
Miscellaneous Expenditures	1,778.00
Management Fee	<u>151,025.19</u>
Total Operating Expenses	<u>161,289.83</u>
Operating Loss	<u>(45,806.27)</u>
Nonoperating Revenues:	
State Sources:	
State School Lunch Program	1,727.61
Federal Sources:	
Federal School Lunch Program	<u>35,827.29</u>
Total Nonoperating Revenues	<u>37,554.90</u>
Change in Net Position	(8,251.37)
Total Net Position - Beginning	<u>37,388.60</u>
Total Net Position - Ending	<u><u>\$ 29,137.23</u></u>

The accompanying Notes to Basic Financial Statements are an integral part of this statement.

MILLTOWN SCHOOL DISTRICT
 STATEMENT OF CASH FLOWS
 PROPRIETARY FUNDS

For the fiscal year ended June 30, 2013

	Business-Type Activities - <u>Enterprise Funds</u> <u>Food Service</u>
Cash Flows From Operating Activities:	
Receipts From Customers	\$ 115,564.34
Payments for Management Fees	(152,425.49)
Payments To Suppliers	<u>(1,778.00)</u>
Net Cash Used For Operating Activities	<u>(38,639.15)</u>
Cash Flows From Noncapital Financing Activities:	
Transfer	
State Sources	1,669.53
Federal Sources	<u>34,418.12</u>
Net Cash Provided By Noncapital Financing Activities	<u>36,087.65</u>
Net Increase in Cash and Cash Equivalents	(2,551.50)
Balance - Beginning of Year	<u>16,955.47</u>
Balance - End of Year	<u><u>\$ 14,403.97</u></u>
Reconciliation of Operating Loss To Net Cash Provided By/ (Used For) Operating Activities:	
Operating Loss	\$ (45,806.27)
Adjustments To Reconcile Operating Loss To Net Cash Provided By/(Used For) Operating Activities:	
Depreciation	8,486.64
(Increase) in Inventory	(519.67)
Decrease in Accounts Receivable for Students	132.57
Decrease in Accounts Payable	<u>(932.42)</u>
Total Adjustments	<u>7,167.12</u>
Net Cash Used for Operating Activities	<u><u>\$ (38,639.15)</u></u>

The accompanying Notes to Basic Financial Statements are an integral part of this statement.

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Fiduciary Fund

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MILLTOWN SCHOOL DISTRICT
STATEMENT OF FIDUCIARY NET POSITION

FIDUCIARY FUNDS

June 30, 2013

	Agency Fund	Unemployment Compensation Trust	Totals
Assets:			
Cash and Cash Equivalents	\$ 38,533.88	\$ 69,182.15	\$ 107,716.03
Intrafund Receivable	<u> </u>	<u>36.00</u>	<u>36.00</u>
Total Assets	<u>\$ 38,533.88</u>	<u>\$ 69,218.15</u>	<u>\$ 107,752.03</u>
Liabilities:			
Intrafund Payable	\$ 36.00		\$ 36.00
Payroll Deductions and Withholdings	16,452.51		16,452.51
Payable to Student Groups	<u>22,045.37</u>	<u> </u>	<u>22,045.37</u>
Total Liabilities	<u>38,533.88</u>	<u> </u>	<u>38,533.88</u>
Net Position:			
Held in Trust for Unemployment Claims and Other Purposes	<u> </u>	<u>\$ 69,218.15</u>	<u>69,218.15</u>
Total Liabilities and Net Position	<u>\$ 38,533.88</u>	<u>\$ 69,218.15</u>	<u>\$ 107,752.03</u>

The accompanying Notes to Basic Financial Statements are an integral part of this statement.

MILLTOWN SCHOOL DISTRICT
 STATEMENT OF CHANGES IN FIDUCIARY NET POSITION
 FIDUCIARY FUNDS

For the fiscal year ended June 30, 2013

	Unemployment Compensation <u>Trust</u>
Additions:	
Contributions:	
Plan Members	\$ 16,070.68
Total Contributions	<u>16,070.68</u>
Investment Earnings:	
Interest	<u>21.80</u>
Net Investment Earnings	<u>21.80</u>
Total Additions	<u>16,092.48</u>
Deductions:	
Quarterly Contribution Reports	6,840.88
Unemployment Claims	25,345.46
Transfers to General Fund	<u>221,512.00</u>
Total Deductions	<u>253,698.34</u>
Change in Net Positon	(237,605.86)
Net Positon - Beginning of Year	<u>306,824.01</u>
Net Position - End of Year	<u>\$ 69,218.15</u>

The accompanying Notes to Basic Financial Statements are an integral part of this statement.

MILLTOWN BOARD OF EDUCATION
NOTES TO THE FINANCIAL STATEMENTS
June 30, 2013

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MILLTOWN SCHOOL DISTRICT
NOTES TO BASIC FINANCIAL STATEMENTS

June 30, 2013

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accompanying financial statements of the Board of Education (“Board”) of the Milltown School District (“District”) have been prepared in conformity with generally accepted accounting principles as prescribed by the Governmental Accounting Standards Board (GASB). In June 1999 the GASB issued Statement 34 Basic Financial Statements – and Management’s Discussion and Analysis – for State and Local Governments. This statement established new financial reporting requirements for state and local governmental entities throughout the United States. It also required new information and restructured much of the information that governments have presented in the past. Comparability with reports issued in prior years is affected.

The District implemented these standards for the fiscal year-ending June 30, 2004, with the implementation of GASB Statement 34; the District has prepared required supplementary information titled Management’s Discussion and Analysis, which precedes the basic financial statements.

Other GASB Statements are required to be implemented in conjunction with GASB Statement 34.

Other GASB Statements are required to be implemented in conjunction with GASB Statement 34. The District has implemented the following GASB Statements in the current fiscal year: Statement 63 – *Financial Reporting of Deferred Outflows of Resources, Deferred Inflows of Resources, and Net Position*.

In March 2012, the GASB issued Statement No. 65, Items Previously Reported as Assets and Liabilities. GASB Statement No.65 reclassifies, as deferred outflows of resources or deferred inflows of resources, certain items that were previously reported as assets and liabilities and recognizes, as outflows of resources or inflows of resources, certain items that were previously reported as assets and liabilities. This Statement also provides other financial reporting guidance related to the impact of the financial statement elements deferred outflows of resources and deferred inflows of resources, such as changes in the determination of the major fund calculations and limiting the use of the term deferred in financial statement presentations. The provisions of this Statement are effective for financial statements for periods beginning after December 15, 2012. Management is currently evaluating the impact of the adoption of this Statement but it is expected to have a material impact on the financial statements for the year ended June 30, 2014.

The accompanying financial statements present the financial position of the District and the various funds and fund types, the results of operations of the District and the various funds and fund types, and the cash flows of the proprietary funds. The financial statements are presented as of June 30, 2013.

MILLTOWN SCHOOL DISTRICT
NOTES TO BASIC FINANCIAL STATEMENTS

June 30, 2013

A. Reporting Entity:

The Milltown School District is a Type II district located in the County of Middlesex, State of New Jersey. As a Type II district, the School District functions independently through a Board of Education. The Board is comprised of nine members elected to three-year staggered terms. The purpose of the District is to educate students in grades K to 8. The Milltown School District had an approximate enrollment of 679 students at June 30, 2013.

The Board is an instrumentality of the State of New Jersey, established to function as an educational institution. The Board consists of elected officials and is responsible for the fiscal control of the District. A Superintendent is appointed by the Board and is responsible for the administrative control of the District.

The primary criterion for including activities within the District's reporting entity, as set forth in Section 2100 of the GASB Codification of Governmental Accounting and Financial Reporting Standards, is whether:

- the Organization is legally separate (can sue or be sued in their own name)
- the District holds the corporate powers of the Organization
- the District appoints a voting majority of the Organization's Board
- the District is able to impose its will on the Organization
- the Organization has the potential to impose a financial benefit/burden on the District
- there is a fiscal dependency by the Organization on the District

Based on the aforementioned criteria, the District has no component units.

MILLTOWN SCHOOL DISTRICT
NOTES TO BASIC FINANCIAL STATEMENTS

June 30, 2013

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

B. Basis of Presentation, Basis of Accounting:

The School District's basic financial statements consist of District-wide statements, including a Statement of Net Position and a Statement of Activities, and Fund Financial Statements which provide a more detailed level of financial information.

Basis of Presentation

District-Wide Statements: The Statement of Net Position and the Statement of Activities display information about the District as a whole. These Statements include the financial activities of the overall District, except for fiduciary activities. Eliminations have been made to minimize the double-counting of internal activities. These Statements distinguish between the governmental and business-type activity of the District. Governmental activities generally are financed through taxes, intergovernmental revenues, and other nonexchange transactions. Business-type activities are financed in whole or in part by fees charged to external parties.

The Statement of Net Position presents the financial condition of the governmental and business-type activity of the District at fiscal year-end. The Statement of Activities presents a comparison between direct expenses and program revenues for the business-type activity of the District and for each function of the District's governmental activities. Direct expenses are those that are specifically associated with a program or function and, therefore, are clearly identifiable to a particular function. Program revenues include (a) fees and charges paid by the recipients of goods or services offered by the programs and (b) grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues that are not classified as program revenues, including all taxes, are presented as general revenues. The comparison of direct expenses with program revenues identifies the extent to which each governmental function or business segment is self-financing or draws from the general revenues of the District.

Fund Financial Statements: During the fiscal year, the District segregates transactions related to certain District functions or activities in separate funds in order to aid financial management and to demonstrate legal compliance. The Fund Financial Statements provide information about the District's funds, including its fiduciary funds. Separate statements for each Fund category – governmental, proprietary, and fiduciary – are presented. The New Jersey Department of Education ("NJDOE") has elected to require New Jersey districts to treat each governmental fund as a major fund in accordance with the option noted in GASB No. 34, paragraph 76. The NJDOE believes that the presentation of all funds as major is important for public interest and to promote consistency among District financial reporting models.

MILLTOWN SCHOOL DISTRICT
NOTES TO BASIC FINANCIAL STATEMENTS

June 30, 2013

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

B. Basis of Presentation, Basis of Accounting (Cont'd):

Basis of Presentation (Cont'd):

The District reports the following governmental funds:

General Fund - The General Fund is the general operating fund of the District and is used to account for all financial resources except those required to be accounted for in another fund. Included are certain expenditures for vehicles and movable instructional or noninstructional equipment, which are classified in the Capital Outlay subfund.

As required by the NJDOE, the District includes budgeted capital outlay in this Fund. Generally accepted accounting principles as they pertain to governmental entities state that General Fund resources may be used to directly finance capital outlays for long-lived improvements as long as the resources in such cases are derived exclusively from unrestricted revenues.

Resources for budgeted capital outlay purposes are normally derived from State of New Jersey Aid, District taxes and appropriated Fund Balance. Expenditures are those that result in the acquisition of or additions to Fixed Assets for land, existing buildings, improvements of grounds, construction of buildings, additions to or remodeling of buildings and the purchase of built-in equipment. These resources can be transferred from and to Current Expense by Board resolution.

Special Revenue Fund - The Special Revenue Fund is used to account for the proceeds of specific revenue from State and Federal Government, (other than major capital projects, Debt Service or the Enterprise Funds) and local appropriations that are legally restricted to expenditures for specified purposes.

Capital Projects Fund - The Capital Projects Fund is used to account for all financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by Proprietary Funds). The financial resources are derived from temporary notes or serial bonds that are specifically authorized by the voters as a separate question on the ballot either during the annual election or at a special election.

Debt Service Fund - The Debt Service Fund is used to account for the accumulation of resources for, and the payment of, principal and interest on bonds issued to finance major property acquisition, construction and improvement programs.

MILLTOWN SCHOOL DISTRICT
NOTES TO BASIC FINANCIAL STATEMENTS

June 30, 2013

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

B. Basis of Presentation, Basis of Accounting (Cont'd):

Basis of Presentation (Cont'd):

The District reports the following proprietary fund:

Enterprise (Food Service) Fund - The Enterprise Fund accounts for all revenues and expenses pertaining to the Board's cafeteria operations. The Food Service Fund is utilized to account for operations that are financed and operated in a manner similar to private business enterprises. The stated intent is that the costs (i.e., expenses including depreciation and indirect costs) of providing goods or services to the students on a continuing basis are financed or recovered primarily through user charges.

The District reports the following fiduciary funds:

Trust and Agency Funds - The Trust and Agency Funds are used to account for assets held by the District in a trustee capacity or as an agent for individuals, private organizations, other governments and/or other funds.

Expendable Trust Fund - An Expendable Trust Fund is accounted for in essentially the same manner as the governmental fund types, using the same measurement focus and basis of accounting. Expendable Trust Funds account for assets where both the principal and interest may be spent. The Expendable Trust Fund includes the Unemployment Compensation Insurance Fund.

Nonexpendable Trust Fund - A Nonexpendable Trust Fund is used to account for assets held under the terms of a formal trust agreement, whereby the District is under obligation to maintain the trust principal. At June 30, 2013, the District had no Non-Expendable Trust Funds.

Agency Funds - Agency Funds are used to account for the assets that the District holds on behalf of others as their agent. Agency Funds are custodial in nature and do not involve measurement of results of operations. Agency Funds include Payroll and Student Activities Funds.

MILLTOWN SCHOOL DISTRICT
NOTES TO BASIC FINANCIAL STATEMENTS

June 30, 2013

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

B. Basis of Presentation, Basis of Accounting (Cont'd):

Basis of Accounting

Basis of Accounting determines when transactions are recorded in the financial records and reported on the financial statements.

District-Wide, Proprietary, and Fiduciary Fund Financial Statements: The District-wide financial statements are prepared using the accrual basis of accounting. Governmental funds use the modified accrual basis of accounting; the Enterprise Fund and Fiduciary Funds use the accrual basis of accounting. Differences in the accrual basis of accounting arise in the recognition of revenue, the recording of deferred revenue, and in the presentation of expenses versus expenditures. Ad Valorem (Property) Taxes are susceptible to accrual as, under New Jersey State Statute, a municipality is required to remit to its school district the entire balance of taxes in the amount voted upon or certified, prior to the end of the school year. The District records the entire approved tax levy as revenue (accrued) at the start of the fiscal year, since the revenue is both measurable and available. The District is entitled to receive monies under the established payment schedule and the unpaid amount is considered to be an "Accounts Receivable". Revenue from grants, entitlements, and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied.

Governmental Fund Financial Statements: Governmental Funds are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Under this method, revenues are recognized when measurable and available. "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures are recorded when the related fund liability is incurred, except for principal and interest on general long-term debt, claims and judgments, and compensated absences, which are recognized as expenditures to the extent they have matured. General capital asset acquisitions are reported as expenditures in governmental funds. Proceeds of general long-term debt and acquisitions under capital leases are reported as other financing sources.

All governmental and business-type activities and Enterprise Funds of the District follow FASB Statements and Interpretations issued on or before November 30, 1989, Accounting Principles Board Opinions, and Accounting Research Bulletins, unless those pronouncements conflict with GASB pronouncements.

MILLTOWN SCHOOL DISTRICT
NOTES TO BASIC FINANCIAL STATEMENTS

June 30, 2013

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

C. Budgets/Budgetary Control:

Annual appropriated budgets are prepared in the spring of each year for the General, Special Revenue, and Debt Service Funds. The budgets are submitted to the County Office. Budgets are prepared using the modified accrual basis of accounting, except for the Special Revenue Fund. The legal level of budgetary control is established at line item accounts within each Fund. Line item accounts are defined as the lowest (most specific) level of detail as established pursuant to the minimum chart of accounts referenced in N.J.A.C. 6:20-2A.2(m)1. All budget amendments/transfers must be approved by Board resolution. All budget amounts presented in the accompanying supplementary information reflect the original budget and the amended budget (which have been adjusted for legally-authorized revisions of the annual budgets during the year).

Appropriations, except remaining project appropriations, encumbrances, and unexpended grant appropriations, lapse at the end of each fiscal year. The Capital Project Fund presents the remaining project appropriations compared to current-year expenditures.

Formal budgetary integration into the accounting system is employed as a management control device during the year. For governmental funds there are no substantial differences between the budgetary basis of accounting and generally accepted accounting principles with the exception of the legally mandated revenue recognition of the last state aid payment for budgetary purposes only and the Special Revenue Fund as noted below. Encumbrance accounting is also employed as an extension of formal budgetary integration in the governmental fund-types. Unencumbered appropriations lapse at fiscal year-end.

The accounting records of the Special Revenue Fund are maintained on the grant accounting budgetary basis. The grant accounting budgetary basis differs from GAAP in that the grant accounting budgetary basis recognizes encumbrances as expenditures and also recognizes the related revenues, whereas the GAAP basis does not. Sufficient supplemental records are maintained to allow for the presentation of GAAP basis financial reports. At June 30, 2013, there was a reconciling difference of \$11,111.00 between the budgetary basis and GAAP basis in the General Fund and of \$119.59 in the Special Revenue Fund.

The following presents a reconciliation of the General Fund revenues and Special Revenue Fund revenues and expenditures from the budgetary basis of accounting as presented in the Budgetary Comparison Schedules - General and Special Revenue Funds to the GAAP basis of Accounting as presented in the Combined Statement of Revenues, Expenditures and Changes in Fund Balances - All Governmental Fund Types. Note that the District does not report encumbrances outstanding at year-end as expenditures in the General Fund since the General Fund budget follows modified accrual basis with the exception of the revenue recognition policy for the last state aid payment.

MILLTOWN SCHOOL DISTRICT
NOTES TO BASIC FINANCIAL STATEMENTS

June 30, 2013

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

C. Budgets/Budgetary Control: (Cont'd)

Explanation of differences between Budgetary Inflows and Outflows and GAAP Revenues and Expenditures

	<u>General Fund</u>	<u>Special Revenue Fund</u>
SOURCES/INFLOWS OF RESOURCES		
Actual amounts (budgetary) "revenues" from the budgetary comparison schedules	\$ 14,971,802.41	\$ 390,738.79
Difference – budget to GAAP:		
Grant accounting budgetary basis differs from GAAP in that encumbrances are recognized as expenditures, and the related revenue is recognized.		(119.59)
State aid payment recognized for GAAP statements in the current year, previously recognized for budgetary purposes.	94,757.00	
The last State aid payment is recognized as revenue for budgetary purposes, and differs from GAAP which does not recognize this revenue until the subsequent year when the State recognizes the related expense (GASB 33).	<u>(105,868.00)</u>	<u> </u>
Total revenues as reported on the Statement of Revenues, Expenditures and Changes in Fund Balances – Governmental Funds.	<u>\$ 14,960,691.41</u>	<u>\$ 390,619.20</u>
USES/OUTFLOWS OF RESOURCES		
Actual amounts (budgetary) "total outflows" from the budgetary comparison schedule	\$ 14,557,571.73	\$ 390,738.79
Differences – Budget to GAAP:		
Encumbrances for supplies and equipment ordered but not received are reported in the year the order is placed for budgetary purposes, in the year the supplies are received for financial reporting purposes.	<u> </u>	<u>(119.59)</u>
Total expenditures as reported on the Statement of Revenues, Expenditures, and Changes in Fund Balances – Governmental Funds.	<u>\$ 14,557,571.73</u>	<u>\$ 390,619.20</u>

MILLTOWN SCHOOL DISTRICT
NOTES TO BASIC FINANCIAL STATEMENTS

June 30, 2013

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

D. Encumbrance Accounting:

Under Encumbrance Accounting, purchase orders, contracts and other commitments for the expenditure of resources are recorded to reserve a portion of the applicable appropriation. Open encumbrances in governmental funds other than the Special Revenue Fund are reported as reservations of fund balances at fiscal year-end as they do not constitute expenditures or liabilities but rather commitments related to unperformed contracts for goods and services.

Open encumbrances in the Special Revenue Fund, for which the District has received advances, are reflected in the Balance Sheet as deferred revenues at fiscal year-end.

The encumbered appropriation authority carries over into the next fiscal year. An entry will be made at the beginning of the next fiscal year to increase the appropriation reflected in the certified budget by the outstanding encumbrance amount as of the current fiscal year-end.

E. Assets, Liabilities, and Equity:

Interfund Transactions:

Transfers between Governmental and Business-type activities on the District-wide statements are reported in the same manner as general revenues.

Exchange transactions between funds are reported as revenues in the seller funds and as expenditures/expenses in the purchaser funds. Flows of cash or goods from one fund to another without a requirement for repayment are reported as Interfund transfers. Interfund transfers are reported as other financing sources/uses in Governmental Funds and after non-operating revenues/expenses in the Enterprise Fund. Repayment from funds responsible for particular expenditures/expenses to the funds that initially paid for them are not presented on the financial statements.

Inventories:

Inventory purchases, other than those recorded in the Enterprise Fund, are recorded as expenditures during the first year of purchase. Enterprise Fund inventories are valued at cost, which approximates market, using the first-in/first-out ("FIFO") method.

MILLTOWN SCHOOL DISTRICT
NOTES TO BASIC FINANCIAL STATEMENTS

June 30, 2013

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

E. Assets, Liabilities, and Equity (Cont'd):

Capital Assets:

The District has an established formal system of accounting for its Capital Assets. Purchased or constructed Capital Assets are reported at cost. Donated Capital Assets are valued at their estimated fair market value on the date received. The cost of normal maintenance and repairs that do not add to the value of the asset or materially extend assets' lives are not capitalized. The District does not possess any infrastructure.

All reported Capital Assets except for Land and Construction in Progress are depreciated. Depreciation is computed using the straight-line method over the following estimated useful lives:

<u>Asset Class</u>	<u>Estimated Useful Lives</u>
School Buildings	50
Building Improvements	20
Temporary or Portable Buildings	25
Vehicles	5
Carpeting	7
Office and Computer Equipment	5-10
Instructional Equipment	10
Grounds Equipment	15
Site Improvements	20
Custodial Equipment	12

Compensated Absences:

The District accounts for Compensated Absences (e.g., unused vacation, sick leave) as directed by Governmental Accounting Board Statement No. 16 ("GASB 16"), Accounting for Compensated Absences. A liability for Compensated Absences attributable to services already rendered and not contingent on a specific event that is outside the control of the employer and employee is accrued as the employees earn the rights to the benefits.

District employees are granted varying amounts of vacation and sick leave in accordance with the District's personnel policy. Upon termination, employees are paid for accrued vacation. The District's policy permits employees to accumulate unused sick leave and carry forward the full amount to subsequent years. Upon retirement, employees shall be paid by the District for the unused sick leave in accordance with the District's agreements with the various employee unions.

In the District-wide Statement of Net Position, the liabilities whose average maturities are greater than one year should be reported in two components – the amount due within one year and the amount due in more than one year.

MILLTOWN SCHOOL DISTRICT
NOTES TO BASIC FINANCIAL STATEMENTS

June 30, 2013

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

E. Assets, Liabilities, and Equity (Cont'd):

Compensated Absences (Cont'd):

The liability for vested compensated absences of the proprietary fund-types is recorded within those funds as the benefits accrue to employees. As of June 30, 2013, no liability existed for compensated absences in the Food Service Fund.

Deferred Revenue:

Deferred Revenue arises when assets are recognized before revenue recognition criteria have been satisfied. Property taxes for which there is an enforceable legal claim as of June 30, 2013, but which were levied to finance fiscal year 2014 operations, have been recorded as Deferred Revenue. Grants and entitlement received before the eligibility requirements are met are also recorded as Deferred Revenue.

Accrued Liabilities and Long-Term Obligations:

All Payables, Accrued Liabilities, and Long-Term Obligations are reported on the District-wide financial statements. In general, governmental fund payables and accrued liabilities that, once incurred, are paid in a timely manner and in full from current financial resources, are reported as obligations of the funds. However, contractually-required pension contributions and compensated absences that are paid from governmental funds are reported as liabilities on the fund financial statements only to the extent that they are due for payment during the current year. Bonds are recognized as a liability on the fund financial statements when due.

Net Position:

Net Position represent the difference between assets and liabilities. Net Position invested in capital assets, net of related debt consists of capital assets, net of accumulated depreciation, reduced by the outstanding balance of any borrowing used for the acquisition, construction, or improvement of those assets. Net Position are reported as restricted when there are limitations imposed on their use either through the enabling legislation adopted by the District or through external restrictions imposed by creditors, grantors, or laws or regulations of other governments. The District's policy is to first apply restricted resources when an expense is incurred for purposes for which both restricted and unrestricted Net Position are available.

MILLTOWN SCHOOL DISTRICT
NOTES TO BASIC FINANCIAL STATEMENTS

June 30, 2013

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

E. Assets, Liabilities, and Equity (Cont'd):

Fund Balance Reserves:

The District reserves those portions of Fund Balance which are legally segregated for a specific future use or which do not represent available expendable resources and, therefore, are not available for appropriation or expenditure. Unreserved Fund Balance indicates that portion which is available for appropriation in future periods. A Fund Balance Reserve has been established for encumbrances, maintenance, capital and subsequent years expenditures.

Revenues – Exchange and Nonexchange Transactions:

Revenue resulting from Exchange Transactions, in which each party gives and receives essentially equal value, is recorded on the actual accrual basis when the Exchange takes place. On the modified accrual basis, revenue is recorded in the fiscal year in which the resources are measurable and become available. Available means the resources will be collected within the current fiscal year or are expected to be collected soon enough thereafter to be used to pay liabilities of the current fiscal year. For the District, available means within sixty days of the fiscal year-end.

Nonexchange Transactions, in which the District receives value without directly giving equal value in return, include property taxes, income taxes, grants, entitlements, and donations. On the accrual basis, revenue from property taxes is recognized in the fiscal year for which the taxes are levied. Revenue from income taxes is recognized in the period in which the income is earned. Revenue from grants, entitlements, and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied. Eligibility requirements include timing requirements, which specify the year when the resources are required to be used or the fiscal year when use is first permitted; matching requirements, in which the District must provide local resources to be used for a specific purpose; and expenditure requirements, in which the resources are provided to the District on a reimbursement basis. On the modified accrual basis, revenue from Nonexchange Transactions must also be available before it can be recognized.

Under the modified accrual basis, the following revenue sources are considered to be both measurable and available at fiscal year-end: property taxes available as an advance, interest, and tuition.

Operating Revenues and Expenses:

Operating revenues are those revenues that are generated directly from the primary activity of the Enterprise Fund. For the School District, these revenues are sales for food service. Operating expenses are necessary costs incurred to provide the service that is the primary activity of the Enterprise Fund.

MILLTOWN SCHOOL DISTRICT
NOTES TO BASIC FINANCIAL STATEMENTS

June 30, 2013

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

E. Assets, Liabilities, and Equity (Cont'd):

Allocation of Indirect Expenses:

The District reports all Direct Expenses by function in the Statement of Activities. Direct Expenses are those that are clearly identifiable with a function. Indirect Expenses are allocated to functions but are reported separately in the Statement of Activities. Employee benefits, including the employer's share of Social Security, workers compensation, and medical and dental benefits, were allocated based on salaries of that program. Depreciation expense, where practicable, is specifically identified by function and is included in the Indirect Expense column of the Statement of Activities. Depreciation expense that could not be attributable to a specific function is considered an Indirect Expense and is reported separately in the Statement of Activities. Interest on long-term debt is considered an Indirect Expense and is reported separately on the Statement of Activities.

Extraordinary and Special Items:

Extraordinary Items are transactions or events that are unusual in nature and infrequent in occurrence. Special Items are transactions or events that are within the control of management and are either unusual in nature or infrequent in occurrence. Neither of these types of transactions occurred during the fiscal year.

Management Estimates:

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of revenues and expenditures/expenses during the reporting period. Actual results could differ from those estimates.

MILLTOWN SCHOOL DISTRICT
NOTES TO BASIC FINANCIAL STATEMENTS

June 30, 2013

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT'D)

F. Fund Equity

In accordance with Government Accounting Standards Board 54, Fund Balance Reporting and Governmental Fund Type Definitions, the District classifies governmental fund balances as follows:

- Nonspendable Fund Balance – amounts that are not in a spendable form (such as inventory) or are required to be maintained intact (such as the corpus of an endowment fund).
- Restricted Fund Balance – amounts constrained to specific purposes by their providers (such as grantors, bondholders, and higher levels of government), through constitutional provisions, or by enabling legislation.
- Committed Fund Balance – amounts constrained to specific purposes by the District itself, using its highest level of decision-making authority; to be reported as committed, amounts cannot be used for any other purpose unless the District takes the same highest-level action to remove or change the constraint.
- Assigned Fund Balance – amounts a District *intends* to use for a specific purpose; intent can be expressed by the Board or by an official or body to which the Board delegates the authority.
- Unassigned Fund Balance – amounts that are available for any purpose; these amounts are reported only in the General Fund.

Fund balance reporting is the result of State Statutes, New Jersey Department of Education regulations and motions (resolutions/ordinances) that are passed at Board meetings. The Board acts on these motions under the guidance of the District's Superintendent and Business Administrator.

The District's policy is to apply expenditures against non-spendable fund balance, restricted fund balance, committed fund balance, assigned fund balance, and unassigned fund balance at the end of each fiscal year, utilizing adjusting journal entries.

First, non-spendable fund balances are determined; then, restricted fund balances for specific purposes are determined (not including non-spendable amounts). Any remaining fund balance amounts for the non-General Funds are classified as restricted fund balances.

There is a potential for the non-General Funds to have negative unassigned fund balance when non-spendable amounts plus the restricted fund balances for specific purpose amounts exceed the positive fund balances for the non-General Funds

MILLTOWN SCHOOL DISTRICT
NOTES TO BASIC FINANCIAL STATEMENTS

June 30, 2013

2. CAPITAL RESERVE ACCOUNT

A Capital Reserve Account was established by the Milltown Board of Education in fiscal year 2001 for the accumulation of funds for use as Capital Outlay expenditures in subsequent fiscal years. The Capital Reserve Account is maintained in the General Fund and its activity is included in the General Fund annual budget.

Funds placed in the Capital Reserve Account are restricted to Capital Projects in the District's approved Long Range Facilities Plan ("LRFP"). Upon submission of the LRFP to the Department, a District may increase the balance in the Capital Reserve by appropriating funds in the annual General Fund budget certified for taxes. A District may also appropriate additional amounts when the excess approval of the voters has been obtained either by a separate proposal at budget time or by a special question at one of the four special elections authorized pursuant to N.J.S.A. 19:60-2. Pursuant to N.J.A.C. 6:23A-5.1(d)7, the balance in the Account cannot at any time exceed the local support costs of uncompleted capital projects in its approved LRFP.

During the fiscal year ended June 30, 2013, the District had actual interest earnings of \$0.00.

The activity of the Capital Reserve for the July 1, 2012 to June 30, 2013 fiscal year is as follows:

Beginning Balance, July 1, 2012	\$ 224,151.04
Add:	
Board Contribution	<u>100,000.00</u>
Ending Balance, June 30, 2013	<u>\$ 324,151.04</u>

MILLTOWN SCHOOL DISTRICT
NOTES TO BASIC FINANCIAL STATEMENTS

June 30, 2013

3. MAINTENANCE RESERVE ACCOUNT

A Maintenance Reserve Account was established by the Milltown Board of Education by inclusion of \$50,000.00 for the accumulation of funds for use as maintenance of Capital Projects in subsequent fiscal years. The Maintenance Reserve Account is maintained in the General Fund and its activity is included in the General Fund annual budget. Funds placed in the Capital Reserve Account are restricted to Capital Projects in the District's approved Long Range Facilities Plan ("LRFP").

The activity of the Maintenance Reserve for the July 1, 2012 to June 30, 2013 fiscal year is as follows:

Beginning Balance, July 1, 2012	\$ 250,000.00
Add:	
Board Resolution	<u>100,000.00</u>
Less:	
Transfer	<u>11,400.00</u>
Ending Balance, June 30, 2013	<u>\$ 338,600.00</u>

4. TRANSFERS TO CAPITAL OUTLAY

During the fiscal year ended June 30, 2013, the District had \$186,992.44 in Transfers to Capital Outlay from General Fund representing transfers for equipment.

5. DEPOSITS AND INVESTMENTS

The Board of Education considers petty cash, change funds, cash in banks, certificates of deposit and deposits with the New Jersey Cash Management Fund as Cash and Cash Equivalents.

Deposits

The Board's deposits are insured through either the Federal Deposit Insurance Corporation ("FDIC") or New Jersey's Governmental Unit Deposit Protection Act ("GUDPA"). GUDPA requires all banks doing business in the State of New Jersey to maintain additional collateral in the amount of 5% of the average public deposits and to deposit these amounts with the Federal Reserve Bank for all deposits not covered by FDIC.

Bank balances at June 30, 2013 and 2012 are insured up to \$250,000.00 in the aggregate by the FDIC for each bank. At June 30, 2013 and 2012, the book value of the Board's deposits were \$2,308,037.24 and \$2,143,808.92, respectively.

MILLTOWN SCHOOL DISTRICT
 NOTES TO BASIC FINANCIAL STATEMENTS

June 30, 2013

5. DEPOSITS AND INVESTMENTS (CONT'D)

Custodial Credit Risk Related to Deposits

Custodial Credit Risk is the risk that, in the event of a bank failure, the Board's deposits might not be recovered. Although the Board does not have a formal policy regarding custodial credit risk, NJSA 17:9-41 et seq. requires that governmental units shall deposit public funds in public depositories protected from loss under the provisions of GUDPA. Under the Act, the first \$250,000.00 of governmental deposits in each insured depository is protected by the FDIC. Public funds owned by the Board in excess of FDIC insured amounts are protected by GUDPA. However, GUDPA does not protect intermingled trust funds such as salary withholdings, bail funds, or funds that may pass to the Board relative to the happening of a future condition. Such funds are shown as Uninsured and Uncollateralized in the schedule below.

At June 30, 2013 and 2012, the Board's bank balances of \$2,660,024.44 and \$2,288,925.30, respectively, were exposed to Custodial Credit Risk as follows:

	<u>2013</u>	<u>2012</u>
Insured	\$ 1,921,634.17	\$ 2,288,925.30
Uninsured and Uncollateralized	<u>739,390.27</u>	<u>0.00</u>
	<u>\$ 2,660,024.44</u>	<u>\$ 2,288,925.30</u>

Investments

The Board is permitted to invest public funds in accordance with the types of securities authorized by N.J.S.A. 18A:20-37. Examples of the allowable investments are bonds or other obligations of the United States or obligations guaranteed by the United States of America, Government Money Market Mutual Funds, bonds or other obligations of the school district or bonds or other obligations of the local unit or units within which the school district is located, Local Government investment pools, and agreements or the repurchase of fully-collateralized securities, if transacted in accordance with the above statute.

As of June 30, 2013, the Board had no investments.

Interest Rate Risk

The Board does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

Credit Risk

State law limits investments as noted above (N.J.S.A. 18A:20-37). The District does not have an investment policy that would further limit its investment choices.

Investment and interest earnings in the Capital Projects Fund are assigned to the Debt Service Fund in accordance with Board policy.

MILLTOWN SCHOOL DISTRICT
 NOTES TO BASIC FINANCIAL STATEMENTS

June 30, 2013

6. RECEIVABLES

Receivables at June 30, 2013, consisted of property taxes, interfund, and intergovernmental. All Receivables are considered collectible in full. A summary of the principal items of intergovernmental receivables follows:

	<u>Governmental Fund Financial Statements</u>	<u>District-Wide Financial Statements</u>
State Aid	\$ 106,729.68	\$ 106,856.67
Federal Aid	302,289.04	304,944.98
Interfunds	85,672.22	82,201.75
Other	<u>2,539.00</u>	<u>2,676.14</u>
Less Allowance for Uncollectibles	<u>0.00</u>	<u>0.00</u>
Total Receivables, Net	<u>\$ 497,229.94</u>	<u>\$ 496,679.54</u>

7. DEFERRED BOND ISSUANCE COSTS

In the governmental funds, debt issuance costs are recognized in the current period. For the District-wide financial statements, governmental activity debt issuance costs are amortized straight-line over the life of the specific bonds. The amortization expense for the fiscal year ended June 30, 2013 amounted to \$290.70.

MILLTOWN SCHOOL DISTRICT
NOTES TO BASIC FINANCIAL STATEMENTS

June 30, 2013

8. INTERFUND BALANCES AND TRANSFERS

Balances due to/from other funds at June 30, 2013 consist of the following:

\$ 3,470.47	Due to General Fund from Special Revenue Fund representing cash advances
<u>82,210.75</u>	Due to General Fund from Enterprise Fund representing cash advances
<u>\$ 85,672.22</u>	

Transfers

As of June 30, 2013, the District had no operating transfers.

9. INVENTORY

Inventory in the Food Service Fund at June 30, 2013 was as follows:

Food	\$2,622.83
Supplies	<u>820.00</u>
	<u>\$3,442.83</u>

The value of Federal-donated commodities as reflected on Schedule A (required by the Single Audit Act of 1996, as revised) is the difference between market value and cost of the commodities at the date of purchase and has been included as an item of non-operating revenue in the financial statements.

MILLTOWN SCHOOL DISTRICT
NOTES TO BASIC FINANCIAL STATEMENTS

June 30, 2013

10. CAPITAL ASSETS (CONT'D)

The NJ State Department of Education has set the capitalization threshold used by school districts in the State of New Jersey at \$2,000.00.

Depreciation expense for the fiscal year ended June 30, 2013 amounted to \$1,800.00 for governmental funds and \$8,486.64 for business-type funds. The District determined that it was impractical to allocate depreciation to the various governmental activities as the assets serve various functions.

11. LONG-TERM OBLIGATIONS

A. Long-Term Obligation Activity:

Changes in Long-Term Obligations for the year ended June 30, 2013, are as follows:

	<u>Balance June 30, 2012</u>	<u>Additions</u>	<u>Retired</u>	<u>Balance June 30, 2013</u>	<u>Amounts Due Within One Year</u>
<u>Governmental Activities:</u>					
School Bonds	\$ 7,777,000.00		\$ 550,000.00	\$ 7,227,000.00	\$ 570,000.00
Compensated Absences Payable	264,680.00	\$ 79,316.25	51,480.00	292,516.25	
NJ Public Schools Facilities Loan	<u>49,576.39</u>	<u> </u>	<u>24,337.31</u>	<u>25,239.08</u>	<u>25,239.08</u>
	<u>\$ 8,091,256.39</u>	<u>\$ 79,316.25</u>	<u>\$ 625,817.31</u>	<u>\$ 7,544,755.33</u>	<u>\$ 595,239.08</u>
Net Premium/(Discount)				\$ 872.10	
Current Portion of Long-Term Debt				<u>(595,239.08)</u>	
				<u>\$ 6,950,388.35</u>	

Compensated absences have been liquidated in the General Fund.

MILLTOWN SCHOOL DISTRICT
NOTES TO BASIC FINANCIAL STATEMENTS

June 30, 2013

11. LONG-TERM OBLIGATIONS (CONT'D)

B. Bonds and Loans Payable

Bonds are authorized in accordance with State law by the voters of the municipality through referendums. All bonds are retired in serial installments within the statutory period of usefulness. Bonds issued by the Board are general obligation bonds.

Debt Service Requirements on serial bonds and loans payable at June 30, 2013 are as follows:

<u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2014	\$ 595,239.08	\$ 263,664.20	\$ 858,903.28
2015	625,000.00	239,325.00	864,325.00
2016	650,000.00	213,750.00	863,750.00
2017	680,000.00	193,400.00	873,400.00
2018	710,000.00	169,600.00	879,600.00
2019	735,000.00	144,750.00	879,750.00
2020	765,000.00	119,025.00	884,025.00
2021	800,000.00	92,250.00	892,250.00
2022	830,000.00	63,450.00	893,450.00
2023	<u>862,000.00</u>	<u>32,325.00</u>	<u>894,325.00</u>
	<u>\$ 7,252,239.08</u>	<u>\$ 1,531,539.20</u>	<u>\$ 8,783,778.28</u>

C. Bonds Authorized But Not Issued

As of June 30, 2013, the District had no authorized but not issued bonds.

MILLTOWN SCHOOL DISTRICT
NOTES TO BASIC FINANCIAL STATEMENTS

June 30, 2013

11. LONG-TERM OBLIGATIONS (CONT'D)

D. Capital Leases Payable

As of June 30, 2013, the District had no capital leases.

E. Accrued Liability – Early Retirement Incentive Program

On October 13, 2005, the District refinanced its Early Retirement Incentive Program obligation of \$740,609.00 with \$855,000.00 of Refunding School Bonds.

The District's obligation to the State carried an interest rate of 8.50%-9.00%. The Refunding Bonds were sold at 5.00%. The gross and net present value savings as a result of this refunding was \$413,886.00 and \$67,842.00, respectively.

12. OPERATING LEASES

The District had no operating leases at June 30, 2013.

13. PENSION PLANS

Description of Plans - All required employees of the District are covered by either the Public Employees' Retirement System or the Teachers' Pension and Annuity Fund which have been established by state statute and are administered by New Jersey Division of Pension and Benefits ("Division"). According to the State of New Jersey Administrative Code, all obligations of both Systems will be assumed by the State of New Jersey should the Systems terminate. The Division issues a publicly-available financial report that includes the financial statements and is required supplementary information for the Public Employees Retirement Systems and the Teachers' Pension and Annuity Fund. These reports may be obtained by writing to the Division of Pensions and Benefits, PO Box 295, Trenton, New Jersey, 08625.

Teachers' Pension and Annuity Fund ("TPAF") - The Teachers' Pension and Annuity Fund was established as of January, 1955 under the provisions of N.J.S.A. 18A:66 to provide retirement benefits, death, disability and medical benefits to certain qualified members. The Teachers' Pension and Annuity Fund is considered a cost-sharing multiple-employer plan with a special funding situation, as under current statute, all employer contributions are made by the State of New Jersey on behalf of the District and the system's other related non-contributing employers. Membership is mandatory for substantially all teachers or members of the professional staff certified by the State Board of Examiners, and employees of the Department of Education who have titles that are unclassified, professional, and certified.

MILLTOWN SCHOOL DISTRICT

NOTES TO BASIC FINANCIAL STATEMENTS

June 30, 2013

13. PENSION PLANS (CONT'D)

Public Employees' Retirement System ("PERS") - The Public Employees' Retirement System was established in January, 1955 under the provisions of N.J.S.A. 43:15A to provide retirement, death, disability and medical benefits to certain qualified members. The Public Employees' Retirement System is a cost-sharing multiple-employer plan. Membership is mandatory for substantially all full-time employees of the State of New Jersey or any county, municipality, school district, or public agency, provided the employee is not required to be a member of another state-administered retirement system or other state or local jurisdiction.

Vesting and Benefit Provisions - The vesting and benefit provisions for PERS are set by N.J.S.A. 43:15A and 43.3B, and N.J.S.A. 18A: 6C for TPAF. All benefits vest after eight to ten years of service, except for medical benefits that vest after 25 years of service. Retirement benefits for age and service are available at age 60 and are generally determined to be 1/60 of the final average salary for each year of service credit, as defined. Final average salary equals the average salary for the final three years of service prior to retirement (or highest three years' compensation if other than the final three years). Members may seek early retirement after achieving 25 years of service credit or they may elect deferred retirement after achieving eight to ten years of service in which case benefits would begin the first day of the month after the member attains normal retirement age. The TPAF and PERS provides for specified medical benefits for members who retire after achieving 25 years of qualified service, as defined, or under the disability provisions of the System.

Members always full vested for their own contributions and, after three years of service credit, become vested for 2% of related interest earned on the contributions. In the case of death before retirement, members' beneficiaries are entitled to full interest credited to the members account.

Significant Legislation - During the year ended June 30, 1997, legislation was enacted authorizing the New Jersey Economic Development Authority to issue bonds, notes or other obligations for the purpose of financing, in full or in part, the State of New Jersey's portion of the unfunded accrued liability under the State of New Jersey retirement systems. Additional legislation enacted during the year ended June 30, 1997 (Chapter 115, P.L. 1997) changed the assets valuation method from market related value to full-market value. This legislation also contained a provision to reduce the employee contribution rate by ½ of 1% to 4.5% for calendar years 1998 and 1999, and to allow for reduction in the employee's rate after calendar year 1999 providing excess valuation assets are available. The legislation also provided that the Districts' normal contributions to the Fund may be reduced based on the revaluation of assets. Due to recognition of the bond proceeds and to change in asset valuation method as a result of enactment of Chapters 114 and 115, all unfunded accrued liabilities were eliminated except for the unfunded liability for local early retirement incentive benefits, accordingly, the pension costs for TPAF and PERS were reduced.

MILLTOWN SCHOOL DISTRICT
NOTES TO BASIC FINANCIAL STATEMENTS

June 30, 2013

13. PENSION PLANS (CONT'D)

Contribution Requirements - The contribution policy is set by N.J.S.A. 43:15A, Chapter 62, P.L. of 1994, Chapter 115, P.L. of 1997 and N.J.S.A. 18:66, and requires contributions by active members and contributing employers. Plan member and employer contributions may be amended by State of New Jersey legislation. TPAF and PERS provide for employee contributions of 6.5% of employees' annual compensation, as defined. Employers are required to contribute at an actuarially-determined rate in both TPAF and PERS. The actuarially- determined contribution includes funding for both cost-of-living adjustments, noncontributory death benefits, and post-retirement medical premiums. Under current statute the District is a non-contributing employer of the TPAF.

<u>Three-Year Trend Information for PERS</u>			
<u>Year Funding June 30,</u>	<u>Annual Pension Cost (APC)</u>	<u>Percentage of APC Contributed</u>	<u>Net Pension Obligation</u>
2013	\$ 89,416.00	100.00%	\$
2012	107,637.00	100.00%	107,637.00
2011	106,769.00	100.00	106,769.00

<u>Three-Year Trend Information (Paid on Behalf of District)</u>			
<u>Year Funding June 30,</u>	<u>Annual Pension Cost (APC)</u>	<u>Percentage of APC Contributed</u>	<u>Net Pension Obligation</u>
2013	\$ 239,223.00	100.00%	\$ 0.00
2012	126,604.00	100.00%	0.00
2011	12,206.00	100.00	0.00

During the year ended June 30, 2013, the State of New Jersey contributed \$11,957.00 to the TPAF for NCGI premiums, \$227,266.00 for Normal pension costs and \$509,724.00 for post-retirement medical benefits on behalf of the District. Also, in accordance with N.J.S.A. 18A: 66-66, the State of New Jersey reimbursed the District \$278,516.67 during the year ended June 30, 2013 for the employer's share of social security contributions for TPAF members as calculated on their base salaries. This amount has been included in the general-purpose financial statements, and the combining and individual fund and account group statements and schedules as a revenues and expenditures in accordance with GASB 24.

Legislation enacted during 1991 provides early retirement incentives for certain members of TPAF and PERS who met certain age and service requirements and who applied for retirement between certain dates in the 1992 fiscal year. The early retirement incentives included: (a) an additional five years of service credit for employees at least age 50 with a minimum of 25 years of service; (b) free health benefits for employees at least 60 years old with at least 20 years of service; and (c) an additional \$500 per month for two years for employees at least age 60 with 10 but less than 20 years of service. The District will assume the increased cost for the early retirement as it affects their District.

MILLTOWN SCHOOL DISTRICT
NOTES TO BASIC FINANCIAL STATEMENTS

June 30, 2013

14. POST – RETIREMENT BENEFITS

P.L. 1987, c.384 and P.L. 1990, c.6 required Teachers' Pensions and Annuity Fund (TPAF) and the Public Employees' Retirement System (PERS), respectively, to fund post-retirement medical benefits for those state employees who retire after accumulating 25 years of credited service or on a disability retirement. P.L. 2007, c.103 amended the law to eliminate the funding of post-retirement medical benefits through the TPAF and PERS. It created separate funds outside of the pension plans for the funding and payment of post-retirement medical benefits for retired state employees and retired educational employees. As of June 30, 2012 there were 97,661 retirees eligible for post-retirement medical benefits. The cost of these benefits is funded through contributions by the state in accordance with P.L. 1994, c.62. Funding of post-retirement medical premiums changed from a pre-funding basis to a pay-as-you-go basis beginning in fiscal year 1994.

The State is also responsible for the cost attributable to P.L. 1992 c. 126, which provides free health benefits to members of PERS and the Alternate Benefit Program who retired from a board of education or county college with 25 years of service. The State paid \$146.6 million toward Chapter 126 benefits for 16,618 eligible retired members in fiscal year 2012.

The State will set the contribution rate based on the annual required contribution of the employers ("ARC"), an amount actuarially-determined in accordance with the parameters of GASB Statement 45. The ARC represents a level of funding that, if paid on an ongoing basis, is projected to cover normal cost each year and amortize any unfunded actuarial liabilities (or funding excess) of the plan over a period not to exceed 30 years. The State's contributions to the State Health Benefits Program Fund for TPAF retirees' post-retirement benefits on behalf of the District for the years ended June 30, 2013, 2012, and 2011 were \$509,724.00, \$254,507.00, and \$259,258.00, respectively, which equaled the required contributions for each year. The State's contributions to the State Health Benefits Program Fund for PERS retirees' post-retirement benefits on behalf of the District was not determined or made available by the State of New Jersey.

15. DEFERRED COMPENSATION

The Board offers its employees choice of the following Deferred Compensation Plans created in accordance with Internal Revenue Code Section 403(b). The Plans, which are administered by the entities listed below, permit participants to defer a portion of their salary until future years. Amounts deferred under the Plans are not available to employees until termination, retirement, death or unforeseeable emergency. The Plan Administrators are as follows:

Equitable Life Insurance Co.
Lincoln
USAA Life Insurance Co.

Fidelity Investment
VALIC (Variable Annuity Life Insurance Co.)

MILLTOWN SCHOOL DISTRICT
NOTES TO BASIC FINANCIAL STATEMENTS

June 30, 2013

16. RISK MANAGEMENT

The District is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters.

Property and Liability Insurance – The District maintains commercial insurance coverage for property, liability, student accident and surety bonds. A complete schedule of insurance coverage can be found in the Statistical Section of this Comprehensive Annual Financial Report.

New Jersey Unemployment Compensation Insurance – The District has elected to fund its New Jersey Unemployment Compensation Insurance under the “Benefit Reimbursement Method”. Under this plan, the District is required to reimburse the New Jersey Unemployment Trust Fund for benefits paid to its former employees and charged to its account with the State. The District is billed quarterly for amounts due to the State. The table below is a summary of the District contributions, employee contributions, reimbursements to the State for benefits paid and the ending balance of the District’s expendable trust fund for the current and the previous two years.

<u>Fiscal Year</u>	<u>Interest Income</u>	<u>Employee Contributions</u>	<u>Amount Reimbursed</u>	<u>Ending Balance</u>
2012/13	\$ 21.80	\$ 16,070.68	\$ 253,698.34	\$ 69,218.15
2011/12	329.19	15,133.59	21,419.32	306,824.01
2010/11	444.68	13,233.10	114,991.09	312,780.55

17. CONTINGENT LIABILITIES

Grant Programs

The District participates in federally-assisted grant programs. These programs are subject to program compliance audits by the grantors or their representatives. The District is potentially liable for expenditures which may be disallowed pursuant to the terms of these grant programs. Management is not aware of any material items of noncompliance which would result in the disallowance of program expenditures.

MILLTOWN SCHOOL DISTRICT
NOTES TO BASIC FINANCIAL STATEMENTS

June 30, 2013

18. FUND BALANCE DISCLOSURE

The District has implemented GASB 54 during the fiscal year 2012.

Fund balance will be displayed in the following classifications depicting the relative strength of the spending constraints placed on the purpose for which resources can be used:

	<u>General Fund</u>	<u>Special Revenue Fund</u>	<u>Debt Service Fund</u>	<u>Capital Projects Fund</u>	<u>Total</u>
Fund Balances:					
Restricted	\$ 1,920,117.65				\$ 1,920,117.65
Committed					
Assigned	77,589.96		\$ 34,146.81		111,736.77
Unassigned	<u>257,739.16</u>	<u> </u>	<u> </u>	<u> </u>	<u>\$ 257,739.16</u>
	<u>\$ 2,255,446.77</u>	<u>\$ 0.00</u>	<u>\$ 34,146.81</u>	<u>\$ 0.00</u>	<u>\$ 2,289,593.58</u>

19. CALCULATION OF EXCESS SURPLUS

The designation for Reserved Fund Balance – Excess Surplus is a required calculation pursuant to N.J.S.A. 18A:7F-7, as amended. New Jersey school districts are required to reserve General Fund fund balance at the fiscal year end of June 30 if they did not appropriate a required minimum amount as budgeted fund balance in their subsequent year's budget. The excess fund balance at June 30, 2013 is \$418,196.38.

REQUIRED SUPPLEMENTARY INFORMATION - PART II

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C. Budgetary Comparison Schedules

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MILLTOWN SCHOOL DISTRICT
BUDGETARY COMPARISON SCHEDULE
GENERAL FUND

Fiscal year ended June 30, 2013

	Original Budget	Budget Transfers	Final Budget	Actual	Variance Final To Actual
REVENUES					
Local Sources:					
Local Tax Levy	\$ 12,488,395.00		\$ 12,488,395.00	\$ 12,488,395.00	
Tuition		\$ 33,000.00	33,000.00	28,825.00	\$ (4,175.00)
Unrestricted Miscellaneous Revenues	274,512.00	(33,000.00)	241,512.00	251,380.74	9,868.74
Total Local Sources	12,762,907.00		12,762,907.00	12,768,600.74	5,693.74
State Sources:					
Other State Aids				84,688.00	84,688.00
Categorical Special Education Aid	560,707.00		560,707.00	560,707.00	
Equalization Aid	445,533.00		445,533.00	445,533.00	
Categorical Security Aid	15,497.00		15,497.00	15,497.00	
Categorical Transportation Aid	60,996.00		60,996.00	60,996.00	
Non-Public Transportation Aid				8,317.00	8,317.00
TPAF Post Retirement Medical (On-Behalf - Non-Budgeted)				509,724.00	509,724.00
TPAF NCGI Premiums (On-Behalf - Non-Budgeted)				11,957.00	11,957.00
TPAF Normal Pension Cost (On-Behalf - Non-Budgeted)				227,266.00	227,266.00
TPAF Social Security (Reimbursed - Non-Budgeted)				278,516.67	278,516.67
Total State Sources	1,082,733.00		1,082,733.00	2,203,201.67	1,120,468.67
Total Revenues	13,845,640.00		13,845,640.00	14,971,802.41	1,126,162.41
EXPENDITURES					
Current Expense:					
Regular Programs - Instruction:					
Salaries of Teachers:					
Preschool - Teachers	98,962.00	(42,187.46)	56,774.54	56,774.54	
Preschool - Aids		49,643.96	49,643.96	43,327.06	6,316.90
Kindergarten	67,529.00	(1.00)	67,528.00	67,009.63	518.37
Grades 1-5	1,246,052.00		1,246,052.00	1,238,210.35	7,841.65
Grades 6-8	1,060,981.00	(1.00)	1,060,980.00	984,147.88	76,832.12
Regular Programs - Home Instruction:					
Salaries of Teachers	6,210.00	5,000.00	11,210.00	10,953.50	256.50
Purchased Professional - Educational Services	7,140.00	24,900.00	32,040.00	24,867.89	7,172.11
Regular Programs - Undistributed Instruction:					
Other Salaries for Instruction	161,265.00	(19,200.00)	142,065.00	93,154.75	48,910.25
Purchased Technical Services	87,822.00	4,512.77	92,334.77	65,122.34	27,212.43
Other Purchased Services (400-500 series)	47,410.00	1,474.27	48,884.27	40,446.22	8,438.05
General Supplies	192,008.00	(6,929.78)	185,078.22	166,966.85	18,111.37
Textbooks	15,100.00	66,597.76	81,697.76	81,696.52	1.24
Other Objects	1,530.00	(817.50)	712.50		712.50
Total Regular Programs - Instruction	2,992,009.00	82,992.02	3,075,001.02	2,872,677.53	202,323.49
Learning and/or Language Disabilities:					
Salaries of Teachers	45,995.00	(1,190.31)	44,804.69	43,774.50	1,030.19
Other Salaries for Instruction	15,417.00	1,190.31	16,607.31	14,364.05	2,243.26
General Supplies	500.00		500.00	346.84	153.16
Total Learning and/or Language Disabilities	61,912.00	0.00	61,912.00	58,485.39	3,426.61
Multiple Disabilities:					
Salaries of Teachers	46,620.00		46,620.00	45,618.50	1,001.50
Other Salaries for Instruction	17,840.00	24.00	17,864.00	17,827.29	36.71
General Supplies	500.00		500.00	500.00	
Total Multiple Disabilities	64,960.00	24.00	64,984.00	63,945.79	1,038.21
Resource Room/Resource Center:					
Salaries of Teachers	305,026.00	(21,087.32)	283,938.68	239,037.14	44,901.54
Other Salaries for Instruction	135,398.00	10,638.24	146,036.24	135,137.11	10,899.13
General Supplies	2,600.00		2,600.00	1,952.97	647.03
Total Resource Room/Resource Center	443,024.00	(10,449.08)	432,574.92	376,127.22	56,447.70
Preschool Disabilities - Full-Time					
Salaries of Teachers	51,750.00	19,784.60	71,534.60	71,534.60	
Other Salaries for Instruction	16,068.00	(1,873.87)	14,194.13	14,194.13	
General Supplies	865.00	(121.94)	743.06	743.06	
Total Preschool Disabilities - Full-Time	68,683.00	17,788.79	86,471.79	86,471.79	
Total Special Education - Instruction	638,579.00	7,363.71	645,942.71	585,030.19	60,912.52
Basic Skills/Remedial - Instruction:					
Salaries of Teachers	119,404.00	17,740.50	137,144.50	137,144.50	
General Supplies	500.00	(8.71)	491.29	491.29	
Total Basic Skills/Remedial - Instruction	119,904.00	17,731.79	137,635.79	137,635.79	
Bilingual Education - Instruction:					
Salaries of Teachers	45,546.00		45,546.00	44,822.50	723.50
General Supplies	500.00		500.00	498.52	1.48
Total Bilingual Education - Instruction	46,046.00		46,046.00	45,321.02	724.98

MILLTOWN SCHOOL DISTRICT
BUDGETARY COMPARISON SCHEDULE
GENERAL FUND
Fiscal year ended June 30, 2013

	Original Budget	Budget Transfers	Final Budget	Actual	Variance Final To Actual
EXPENDITURES (continued)					
School Sponsored Co/Extra-Curricular Activities - Instruction:					
Salaries	38,563.00	5,069.50	43,632.50	43,632.50	
Purchased Services	4,265.00	5,501.80	9,766.80	9,545.80	221.00
Supplies and Materials	6,575.00	(3,734.97)	2,840.03	2,653.26	186.77
Total School Sponsored Co/Extra-Curricular Activities - Instruction	49,403.00	6,836.33	56,239.33	55,831.56	407.77
School Sponsored Athletics - Instruction:					
Salaries	16,543.00		16,543.00	16,121.75	421.25
Purchased Services	8,180.00	(3,289.58)	4,890.42	3,000.00	1,890.42
Supplies and Materials	3,465.00	1,849.99	5,314.99	4,743.90	571.09
Total School Sponsored Athletics - Instruction	28,188.00	(1,439.59)	26,748.41	23,865.65	2,882.76
Total - Instruction	3,874,129.00	113,484.26	3,987,613.26	3,720,361.74	267,251.52
Undist. Expend. - Instruction:					
Tuition To Other LEAs Within the State - Regular	3,789,226.00		3,789,226.00	3,789,225.00	1.00
Tuition To Other LEAs Within the State - Special	686,811.00	(68,681.52)	618,129.48	540,616.92	77,512.56
Tuition To Private Schools for the Disabled Within State	576,123.00	(15,180.00)	560,943.00	493,434.22	67,508.78
Tuition To Private Schools for the Disabled Outside State	73,440.00	11,300.00	84,740.00	83,860.12	879.88
Total Undist. Expend. - Instruction	5,125,600.00	(72,561.52)	5,053,038.48	4,907,136.26	145,902.22
Undist. Expend. - Attendance & Social Work:					
Salaries	13,521.00	6,822.48	20,343.48	20,343.48	
Total Undist. Expend. - Attendance & Social Work	13,521.00	6,822.48	20,343.48	20,343.48	
Undist. Expend. - Health Services:					
Salaries	139,512.00	3,658.54	143,170.54	141,284.54	1,886.00
Purchased Professional and Technical Services	6,375.00	(3,947.15)	2,427.85	2,427.85	
Other Purchased Services (400-500 series)		126.42	126.42	126.42	
Supplies and Materials	1,550.00	(126.42)	1,423.58	1,331.69	91.89
Total Undist. Expend. - Health Services	147,437.00	(288.61)	147,148.39	142,742.65	4,405.74
Undist. Expend. - Speech, OT, PT & Related Services:					
Salaries	123,069.00	(604.60)	122,464.40	118,398.25	4,066.15
Purchased Professional - Educational Services	78,902.00	(3,182.50)	75,719.50	72,319.50	3,400.00
Total Undist. Expend. - Speech, OT, PT & Related Services	201,971.00	(3,787.10)	198,183.90	190,717.75	7,466.15
Undist. Expend. - Guidance:					
Salaries of Other Professional Staff	220,212.00	2,574.48	222,786.48	222,786.48	
Other Purchased Professional and Technical Services	10,700.00		10,700.00	8,419.33	2,280.67
Supplies and Materials	900.00	4,000.00	4,900.00	693.58	4,206.42
Total Undist. Expend. - Guidance	231,812.00	6,574.48	238,386.48	231,899.39	6,487.09
Undist. Expend. - Child Study Teams					
Salaries of Other Professional Staff	154,293.00	10,822.08	165,115.08	163,759.91	1,355.17
Salaries of Secretarial and Clerical Assistants	21,500.00	(1,385.08)	20,114.92	19,284.29	830.63
Other Purchased Professional and Technical Services	40,750.00	(4,057.00)	36,693.00	33,931.76	2,761.24
Miscellaneous Purchased Services	7,982.00		7,982.00	7,344.56	637.44
Supplies and Materials	7,906.00	2,635.00	10,541.00	7,936.81	2,604.19
Other Objects	1,120.00		1,120.00	1,050.00	70.00
Total Undist. Expend. - Child Study Teams	233,551.00	8,015.00	241,566.00	233,307.33	8,258.67
Undist. Expend. - Improvement of Instructional Services:					
Salaries of Supervisors of Instruction	90,720.00	4,754.92	95,474.92	94,099.12	1,375.80
Salaries of Other Professional Staff	24,159.00	(4,754.92)	19,404.08	10,163.75	9,240.33
Other Salaries	1,987.00	5,575.36	7,562.36	6,112.32	1,450.04
Purchased Professional - Educational Services	8,450.00	(1,675.36)	6,774.64	6,774.64	
Other Purchased Services	750.00		750.00	612.27	137.73
Supplies and Materials	1,900.00		1,900.00	1,300.92	599.08
Other Objects	250.00		250.00	175.00	75.00
Total Undist. Expend. - Improvement of Instructional Services	128,216.00	3,900.00	132,116.00	119,238.02	12,877.98
Undist. Expend. - Educational Media/School Library:					
Salaries	72,127.00	1.00	72,128.00	65,131.81	6,996.19
Supplies and Materials	17,817.00	(7,259.00)	10,558.00	10,264.34	293.66
Total Undist. Expend. - Educational Media/School Library	89,944.00	(7,258.00)	82,686.00	75,396.15	7,289.85
Undist. Expend. - Instructional Staff Training Services:					
Salaries of Other Professional Staff	4,790.00	27,110.00	31,900.00	22,795.93	9,104.07
Other Salaries	1,785.00		1,785.00		
Purchased Professional - Educational Services	28,900.00	(22,000.00)	6,900.00	2,453.95	4,446.05
Other Purch. Professional & Technical Services		5,398.00	5,398.00	5,398.00	
Other Purchased Services	3,600.00	1,000.00	4,600.00	3,772.58	827.42
Supplies and Materials	12,000.00	(3,059.25)	8,940.75	8,690.00	250.75
Other Objects		131.75	131.75		131.75
Total Undist. Expend. - Instructional Staff Training Services	51,075.00	8,580.50	59,655.50	43,110.46	16,545.04

MILLTOWN SCHOOL DISTRICT
BUDGETARY COMPARISON SCHEDULE
GENERAL FUND

Fiscal year ended June 30, 2013

	Original Budget	Budget Transfers	Final Budget	Actual	Variance Final To Actual
EXPENDITURES (continued)					
Undist. Expend. - Support Services - General Administration:					
Salaries	127,359.00	(4,292.00)	123,067.00	121,467.64	1,599.36
Legal Services	25,500.00	19,765.27	45,265.27	38,018.59	7,246.68
Audit Fees	25,900.00	(500.00)	25,400.00	25,400.00	
Other Purchased Professional Services	660.00	4,590.00	5,250.00	3,500.00	1,750.00
Communications/Telephone	19,424.00	(5,593.48)	13,830.52	12,394.65	1,435.87
Miscellaneous Purchased Services	21,500.00	216.22	21,716.22	18,652.45	3,063.77
BOE Other Purchased Services	2,500.00		2,500.00	629.71	1,870.29
General Supplies	5,000.00	(438.00)	4,562.00	3,058.91	1,503.09
Miscellaneous Expenditures	3,280.00	1,566.00	4,846.00	4,411.00	435.00
BOE Membership Dues and Fees	13,495.00	(1,297.00)	12,198.00	9,205.09	2,992.91
Total Undist. Expend. - Support Services - General Administration	244,618.00	14,017.01	258,635.01	236,738.04	21,896.97
Undist. Expend. - Support Services - School Administration:					
Salaries of Principals/Assistant Principals/Prog. Dir.	206,375.00		206,375.00	206,359.92	15.08
Salaries of Secretarial and Clerical Assistants	46,490.00	6,577.84	53,067.84	53,067.84	
Other Purchased Services	7,432.00		7,432.00	5,408.06	2,023.94
Supplies and Materials	16,940.00	798.80	17,738.80	15,741.22	1,997.58
Other Objects	1,376.00		1,376.00	1,325.00	51.00
Total Undist. Expend. - Support Services - School Administration	278,613.00	7,376.64	285,989.64	281,902.04	4,087.60
Undist. Expend. - Central Services:					
Salaries	143,094.00	(4,680.44)	138,413.56	137,325.78	1,087.78
Purchased Professional Services	3,927.00	(1,177.00)	2,750.00	2,750.00	
Purchased Technical Services	13,324.00	(642.56)	12,681.44	10,281.60	2,399.84
Miscellaneous Purchased Services	6,732.00	1,600.00	8,332.00	7,131.63	1,200.37
Supplies and Materials	4,000.00		4,000.00	1,333.40	2,666.60
Miscellaneous Expenditures	2,300.00		2,300.00	1,250.00	1,050.00
Total Undist. Expend. - Central Services	173,377.00	(4,900.00)	168,477.00	160,072.41	8,404.59
Undist. Expend. - Required Maintenance for School Facilities:					
Salaries	36,611.00		36,611.00	32,262.78	4,348.22
Cleaning, Repair and Maintenance Services	91,390.00	3,500.00	94,890.00	85,991.70	8,898.30
General Supplies	35,500.00	(804.00)	34,696.00	8,379.36	26,316.64
Other Objects	2,040.00		2,040.00	330.00	1,710.00
Total Undist. Expend. - Required Maintenance for School Facilities	165,541.00	2,696.00	168,237.00	126,963.84	41,273.16
Undist. Expend. - Custodial Services					
Salaries	404,310.00	9,379.00	413,689.00	382,822.76	30,866.24
Salaries of Non-Instructional Aides	47,582.00	2,200.00	49,782.00	37,863.97	11,918.03
Cleaning, Repair and Maintenance Services	31,700.00	(3,725.00)	27,975.00	8,960.44	19,014.56
Other Purchased Property Services	18,676.00		18,676.00	6,793.69	11,882.31
Insurance	62,525.00	(8,911.08)	53,613.92	44,042.11	9,571.81
General Supplies	27,948.00	10,600.00	38,548.00	26,583.18	11,964.82
Energy (Electricity)	113,061.00	(13,965.00)	99,096.00	85,462.23	13,633.77
Other Objects	6,120.00		6,120.00	4,510.00	1,610.00
Energy (Natural Gas)	57,500.00	(17,009.64)	40,490.36	22,102.41	18,387.95
Energy (Gasoline)	7,000.00		7,000.00	785.11	6,214.89
Total Undist. Expend. - Custodial Services	776,422.00	(21,431.72)	754,990.28	619,925.90	135,064.38
Undist. Expend. - Care and Upkeep of Grounds:					
Cleaning, Repair and Maintenance Services		2,085.00	2,085.00	225.00	1,860.00
Supplies		1,400.00	1,400.00	794.94	605.06
Total Undist. Expend. - Care and Upkeep of Grounds		3,485.00	3,485.00	1,019.94	2,465.06
Total Undist. Expend. - Oper. & Maint. of Plant	941,963.00	(15,250.72)	926,712.28	747,909.68	178,802.60
Undist. Expend. - Student Transportation Services:					
Salaries of Non-Instructional Aides					
Salaries for Pupil Transp. (Bet. Home & School) - Regular	19,163.00		19,163.00	19,056.58	106.42
Salaries for Pupil Transp. (Bet. Home & School) - Special Ed.	19,665.00	(16,500.00)	3,165.00	3,165.00	
Cleaning, Repair and Maintenance Services	5,000.00	(1,815.50)	3,184.50	318.56	2,865.94
Contracted Services (Other Than Bet. Home & School) - Vendors	13,200.00		13,200.00	8,300.00	4,900.00
Contracted Services (Regular Students) - ESCs & CTSAs	300,009.00	(28,782.70)	271,226.30	264,586.70	6,639.60
Contracted Services (Special Ed. Students) - ESCs & CTSAs	353,398.00	(40,782.70)	312,615.30	292,725.38	19,889.92
Contracted Services - Aid in Lieu of Payments - NonPub Sch	16,405.00		16,405.00	14,507.04	1,897.96
Other Objects	725.00		725.00		725.00
Total Undist. Expend. - Student Transportation Services	727,565.00	(87,880.90)	639,684.10	599,494.26	40,189.84
Unallocated Benefits - Employee Benefits:					
Social Security Contributions	160,000.00		160,000.00	120,068.19	39,931.81
Other Retirement Contributions - PERS	97,648.00	934.49	98,582.49	91,479.19	7,103.30
Other Retirement Contributions - ERIP	23,409.00		23,409.00	20,616.97	2,792.03
Unemployment Compensation	10,000.00	(6,128.00)	3,872.00		3,872.00
Workmen's Compensation	45,900.00	11,541.52	57,441.52	57,441.52	
Health Benefits	1,327,474.00	1,361.64	1,328,835.64	1,272,079.89	56,755.75
Tuition Reimbursement	14,280.00		14,280.00	10,200.00	4,080.00
Other Employee Benefits	13,215.00	(5,315.00)	7,900.00	4,225.00	3,675.00
Total Unallocated Benefits - Employee Benefits	1,691,926.00	2,394.65	1,694,320.65	1,576,110.76	118,209.89

MILLTOWN SCHOOL DISTRICT
BUDGETARY COMPARISON SCHEDULE
GENERAL FUND
Fiscal year ended June 30, 2013

	Original Budget	Budget Transfers	Final Budget	Actual	Variance Final To Actual
EXPENDITURES (continued)					
On-Behalf Contributions:					
TPAF Post Retirement Medical (On-Behalf - Non-Budgeted)				509,724.00	(509,724.00)
TPAF NCGI Premiums (On-Behalf - Non-Budgeted)				11,957.00	(11,957.00)
TPAF Normal Pension Cost (On-Behalf - Non-Budgeted)				227,266.00	(227,266.00)
TPAF Social Security (Reimbursed - Non-Budgeted)				278,516.67	(278,516.67)
Total On-Behalf Contributions				1,027,463.67	(1,027,463.67)
Total Personal Services - Employee Benefits	1,691,926.00	2,394.65	1,694,320.65	2,603,574.43	(909,253.78)
Total Undistributed Expenditures	10,281,189.00	(134,246.09)	10,146,942.91	10,593,582.35	(446,639.44)
Total Expenditures - Current Expense	14,155,318.00	(20,761.83)	14,134,556.17	14,313,944.09	(179,387.92)
CAPITAL OUTLAY					
Equipment:					
Regular Programs - Instruction					
Grades 1-5		75,409.29	75,409.29	75,409.29	
Grades 6-8		4,949.70	4,949.70	4,949.70	
Total Regular Programs - Instruction		80,358.99	80,358.99	80,358.99	
Special Education Instruction					
Preschool Handicapped-Full Time		3,252.00	3,252.00	3,252.00	
Total Special Education - Instruction		3,252.00	3,252.00	3,252.00	
Total Instruction		83,610.99	83,610.99	83,610.99	
Undistributed Expenditures:					
Instruction		6,765.00	6,765.00	6,765.00	
Support Serv. - Students-Spec. Serv		465.00	465.00		465.00
Admin. Info. Tech.		41,797.27	41,797.27	41,797.27	
Required Maint. For School Fac.		11,400.00	11,400.00	11,400.00	
Security		13,965.00	13,965.00	13,965.00	
Non-Instruction Services		28,989.18	28,989.18	28,989.18	
Total Undistributed Expenditures		103,381.45	103,381.45	102,916.45	465.00
Total Equipment		186,992.44	186,992.44	186,527.44	465.00
Facilities Acquisition and Construction Services:					
Architectural/Engineering Services		4,728.20	4,728.20	4,728.20	
Other Purchased Professional and Technical Services		1,500.00	1,500.00	1,500.00	
Construction Services		9,100.00	9,100.00	9,100.00	
Other Objects		1,341.00	1,341.00	1,341.00	
Total Facilities Acquisition and Construction Services		16,669.20	16,669.20	16,669.20	
Total Capital Outlay		203,661.64	203,661.64	203,196.64	465.00
Transfer To Charter School		40,431.00	40,431.00	40,431.00	
Total Expenditures	14,155,318.00	223,330.81	14,378,648.81	14,557,571.73	(178,922.92)
Excess/(Deficiency) of Revenues Over/(Under)					
Expenditures	(309,678.00)	(223,330.81)	(533,008.81)	414,230.68	947,239.49
Fund Balances, July 1	1,947,084.09		1,947,084.09	1,947,084.09	
Fund Balances, June 30	\$ 1,637,406.09	\$ (223,330.81)	\$ 1,414,075.28	\$ 2,361,314.77	\$ 947,239.49
Recapitulation:					
Restricted for:					
Capital Reserve				\$ 324,151.04	
Maintenance Reserve				338,600.00	
Tuition Reserve				300,000.00	
Excess Surplus - Current Year				418,196.38	
Excess Surplus - Prior Year - Designated for Subsequent Year's Expenditures				539,170.23	
Assigned To:					
Year-End Encumbrances				51,470.19	
Designated by the BOE for Subsequent Year's Expenditures				26,119.77	
Unassigned				363,607.16	
				2,361,314.77	
Reconciliation to Governmental Funds Statements (GAAP):					
Last State Aid Payment Not Recognized on GAAP Basis				(105,868.00)	
Fund Balance per Governmental Funds (GAAP)				\$ 2,255,446.77	

MILLTOWN SCHOOL DISTRICT
 BUDGETARY COMPARISON SCHEDULE
 SPECIAL REVENUE FUND

Fiscal year ended June 30, 2013

	Final <u>Budget</u>	Actual	Variance Final To <u>Actual</u>
Revenues:			
Local Sources	\$ 11,700.50	\$ 11,644.15	\$ (56.35)
State Sources	128,308.00	98,543.00	(29,765.00)
Federal Sources	<u>359,043.72</u>	<u>280,551.64</u>	<u>(78,492.08)</u>
Total Revenues	<u>499,052.22</u>	<u>390,738.79</u>	<u>(108,313.43)</u>
Expenditures:			
Instruction:			
Salaries of Teachers	9,538.50	5,278.50	4,260.00
Other Salaries for Instruction	15,429.00	15,429.00	
Purchased Services	2,500.00	2,500.00	
Tuition	160,928.00	160,928.00	
General Supplies	6,433.50	3,179.15	3,254.35
Textbooks	8,666.00	6,207.00	2,459.00
Other Objects	<u>116,444.00</u>	<u>92,336.00</u>	<u>24,108.00</u>
Total Instruction	<u>319,939.00</u>	<u>285,857.65</u>	<u>34,081.35</u>
Support Services:			
Non-Instructional Salaries	9,113.00	4,941.01	4,171.99
Personal Services - Employee Benefits	2,668.57	1,979.04	689.53
Professional and Technical Services	9,169.00	9,169.00	
Purchased Professional- Educational Services	148,549.65	80,306.09	68,243.56
Other Purchased Services	2,715.00	2,715.00	
Supplies and Materials	<u>1,898.00</u>	<u>771.00</u>	<u>1,127.00</u>
Total Support Services	<u>174,113.22</u>	<u>99,881.14</u>	<u>74,232.08</u>
Facilities Acquisition and Construction:			
Non-Instructional Equipment	<u>5,000.00</u>	<u>5,000.00</u>	
Total Facilities Acquisition and Construction	<u>5,000.00</u>	<u>5,000.00</u>	
Total Expenditures	<u>499,052.22</u>	<u>390,738.79</u>	<u>108,313.43</u>
Total Outflows	<u>499,052.22</u>	<u>390,738.79</u>	<u>108,313.43</u>
Excess/(Deficiency) of Revenues Over/(Under) Expenditures and Other Financing Uses	<u>\$ 0.00</u>	<u>\$ 0.00</u>	<u>\$ 0.00</u>

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NOTES TO REQUIRED SUPPLEMENTARY INFORMATION

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MILLTOWN SCHOOL DISTRICT
 BUDGETARY COMPARISON SCHEDULE
 BUDGET-TO-GAAP RECONCILIATION

Fiscal year ended June 30, 2013

Explanation of Differences between Budgetary Inflows and Outflows and GAAP Revenues and Expenditures

	<u>General Fund</u>	<u>Special Revenue Fund</u>
SOURCES/INFLOWS OF RESOURCES		
Actual amounts (budgetary) "revenues" from the Budgetary Comparison Schedules	\$ 14,971,802.41	\$ 390,738.79
Difference - budget to GAAP:		
Grant accounting budgetary basis differs from GAAP in that encumbrances are recognized as expenditures, and the related revenue is recognized. Prior year encumbrances.		
Current year encumbrances		(119.59)
State aid payment recognized for GAAP statements in the current year, previously recognized for budgetary purposes.	94,757.00	
The last State aid payment is recognized as revenue for budgetary purposes, and differs from GAAP which does not recognize this revenue until the subsequent year when the State recognizes the related expense (GASB 33).	<u>(105,868.00)</u>	
Total revenues as reported on the Statement of Revenues, Expenditures and Changes in Fund Balances - Governmental Funds.	<u>\$ 14,960,691.41</u>	<u>\$ 390,619.20</u>
USES/OUTFLOWS OF RESOURCES		
Actual amounts (budgetary basis) "total outflows" from the Budgetary Comparison Schedule	\$ 14,557,571.73	\$ 390,738.79
Difference - budget to GAAP:		
Encumbrances for supplies and equipment ordered but not received are reported in the year the order is placed for budgetary purposes, but in the year the supplies are received for financial reporting purposes. Prior year encumbrances.		
Current year encumbrances.		(119.59)
Total expenditures as reported on the Statement of Revenues, Expenditures and Changes in Fund Balances - Governmental Funds.	<u>\$ 14,557,571.73</u>	<u>\$ 390,619.20</u>

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OTHER SUPPLEMENTARY INFORMATION

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D. School Based Budget Schedules

Not Applicable

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E. Special Revenue Fund

The Special Revenue Fund is used to account for the proceeds of specific revenue sources (other than expendable trusts or major capital projects) that are legally restricted to expenditures for specific purposes.

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MILLTOWN SCHOOL DISTRICT
SPECIAL REVENUE FUND

COMBINING SCHEDULE OF REVENUE AND EXPENDITURES - BUDGETARY BASIS

For the fiscal year ending June 30, 2013

		N.J. Nonpublic						
		Auxiliary Services Ch. 192			Handicapped Services Ch. 193			
Revenues		Compensatory Education	ESL	Transportation	Exam. and Classification	Connective Speech	Supplementary Instruction	
Local Sources								
State Sources								
Federal Sources								
Total Revenues								
Expenditures								
Instruction:								
Salaries of Teachers								
Other Salaries for Instruction								
Purchased Services								
Tuition								
General Supplies								
Textbooks								
Other Objects								
Total Instruction								
Support Services:								
Non-Instruction Salaries								
Personal Services - Employee Benefits								
Professional and Technical Services								
Purchased Professional - Educational Services								
Other Purchased Services								
Supplies and Materials								
Total Support Services								
Facilities Acquisition and Construction Services:								
Non-Instructional Equipment								
Total Facilities Acquisition and Construction Services								
Total Expenditures								

MILLTOWN SCHOOL DISTRICT
SPECIAL REVENUE FUND

COMBINING SCHEDULE OF REVENUE AND EXPENDITURES - BUDGETARY BASIS

For the fiscal year ending June 30, 2013

	I.D.E.A. Part B			No Child Left Behind			Local Programs	Totals
	Basic 2012/13	Basic 2011/12	Preschool 2012/13	Preschool 2011/12	Race to the Top	Title I 2011/12		
Revenues								
Local Sources							\$ 11,644.15	\$ 11,644.15
State Sources								98,543.00
Federal Sources								280,551.64
Total Revenues	\$ 199,609.05	\$ 36,863.29	\$ 5,319.47	\$ 2,495.75	\$ 2,266.00	\$ 17,984.49	\$ 11,644.15	\$ 390,738.79
Expenditures								
Instruction:								
Salaries of Teachers								\$ 5,278.50
Other Salaries for Instruction								15,429.00
Purchased Services							\$ 2,500.00	2,500.00
Tuition								160,928.00
General Supplies	\$ 160,928.00					235.00	2,944.15	3,179.15
Textbooks								6,207.00
Other Objects								92,336.00
Total Instruction	160,928.00					15,664.00	5,444.15	285,857.65
Support Services:								
Non-Instruction Salaries			4,941.01					4,941.01
Personal Services - Employee Benefits			378.46					1,979.04
Professional and Technical Services						1,180.49	1,200.00	9,169.00
Purchased Professional - Educational Services	38,681.05	\$ 36,863.29		\$ 2,495.75	\$ 2,266.00	1,140.00		80,306.09
Other Purchased Services								2,715.00
Supplies and Materials								771.00
Total Support Services	38,681.05	36,863.29	5,319.47	2,495.75	2,266.00	2,320.49	1,200.00	99,881.14
Facilities Acquisition and Construction Services:								
Non-Instructional Equipment								5,000.00
Total Facilities Acquisition and Construction Services								5,000.00
Total Expenditures	\$ 199,609.05	\$ 36,863.29	\$ 5,319.47	\$ 2,495.75	\$ 2,266.00	\$ 17,984.49	\$ 11,644.15	\$ 390,738.79

F. Capital Projects Fund

The Capital Projects Fund is used to account for the acquisition and construction of major capital facilities and equipment purchases other than those financed by proprietary funds.

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G. Proprietary Funds

Proprietary Funds are used to account for operations that are financed and operated in a manner similar to private business enterprises - where the intent of the District's Board is that the costs of providing goods or services be financed through user charges

FOOD SERVICE FUND

This Fund provides for the operation of food services within the School District

This section has already been included in Statements B-4, B-5, and B-6.

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Enterprise Funds

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H. Fiduciary Fund

Fiduciary Funds are used to account for funds received by the School District for a specific purpose.

Agency Funds are used to account for assets held by the School District as an agent for individuals, private organizations, other governments and/or other funds.

Student Activity Fund: This Agency Fund is used to account for student funds held at the schools.

Payroll Fund: This Agency Fund is used to account for the payroll transactions of the School District.

Unemployment Compensation Trust Fund: This Fund is used to account for assets to finance the cost of unemployment benefits.

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MILLTOWN SCHOOL DISTRICT

COMBINING STATEMENT OF FIDUCIARY NET ASSETS

FIDUCIARY FUNDS

June 30, 2013

<u>Assets</u>	Agency Fund	Unemployment Compensation Trust	<u>Totals</u>
Cash and Cash Equivalents	\$ 38,533.88	\$ 69,182.15	\$ 107,716.03
Intrafund Receivable	<u> </u>	<u>36.00</u>	<u>36.00</u>
Total Assets	<u>\$ 38,533.88</u>	<u>\$ 69,218.15</u>	<u>\$ 107,752.03</u>
 <u>Liabilities and Fund Balances</u>			
Liabilities:			
Payable To Student Groups	\$ 22,045.37		\$ 22,045.37
Intrafund Payable	36.00		36.00
Payroll Deductions and Withholdings	<u>16,452.51</u>	<u> </u>	<u>16,452.51</u>
Total Liabilities	<u>38,533.88</u>	<u> </u>	<u>38,533.88</u>
Fund Balances:			
Reserved - Unemployment Compensation Insurance	<u> </u>	<u>\$ 69,218.15</u>	<u>69,218.15</u>
Total Fund Balances	<u> </u>	<u>69,218.15</u>	<u>69,218.15</u>
Total Liabilities and Fund Balances	<u>\$ 38,533.88</u>	<u>\$ 69,218.15</u>	<u>\$ 107,752.03</u>

MILLTOWN SCHOOL DISTRICT

COMBINING STATEMENT OF CHANGES IN FIDUCIARY NET ASSETS

FIDUCIARY FUNDS

For the fiscal year ended June 30, 2013

	Unemployment Compensation Trust	Totals
Additions:		
Contributions:		
Plan Members	\$ 16,070.68	\$ 16,070.68
Total Contributions	<u>16,070.68</u>	<u>16,070.68</u>
Investment Earnings:		
Interest	<u>21.80</u>	<u>21.80</u>
Net Investment Earnings	<u>21.80</u>	<u>21.80</u>
Total Additions	<u>16,092.48</u>	<u>16,092.48</u>
Deductions:		
Quarterly Contribution Reports	6,840.88	6,840.88
Unemployment Claims	25,345.46	25,345.46
Transfer to General Fund	<u>221,512.00</u>	<u>221,512.00</u>
Total Deductions	<u>253,698.34</u>	<u>253,698.34</u>
Change in Net Assets	(237,605.86)	(237,605.86)
Net Assets - Beginning of Year	<u>306,824.01</u>	<u>306,824.01</u>
Net Assets - End of Year	<u>\$ 69,218.15</u>	<u>\$ 69,218.15</u>

MILLTOWN SCHOOL DISTRICT
 SCHEDULE OF RECEIPTS AND DISBURSEMENTS
 STUDENT ACTIVITY AGENCY FUND
 For the fiscal year ended June 30, 2013

	Balance July 1, <u>2012</u>	Cash <u>Receipts</u>	Cash <u>Disbursements</u>	Balance June 30, <u>2013</u>
<u>Elementary Schools</u>				
Parkview Field Trip Fund	\$ 4,176.67	\$ 9,927.62	\$ 9,395.79	\$ 4,708.50
Total Elementary Schools	<u>4,176.67</u>	<u>9,927.62</u>	<u>9,395.79</u>	<u>4,708.50</u>
<u>Junior High Schools</u>				
Joyce Kilmer	<u>18,375.91</u>	<u>58,605.59</u>	<u>60,361.63</u>	<u>16,619.87</u>
Total Junior High Schools	<u>18,375.91</u>	<u>58,605.59</u>	<u>60,361.63</u>	<u>16,619.87</u>
<u>Athletic</u>	<u>1,205.00</u>	<u>3,000.00</u>	<u>3,488.00</u>	<u>717.00</u>
Total Athletic	<u>1,205.00</u>	<u>3,000.00</u>	<u>3,488.00</u>	<u>717.00</u>
Total Assets	<u>\$ 23,757.58</u>	<u>\$ 71,533.21</u>	<u>\$ 73,245.42</u>	<u>\$ 22,045.37</u>

MILLTOWN SCHOOL DISTRICT

PAYROLL AGENCY FUND

SCHEDULE OF RECEIPTS AND DISBURSEMENTS

For the fiscal year ended June 30, 2013

	Balance July 1, <u>2012</u>	<u>Additions</u>	<u>Deletions</u>	Balance June 30, <u>2013</u>
<u>Assets</u>				
Cash	\$ 23,043.83	\$ 9,315,531.12	\$ 9,322,086.44	\$ 16,488.51
Total Assets	<u>\$ 23,043.83</u>	<u>\$ 9,315,531.12</u>	<u>\$ 9,322,086.44</u>	<u>\$ 16,488.51</u>
<u>Liabilities</u>				
Intrafund Payable	\$ 36.00			\$ 36.00
Payroll Deductions and Withholdings	<u>23,007.83</u>	<u>\$ 9,315,531.12</u>	<u>\$ 9,322,086.44</u>	<u>16,452.51</u>
Total Liabilities	<u>\$ 23,043.83</u>	<u>\$ 9,315,531.12</u>	<u>\$ 9,322,086.44</u>	<u>\$ 16,488.51</u>

I. Long-Term Debt

The Long-Term Schedules are used to reflect the outstanding principal balances of the general long-term liabilities of the School District. This includes serial bonds outstanding and obligations under capital leases.

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MILLTOWN SCHOOL DISTRICT
STATEMENT OF SERIAL BONDS

June 30, 2013

<u>Issue</u>	<u>Date of Issue</u>	<u>Amount of Issue</u>	<u>Annual Maturities</u>		<u>Interest Rate</u>	<u>Balance July 1, 2012</u>	<u>Retired</u>	<u>Balance June 30, 2013</u>
			<u>Date</u>	<u>Amount</u>				
School Refunding Bonds	10/15/05	\$ 855,000.00	07/15/13	\$ 195,000.00	5.00%			
			07/15/14	230,000.00	5.00%			
			07/15/15	240,000.00	5.00%	\$ 855,000.00	\$ 190,000.00	\$ 665,000.00
School Bonds, Series 2008	04/30/08	7,207,000.00	09/15/13	375,000.00	3.50%			
			09/15/14	395,000.00	3.50%			
			09/15/15	410,000.00	3.50%			
			09/15/16	680,000.00	3.50%			
			09/15/17	710,000.00	3.50%			
			09/15/18	735,000.00	3.50%			
			09/15/19	765,000.00	3.50%			
			09/15/20	800,000.00	3.60%			
			09/15/21	830,000.00	3.75%			
			09/15/22	862,000.00	3.75%	6,922,000.00	360,000.00	6,562,000.00
					\$ 7,777,000.00	\$ 550,000.00	\$ 7,227,000.00	

MILLTOWN SCHOOL DISTRICT
 BUDGETARY COMPARISON SCHEDULE
 DEBT SERVICE FUND

For the fiscal year ended June 30, 2013

	Original Budget	Budget Transfers	Final Budget	Actual	Variance Positive/(Negative) Final To Actual
<u>Revenues</u>					
Local Sources:					
Local Tax Levy	\$ 684,206.00		\$ 684,206.00	\$ 684,206.00	
State Sources:					
Debt Service Aid Type II	169,958.00		169,958.00	169,958.00	
Total Revenues	854,164.00		854,164.00	854,164.00	
<u>Expenditures</u>					
Regular Debt Service:					
Interest	280,744.00	\$ (0.25)	280,743.75	280,743.75	
Redemption of Principal	574,337.00	0.31	574,337.31	574,337.31	
Total Regular Debt Service	855,081.00	0.06	855,081.06	855,081.06	
Total Expenditures	855,081.00	0.06	855,081.06	855,081.06	
Excess/(Deficiency) of Revenue Over/(Under) Expenditures	(917.00)	(0.06)	(917.06)	(917.06)	
Other Financial Sources/(Uses):					
Other Transfers In (Capital Projects)					
Total Other Financial Sources/(Uses)					
Excess/(Deficiency) of Revenues and Other Financial Sources Over/(Under) Expenditures	(917.00)	(0.06)	(917.06)	(917.06)	
Fund Balance, July 1	35,063.87		35,063.87	35,063.87	
Fund Balance, June 30	\$ 34,146.87	\$ (0.06)	\$ 34,146.81	\$ 34,146.81	\$

MILLTOWN SCHOOL DISTRICT
STATEMENT OF LOANS PAYABLE

June 30, 2013

<u>Issue</u>	<u>Date of Issue</u>	<u>Amount of Issue</u>	<u>Annual Maturities Date</u>	<u>Amount</u>	<u>Interest Rate</u>	<u>Balance July 1, 2012</u>	<u>Retired</u>	<u>Balance June 30, 2013</u>
N.J. Economic Development Authority Facilities Loan: Safe Loan	08/18/93	\$ 95,000.00	07/15/13	4,124.85	1.500%	\$ 8,249.64	\$ 4,124.79	\$ 4,124.85
Small Loan	08/18/93	285,000.00	07/15/13	21,114.23	5.288%	<u>41,326.75</u>	<u>20,212.52</u>	<u>21,114.23</u>
						<u>\$ 49,576.39</u>	<u>\$ 24,337.31</u>	<u>\$ 25,239.08</u>

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STATISTICAL SECTION (Unaudited)

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FINANCIAL TRENDS/INFORMATION SCHEDULES

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MILLTOWN SCHOOL DISTRICT
NET POSITION BY COMPONENT

LAST NINE FISCAL YEARS
(ACCRUAL BASIS OF ACCOUNTING)
(UNAUDITED)

	Fiscal Year Ending June 30,								
	2005	2006	2007	2008	2009	2010	2011	2012	2013
Government Activities:									
Invested in Capital Assets, Net of Related Debt	\$ 1,513,444.48	\$ 1,045,326.38	\$ 1,461,379.26	\$ (4,826,660.34)	\$ (2,284,585.04)	\$ 2,564,235.72	\$ 3,226,627.57	\$ 3,513,046.16	\$ 3,938,018.13
Restricted	970,275.75	978,135.52	854,093.07	8,139,633.19	5,463,355.39	1,141,274.70	880,667.80	1,538,749.58	1,663,104.32
Unrestricted	(119,564.59)	(88,392.92)	(136,148.30)	(27,863.37)	(46,289.96)	(83,906.94)	20,643.61	2,017.33	257,739.16
Total Government Activities Net Assets	\$ 2,364,155.64	\$ 1,935,068.98	\$ 2,179,324.03	\$ 3,285,109.48	\$ 3,132,480.39	\$ 3,621,603.48	\$ 4,127,938.98	\$ 5,053,813.07	\$ 5,858,861.61
Business-Type Activities:									
Invested in Capital Assets, Net of Related Debt	\$ 43,550.78	\$ 39,638.06	\$ 35,480.66	\$ 74,765.92	\$ 73,058.14	\$ 67,013.11	\$ 58,524.60	\$ 103,549.95	\$ 95,063.53
Unrestricted	(10,574.66)	(9,771.69)	(12,433.72)	(87,163.33)	(81,955.84)	(77,348.83)	(75,004.44)	(66,161.35)	(65,926.08)
Total Business-Type Activities Net Assets	\$ 32,976.12	\$ 29,866.37	\$ 23,046.94	\$ (12,397.41)	\$ (8,897.70)	\$ (10,335.72)	\$ (16,479.84)	\$ 37,388.60	\$ 29,137.45
District-wide:									
Invested in Capital Assets, Net of Related Debt	\$ 1,556,995.26	\$ 1,084,964.44	\$ 1,496,859.92	\$ (4,751,894.42)	\$ (2,211,526.90)	\$ 2,631,248.83	\$ 3,285,152.17	\$ 3,616,596.11	\$ 4,033,081.66
Restricted	970,275.75	978,135.52	854,093.07	8,139,633.19	5,463,355.39	1,141,274.70	880,667.80	1,538,749.58	1,663,104.32
Unrestricted	(130,139.25)	(98,164.61)	(148,582.02)	(115,026.70)	(128,245.80)	(161,255.77)	(54,360.83)	(64,144.02)	191,813.08
Total District Net Assets	\$ 2,397,131.76	\$ 1,964,935.35	\$ 2,202,370.97	\$ 3,272,712.07	\$ 3,123,582.69	\$ 3,611,267.76	\$ 4,111,459.14	\$ 5,091,201.67	\$ 5,887,999.06

MILLTOWN SCHOOL DISTRICT
CHANGES IN NET POSITION
LAST NINE FISCAL YEARS
(ACCRUAL BASIS OF ACCOUNTING)
(UNAUDITED)

	Fiscal Year Ending June 30,								
	2005	2006	2007	2008	2009	2010	2011	2012	2013
Expenses:									
Governmental Activities:									
Instruction:									
Regular	\$ (3,777,048.30)	\$ (4,172,499.18)	\$ (4,592,468.24)	\$ (4,567,245.91)	\$ (4,607,542.32)	\$ (4,865,787.15)	\$ (4,305,346.25)	\$ (4,502,150.40)	\$ (2,872,677.53)
Special Education	(513,668.03)	(449,430.00)	(520,606.71)	(566,800.71)	(599,453.52)	(641,117.94)	(673,491.23)	(747,466.73)	(870,987.84)
Other Special Education	(135,186.21)	(147,627.71)	(178,136.03)	(195,861.92)	(166,040.64)	(146,919.93)	(139,935.85)	(150,707.65)	(182,956.81)
Other Instruction	(64,263.29)	(74,607.87)	(131,870.10)	(146,938.14)	(65,391.15)	(137,884.57)	(124,864.77)	(151,642.12)	(79,697.21)
Support Services:									
Tuition	(4,186,533.59)	(4,300,261.94)	(4,489,041.21)	(4,026,039.31)	(4,440,168.57)	(4,606,227.33)	(5,318,258.60)	(4,903,040.89)	(4,907,136.26)
Student and Instruction Related Services	(1,057,044.56)	(1,072,352.17)	(1,166,769.97)	(1,188,732.01)	(1,455,592.86)	(1,301,063.03)	(1,125,585.48)	(1,195,060.72)	(1,156,516.78)
School Administrative Services	(346,395.62)	(312,710.09)	(336,413.67)	(325,771.26)	(376,043.16)	(383,920.39)	(366,945.50)	(353,928.10)	(236,738.04)
General Administration	(515,592.03)	(508,724.38)	(325,987.68)	(334,384.29)	(285,728.17)	(289,101.86)	(278,278.69)	(286,098.81)	(281,902.04)
Central Services			(176,609.02)	(186,693.95)	(187,599.95)	(159,709.55)	(164,435.78)	(165,790.98)	(160,072.41)
Administrative Informational Technology			(25,000.00)	(38,500.00)	(95,057.27)				
Plant Operations and Maintenance	(982,026.10)	(1,065,349.52)	(1,102,303.36)	(1,082,418.10)	(1,117,728.86)	(1,098,161.47)	(1,083,133.89)	(1,222,932.02)	(726,378.42)
Pupil Transportation	(507,035.48)	(544,952.03)	(509,049.31)	(487,161.50)	(655,081.15)	(602,384.00)	(562,823.55)	(609,656.49)	(599,494.26)
Employee Benefits			(21,991.00)	(17,906.00)	(18,735.00)	(19,643.00)	(9,212.00)	(9,821.00)	(40,431.00)
Charter Schools	(19,328.00)	(23,222.00)	(161,943.20)	(169,141.06)	(383,373.97)	(346,218.80)	(324,290.84)	(298,904.31)	(272,196.35)
Interest on Long-Term Debt	(159,644.96)	(592,657.60)							(381,930.44)
Unallocated Depreciation									
Total Governmental Activities Expenses	(12,263,766.17)	(13,440,781.18)	(13,738,189.50)	(13,333,594.16)	(14,453,536.59)	(14,598,139.02)	(14,478,602.43)	(14,597,200.22)	(15,400,426.07)
Business-Type Activities:									
Food Service	(127,870.94)	(125,315.82)	(133,833.82)	(168,452.66)	(144,088.71)	(142,300.62)	(153,499.93)	(154,853.30)	(161,289.83)
Total Business-Type Activities Expenses	(127,870.94)	(125,315.82)	(133,833.82)	(168,452.66)	(144,088.71)	(142,300.62)	(153,499.93)	(154,853.30)	(161,289.83)
Total District Expenses	<u>\$ (12,391,637.11)</u>	<u>\$ (13,566,097.00)</u>	<u>\$ (13,872,023.32)</u>	<u>\$ (13,502,046.82)</u>	<u>\$ (14,597,625.30)</u>	<u>\$ (14,740,439.64)</u>	<u>\$ (14,632,102.36)</u>	<u>\$ (14,752,053.52)</u>	<u>\$ (15,561,715.90)</u>
Program Revenues:									
Governmental Activities:									
Charges for Services:	\$ 200,136.00	\$ 202,947.00	\$ 32,000.00	\$ 32,000.00	\$ 22,590.71	\$ 37,432.00	\$ 43,075.00	\$ 36,300.00	\$ 28,825.00
Operating Grants and Contributions	45,158.58	125,043.12	199,579.00	174,999.00	245,601.82	406,145.00	95,078.00	107,245.45	448,288.05
Capital Grants and Contributions							(15,203.00)		
Total Governmental Activities Program Revenues	245,294.58	327,990.12	231,579.00	206,999.00	268,192.53	443,577.00	122,950.00	143,545.45	477,113.05
Business-Type Activities:									
Charges for Services:	93,850.83	96,526.26	96,067.70	105,879.07	108,525.15	112,871.86	113,536.18	118,392.19	114,052.23
Food Service	32,788.76	19,215.36	23,838.29	26,624.48	29,237.12	27,966.15	32,526.95	36,474.62	37,554.90
Operating Grants and Contributions									
Total Business-Type Activities Program Revenues	126,639.59	115,741.62	119,905.99	132,503.55	137,762.27	140,838.01	146,063.13	154,866.81	151,607.13
Total District Program Revenues	\$ 371,934.17	\$ 443,731.74	\$ 351,484.99	\$ 339,502.55	\$ 405,954.80	\$ 584,415.01	\$ 269,013.13	\$ 298,412.26	\$ 628,720.18
Net (Expense)/Revenue:									
Governmental Activities	\$ (12,018,471.59)	\$ (13,112,791.06)	\$ (13,506,610.50)	\$ (13,126,595.16)	\$ (14,185,344.06)	\$ (14,154,562.02)	\$ (14,355,652.43)	\$ (14,453,654.77)	\$ (14,923,313.02)
Business-Type Activities	(1,231.35)	(9,574.20)	(13,927.83)	(35,949.11)	(6,326.44)	(1,462.61)	(7,436.80)	13.51	(9,682.70)
Total District-wide Net (Expense)/Revenue	<u>\$ (12,019,702.94)</u>	<u>\$ (13,122,365.26)</u>	<u>\$ (13,520,538.33)</u>	<u>\$ (13,162,544.27)</u>	<u>\$ (14,191,670.50)</u>	<u>\$ (14,156,024.63)</u>	<u>\$ (14,363,089.23)</u>	<u>\$ (14,453,641.26)</u>	<u>\$ (14,932,995.72)</u>
General Revenues and Other Changes in Net Assets:									
Governmental Activities:									

MILLTOWN SCHOOL DISTRICT

CHANGES IN NET POSITION

LAST NINE FISCAL YEARS
(ACCURAL BASIS OF ACCOUNTING)
(UNAUDITED)

	Fiscal Year Ending June 30,								
	2005	2006	2007	2008	2009	2010	2011	2012	2013
Property Taxes Levied for -									
General Purposes, Net	\$ 9,419,343.00	\$ 9,941,511.00	\$ 10,758,188.00	\$ 11,188,516.00	\$ 11,188,516.00	\$ 11,732,690.00	\$ 12,409,782.00	\$ 12,488,395.00	\$ 12,488,395.00
Taxes Levied for Debt Service	562,728.00	558,596.00	602,208.00	521,330.00	725,392.00	633,753.00	583,036.00	754,081.00	684,206.00
Unrestricted Grants and Contributions	2,026,614.57	2,078,060.59	2,340,165.69	2,379,184.64	2,064,340.57	2,237,847.75	1,839,872.20	2,102,585.85	2,292,735.67
Investment Earnings	39,386.79	62,165.33	47,928.75	76,707.47	73,402.93	9,739.42	9,419.01	2,521.90	
Transfers		(6,000.00)		(5,281.83)					
Miscellaneous Income	50,131.27	43,371.48	8,375.11	66,672.50	28,242.67	29,474.17	39,878.72	31,945.11	263,024.89
Total Governmental Activities	12,098,203.63	12,683,704.40	13,750,865.55	14,232,410.61	14,074,612.34	14,643,504.34	14,881,987.93	15,379,528.86	15,728,361.56
Business-Type Activities:									
Investment Earnings		887.30	1,108.40	504.76	25.41	24.69	54.92	14.55	
Miscellaneous Income		3,577.15					1,237.76	53,840.38	1,431.33
Transfers		2,000.00	6,000.00		5,281.83				
Total Business-Type Activities		6,464.45	7,108.40	504.76	5,307.24	24.69	1,292.68	53,854.93	1,431.33
Total District-wide	\$ 12,098,203.63	\$ 12,690,168.85	\$ 13,757,973.95	\$ 14,232,915.37	\$ 14,079,919.58	\$ 14,643,529.03	\$ 14,883,280.61	\$ 15,433,383.79	\$ 15,729,792.89
Changes in Net Assets:									
Governmental Activities	\$ 79,732.04	\$ (429,086.66)	\$ 244,255.05	\$ 1,105,815.45	\$ (110,731.72)	\$ 488,942.32	\$ 526,335.50	\$ 925,874.09	\$ 805,048.54
Business-Type Activities	(1,231.35)	(3,109.75)	(6,819.43)	(35,444.35)	(1,019.20)	(1,437.92)	(6,144.12)	53,868.44	(8,251.37)
Total District	\$ 78,500.69	\$ (432,196.41)	\$ 237,435.62	\$ 1,070,371.10	\$ (111,750.92)	\$ 487,504.40	\$ 520,191.38	\$ 979,742.53	\$ 796,797.17

MILLTOWN SCHOOL DISTRICT
 FUND BALANCES, GOVERNMENTAL FUNDS
 LAST NINE FISCAL YEARS
 (MODIFIED ACCRUAL BASIS OF ACCOUNTING)
 (UNAUDITED)

	2005	2006	2007	2008	2009	2010	2011	2012	2013
General Fund:									
Reserved	\$ 347,013.36	\$ 418,352.72	\$ 479,658.77	\$ 1,191,109.40	\$ 709,977.24	\$ 748,480.99			
Unreserved	707,926.07	407,268.13	279,135.00	215,944.43	139,013.04	137,024.51			
Restricted							\$ 576,109.73	\$ 1,221,386.24	\$ 1,920,117.65
Assigned							299,145.45	376,243.52	77,589.96
Unassigned							261,236.31	254,697.33	257,739.16
Total General Fund	\$ 1,054,939.43	\$ 825,620.85	\$ 758,793.77	\$ 1,407,053.83	\$ 848,990.28	\$ 885,505.50	\$ 1,136,491.49	\$ 1,852,327.09	\$ 2,255,446.77
All Other Governmental Funds:									
Reserved	\$ 299,286.49			\$ 855,435.16	\$ 133,764.00				
Unreserved, Reported In:									
Capital Projects Fund	(205,624.38)	\$ 202,112.78	\$ 141,582.18	6,081,459.62	4,616,893.62	\$ 423,055.87			
Debt Service Fund	14,671.63	189,638.86	185,375.34	62,467.48	127,248.91	83,287.26			
Restricted for:									
Capital Projects Fund							\$ 28,991.24		
Debt Service Fund							917.64	\$ 34,146.87	\$
Committed to:									
Capital Projects Fund							78,594.30		
Assigned									
Debt Service Fund								917.00	34,146.81
Total All Other Governmental Funds	\$ 108,333.74	\$ 391,751.64	\$ 326,957.52	\$ 6,999,362.26	\$ 4,877,906.53	\$ 506,343.13	\$ 108,503.18	\$ 35,063.87	\$ 34,146.81

MILLTOWN SCHOOL DISTRICT
CHANGES IN FUND BALANCES, GOVERNMENTAL FUNDS

LAST TEN FISCAL YEARS
(MODIFIED ACCRUAL BASIS OF ACCOUNTING)
(UNAUDITED)

	2004*	2005	2006	2007	2008	2009	2010	2011	2012	2013
Revenues:										
Tax Levy	\$ 9,531,367.00	\$ 9,982,071.00	\$ 10,500,107.00	\$ 11,360,396.00	\$ 11,709,846.00	\$ 11,913,908.00	\$ 12,366,443.00	\$ 12,992,818.00	\$ 13,242,476.00	\$ 13,172,601.00
Tuition										
Interest Earnings	80,334.32	82,442.20	59,468.58	47,928.75	76,707.47	73,402.93	9,739.42	9,419.01	2,521.90	28,825.00
Miscellaneous	1,870,279.96	1,939,695.57	43,371.48	40,375.11	98,672.50	50,833.38	66,906.17	82,953.72	68,245.11	263,024.89
State Sources	256,682.14	287,065.00	1,998,749.99	2,262,749.99	2,294,879.99	2,067,749.99	2,066,864.13	1,592,002.72	1,886,594.13	2,460,391.67
Federal Sources			282,447.85	276,893.85	259,303.65	242,693.77	577,128.62	327,744.48	323,237.17	280,432.05
Total Revenues	11,738,673.42	12,291,263.77	12,883,954.65	13,988,943.70	14,439,409.61	14,348,086.70	15,087,081.34	15,004,937.93	15,523,074.31	16,205,474.61
Expenditures:										
Instruction:										
Regular	2,665,763.61	2,574,740.80	2,757,274.85	2,860,823.51	2,958,787.38	3,433,220.25	3,158,477.25	2,879,297.52	2,751,084.90	2,872,677.53
Special	321,477.85	310,458.02	315,002.44	376,417.00	411,014.72	446,874.17	473,021.98	479,383.58	520,859.43	685,030.19
Other	134,480.78	135,186.21	147,627.71	178,136.03	195,861.92	166,040.64	146,919.93	139,935.85	150,707.65	182,956.81
School-Sponsored/Other Instructional	46,570.27	44,891.78	52,203.28	45,356.28	69,045.15	82,887.49	65,843.45	41,675.77	66,664.38	79,897.21
Undistributed:										
Instruction	3,454,331.38	4,493,352.49	4,300,261.94	4,489,041.21	4,026,039.31	4,440,168.57	4,606,227.33	5,319,258.60	4,903,040.89	4,907,136.26
Support Services - Students	685,911.95	699,641.73	641,646.22	686,957.72	736,292.55	952,982.37	812,474.05	787,683.54	851,263.36	894,406.75
Support Services - Instructional Staff	84,966.86	215,908.09	193,850.67	205,655.59	218,730.55	147,361.08	168,950.63	97,756.75	127,238.47	162,348.48
General Administration	360,538.72	288,339.99	260,459.74	285,010.11	302,242.85	285,560.73	278,045.60	232,082.30	237,878.20	236,738.04
School Administrative Services	217,361.81	209,908.35	227,479.50	240,297.48	241,951.63	250,463.73	249,224.13	247,260.31	257,226.59	281,902.04
Central Services		165,349.89	176,609.02	176,609.02	186,693.95	187,589.95	159,709.55	164,435.78	165,790.98	160,072.41
Admin. Information Technology		31,500.00	31,500.00	25,000.00	38,500.00	95,057.27				
Plant Operations and Maintenance	716,142.32	724,840.91	753,015.89	802,029.54	788,664.93	802,323.02	787,664.66	775,268.17	770,886.96	747,909.68
Pupil Transportation	378,554.61	488,677.77	521,825.07	485,290.12	469,569.63	637,577.47	582,663.99	539,901.46	587,901.46	599,494.26
Business and Other Support Services:										
Employee Benefits	940,237.81	1,003,115.56	1,064,624.02	1,237,832.01	1,185,958.11	1,301,740.26	1,430,898.41	1,494,611.20	1,425,366.60	1,576,110.76
Other	139,264.10	154,484.00			296,841.00	13,472.00	13,675.00	12,206.00	126,604.00	239,223.00
On-Behalf TPAF Pension Contributions	240,983.00	262,797.00	328,931.00	289,040.00	286,841.00					
On-Behalf TPAF Post Retirement Medical Contributions				309,915.00	322,506.00	257,006.00	256,828.00	259,258.00	254,507.00	509,724.00
Reimbursed TPAF Social Security Contributions	262,336.51	282,966.67	277,940.74	293,502.99	287,002.99	308,442.80	308,274.13	271,648.72	263,438.68	278,516.67
Charter Schools	12,003.00	19,328.00	23,222.00	21,991.00	17,906.00	18,735.00	19,643.00	9,212.00	9,821.00	40,431.00
Capital Outlay	6,760.00	17,111.20	91,650.27	132,847.26	188,118.63	201,199.12	120,911.56	58,512.64	167,247.11	203,196.64
Special Revenue	338,053.59		365,180.85	330,055.70	335,255.85	346,036.77	578,224.75	435,957.87	390,448.17	390,619.20
Debt Service:										
Principal	403,112.32	412,123.75	151,975.36	459,869.36	415,524.22	436,217.93	901,922.29	522,680.83	547,478.57	574,337.31
Interest and Other Charges	183,935.25	167,402.92	439,239.23	182,388.82	145,855.81	349,654.06	357,197.76	330,749.70	305,213.62	280,743.75
Total Expenditures	11,592,785.74	12,506,275.24	13,110,260.67	14,114,055.75	13,838,362.98	15,160,620.76	15,456,997.45	14,897,816.59	14,880,678.02	15,803,271.99
Excess/(Deficiency) of Revenues Over/(Under) Expenditures	146,887.68	(214,011.47)	(226,306.02)	(125,722.05)	601,046.63	(812,534.06)	(369,916.11)	107,121.34	642,396.29	402,202.62
Other Financing Sources/(Uses):										
Proceeds From Borrowing			855,000.00		7,207,000.00					
Payments From Refunding			(670,097.00)							
Payments To Escrow Agent			(39,033.77)							
Issuance Costs		534.08	2,696.75	63,486.51	26,779.35	61,577.95	6,040.08	147,230.90	34,125.42	
Transfers In		(161,400.00)	(2,000.00)	(69,498.51)	(26,779.35)	(66,859.78)	(6,040.08)	(147,230.90)	(34,125.42)	
Transfers Out			146,565.98	(6,000.00)	7,207,000.00	(5,281.93)				
Total Other Financing Sources/(Uses)			146,565.98	(6,000.00)	7,207,000.00	(5,281.93)				
Net Change in Fund Balances	146,887.68	(374,877.39)	(79,740.04)	(131,722.05)	7,808,046.63	(817,815.89)	(369,916.11)	107,121.34	642,396.29	402,202.62
Debt Service as a Percentage of Noncapital Expenditures	5.07%	4.64%	4.54%	4.59%	4.11%	5.25%	8.21%	5.75%	5.80%	5.48%

Source: District records

Note: Noncapital expenditures are total expenditures less Capital Outlay.
Central Service and Administrative Information Technology account classifications were added beginning with year-end June 30, 2005.

MILLTOWN SCHOOL DISTRICT
 GENERAL FUND - OTHER LOCAL REVENUE BY SOURCE
 LAST TEN FISCAL YEARS
 (MODIFIED ACCRUAL BASIS OF ACCOUNTING)
 (UNAUDITED)

<u>Fiscal Year</u> <u>Ending June 30,</u>	<u>Fines</u>	<u>Rent</u>	<u>Interest on</u> <u>Investments</u>	<u>Miscellaneous</u> <u>Refunds</u>	<u>Miscellaneous</u>	<u>Annual</u> <u>Totals</u>
2004	\$ 229.38	\$ 27,089.00	\$ 8,062.99	\$ 3,467.95	\$ 41,485.00	\$ 80,334.32
2005		29,488.25	38,852.71	2,042.00	12,059.24	82,442.20
2006		23,555.25	57,266.23	3,513.00	13,715.43	98,049.91
2007		8,375.11	36,896.18		32,000.00	77,271.29
2008		14,429.00	43,656.30	4,600.00	47,643.50	110,328.80
2009		13,807.00	9,319.51	60.00	14,375.67	37,562.18
2010		17,494.50	3,702.02	200.00	11,782.35	33,178.87
2011		16,104.00	8,502.11	4,368.30	18,406.42	47,380.83
2012		24,834.00	2,388.02	2,880.07	(6,762.96)	23,339.13
2013		24,298.33		1,911.77	225,170.64	251,380.74

Source: District records

REVENUE CAPACITY INFORMATION

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MILLTOWN SCHOOL DISTRICT

ASSESSED VALUE AND ACTUAL VALUE OF TAXABLE PROPERTY

LAST TEN FISCAL YEARS
UNAUDITED

Fiscal Year Ending June 30,	Vacant Land	Residential	Farm Reg.	Qfarm	Commercial	Industrial	Apartment
2004	5,513,500	393,908,300	-	-	54,013,400	8,927,400	1,895,000
2005	5,968,800	394,699,400	-	-	53,889,000	8,927,400	1,895,000
2006	5,428,100	395,555,400	-	-	54,800,700	8,927,400	1,895,000
2007	5,353,100	396,133,800	-	-	54,468,500	8,927,400	1,895,000
2008	5,353,100	369,690,000	-	-	54,325,400	8,927,400	1,895,000
2009	N/A	N/A	-	-	N/A	N/A	N/A
2010	N/A	N/A	-	-	N/A	N/A	N/A
2011	N/A	N/A	-	-	N/A	N/A	N/A
2012	N/A	N/A	-	-	N/A	N/A	N/A
2013	N/A	N/A	-	-	N/A	N/A	N/A

	Total Assessed Value	Less: Tax-Exempt Property	Public Utilities ^a	Net Valuation Taxable	Estimated Actual (County Equalized) Value	Total Direct School Tax Rate ^b
2004	464,257,600	58,747,600	434,599	405,944,599	68,062,100,263	2.149
2005	465,379,600	59,077,500	360,854	406,662,954	77,740,447,697	2.255
2006	466,606,600	59,077,500	329,188	407,858,288	89,017,702,475	2.435
2007	466,777,800	59,197,000	268,667	407,849,467	101,621,941,944	2.509
2008	467,190,900	59,197,000	264,291	408,258,191	109,995,053,068	2.549
2009	N/A	N/A	N/A	N/A	N/A	N/A
2010	N/A	N/A	N/A	N/A	N/A	N/A
2011	N/A	N/A	N/A	N/A	N/A	N/A
2012	N/A	N/A	N/A	N/A	N/A	N/A
2013	N/A	N/A	N/A	N/A	N/A	N/A

Source: Municipal Tax Assessor

Note: Real property is required to be assessed at some percentage of true value (fair or market value) established by each County Board of Taxation. Reassessment occurs when the County Board of Taxation requests Treasury to order a reassessment.

- a Taxable Value of Machinery, Implements and Equipment of Telephone, Telegraph and Messenger System Companies
- b Tax rates are per \$100
- N/A At the time of CAFR Completion, this data was not yet available

MILLTOWN SCHOOL DISTRICT

DIRECT AND OVERLAPPING PROPERTY TAX RATES

LAST TEN FISCAL YEARS
(RATE PER \$100 OF ASSESSED VALUE)
(UNAUDITED)

Fiscal Year Ending June 30,	Milltown School District Direct Rate				Overlapping Rates			Total Direct and Overlapping Tax Rate
	Basic Rate ^a	General Obligation Debt Service ^b	School Tax Rate	Total Direct School Tax Rate	Milltown Borough	Middlesex County		
2004	2.027	0.122	2.149	0.722	0.519		3.390	
2005	2.135	0.120	2.255	0.755	0.530		3.540	
2006	2.306	0.129	2.435	0.786	0.549		3.770	
2007	2.396	0.113	2.509	0.786	0.595		3.890	
2008	N/A	N/A	N/A	N/A	N/A		N/A	
2009	N/A	N/A	2.663	0.911	0.690		4.264	
2010	N/A	N/A	N/A	N/A	N/A		N/A	
2011	N/A	N/A	N/A	N/A	N/A		N/A	
2012	N/A	N/A	N/A	N/A	N/A		N/A	
2013	N/A	N/A	N/A	N/A	N/A		N/A	

Source: Municipal Tax Assessor

Note: N.J.S.A. 18A:7F-5d limits the amount that the District can submit for a general fund tax levy. The levy, when added to other components of the District's net budget, may not exceed the prebudget year net budget by more than the spending growth limitation calculated as follows: the prebudget year net budget increased by the cost of living or 2.5 percent, whichever is greater, plus any spending growth adjustments.

a The District's basic tax rate is calculated from the A4F form which is submitted with the budget and the Net Valuation taxable.
 b Rates for debt service are based on each year's requirements.

MILLTOWN SCHOOL DISTRICT
 PROPERTY TAX LEVIES AND COLLECTIONS
 LAST TEN FISCAL YEARS
 (UNAUDITED)

Fiscal Year Ended <u>June 30,</u>	Taxes Levied for <u>the Fiscal Year</u>	Collected Within the Fiscal Year of the Levy ^a		Collections in Subsequent <u>Years</u>
		<u>Amount</u>	<u>Percentage of Levy</u>	
2004	9,531,367	9,531,367	100%	-
2005	9,982,071	9,982,071	100%	-
2006	10,500,107	10,500,107	100%	-
2007	11,360,696	11,360,696	100%	-
2008	11,709,846	11,709,846	100%	-
2009	11,913,908	11,913,908	100%	-
2010	12,366,443	12,366,443	100%	-
2011	12,992,818	12,992,818	100%	-
2012	13,242,476	13,242,476	100%	-
2013	13,172,601	13,172,601	100%	-

Source: District records including the Certificate and Report of School Taxes (A4F form)

- a School taxes are collected by the Municipal Tax Collector. Under New Jersey State Statute, a municipality is required to remit to the school district the entire property tax balance, in the amount voted upon or certified prior to the end of the school year.

DEBT CAPACITY INFORMATION

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MILLTOWN SCHOOL DISTRICT

RATIOS OF OUTSTANDING DEBT BY TYPE

LAST TEN FISCAL YEARS
(UNAUDITED)

Fiscal Year Ending June 30,	Governmental Activities			Bond	Business-Type Activities		Total District	Percentage of Personal Income ^a	Per Capita ^a
	General Obligation Bonds ^b	Certificates of Participation	Capital Leases	Anticipation Notes (BANs)	Capital Leases				
2004	3,199,000.00		190,000.00			3,389,000.00	0.012	448.61	
2005	2,859,000.00		130,000.00			2,989,000.00	0.014	401.10	
2006	3,359,000.00		397,220.00			3,756,220.00	N/A	N/A	
2007	2,984,000.00		263,006.00			3,247,006.00	N/A	N/A	
2008	9,796,000.00		191,237.00			9,987,237.00	N/A	1,426.96	
2009	9,381,000.00		116,816.00			9,497,816.00	N/A	N/A	
2010	8,801,000.00		39,646.97			8,840,646.97	N/A	1,204.45	
2011	8,301,000.00		N/A			8,301,000.00	N/A	N/A	
2012	7,777,000.00		N/A			7,777,000.00	N/A	N/A	
2013	7,227,000.00		N/A			7,227,000.00	N/A	N/A	

Note: Details regarding the District's outstanding debt can be found in the Notes to the Financial Statements.

a See Exhibit NJ J-14 for personal income and population data. These ratios are calculated using personal income and population for the prior calendar year.

b Includes Early Retirement Incentive Plan ("ERIP") refunding

MILLTOWN SCHOOL DISTRICT

RATIOS OF NET GENERAL BONDED DEBT OUTSTANDING

LAST TEN FISCAL YEARS
(UNAUDITED)

Fiscal Year Ending June 30,	General Bonded Debt Outstanding		Net General Bonded Debt Outstanding	Percentage of Actual Taxable Value ^a of Property	Per Capita ^b
	General Obligation Bonds	Deductions			
2004	3,199,000.00		3,199,000.00	0.79	39,672.00
2005	2,859,000.00		2,859,000.00	0.70	41,050.00
2006	3,359,000.00		3,359,000.00	0.82	N/A
2007	2,984,000.00		2,984,000.00	0.73	N/A
2008	9,796,000.00		9,796,000.00	N/A	1,399.63
2009	9,381,000.00		9,381,000.00	N/A	N/A
2010	8,801,000.00		8,801,000.00	N/A	1,199.05
2011	8,301,000.00		8,301,000.00	N/A	N/A
2012	7,777,000.00		7,777,000.00	N/A	N/A
2013	7,227,000.00		7,227,000.00	N/A	N/A

Note: Details regarding the District's outstanding debt can be found in the Notes to the Financial Statements.

a See Exhibit NJ J-6 for property tax data.

b Population data can be found in Exhibit NJ J-14.

MILLTOWN SCHOOL DISTRICT

DIRECT AND OVERLAPPING GOVERNMENTAL ACTIVITIES DEBT

AS OF JUNE 30, 2013
(UNAUDITED)

<u>Governmental Unit</u>	<u>Debt Outstanding</u>	<u>Estimated Percentage Applicable^a</u>	<u>Estimated Share of Overlapping Debt</u>
Debt Repaid with Property Taxes:			
Milltown Borough	\$	100.00%	\$ N/A
Middlesex County General Obligation Debt			N/A
Subtotal, Overlapping Debt			N/A
Milltown District Direct Debt			N/A
Total Direct and Overlapping Debt			\$ N/A

Sources: Assessed value data used to estimate applicable percentages provided by the Middlesex County Board of Taxation.
Debt Outstanding data provided by each governmental unit.

Note: Overlapping governments are those that coincide, at least in part, with the geographic boundaries of the District. This schedule estimates the portion of the outstanding debt of those overlapping governments that is borne by the residents and businesses of Milltown. This process recognizes that, when considering the District's ability to issue and repay long-term debt, the entire debt burden borne by the residents and businesses should be taken into account. However, this does not imply that every taxpayer is a resident, and therefore responsible for repaying the debt, of each overlapping payment.

a For debt repaid with property taxes, the percentage of overlapping debt applicable is estimated using taxable assessed property values. Applicable percentages were estimated by determining the portion of another governmental unit's taxable value that is within the District's boundaries and dividing it by each unit's total taxable value.

DEMOGRAPHIC AND ECONOMIC STATISTICS

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MILLTOWN SCHOOL DISTRICT
 DEMOGRAPHIC AND ECONOMIC STATISTICS
 LAST TEN FISCAL YEARS
 (UNAUDITED)

<u>Year</u>	<u>Population^a</u>	<u>Personal Income^b</u>	<u>Per Capita Personal Income^c</u>	<u>Unemployment Rate^d</u>
2004	7,131	31,738	39,672	2.80%
2005	7,128	32,840	41,050	2.50%
2006	7,038	N/A	N/A	4.10%
2007	N/A	N/A	N/A	N/A
2008	6,999	N/A	N/A	N/A
2009	N/A	N/A	N/A	N/A
2010	7,340	N/A	N/A	N/A
2011	N/A	N/A	N/A	N/A
2012	N/A	N/A	N/A	N/A
2013	N/A	N/A	N/A	N/A

Source:

^a Population information provided by the NJ Department of Labor and Workforce Development.

^b Personal income has been estimated based upon the municipal population and per capita personal income presented.

^c Per capita personal income by municipality estimated based upon the 2000 Census published by the US Bureau of Economic Analysis.

^d Unemployment data provided by the NJ Department of Labor and Workforce Development.

OPERATING INFORMATION

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MILLTOWN SCHOOL DISTRICT

FULL-TIME EQUIVALENT DISTRICT EMPLOYEES BY FUNCTION/PROGRAM

LAST TEN FISCAL YEARS
(UNAUDITED)

Function/Program	<u>2,003</u>	<u>2,004</u>	<u>2,005</u>	<u>2,006</u>	<u>2,007</u>	<u>2,008</u>	<u>2,009</u>	<u>2,010</u>	<u>2,011</u>	<u>2,012</u>	<u>2013</u>
Instruction:											
Regular	50.0	50.0	50.0	50.0	50.1	50.5	52.5	51.5	41.5	41.5	41.5
Special Education	9.5	10.0	11.4	11.4	11.4	11.4	11.4	11.4	11.4	11.4	11.4
Other Special Education	-	-	-	-	-	-	-	-	-	-	-
Vocational	-	-	-	-	-	-	-	-	-	-	-
Other Instruction	-	-	-	-	-	-	-	-	-	-	-
Nonpublic School Programs	-	-	-	-	-	-	-	-	-	-	-
Adult/Continuing Education Programs	-	-	-	-	-	-	-	-	-	-	-
Support Services:											
Student and Instruction Related Services	12.5	12.5	14.5	14.5	14.5	14.4	14.4	14.4	12.4	12.4	18.1
General Administration	3.0	3.0	3.0	1.5	1.5	1.4	1.4	1.4	1.4	1.4	1.4
School Administrative Services	3.0	3.0	2.5	2.5	2.5	2.4	2.4	2.4	2.4	2.4	1.9
Other Administrative Services	2.0	2.0	2.0	2.0	2.1	2.1	2.1	2.1	2.0	2.0	2.0
Central Services	-	-	-	-	-	-	-	-	-	-	-
Administrative Information Technology	-	-	-	-	-	-	-	-	-	-	-
Plant Operations and Maintenance	8.0	8.0	8.0	8.0	8.0	8.0	8.0	8.0	6.0	6.0	7.0
Pupil Transportation	1.5	1.5	1.5	1.0	1.0	1.0	1.0	1.0	1.0	1.0	0.4
Other Support Services	6.0	6.0	6.0	6.0	5.0	5.0	5.0	5.0	4.0	4.0	6.0
Special Schools	-	-	-	-	-	-	-	-	-	-	-
Food Service	3.0	-	-	-	-	-	-	-	-	-	-
Child Care	-	-	-	-	-	-	-	-	-	-	-
Total	98.5	96.0	98.9	96.9	96.1	96.2	98.2	97.2	82.1	82.1	89.7

Source: District Personnel Records

MILLTOWN SCHOOL DISTRICT

OPERATING STATISTICS

LAST TEN FISCAL YEARS
(UNAUDITED)

Fiscal Year	Enrollment	Operating Expenditures ^a	Cost Per Pupil	Percentage Change	Teaching Staff ^b	Pupil/Teacher Ratio			Daily Enrollment (ADE) ^c	Average Daily Attendance (ADA) ^c	% Change in Average Daily Enrollment	Student Attendance Percentage
						Elementary	Middle School	Senior High School				
2004	672	7,420,867	11,042.96	0.1104	61.0	1:12.2	1:12.4	694.6	664.2	-1.07%	95.62%	
2005	687	7,581,174	11,035.19	-0.0007	61.0	1:11.6	1:11.5	672.8	644.3	-3.14%	95.76%	
2006	693	7,980,560	11,515.96	0.0436	60.3	1:11.6	1:10.5	685.5	657.5	1.89%	95.92%	
2007	680	8,820,330	12,971.07	0.1264	61.3	1:11.6	1:10.7	661.0	650.4	-3.57%	98.40%	
2008	681	8,128,855	11,936.64	-0.0797	66.4	1:11.4	1:11.5	673.3	646.9	1.87%	96.10%	
2009	676	8,865,260	13,114.29	0.0987	67.5	1:11.4	1:10.6	689.0	662.8	2.33%	98.05%	
2010	668	8,574,812	12,836.54	-0.0212	66.5	1:10.2	1:10.7	664.0	637.1	-3.63%	95.37%	
2011	677	8,723,257	12,886.05	0.0039	56.5	1:13.5	1:12	669.4	639.4	0.81%	94.40%	
2012	648	N/A	N/A	N/A	52.9	N/A	N/A	656.6	633.2	N/A	96.40%	
2013	679	N/A	N/A	N/A	52.9	N/A	N/A	643.5	618.4	N/A	96.40%	

Sources: District records

Note: Enrollment based on annual October district count of K-8 students

a Operating expenditures equal total expenditures less high school tuition, transportation, debt service and capital outlay.

b Teaching staff includes only full-time equivalents of certificated staff.

c Average daily enrollment and average daily attendance are obtained from the School Register Summary (SRS).

MILLTOWN SCHOOL DISTRICT

SCHOOL BUILDING INFORMATION

LAST TEN FISCAL YEARS
(UNAUDITED)

<u>District/Building</u>	<u>2004</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>
Elementary:										
Parkview Elementary										
Square Feet	36,516	36,516	36,516	36,516	36,516	36,516	36,516	36,516	36,516	49,697
Capacity (Students)	255	255	255	255	255	255	255	255	255	255
Enrollment	273	277	289	277	291	292	289	N/A	N/A	N/A
Middle School:										
Joyce Kilmer School										
Square Feet	49,993	49,993	49,993	49,993	49,993	49,993	49,993	49,993	49,993	62,000
Capacity (Students)	415	415	415	415	415	415	415	415	415	415
Enrollment	421	392	399	383	390	403	390	313	N/A	N/A

Number of Schools at June 30, 2013

Elementary = 1

Middle School = 1

Source: District Facilities Office

Note: Year of original construction is shown in parentheses. Increases in square footage and capacity are the result of additions.
Enrollment is based on the annual October District count.

MILLTOWN SCHOOL DISTRICT
 SCHEDULE OF REQUIRED MAINTENANCE
 LAST TEN FISCAL YEARS
 (UNAUDITED)

UNDISTRIBUTED EXPENDITURES - REQUIRED
 MAINTENANCE FOR SCHOOL FACILITIES
 11-000-261-xxx

*School Facilities

	<u>Project # (s)</u>	<u>Parkview</u>	<u>Joyce Kilmer</u>	<u>Total</u>
2004	N/A	\$ 33,798.00	\$ 59,205.00	\$ 93,003.00
2005	N/A	38,393.00	51,851.00	90,244.00
2006	N/A	78,433.00	45,736.00	124,169.00
2007	N/A	91,521.00	80,601.00	172,122.00
2008	N/A	69,248.00	74,092.00	143,340.00
2009	N/A	56,152.00	71,450.00	127,602.00
2010	N/A	29,892.00	38,789.00	68,681.00
2011	N/A	46,243.00	44,595.00	90,838.00
2012	N/A	48,845.96	83,826.61	132,672.57
2013	N/A	<u>47,210.00</u>	<u>79,422.77</u>	<u>126,632.77</u>
Total School Facilities		<u>\$ 539,735.96</u>	<u>\$ 629,568.38</u>	<u>\$ 1,169,304.34</u>

* School facilities as defined under EFCFA.
 (N.J.A.C. 6A:26-1.2 and N.J.A.C. 6A:26-1.3)

Source: District records

MILLTOWN SCHOOL DISTRICT

INSURANCE SCHEDULE

JUNE 30, 2013
(UNAUDITED)

	<u>Coverage</u>	<u>Deductible</u>
School Package Policy (1):		
Building and Contents (All Locations)	\$ 24,818,175	\$ 5,000
Boiler and Machinery	100,000	5,000
<u>Electronic Data Processing Equipment</u>	439,610	1,000
<u>General Liability</u>	16,000,000	
General Automobile Liability	16,000,000	
School Board Legal Liability	16,000,000	
Employers Liability	2,000,000	
Workers' Compensation	Statutory	N/A
Student Accident Insurance (2)		
Voluntary Students	150,000	
Surety Bonds (3):		
Treasurer	185,000	
Board Secretary/Business Administrator	475,000	
Employee Blanket Bond	5,000	
Business Administrator's Staff	100,000	

- (1) NJ School Board Association Insurance Group
(2) Bollinger/Peoples Benefit Life Insurance Company
(3) Selective Insurance

Source: District records

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SINGLE AUDIT SECTION

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EXHIBIT K-1

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Honorable President and Members
of the Board of Education
Milltown Public School District
County of Middlesex
Milltown, New Jersey

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States and audit requirements as prescribed by the Office of School Finance, Department of Education, State of New Jersey, the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of Milltown Board of Education, as of and for the year ended June 30, 2013, and the related notes to the financial statements, which collectively comprise Milltown Board of Education 2013 Audit's basic financial statements, and have issued our report thereon dated September 25, 2013 .

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered Milltown Board of Education 2013 Audit's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Milltown Board of Education 2013 Audit's internal control. Accordingly, we do not express an opinion on the effectiveness of Milltown Board of Education 2013 Audit's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Milltown Board of Education 2013 Audit's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed three instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards* and audit requirements as prescribed by the Office of School Finance, Department of Education, State of New Jersey as Finding No. 2013-01 through Finding No. 2013-03.

We noted certain matters that we reported to management of the Milltown Board of Education, in a separate letter dated September 25, 2013.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

This report is intended for the information of the management of the Board of Education of the Milltown School District, the New Jersey State Department of Education, other state awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

Respectfully Submitted,

HOLMAN FRENIA ALLISON, P.C.



Robert W. Allison
Public School Accountant
Certified Public Accountant
No. 897

Freehold, New Jersey
September 25, 2013



HOLMAN | FRENIA
ALLISON, P.C.

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EXHIBIT K-2

INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY OMB CIRCULAR A- 133 AND NEW JERSEY OMB CIRCULAR 04-04.

Honorable President and Members
of the Board of Education
Milltown Public School District
County of Middlesex
Milltown, New Jersey

Report on Compliance for Each Major State Program

We have audited Milltown Board of Education's compliance with the types of compliance requirements described in the *OMB Circular A-133 Compliance Supplement* and the *New Jersey Aid/Grant Compliance Supplement* that could have a direct and material effect on each of the District's major state programs for the year ended June 30, 2013. Milltown Board of Education's major state programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its state programs.

Auditor's Responsibility

Our responsibility is to express an opinion on compliance for each of Milltown Board of Education's major state programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organization*; the *New Jersey State Aid/Grant Compliance Supplement*; the audit requirements prescribed by the Office of School Finance, Department of Education, State of New Jersey; and New Jersey OMB's Circular 04-04, *Single Audit Policy for Recipients of Federal Grants, State Grants and State Aid*. Those standards, OMB Circular A-133 and New Jersey OMB's Circular 04-04, require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major state program occurred. An audit includes examining, on a test basis, evidence about Milltown Board of Education's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major state program. However, our audit does not provide a legal determination of Milltown Board of Education's compliance with those requirements.

Opinion on Each Major State Program

In our opinion, Milltown Board of Education complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major state programs for the year ended June 30, 2013.

Other Matters

The results of our auditing procedures disclosed no instances of noncompliance, which are required to be reported in accordance with OMB Circular A-133 or New Jersey OMB's Circular 04-04.

Report on Internal Control Over Compliance

Management of Milltown Board of Education is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered Milltown Board of Education's internal control over compliance with the types of requirements that could have a direct and material effect on each major state program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major state program and to test and report on internal control over compliance in accordance with OMB Circular A-133 or New Jersey OMB's Circular 04-04, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of Milltown Board of Education's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a state program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a state program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a state program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of OMB Circular A-133 and New Jersey OMB's Circular 04-04. Accordingly, this report is not suitable for any other purpose.

This report is intended for the information of the management of the Board of Education of the Milltown School District, the New Jersey State Department of Education, other state awarding agencies and pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

Respectfully Submitted,

HOLMAN FRENIA ALLISON, P.C.

A handwritten signature in black ink, appearing to read 'R. Allison', with a long horizontal flourish extending to the left.

Robert W. Allison
Public School Accountant
Certified Public Accountant
No. 897

Freehold, New Jersey
September 25, 2013

MILLTOWN SCHOOL DISTRICT
SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

For the fiscal year ended June 30, 2013

Federal Grantor/Pass-Through Grantor/ Program Title	Federal CFDA Number	Grant or State Project Number	Program or Award Amount	Grant Period		Balance at June 30, 2012	Due to Grantor	Carryover/ (Waiver) Amount	Cash Received	Budgetary Expenditures	Adjustment/ Repayment of Prior Years' Balances	Balance at June 30, 2013	
				From	To							(Accounts Receivable)	Deferred Revenue
U.S. Department of Agriculture: Passed-Through State Department of Education: National School Lunch Program	10.555	N/A	\$ 34,623.04	07/01/11	06/30/12	\$ (1,246.77)		\$ 1,246.77					
National School Lunch Program	10.555	N/A	35,380.29	07/01/12	06/30/13			33,171.35	(35,827.29)			(2,655.94)	447.00
Total U.S. Department of Agriculture						(1,246.77)		34,418.12	(35,827.29)			(2,655.94)	
U.S. Department of Education: General Fund	84.410A	N/A	47,153.00	08/10/10	08/30/12	(47,153.00)		47,153.00					
Education Jobs Fund													
Passed-Through State Department of Education: Special Revenue Fund	84.413A	N/A	2,266.00	09/01/11	11/30/15			2,266.00					
Race To The Top Phase III	84.173	IDEA322012	11,104.00	09/01/11	08/31/12	(1,234.04)			(2,266.00)			(3,729.79)	
I.D.E.A. Part B, Preschool	84.173	IDEA322012	15,256.00	09/01/12	08/31/13				(2,495.75)			(5,319.47)	
I.D.E.A. Part B, Preschool	84.027	IDEA322012	259,638.00	09/01/11	08/31/12	(27,867.55)			(36,863.29)			(64,730.84)	
I.D.E.A. Part B, Basic	84.027	IDEA322012	234,686.00	09/01/11	08/31/13				(199,609.05)			(199,609.05)	
Title I - Grants To Local Educational Agencies	84.010A	NCLB322012	28,969.00	09/01/11	08/31/12	(16,487.79)		21,540.94				(17,984.49)	
Title I - Grants To Local Educational Agencies	84.010A	NCLB322012	23,216.00	09/01/12	08/31/13			2,136.02	(17,984.49)			(10,915.40)	
Title II - Part A - Improving Teacher Quality State Grants	84.367A	NCLB322012	14,944.00	09/01/11	08/31/12	(2,136.02)		45.04	(10,960.44)				
Title II - Part A - Improving Teacher Quality State Grants	84.367A	NCLB322012	12,088.00	09/01/12	08/31/13			73,141.00	(280,551.64)			(302,289.04)	
Total U.S. Department of Education						(94,878.40)		73,141.00	(280,551.64)			(302,289.04)	
Total Federal Financial Awards						(96,125.17)	\$ 0.00	\$ 107,559.12	(316,378.93)			(304,944.98)	\$ 0.00

MILLTOWN SCHOOL DISTRICT
SCHEDULE OF EXPENDITURES OF STATE FINANCIAL ASSISTANCE

For the fiscal year ended June 30, 2013

State Grantor/Program Title	Grant or State Project Number	Program or Award Amount	Grant Period		Carryover/ (Waiver) Amount	Cash Received	Budgetary Expenditures	Adjustments/ Repayment of Prior Years' Balances	Balance at June 30, 2013		Memo	
			From	To					(Accounts Receivable)	Deferred Revenue		Budgetary Receivable
State Department of Education												
General Fund												
Special Education - Categorical Aid	13-495-034-5120-089	\$ 560,707.00	07/01/12	06/30/13		\$ 560,707.00	\$ (560,707.00)			\$ (43,563.55)	\$ 560,707.00	
Equalization Aid	13-495-034-5120-078	445,533.00	07/01/12	06/30/13		445,533.00	(445,533.00)			(54,825.08)	445,533.00	
Security Aid	13-495-034-5120-084	15,497.00	07/01/12	06/30/13		15,497.00	(15,497.00)			(1,151.27)	15,497.00	
Transportation Aid	13-495-034-5120-014	60,996.00	07/01/12	06/30/13		60,996.00	(60,996.00)			(5,964.10)	60,996.00	
Non-Public Transportation Aid	12-495-034-5120-014	8,613.45	07/01/11	06/30/12		8,613.45					8,317.00	
Non-Public Transportation Aid	13-495-034-5120-014	8,317.00	07/01/12	06/30/13							8,317.00	
Extraordinary Aid	12-495-034-5120-044	82,553.00	07/01/11	06/30/12		82,553.00					84,688.00	
Extraordinary Aid	13-495-034-5120-044	84,688.00	07/01/12	06/30/13		11,957.00	(82,553.00)			(84,688.00)	11,957.00	
On-Behalf TPAF MCGI Premiums	13-495-034-5095-007	11,957.00	07/01/12	06/30/13							509,724.00	
On-Behalf TPAF Pension System	13-495-034-5095-001	509,724.00	07/01/12	06/30/13		509,724.00					509,724.00	
On-Behalf TPAF Pension System	12-495-034-5095-007	227,266.00	07/01/12	06/30/13		227,266.00					227,266.00	
Reimbursed TPAF Social Security	12-495-034-5095-002	263,438.68	07/01/11	06/30/12		1,568.59	(1,568.59)					
Reimbursed TPAF Social Security	11-495-034-5095-002	278,516.67	07/01/12	06/30/13		264,791.99	(278,516.67)			(13,724.68)	278,516.67	
Total General Fund						2,189,207.03	(92,735.04)			(106,729.68)	2,203,201.67	
Special Revenue Fund												
N.J. Nonpublic Textbook Aid	12-100-034-5120-064	8,114.00	07/01/11	06/30/12								
N.J. Nonpublic Textbook Aid	13-100-034-5120-064	8,666.00	07/01/12	06/30/13		8,666.00		(71.00)			6,207.00	
N.J. Nonpublic Nursing Services Aid	12-100-034-5120-070	11,590.00	07/01/11	06/30/12		3,555.00		(355.00)			11,736.00	
N.J. Nonpublic Nursing Services Aid	13-100-034-5120-070	12,383.00	07/01/12	06/30/13		12,028.00					292.00	
N.J. Nonpublic Technology Initiative	13-100-034-5120-373	3,198.00	07/01/12	06/30/13		3,198.00					3,118.00	
N.J. Nonpublic Auxiliary Services Aid:												
Compensatory Education	13-100-034-5120-067	36,788.00	07/01/12	06/30/13		36,788.00					22,575.00	
Transportation	13-100-034-5120-067	8,046.00	07/01/12	06/30/13		8,046.00					8,046.00	
ESL	13-100-034-5120-067	21,315.00	07/01/12	06/30/13		21,315.00					10,231.00	
N.J. Nonpublic Handicapped Aid:												
Supplemental Instruction	13-100-034-5120-066	6,938.00	07/01/12	06/30/13		6,938.00					6,938.00	
Examination and Classification	12-100-034-5120-066	8,378.00	07/01/11	06/30/12		1,449.00		(1,449.00)			8,756.00	
Examination and Classification	13-100-034-5120-066	10,038.00	07/01/12	06/30/13		9,400.00					644.00	
Corrective Speech	13-100-034-5120-066	20,936.00	07/01/12	06/30/13		20,936.00					20,936.00	
Total Special Revenue Fund						127,315.00		(1,875.00)			98,543.00	
Debt Service Fund												
Debt Service Aid Type II	13-495-034-5120-017	169,958.00	07/01/12	06/30/13		169,958.00					169,958.00	
Total Debt Service Fund						169,958.00					169,958.00	
Enterprise Fund												
State School Lunch Program	12-100-010-3360-067	1,851.58	07/01/11	06/30/12		68.91	(68.91)				1,727.61	
State School Lunch Program	13-100-010-3360-067	1,727.61	07/01/12	06/30/13		1,600.62				(126.99)	1,727.61	
Total Enterprise Fund						1,669.53				(126.99)	1,727.61	
Total State Financial Assistance						\$ 2,488,149.56		\$ (1,875.00)			\$ 2,473,430.28	
Less: Grants Not Subject to New Jersey OMB Circular 04-04:												
On-Behalf TPAF MCGI Premiums	13-495-034-5095-007	11,957.00	07/01/12	06/30/13							11,957.00	
On-Behalf TPAF Pension System	13-495-034-5095-001	509,724.00	07/01/12	06/30/13							509,724.00	
On-Behalf TPAF Pension System	12-495-034-5095-007	227,266.00	07/01/12	06/30/13							227,266.00	
Total State Financial Assistance Subject to New Jersey OMB 04-04						\$ 2,488,149.56		\$ (1,875.00)			\$ 2,473,430.28	

The accompanying Notes to Schedule of Expenditures of Awards and Financial Assistance are an integral part of this schedule.

MILLTOWN SCHOOL DISTRICT

NOTES TO SCHEDULES OF FEDERAL AWARDS AND
STATE FINANCIAL ASSISTANCE

June 30, 2013

1. General

The accompanying Schedules of Expenditures of Federal Awards and State Financial Assistance include federal and state award activity of the Board of Education ("Board") of Milltown, School District ("District"). The Board is defined in Note 1 to the Board's basic financial statements. All federal and state awards received directly from federal and state agencies, as well as federal awards and state financial assistance passed through other government agencies, are included on the Schedules of Expenditures of Federal Awards and State Financial Assistance.

2. Basis of Accounting

The accompanying Schedules of Expenditures of Awards and Financial Assistance are presented on the budgetary basis of accounting with the exception of programs recorded in the Food Service Fund, which are presented using the accrual basis of accounting. These bases of accounting are described in Note 1 to the Board's basic financial statements. The information in these schedules is presented in accordance with the requirements of OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations. Therefore, some amounts presented in these schedules may differ from amounts presented in, or used in the preparation of, the basic financial statements.

3. Relationship to Basic Financial Statements

The basic financial statements present the General Fund and Special Revenue Fund on a GAAP basis. Budgetary comparison statements or schedules ("RSI") are presented for the General Fund and Special Revenue Fund to demonstrate finance-related legal compliance in which certain revenue is permitted by law or grant agreement to be recognized in the audit year whereas, for GAAP reporting, revenue is not recognized until the subsequent year or when expenditures have been made.

The General Fund is presented in the accompanying Schedules on the modified accrual basis, with the exception of the revenue recognition of the last state aid payment in the current budget year, which is mandated pursuant to P.L. 2003, c.97.(A3521). For GAAP purposes, that payment is not recognized until the subsequent budget year due to the State deferral and recording of the last state aid payment in the subsequent year. The Special Revenue Fund is presented in the accompanying Schedules on the grant accounting budgetary basis which recognizes encumbrances as expenditures and also recognizes the related revenues, whereas the GAAP basis does not. The Special Revenue Fund also recognizes the last state aid payment in the current budget year, consistent with N.J.S.A. 18A:22-4.2.

The net adjustment to reconcile from the budgetary basis to the GAAP basis is \$11,111.00 for the General Fund and \$119.59 for the Special Revenue Fund. See the Notes to Required Supplementary Information for a reconciliation of the budgetary basis to the modified accrual basis of accounting for the General and Special Revenue Funds. Awards and financial assistance revenues are reported in the Board's basic financial statements on a GAAP basis as presented on the following page:

MILLTOWN SCHOOL DISTRICT

NOTES TO SCHEDULES OF FEDERAL AWARDS AND
STATE FINANCIAL ASSISTANCE

June 30, 2013

3. Relationship to Basic Financial Statements (Cont'd)

	<u>Federal</u>	<u>State</u>	<u>Total</u>
General Fund		\$ 2,192,090.67	\$ 2,192,090.67
Special Revenue Fund	\$ 280,432.05	98,543.00	378,975.05
Debt Service Fund		169,958.00	169,958.00
Food Service Fund	<u>35,827.29</u>	<u>1,727.61</u>	<u>37,554.90</u>
Total Awards and Financial Assistance	<u>\$ 316,259.34</u>	<u>\$ 2,462,319.28</u>	<u>\$ 2,778,578.62</u>

During the year ended June 30, 2013, the State of New Jersey contributed \$11, to the Teachers' Pension and Annuity Fund for NCGI premiums, \$227,266.00 for Normal Pension Costs and \$509,724.00 for post-retirement medical benefits on behalf of the District.

4. Relationship to Federal and State Financial Reports

Amounts reported in the accompanying Schedules agree with the amounts reported in the related federal and state financial reports.

5. Federal and State Loans Outstanding

At the year ended June 30, 2013, the District had the following outstanding loans:

NJ Economic Development Authority:	
Small Loan	\$ 21,114.23
Safe Loan	<u>4,124.85</u>
	<u>\$ 25,239.08</u>

6. Other

Revenue and expenditures reported under the Food Distribution Program represent current-year value received and current-year distributions respectively. The amount reported as TPAF Pension Contributions represents the amount paid by the State on behalf of the District for the year ended June 30, 2013. TPAF Social Security Contributions represents the amount reimbursed by the State for the employer's share of Social Security contributions for TPAF members for the year ended June 30, 2013.

MILLTOWN SCHOOL DISTRICT
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2013

Section I - Summary of Auditor's Results

Financial Statements

Type of auditor's report issued: Unmodified

Internal control over financial reporting:

- 1) Material weakness(es) identified? yes x no
- 2) Significant deficiencies identified that are not considered to be material weaknesses? yes x none reported

Noncompliance material to basic financial statements noted? x yes no

State Awards

Dollar threshold used to distinguish between type A and type B programs? \$300,000.00

Auditee qualified as low-risk auditee? x yes no

Type of auditor's report issued in compliance for major programs: Unmodified

Internal Control over major programs:

- 1) Material weakness(es) identified? yes x no
- 2) Significant deficiencies identified that are not considered to be material weaknesses? yes x none reported

Any audit findings disclosed that are required to be reported in accordance with NJOMB Circular 04-04? x yes no

Identification of major programs:

<u>State Grant/Project Number(s)</u>	<u>Name of State Program</u>
<u>13-495-034-5095-002</u>	<u>Reimbursed TPAF Social Security Contribution</u>
<u>13-495-034-5120-014</u>	<u>Transportation Aid</u>
<u>13-495-034-5120-084</u>	<u>Security Aid</u>

MILLTOWN SCHOOL DISTRICT
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2013
(continued)

Section II - Financial Statement Findings

This section identifies the material weaknesses, significant deficiencies, and instances of noncompliance related to the financial statements that are required to be reported in accordance with paragraphs 5.18 through 5.20 of Government Auditing Standards.

Finding 2013-02:

The June Treasurer's Report did not agree to the June Secretary Report for the General Fund.

Recommendation:

All Treasurer and Secretary Reports be in agreement for all funds.

MILLTOWN SCHOOL DISTRICT
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2013
(continued)

Section III – Federal Awards and State Financial Assistance Findings and Questioned Costs

This section identifies audit findings required to be reported by section .510(a) of Circular A-133 and NJOMB Circular 04-04.

None reported.

MILLTOWN SCHOOL DISTRICT
SUMMARY SCHEDULE OF PRIOR-YEAR AUDIT FINDINGS
AND QUESTIONED COSTS AS PREPARED BY MANAGEMENT
FOR THE FISCAL YEAR ENDED JUNE 30, 2013

This section identifies the status of prior-year findings related to the general-purpose financial statements and federal and state awards that are required to be reported in accordance with Chapter 6.12 of Government Auditing Standards, and OMB Circular A-133 (section .315 (a)(b)) and NJOMB Circular 04-04.

STATUS OF PRIOR-YEAR FINDINGS

Not applicable.