

**Elk Township School District
Board of Education
Comprehensive Annual Financial Report
For the Fiscal Year Ended June 30, 2014**

ELK TOWNSHIP SCHOOL DISTRICT

AURA, NEW JERSEY

**Elk Township School Board of Education
Aura, New Jersey**

**Comprehensive Annual Financial Report
For the Fiscal Year Ended June 30, 2014**

**COMPREHENSIVE ANNUAL
FINANCIAL REPORT**

Of the

**Elk Township School Board of Education
Aura, New Jersey**

For the Fiscal Year Ended June 30, 2014

Prepared by:

**Elk Township School
Board of Education Administration**

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INTRODUCTORY SECTION



ELK TOWNSHIP SCHOOL DISTRICT Aura Elementary School

900 Clems Run • Glassboro, NJ 08028 • 856-881-4551 • www.elk.k12.nj.us

Dr. Piera Gravenor, Superintendent • Joseph Collins, Business Administrator

Dr. Melissa Williams, Supervisor of Curriculum • Dr. Anner Thompson, Director of Special Services/CST • Cynthia Johnson, Principal

November 25, 2014

Honorable President and
Members of the Board of Education
Elk Township School District
900 Clems Run
Glassboro, New Jersey 08028

Dear Board Members and Constituents:

The comprehensive annual financial report of the Elk Township School District for the fiscal year ended June 30, 2014, is hereby submitted. Responsibility for both the accuracy of the data and completeness and fairness of the presentation, including all disclosures, rests with the management of the Board of Education. To the best of our knowledge and belief, the data presented in this report is accurate in all material respects and is reported in a manner designed to present fairly the financial position and results of operations of the various funds and account groups of the District. All disclosures necessary to enable the reader to gain an understanding of the District's financial activities have been included.

The comprehensive annual financial report is presented in four sections:

- The Introductory Section contains a table of contents, letter of transmittal, list of principal officials, and an organizational chart of the District;
- The Financial Section begins with the Independent Auditors' Report and includes the Management's Discussion and Analysis, the basic financial statements, and notes providing an overview of the District's financial position and operating results, and other schedules providing detailed budgetary information;
- The Statistical Section includes selected economic and demographic information, financial trends, and the fiscal capacity of the District, generally presented on a multi-year basis;
- The Single Audit Section - The District is required to undergo an annual audit in conformity with the provisions of the Single Audit Act of 1986, as amended, the U.S. Office of Management and Budget Circular A-133, "Audits of States, Local Governments and Non-Profit Organizations," and the New Jersey OMB Circular 04-04, Single Audit Policy for Recipients of Federal Grants, State Grants and State Aid Payments.
- The Single Audit Section (Continued) - Information related to this single audit, including the auditors' reports on the internal control structure and compliance with applicable laws and regulations, and findings and recommendations, if any, are included in the single audit section of this report.

1) REPORTING ENTITY AND ITS SERVICES:

The Elk Township School District is an independent reporting entity within the criteria adopted by the Governmental Accounting Standards Board (GASB) as established by Statement No. 14. All funds and account groups of the District are included in this report.

The Elk Township Board of Education and its school, constitutes the District's reporting entity.

The District provides a full range of educational services appropriate to grade levels Pre-K through 6. These include regular, as well as special education for handicapped youth. The District completed the 2013-14 fiscal year with an average daily enrollment of 356 students, which is 8 students less than the previous year's enrollment.

The teaching staff consists of approximately thirty seven faculty members, plus instructional classroom aides. The District's administrative structure includes a shared superintendent, a shared business administrator, a shared curriculum and instruction supervisor, a shared technology coordinator and a shared child study team director. The District has one elementary school with a building principal. The nine member board of education is an elected body of Elk Township residents.

The District is committed to create a nurturing community of life-long learners who are socially responsible thinkers that embrace cultural diversity. The District's instructional strategies and processes support the achievement of the Common Core State Standards and the New Jersey Core Curriculum Content Standards for all students. When students complete their elementary education in the District, they will have the foundations needed in their journey to become productive, self-sufficient, civic-minded citizens of the world. The school district staff, involved parents, and community members are integral to the accomplishment of this goal.

A Gifted and Talented online learning program is provided to students in grades four through six. Identified students in grades kindergarten through three are provided with in-class activities to differentiate instruction and literacy activities through the Accelerated Reader program.

A strong basic skills curriculum in reading and math is available for students who are identified based on their standardized test scores and/or teacher recommendation. The District employs four basic skills teachers whose purpose is to ensure that the students receive a remedial program appropriate to their needs. After school tutoring is provided for BSI and at-risk students. A summer program also occurred that focused on improving students ELA and math skills.

The Elk Township School District offers a caring, nurturing atmosphere conducive to the student's academic, social, and emotional growth.

All pre-kindergarten through sixth grade students receive a program designed to enlighten their skills in language arts, math, science, social studies, health/physical education, library, music, foreign language, and computer technology.

Students receive ninety minutes of instructional time daily in language arts, sixty minutes in mathematics and forty-five minutes in science and social studies. Spanish, library, art, music, physical education, and computer take place weekly.

2) ECONOMIC CONDITION AND OUTLOOK:

The total land area in Elk Township is approximately 22 square miles. The land consists of many farms and fruit orchards. A few small locally operated businesses are located in the community. There are many minor and major subdivisions planned for the community. The impact of this increase on our facility may be substantial, and may require reconfiguration of district educational delivery capacity, including the need for construction of an additional building or buildings.

Elk Township currently consists of one school building. The original building was constructed in 1927 with additions in 1956, 1976, 1992, and 2002. A major bond referendum was approved by the voters in 2008 for the restoration of several areas in and outside the building.

3) MAJOR INITIATIVES:

The District continues to supply an enhanced educational program for our students through the upgrading of our elementary facilities, innovative educational programs and activities, and a comprehensive curriculum which addresses students' needs from basic skills to enrichment.

Literacy and Math

The District continues to utilize research-based math and literacy programs. These programs consist of an in-class delivery system that provides team teaching with special education and regular education in developmental classrooms in grades kindergarten through second. Grades K-6 also have push-in instructional support in ELA and mathematics. Our fifth and sixth grades are departmentalized in all subject areas with team teaching taking place for at-risk students. Read 180 and System 44 are used to provide individualized instruction to third through sixth grade students that are experiencing difficulty in learning to read. iREAD is used with Kindergarten through second grade for those struggling beginning readers. We use the Accelerated Reading program in grades kindergarten through sixth for all students. Our gifted students in grades four, five, and six participate in an online learning environment. Gifted students in the lower grades receive differentiated in-class instruction and literacy enrichment. All students in kindergarten through sixth grades take the MAP assessments to assess students' math and ELA abilities periodically throughout the school year, adjusting grouping, learning, and remediation/enrichment.

Technology

Technology in the Elk Township School District is viewed as critical to school reform because of its capacity to support and enhance learning and instruction. Interaction via a multitude of educational software programs, a 1:1 Chrome Book initiative in grades four through six, Google apps, e-mail, and the Internet leads to problem solving and is revolutionizing the way Aura students learn. Technology has been integrated into every aspect of our curriculum. Professional Development is provided to our teachers to continually upgrade their skills. The District's facility is equipped with computers in each classroom and four wireless laptop/netbook carts. Again in 2013, the Elk Township Board of Education made a major financial commitment to the improvement of the technology infrastructure. Students take weekly technology classes in the school's computer lab and every classroom is equipped with an interactive Smart Board so that technology is woven into instruction on a daily basis.

The Arts

The District offers weekly art and music classes to students in kindergarten through sixth grade. Chorus, beginning and advanced band is offered to students in grades four through six. Concerts and art shows take place semiannually. There is an annual family trunk or treat event, and a family wellness night.

3) MAJOR INITIATIVES (CONTINUED):

Professional Development

The District participates with Delsea Regional School District in offering comprehensive professional development opportunities to the staff. A professional development committee, consisting of staff and administrators, meets regularly to assess the needs of the educational community. Evaluation forms are given to staff members after each professional development event to evaluate the effectiveness of the program. This year's theme is "Personalized PD" allowing teachers to meet state and district initiatives while growing in their own areas of focus.

4) INTERNAL ACCOUNTING CONTROLS:

Management of the District is responsible for establishing and maintaining an internal control structure designed to ensure that the assets of the District are protected from loss, theft or misuse and to ensure that adequate accounting data is compiled to allow for the preparation of financial statements in conformity with generally accepted accounting principles (GAAP). The internal control structure is designed to provide reasonable, but not absolute, assurance that these objectives are met. The concept of reasonable assurance recognizes that: (1) the cost of a control should not exceed the benefits likely to be derived; and (2) the valuation of costs and benefits requires estimates and judgments by management.

As a recipient of federal awards and state financial assistance, the District also is responsible for ensuring that an adequate internal control structure is in place to ensure compliance with applicable laws and regulations related to those programs. This internal control structure is also subject to periodic evaluation by the District management.

As part of the District's single audit described earlier, tests are made to determine the adequacy of internal control, including that portion related to federal awards and state financial assistance programs, as well as to determine that the District has complied with applicable laws and regulations.

5) BUDGETARY CONTROLS:

In addition to internal accounting controls, the District maintains budgetary controls. The objective of these budgetary controls is to ensure compliance with legal provisions embodied in the annual appropriated budget approved by the voters of the municipality. Annual appropriated budgets are adopted for the General Fund, the Special Revenue Fund, and the Debt Service Fund. Project-length budgets are approved for the capital improvements accounted for in the Capital Projects Fund. The final budget amount as amended for the fiscal year is reflected in the financial section.

6) ACCOUNTING SYSTEM AND REPORTS:

An encumbrance accounting system is used to record outstanding purchase commitments on a line item basis. Open encumbrances at year-end are either canceled or are included as re-appropriations of fund balance in the subsequent year. Those amounts to be re-appropriated are reported as reservations of fund balance at year-end.

The District's accounting records reflect generally accepted accounting principles, as promulgated by the Governmental Accounting Standards Board (GASB). The accounting system of the District is organized on the basis of funds and account groups which are converted from Governmental Fund balances to net position.

7) MANAGEMENT’S DISCUSSION AND ANALYSIS:

GAAP requires that management provide a narrative introduction, overview and analysis to accompany the basic financial statements in the form of a management’s discussion and analysis (MD&A). This letter of transmittal is designed to complement the MD&A and should be read in connection with it. The District’s MD&A can be found immediately following the report of the independent auditors.

8) CASH MANAGEMENT:

The investment policy of the District is guided in large part by the state statute as detailed in “Notes to the Financial Statements,” Note 2. The District has adopted a cash management plan which requires it to deposit public funds in public depositories protected from loss under the provision of the Governmental Unit Deposit Protection Act (“GUDPA”). GUDPA was enacted in 1970 to protect Governmental Units from a loss of funds on deposit with a failed banking institution in New Jersey. The law requires governmental units to deposit public funds only in public depositories located in New Jersey, where the funds are secured in accordance with the Act.

9) RISK MANAGEMENT:

The Board carries various forms of insurance, including, but not limited to, general liability, automobile liability and comprehensive/collision, hazard and theft insurance on property and contents, school board liability, workman’s compensation and fidelity bonds.

10) INDEPENDENT AUDIT:

State statutes require an annual audit by independent certified public accountants or registered municipal accountants. The accounting firm of Petroni & Associates LLC was selected by the Board. In addition to meeting the requirements set forth in state statutes, the audit also was designed to meet the requirements of the Single Audit Act Amendments of 1996 and the related OMB Circular A-133 and New Jersey OMB’s Circular 04-04. The auditor’s report on the basic financial statements and combining and individual fund statements and schedules is included in the financial section of this report. The auditor’s reports related specifically to the single audit are included in the single audit section of this report.

11) AWARDS – EDUCATIONAL:

Sixth grade Elk Township students participate annually in the Coriell Institute Science Fair. This year we had a student place first in the Chemistry category, second in the Physics category, second in the Medicine and Health category, and an honorable mention in the Consumer Science category.

12) ACKNOWLEDGMENTS:

We would like to express our appreciation to the members of the Elk Township Board of Education for their concern in providing fiscal accountability to the citizens and taxpayers of the School District and thereby contributing their full support to the development and maintenance of our financial operation. The preparation of this report could not have been accomplished without the efficient and dedicated services of our financial and accounting staff.

Respectfully Submitted,

Dr. Piera Gravenor
Dr. Piera Gravenor
Superintendent

Joseph M. Collins, CPA
Joseph M. Collins, CPA
Business Administrator/Board Secretary

ELK TOWNSHIP BOARD OF EDUCATION

Elk Township, New Jersey

ROSTER OF OFFICIALS

June 30, 2014

MEMBERS OF THE BOARD OF EDUCATION	Term Expires
Jessica J. Dadak, President	2015
J. Wilson Hughes, Jr., Vice President	2015
Jennifer Afflerbach	2015
Mary Snively	2017
Cheryl L. Potter	2017
Kevin French	2017
Staci Oppleman-Bedell	2016
Mary Spring	2016
Jennifer Wirtz	2016

OTHER OFFICIALS

Dr. Piera Gravenor, Superintendent

Joseph M. Collins, Business Administrator/Board Secretary

Stephen Considine, Treasurer

Wayne A. Streitz, Esq., Solicitor

ELK TOWNSHIP BOARD OF EDUCATION

CONSULTANTS AND ADVISORS

ARCHITECTS

Garrison Architects
713 Creek Road
Bellmawr, NJ 08031

AUDIT FIRM

Petroni & Associates LLC
102 West High Street, Suite 100
Glassboro, NJ 08028

ATTORNEY

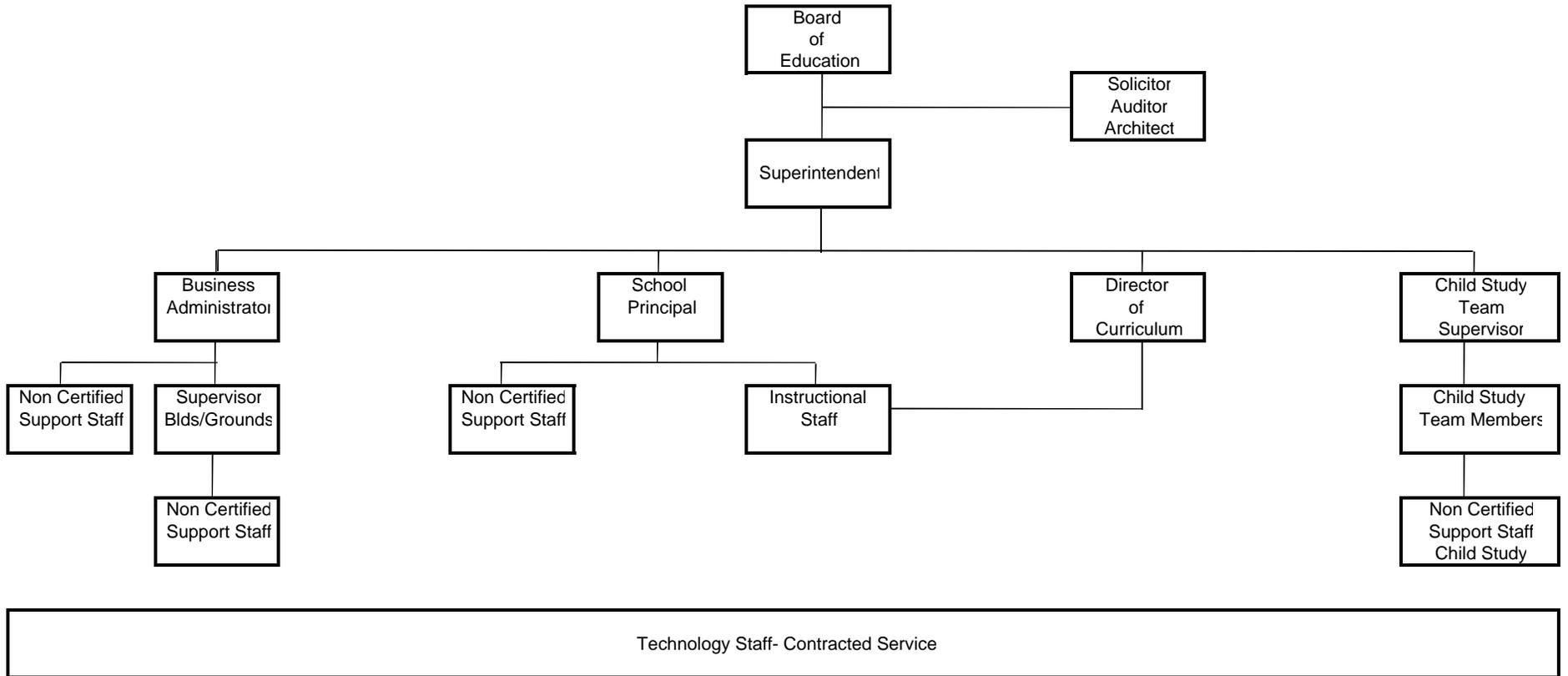
Wayne A. Streitz, Esq.
10 Pitman Avenue
Pitman, NJ 08071

Frank P. Cavallo, Jr., Esq.
Three Greentree Centre
7001 Lincoln Drive West
Marlton, NJ 08053-0974

OFFICIAL DEPOSITORY

First National Bank of Elmer
S. Main & Broad Street
Elmer, NJ 08318

**ELK TOWNSHIP BOARD OF EDUCATION
ORGANIZATIONAL CHART**



FINANCIAL SECTION

PETRONI & ASSOCIATES LLC

Certified Public Accountants • Registered Municipal Accountants
102 West High Street, Suite 100 • P.O. Box 279 • Glassboro, NJ 08028
(856) 881-1600 • Fax (856) 881-6860

MEMBER: AMERICAN INSTITUTE OF
CERTIFIED PUBLIC ACCOUNTANTS

Nick L. Petroni, CPA, RMA

Mary A. Carey, RMA
Wendy G. Fama, CPA
Denise R. Nevico, CPA
Deanna L. Roller, CPA, RMA

INDEPENDENT AUDITOR'S REPORT

Honorable President and
Members of the Board of Education
Elk Township School District
900 Clems Run
Glassboro, New Jersey 08028

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Board of Education of the Elk Township School District, in the County of Gloucester, State of New Jersey, as of and for the fiscal year ended June 30, 2014, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States and audit requirements as prescribed by the Office of School Finance, Department of Education, State of New Jersey. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor

considers internal control relevant to the District's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Elk Township Board of Education as of June 30, 2014, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information identified in the table of contents be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Elk Township Board of Education's basic financial statements. The combining and individual non-major fund financial statements and schedule of expenditures of federal awards, as required by Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, the schedule of state financial assistance as required by NJ OMB Circular 04-04, *Single Audit Policy for Recipients of Federal Grants, State Grants and State Aid*, and the introductory and statistical sections are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining and individual non-major fund financial statements, schedule of expenditures of federal awards, as required by Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, and the schedule of state financial

assistance as required by NJ OMB Circular 04-04, *Single Audit Policy for Recipients of Federal Grants, State Grants and State Aid*, is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual non-major fund financial statements, schedule of expenditures of federal awards, as required by Office of Management and Budget Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*, and the schedule of state financial assistance as required by NJ OMB Circular 04-04, *Single Audit Policy for Recipients of Federal Grants, State Grants and State Aid*, is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

The introductory and statistical sections have not been subject to the auditing procedures applied in the audit of the basic financial statements, and accordingly, we do not express an opinion or provide any assurance on it.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated November 25, 2014, on our consideration of the Elk Township Board of Education's internal control over financial reporting and our test of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of our audit performed in accordance with *Government Auditing Standards* in considering Elk Township Board of Education's internal control over financial reporting and compliance.

PETRONI & ASSOCIATES LLC



Nick L. Petroni
Certified Public Accountant
Licensed Public School Accountant #542

November 25, 2014

Required Supplementary Information – Part I

**Elk Township Board of Education
Management's Discussion & Analysis
Fiscal Year ended June 30, 2014
Unaudited**

This section of Elk Township Public School District's annual financial report presents our discussion and analysis of the District's financial performance during the fiscal year that ended on June 30, 2014. Comparative financial data is presented. Please read it in conjunction with the transmittal letter at the front of this report and the District's financial statements, which immediately follow this section.

Financial Areas of Interest

Key financial highlights for 2014 are as follows:

- In total, net position decreased from \$3,077,066 in FY 2013 to \$2,854,717 (See Exhibit A-1) in FY 2014 which is a \$222,349 decrease or a 7.5% decrease from fiscal year 2013.
- General revenues accounted for \$5,769,824 in revenue (See Exhibit A-2) or 93.1% of all revenues. Program specific revenues in the form of charges for services and operating grants and contributions accounted for \$426,364 or 6.9% of total revenues of \$6,196,188.
- The District had \$6,418,537 in expenses; only \$426,364 of these expenses was offset by program specific charges for services, grants or contributions. General revenues (primarily taxes and state aid) of \$5,767,824 were adequate to provide for these programs.
- Among Governmental Funds, the General Fund, the District's most significant fund, had \$5,580,513 in revenues and \$5,874,795 in expenditures (see Exhibit B-2). The fund balance for the General Fund decreased \$256,528 over fiscal year 2013. This decrease was partially due to increases in revenue of \$435,360 offset by increased expenditures of \$340,259.

Using this Comprehensive Annual Financial Report (CAFR)

This annual report consists of a series of financial statements and notes to those statements. These statements are organized so the reader can understand the Elk Township School District as a financial whole, an entire operating entity. The statements then proceed to provide an increasingly detailed look at specific financial activities.

The Statement of Net Position and Statement of Activities provide information about the activities of the whole School District, presenting both an aggregate view of the School District's finances and a longer-term view of those finances. Fund financial statements provide the next level of detail. For Governmental Funds, these statements tell how services were financed in the short-term as well as what remains for future spending. The General Fund is by far the most significant fund.

Reporting the School District as a Whole

Statement of Net Position and the Statement of Activities

While this document contains the large number of funds used by the School District to provide programs and activities, the view of the School District as a whole, looks at all financial

**Elk Township Board of Education
Management's Discussion & Analysis
Fiscal Year ended June 30, 2014
Unaudited**

Statement of Net Position and the Statement of Activities (Continued)

transactions and asks the question, "How did we do financially during 2013-2014?" The Statement of Net Position and the Statement of Activities answer this question.

These statements include all assets and liabilities using the accrual basis of accounting, which is similar to the accounting used by most private-sector businesses. These bases of accounting take into account all of the current year's revenues and expenses regardless of when cash is received or paid.

These two statements report the School District's net position and changes in that position. This change in net position is important because it tells the reader that, for the School District as a whole, the financial position of the School District and whether it has improved or diminished. The causes of this change may be the result of many factors, some financial and some not. Non-financial factors include the School District's property tax base, current laws in New Jersey restricting revenue growth, facility condition, required educational programs and other factors.

In the Statement of Net Position and the Statement of Activities, the School District is divided into two distinct kinds of activities:

- **Governmental activities** - All of the School District's programs and services are reported here including instruction, support services, operation and maintenance of plant facilities, pupil transportation and extracurricular activities.
- **Business-Type Activities** - This service is provided on a charge for goods or services basis to recover all the expenses of the goods or services provided. The Food Service Enterprise Fund is reported as a business activity.

Reporting the School District's Most Significant Funds

Fund Financial Statements

Fund financial reports provide detailed information about the School District's funds. The School District uses many funds to account for a multitude of financial transactions. The School District's Governmental Funds are the General Fund, Special Revenue Fund, Capital Projects Fund, and Debt Service Fund.

Governmental Funds

The School District's activities are reported in Governmental Funds, which focus on how money flows into and out of those funds and the balances left at year-end available for spending in future years. These funds are reported using an accounting method called modified accrual accounting, which measures cash and all other financial assets that can readily be converted to cash. The Governmental Fund statements provide a detailed short-term view of the School District's general government operations and the basic services it provides. Governmental Fund information helps the reader determine whether there are more or fewer financial resources that can be spent in the near future to finance educational programs.

The relationship (or differences) between governmental activities (reported in the Statement of Net Position and the Statement of Activities) and governmental funds is reconciled in the financial statements.

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Enterprise Fund

The Enterprise Funds use the same basis of accounting as business-type activities; therefore, these statements are essentially the same.

Notes to the Financial Statements

The notes provide additional information that is essential to a full understanding of the data provided in the district-wide and fund financial statements. This information is information that has not been presented on the face of the financial statements, for reasons of practicality, but is essential for the financial statements to be fairly presented.

The School District as a Whole

The Statement of Net Position provides the perspective of the School District as a whole. Net position may serve over time as a useful indicator of a government's financial position. The District's financial position is the product of several financial transactions including the net results of activities, the acquisition and payment of debt, the acquisition and disposal of capital assets, and the depreciation of capital assets.

Table 1 provides a summary of the School District's net position for fiscal years 2014 and 2013.

Elk Township School District's Net Position

	Business-		Business-		School District Total	
	Governmental Activities 2014	Type 2014	Governmental Activities 2013	Type 2013	Total 2014	Total 2013
Assets						
Current and other assets	\$ 867,001	\$ 126,948	\$ 1,191,978	\$ 68,132	\$ 993,949	\$ 1,260,110
Capital assets	3,551,178	12,999	3,722,633	14,871	3,564,177	3,737,504
Total assets	<u>4,418,179</u>	<u>139,947</u>	<u>4,914,611</u>	<u>83,003</u>	<u>4,558,126</u>	<u>4,997,614</u>
Liabilities						
Long-term liabilities	1,466,530		1,617,581		1,466,530	1,617,581
Other liabilities	223,398	13,481	295,378	7,589	236,879	302,967
Total liabilities	<u>1,689,928</u>	<u>13,481</u>	<u>1,912,959</u>	<u>7,589</u>	<u>1,703,409</u>	<u>1,920,548</u>
Net Position						
Invested in capital assets,						
Net of related debt	2,169,289	12,999	2,250,655	14,871	2,182,288	2,265,526
Restricted	634,209		878,670		634,209	878,670
Unrestricted	(75,247)	113,467	(127,673)	60,543	38,220	(67,130)
Total net position	<u>\$ 2,728,251</u>	<u>\$ 126,466</u>	<u>\$ 3,001,652</u>	<u>\$ 75,414</u>	<u>\$ 2,854,717</u>	<u>\$ 3,077,066</u>

The District's combined net position was \$2,854,717 on June 30, 2014. This was a 7.2% decrease from the prior year.

Total assets decreased \$439,488. There was a decrease in current and other assets and a slight decrease in capital assets due to the depreciation.

Total liabilities decreased \$217,139 due mainly to a decrease in capital leases and compensated absences.

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The School District as a Whole (Continued)

Table 2 shows changes in net position for fiscal years 2014 and 2013.

	Business-		Business-		Total	
	Governmental	Type	Governmental	Type		
	Activities		Activities			
	2014		2013	2014	2013	
Revenues:						
Program revenues						
Charges for services	\$ 4,388	\$ 85,474	\$ 5,095	\$ 100,038	\$ 89,862	\$ 105,133
Operating grants and contributions	258,464	78,038	277,986	79,779	336,502	357,765
General revenues						
Property taxes	2,525,718		2,485,544		2,525,718	2,485,544
Federal and state aid not restricted	3,065,739		3,032,415		3,065,739	3,032,415
Other	178,324	43	96,914	61	178,367	96,975
Total revenue	<u>6,032,633</u>	<u>163,555</u>	<u>5,897,954</u>	<u>179,878</u>	<u>6,196,188</u>	<u>6,077,832</u>
Expenses:						
Instruction	2,461,360		2,367,800		2,461,360	2,367,800
Student support services	852,001		770,286		852,001	770,286
School administration	120,174		177,742		120,174	177,742
General & bus. administration	286,205		259,619		286,205	259,619
Plant operations & maintenance	434,181		336,384		434,181	336,384
Pupil transportation	546,722		460,161		546,722	460,161
Unallocated benefits	1,237,419		1,303,994		1,237,419	1,303,994
Food service		127,683		174,829	127,683	174,829
Childcare		16,820		14,222	16,820	14,222
Unallocated depreciation	204,832		203,407		204,832	203,407
Other	131,140		66,636		131,140	66,636
Total expenses	<u>6,274,034</u>	<u>144,503</u>	<u>5,946,029</u>	<u>189,051</u>	<u>6,418,537</u>	<u>6,135,080</u>
Transfers:	<u>(32,000)</u>	<u>32,000</u>	<u>(18,000)</u>	<u>18,000</u>		
Increase (decrease) in net position	<u>\$ (273,401)</u>	<u>\$ 51,052</u>	<u>\$ (66,075)</u>	<u>\$ 8,827</u>	<u>\$ (222,349)</u>	<u>\$ (57,248)</u>

Program revenues include charges for services and operating grants and contributions. The decrease in program revenues is primarily the result of a decrease in grant revenues.

General revenues include property taxes, federal and state aids, and other revenues, with federal and state aids being the predominant source of revenue for the District. Other revenues include revenues from tuition, interest on investments, and other miscellaneous sources.

There was an increase in property taxes of \$40,174. The unique nature of property taxes in New Jersey creates the legal requirements to annually seek voter approval for the District budget and related tax levy.

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Governmental Activities

The District's total revenues for governmental activities were \$6,028,245 (see Exhibit B-2) for the year ended June 30, 2014. Federal and state aid accounted for 55.2% of revenues. Property taxes made up 41.8% of revenues for governmental activities.

The total cost of all programs and services was \$6,320,616. Instruction and instruction related activities were \$3,379,318, which accounts for 53.6% of District expenses.

Instruction expenses include activities directly dealing with the teaching of pupils and the interaction between teacher and student, including extracurricular activities.

Instruction related activities are those activities which support the instruction process, and include attendance, nursing, related and extraordinary services for special education student, guidance, child study, curriculum, staff development, and educational media services.

Administration includes general, school, and business administration, and includes expenses associated with administrative and financial supervision of the District.

Operation and maintenance of facilities involve keeping the school grounds, buildings, and equipment in an effective working condition.

Pupil transportation includes activities involved with the conveyance of students to and from school, as well as to and from school activities, as provided by State law.

"Other" includes unallocated depreciation, interest on debt, amortization of bond issuance costs, and special schools.

The Statement of Activities shows the cost of program services and the charges for services and grants offsetting those services. Table 3 shows, for governmental activities, the total cost of services and the net cost of services. That is, it identifies the cost of these services supported by tax revenue and unrestricted State entitlements.

**Table 3 - Governmental Activities
Costs of Services**

	<u>Total Cost of Services 2014</u>	<u>Net Cost of Services 2014</u>	<u>Total Cost of Services 2013</u>	<u>Net Cost of Services 2013</u>
Instruction	\$ 2,461,360	\$ 2,200,470	\$ 2,367,800	\$ 2,089,814
Support services:				
Pupils and instructional staff	852,001	854,427	770,286	770,286
School administration	120,174	120,174	177,742	177,742
General & bus. administration	286,205	286,205	259,619	259,619
Plant operations & maintenance	434,181	429,793	336,384	331,289
Pupil transportation	546,722	546,722	460,161	460,161
Unallocated benefits	1,237,419	1,237,419	1,303,994	1,303,994
Other	335,972	335,972	270,043	270,043
Total expenses	<u>\$ 6,274,034</u>	<u>\$ 6,011,182</u>	<u>\$ 5,946,029</u>	<u>\$ 5,662,948</u>

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Governmental Activities (Continued)

Of the \$6,274,034 total cost of services for fiscal year 2014, \$6,011,182 is for activities which are not self-supporting and are supported by tax revenue and unrestricted aid.

Business-Type Activities

Business-type activities include the food service and childcare operation. These programs had revenues of \$163,555 and expenses of \$144,503 for fiscal year 2014. The District received 48% of its revenues from grants from the Federal and State reimbursable lunch and breakfast programs. Revenues from Federal and State grant programs are driven by participation. The Food Service Fund also received a transfer from the General Fund in the amount of \$32,000 to eliminate a deficit in the program. Because program revenues are not adequate to cover the cost of running the food service program, the Board of Education can elect to raise the prices of student and adult lunches.

The School District's Funds

All governmental funds (i.e., General Fund, Special Revenue Fund, Capital Projects Fund and Debt Service Fund presented in the fund-based statements) are accounted for using the modified accrual basis of accounting. Total revenues amounted to \$6,028,245 and expenditures were \$6,320,616. The schedules included in the financial section of this report demonstrate that the District continues to meet its responsibility for sound financial management.

The following schedules present a summary of the revenues of the governmental funds for the fiscal year ended June 30, 2014, and the amount and percentage of increases and decreases in relation to prior year revenues. The Capital Projects Fund is not included in the schedule because revenue in this fund is infrequent and cannot be compared to the prior year.

Table 4 - Revenue Comparison

Revenue	Amount	Percent of Total	Increase (Decrease) from 2013	Percent of Increase (Decrease)
Local sources	\$ 2,704,042	44.86%	\$ 118,175	4.67%
State sources	3,104,520	51.50%	25,209	0.85%
Federal sources	219,683	3.64%	(8,992)	-2.62%
	<u>\$ 6,028,245</u>	<u>100.00%</u>	<u>\$ 134,392</u>	2.31%

The decrease in state sources is the result of changes in state aid calculations. The increase in local sources is attributable to an increase in tuition of \$36,911 and an increase in property taxes of \$40,174.

The following schedule presents a summary of General Fund, Special Revenue Fund and Debt Service Fund expenditures for the fiscal year ended June 30, 2014, and the amount and percentage of increases and decreases in relation to prior year expenditures.

**Elk Township Board of Education
Management's Discussion & Analysis
Fiscal Year ended June 30, 2014
Unaudited**

The School District's Funds (Continued)

Table 5 - Expenditure Comparison

Expenditures	Amount	Percent of Total	Increase (Decrease) from 2013	Percent of Increase (Decrease)
Current expense:				
Instruction	\$ 2,527,317	39.99%	\$ 160,644	7.00%
Undistributed	3,497,792	55.34%	121,401	3.81%
Debt service	189,256	2.99%	(11,445)	-5.54%
Capital outlay	106,251	1.68%	36,267	66.96%
	<u>\$ 6,320,616</u>	<u>100.00%</u>	<u>\$ 1,032,156</u>	17.97%

The largest portion of General Fund expenditures is for salaries and benefits. The District is a service entity and as such is labor intensive. This is typical for a service industry in both the public sector and private industry.

General Fund Budgeting Highlights

The School District's budget is prepared according to New Jersey law, and is based on accounting for certain transactions on a basis of cash receipts, disbursements, and encumbrances. The most significant budgeted fund is the General Fund.

Over the course of the year, the District revised the annual operating budget several times. Many of the amendments are due to changes in expenditure priorities. The District uses program based budgeting and the budgeting systems are designed to tightly control program budgets but provide flexibility for program management.

Revisions in the budget were made to prevent over-expenditures in specific line item accounts. Budget revisions were made to adjust for staffing changes based on student needs, and an unanticipated increase in health and unemployment benefit costs.

For the General Fund, total revenues, on the budget basis, were \$5,597,451. The State contribution for TPAF members for pension and social security is neither a revenue item nor is it an expenditure to the District, but is required to be reflected in the financial statements; elimination of this item will provide a more accurate comparison of budget to actual revenues and expenditures. The total revenues represent an increase of \$590,604 over the final budget amount. This was mainly due to the unanticipated decrease in state aid during the school year caused by the decision of the state to withhold state aid from all school districts in the amount of prior year excess surplus plus 25% of reserve balances.

Total expenditures, on the budget basis, were \$5,874,795. Expenditures were \$298,330 more than the final budget amount. The final budget includes amounts encumbered in the prior year to be expended in the current year. Expenditures were less than anticipated due to tight budgetary controls.

**Elk Township Board of Education
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Capital Assets

At the end of fiscal year 2014, the School District had \$3,564,177 invested in land, buildings, and machinery and equipment for governmental and business-type activities. Table 6 shows fiscal year 2014 balances compared to 2013.

Table 6 - Capital Assets (Net of Depreciation)

	Governmental Activities		Business-Type Activities		Total	
	2014	2013	2014	2013	2014	2013
Land & improvements	\$ 303,139	\$ 320,957			\$ 303,139	\$ 320,957
Buildings & improvements	3,090,123	3,212,925			3,090,123	3,212,925
Vehicles	56,674	62,451			56,674	62,451
Machinery & equipment	101,242	126,300	\$ 12,999	\$ 14,871	114,241	141,171
Total	\$ 3,551,178	\$ 3,722,633	\$ 12,999	\$ 14,871	\$ 3,564,177	\$ 3,737,504

Debt Administration

At June 30, 2014, the School District had \$1,466,530 of outstanding debt. Of this amount, \$84,641 is for compensated absences; \$56,889 for a capital lease and \$1,325,000 for bonds payable. The District continues to pay down its debt, decreasing bonds and capital leases of \$159,833 in fiscal year 2014.

Table 7 - Outstanding Debt at Year End

	2014	2013
2008 general obligation bonds	\$ 1,325,000	\$ 1,455,000
Capital leases	56,889	16,978
Compensated absences payable	84,641	145,603
Total	\$ 1,466,530	\$ 1,617,581

For the Future

The Elk Township School District has continued to maintain the highest standards of service to our students, parents, and community. We strive to be a community center and will continue to offer facilities and services that will be a source of pride for our community.

The District is committed to preparing its students for the future. A major concern however, is the continued increase in the costs of operating the District along with the District's limited ability to increase revenue.

The Elk Township School District receives a majority of its revenue from two sources, state aid and local property taxes. Although state aid has increased slightly over the past couple of years, the 2% mandated cap on property tax increases has created several challenges for the District to move forward with its curriculum.

The District's enrollment has varied over the past several years however, in 2013/2014 the Choice School designation has brought six new students to Aura School. These new students were easily absorbed by the school but with several new housing projects approved in Elk

**Elk Township Board of Education
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For the Future (Continued)

Township a significant increase in enrollment could create a need for the District to expand and build. Elk Township is a rural community, with very little industry, thus the burden of tax increases is borne by the homeowners. This new construction would increase the burden on the taxpayers of our District.

While voter approval is no longer needed for budget approval, the Board is painfully cognizant of the financial burden on the community and works to effectively maximize available funds.

The District continues to investigate and implement shared service agreements to decrease costs while providing quality services. Recently the District signed shared service agreements with the constituent high school district for the provision of numerous services including Superintendent, Business Administrator, Director of Curriculum and Instruction, Director of Child Study Team, Transportation Coordinator and Services, Facilities Manager, Technology Coordinator, and purchasing services. Through a committee of the Board, meetings are being held with the regional high school district and constituent elementary district to discuss additional opportunities for the sharing of services and personnel.

The ability of the District to continue as a separate entity continues to be an open discussion based on laws that were recently passed by the legislature. The law mandates the submission of a plan by the Executive County Superintendent, within a three year period, to consolidate local public school districts within the county into comprehensive consolidated or regional school districts, with a focus on the consolidation of limited purpose regional school districts with the local public school districts of the constituent municipalities. The plan was submitted by the Executive County Superintendent in March of 2010, and indicated a full purpose regional school district comprised of the municipalities of Franklin, Elk, Newfield, and possibly Clayton, would be advantageous. The ultimate decision to create a full purpose regional school district and eliminate the constituent elementary districts resides with the taxpayers of the affected municipalities.

In conclusion, the Elk Township School District has committed itself to financial excellence for many years. The District plans to continue its sound fiscal management to meet the challenges of the future.

Contacting the School District's Financial Management

This financial report is designed to provide the taxpayers, investors, creditors and other interested parties with a general overview of the District's finances and to show the District's accountability for the resources it receives. If you have questions about this report or need additional information, contact Dr. Piera Gravenor, Superintendent, or Joseph M. Collins, Business Administrator/Board Secretary at Elk Township Board of Education, 900 Clems Run, Glassboro, NJ 08028 or visit our web-site at www.elk.k12.nj.us.

BASIC FINANCIAL STATEMENTS

DISTRICT-WIDE FINANCIAL STATEMENTS

ELK TOWNSHIP BOARD OF EDUCATION
Statement of Net Position
June 30, 2014

	Governmental Activities	Business-type Activities	Total
ASSETS			
Cash and cash equivalents		\$ 71,299	\$ 71,299
Receivables, net	\$ 563,475	14,544	578,019
Interfund receivable	11,186	37,341	48,527
Inventory		3,764	3,764
Restricted assets:			
Cash and cash equivalents	3,461		3,461
Capital reserve account - cash	273,968		273,968
Deferred bond issuance costs, net	14,911		14,911
Capital assets:			
Non-depreciable	45,404		45,404
Assets net of depreciation	3,505,774	12,999	3,518,773
Total assets	<u>4,418,179</u>	<u>139,947</u>	<u>4,558,126</u>
LIABILITIES			
Accounts payable	56,971		56,971
Deficit in cash	99,019		99,019
Accrued interest payable	27,070		27,070
Deferred revenue	2,997	1,063	4,060
Deposits payable		1,359	1,359
Interfund payable	37,341	11,059	48,400
Noncurrent liabilities:			
Due within one year	159,833		159,833
Due beyond one year	1,306,697		1,306,697
Total liabilities	<u>1,689,928</u>	<u>13,481</u>	<u>1,703,409</u>
NET POSITION			
Invested in capital assets, net of related debt	2,169,289	12,999	2,182,288
Restricted for:			
Debt service	5		5
Capital projects	3,380		3,380
Other purposes	630,824		630,824
Unrestricted	(75,247)	113,467	38,220
Total net position	<u>\$ 2,728,251</u>	<u>\$ 126,466</u>	<u>\$ 2,854,717</u>

ELK TOWNSHIP BOARD OF EDUCATION
Statement of Activities
For the Year Ended June 30, 2014

Functions/Programs	Expenses	Program Revenues			Net (Expense) Revenue and Changes in Net Position		Total
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities	Business-type Activities	
Governmental activities:							
Instruction:							
Regular	\$ 1,701,843				\$ (1,701,843)		\$ (1,701,843)
Special education	548,104		\$ 258,464		(289,640)		(289,640)
Other special instruction	179,045				(179,045)		(179,045)
Other instruction	32,368				(32,368)		(32,368)
Support services:							
Tuition	206,930				(206,930)		(206,930)
Student & instructional related services	645,071				(645,071)		(645,071)
School administrative services	120,174				(120,174)		(120,174)
General & business administrative services	286,205				(286,205)		(286,205)
Plant operations & maintenance	434,181	\$ 4,388			(429,793)		(429,793)
Pupil transportation	546,722				(546,722)		(546,722)
Unallocated benefits	1,237,419				(1,237,419)		(1,237,419)
Interest on long-term debt	56,609				(56,609)		(56,609)
Amortization of bond issuance costs	1,657				(1,657)		(1,657)
Capital outlay	72,874				(72,874)		(72,874)
Unallocated depreciation	204,832				(204,832)		(204,832)
Total governmental activities	6,274,034	4,388	258,464		(6,011,182)		(6,011,182)
Business-type activities:							
Food service	127,683	47,777	78,038			\$ (1,868)	(1,868)
Childcare	16,820	37,697				20,877	20,877
Total business-type activities	144,503	85,474	78,038			19,009	19,009
Total primary government	\$ 6,418,537	\$ 89,862	\$ 336,502		\$ (6,011,182)	\$ 19,009	\$ (5,992,173)
General revenues:							
Taxes:							
Property taxes, levied for general purposes					\$ 2,415,831		\$ 2,415,831
Taxes levied for debt service					109,887		109,887
Federal and state aid not restricted					3,065,739		3,065,739
Tuition received					115,521		115,521
Investment earnings					3,497	\$ 43	3,540
Miscellaneous Income					59,306		59,306
Transfers					(32,000)	32,000	
Total general revenues, special items, extraordinary items, and transfers					5,737,781	32,043	5,769,824
Change in net position					(273,401)	51,052	(222,349)
Net position - beginning					3,001,652	75,414	3,077,066
Net position - end					\$ 2,728,251	\$ 126,466	\$ 2,854,717

FUND FINANCIAL STATEMENTS

ELK TOWNSHIP BOARD OF EDUCATION
Balance Sheet
Governmental Funds
June 30, 2014

	General Fund	Special Revenue Fund	Capital Projects Fund	Debt Service Fund	Total Governmental Funds
ASSETS					
Receivables from other governments	\$ 366,332	\$ 197,050		\$ 93	\$ 563,475
Interfund accounts receivable	200,809				200,809
Restricted cash and cash equivalents	273,968		\$ 3,461		277,429
Total assets	\$ 841,109	\$ 197,050	\$ 3,461	\$ 93	1,041,713
LIABILITIES AND FUND BALANCES					
Liabilities:					
Deficit in cash	\$ 102,145				102,145
Accounts payable	47,379	\$ 9,592			56,971
Interfund accounts payable	37,341	189,454	\$ 81	\$ 88	226,964
Deferred revenue		2,997			2,997
Total liabilities	186,865	202,043	81	88	389,077
Fund balances:					
Restricted for:					
Capital reserve account	273,968				273,968
Excess surplus - current year	79,812				79,812
Debt service fund				5	5
Capital projects fund			3,380		3,380
Assigned fund balance:					
Other purposes	27,044				27,044
Designated by the BOE for for subsequent year's expenditures	250,000				250,000
Unassigned fund balance:					
General fund	23,420				23,420
Special revenue fund		(4,993)			(4,993)
Total fund balances	654,244	(4,993)	3,380	5	652,636
Total liabilities and fund balances	\$ 841,109	\$ 197,050	\$ 3,461	\$ 93	

ELK TOWNSHIP BOARD OF EDUCATION
Balance Sheet
Governmental Funds
June 30, 2014

Amounts reported for governmental activities in the statement of net position (A-1) are different because:

Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds. The cost of assets is \$7,143,971 and the accumulated depreciation is \$3,592,793 (See Note 7).	\$ 3,551,178
Long-term liabilities, including bonds payable, are not due and payable in the current period and therefore are not reported as liabilities in the funds (See Note 8).	(1,466,530)
Internal service funds are used by management to charge the costs of certain activities, such as custodial services to other governments. Assets and liabilities of the Internal Service Fund of \$3,126 are included in the Statement of Net Position.	3,126
The costs associated with the issuance of bonds are expensed in the governmental funds in the year the bonds are issued but are capitalized on the Statement of Net Position. The bond issuance cost is \$24,853 and accumulated amortization is \$9,942.	14,911
Interest on long-term debt in the statement of activities is accrued, regardless of when due.	(27,070)
Net position of governmental activities	<u>\$ 2,728,251</u>

ELK TOWNSHIP BOARD OF EDUCATION
Statement of Revenues, Expenditures, and Changes in Fund Balances
Governmental Funds
For the Year Ended June 30, 2014

	General Fund	Special Revenue Fund	Capital Projects Fund	Debt Service Fund	Total Governmental Funds
REVENUES:					
Local sources:					
Local tax levy	\$ 2,415,831			\$ 109,887	\$ 2,525,718
Tuition	115,521				115,521
Interest earned on investments	3,187		\$ 10		3,197
Interest earned on capital reserve funds	300				300
Miscellaneous	59,306				59,306
	<u>2,594,145</u>		<u>10</u>	<u>109,887</u>	<u>2,704,042</u>
State sources	2,973,318	\$ 51,831		79,371	3,104,520
Federal sources	13,050	206,633			219,683
Total revenues	<u>5,580,513</u>	<u>258,464</u>	<u>10</u>	<u>189,258</u>	<u>6,028,245</u>
EXPENDITURES:					
Current:					
Regular instruction	1,767,585				1,767,585
Special education instruction	376,562	171,582			548,144
Other special instruction	179,220				179,220
Other instruction	32,368				32,368
Support:					
Tuition	206,930				206,930
Student & instruction related services	560,088	84,983			645,071
School administrative services	131,762				131,762
Other administrative services	286,205				286,205
Plant operations and maintenance	433,960				433,960
Pupil transportation	546,722				546,722
Unallocated benefits	1,247,142				1,247,142
Debt service:					
Principal				130,000	130,000
Interest				59,256	59,256
Capital outlay	106,251				106,251
Total expenditures	<u>5,874,795</u>	<u>256,565</u>		<u>189,256</u>	<u>6,320,616</u>
Excess (deficiency) of revenues over expenditures	<u>(294,282)</u>	<u>1,899</u>	<u>10</u>	<u>2</u>	<u>(292,371)</u>
Other financing sources (uses):					
Transfers in	69,754				69,754
Transfers out	(32,000)		(10)		(32,010)
Total other financing sources (uses)	<u>37,754</u>		<u>(10)</u>		<u>37,744</u>
Net change in fund balances	(256,528)	1,899		2	(254,627)
Fund balance - July 1	910,772	(6,892)	3,380	3	907,263
Fund balance - June 30	<u>\$ 654,244</u>	<u>\$ (4,993)</u>	<u>\$ 3,380</u>	<u>\$ 5</u>	<u>\$ 652,636</u>

ELK TOWNSHIP BOARD OF EDUCATION
 Reconciliation of the Statement of Revenues, Expenditures, and Changes in Fund Balances
 of Governmental Funds to the Statement of Activities
 For the Year Ended June 30, 2014

Total net change in fund balances - Governmental Funds (from B-2)		\$(254,627)
<p>Amounts reported for governmental activities in the statement of activities (A-2) are different because:</p>		
<p>Capital outlays are reported in Governmental Funds as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which capital outlays exceeded depreciation in the period.</p>		
Depreciation expense		\$ (204,832)
Capital outlays		33,377
		(171,455)
<p>Repayment of debt principal is an expenditure in the Governmental Funds, but the repayment reduces long-term liabilities in the statement of net position and is not reported in the statement of activities.</p>		
Bond principal		130,000
Capital lease obligation principal		29,833
Capital lease proceeds		(69,744)
<p>Internal Service Funds are used by management to charge the costs of certain activities, such as custodial services. The operating income of \$640 are included in the governmental activities in the statement of activities.</p>		
		640
<p>In the statement of activities, interest on long-tem debt is accrued, regardless of when due. In the governmental funds, interest is reported when due. The accrued interest is a reduction in the reconciliation.</p>		
		2,647
<p>Bond issuance costs are reported in the Governmental Funds as expenditures in the year the bonds are issued. However, on the statement of activities, the costs are amortize over the life of the bonds.</p>		
		(1,657)
<p>In the statement of activities, certain operating expenses, e.g., compensated absences are measured by the amounts earned during the year. In the Governmental Funds, however, expenditures for these items are reported in the amount of financial resources used (paid). When the earned amount exceeds the paid amount, the difference is a reduction in the reconciliation; when the paid amount exceeds the earned amount the difference is an addition to the reconciliation.</p>		
		60,962
Change in net position of governmental activities		\$(273,401)

ELK TOWNSHIP BOARD OF EDUCATION
Statement of Net Position
Proprietary Funds
June 30, 2014

	Business-type Activities Enterprise Funds		Governmental Activities - Internal
	<u>Food Service</u>	<u>Childcare</u>	<u>Service Fund</u>
ASSETS			
Current assets:			
Cash and cash equivalents	\$ 2,590	\$ 68,709	\$ 3,126
Accounts receivable:			
State	257		
Federal	12,287		
Other	2,000		
Interfund accounts receivable	37,341		
Inventory	3,764		
Total current assets	<u>58,239</u>	<u>68,709</u>	<u>3,126</u>
Noncurrent assets:			
Furniture, machinery & equipment	52,782		
Less accumulated depreciation	(39,783)		
Total noncurrent assets	<u>12,999</u>		
Total assets	<u>71,238</u>	<u>68,709</u>	<u>\$ 3,126</u>
LIABILITIES			
Current liabilities:			
Deferred revenue	1,063		
Deposits payable	1,359		
Interfund payable	50	11,009	
Total current liabilities	<u>2,472</u>	<u>11,009</u>	
NET POSITION			
Invested in capital assets net of related debt	12,999		
Unrestricted	55,767	57,700	\$ 3,126
Total net position	<u>\$ 68,766</u>	<u>\$ 57,700</u>	<u>\$ 3,126</u>

ELK TOWNSHIP BOARD OF EDUCATION
Statement of Revenues, Expenses, and Changes in Fund Net Position
Proprietary Funds
For the Year Ended June 30, 2014

	Business-type Activities Enterprise Funds		Governmental Activities - Internal Service Fund
	Food Service	Childcare	
Operating revenues:			
Charges for services			
Daily sales - reimbursable programs	\$ 26,748		
Daily sales - non-reimbursable programs	18,112		
Tuition		\$ 37,697	
Special functions	2,530		
Services provided to other governmental entities			\$ 4,388
Total operating revenues	<u>47,390</u>	<u>37,697</u>	<u>4,388</u>
Operating expenses:			
Salaries	41,376	16,510	3,748
Employee benefits	17,188		
Other purchased services	15,495		
Supplies and materials	3,517	310	
Cost of sales	48,235		
Depreciation	1,872		
Total operating expenses	<u>127,683</u>	<u>16,820</u>	<u>3,748</u>
Operating income (loss)	<u>(80,293)</u>	<u>20,877</u>	<u>640</u>
Non-operating revenues (expenses):			
Interest earned	43		
State sources:			
State school lunch program	1,625		
Federal sources:			
School breakfast program	10,899		
National school lunch program	53,000		
After school snack program	387		
School milk program	728		
Food distribution program	11,786		
Total non-operating revenues (expenses)	<u>78,468</u>		
Income (loss) before operating transfers	(1,825)	20,877	640
Transfers in	32,000		
Change in net position	<u>30,175</u>	<u>20,877</u>	<u>640</u>
Total net position - beginning	<u>38,591</u>	<u>36,823</u>	<u>2,486</u>
Total net position - ending	<u>\$ 68,766</u>	<u>\$ 57,700</u>	<u>\$ 3,126</u>

ELK TOWNSHIP BOARD OF EDUCATION
Statement of Cash Flows
Proprietary Funds
For the Year Ended June 30, 2014

	Business-type Activities Enterprise Funds		Governmental Activities -
	Food Service	Childcare	Internal Service Fund
	<u>Food Service</u>	<u>Childcare</u>	<u>Internal Service Fund</u>
CASH FLOWS FROM OPERATING ACTIVITIES:			
Receipts from customers	\$ 44,531	\$ 37,697	\$ 4,388
Payments to employees	(41,376)	(9,809)	(3,748)
Payments for employee benefits	(17,188)		
Payments to suppliers	(53,993)	(310)	
Net cash provided by (used for) operating activities	<u>(68,026)</u>	<u>27,578</u>	<u>640</u>
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES:			
Payments from general fund	32,000		
Due from general fund	(36,904)		
Federal and state reimbursements	65,602		
Net cash provided by (used for) non-capital financing activities	<u>60,698</u>		
CASH FLOWS FROM INVESTING ACTIVITIES:			
Interest earned	43		
Net cash provided by investing activities	<u>43</u>		
Net increase (decrease) in cash and cash equivalents	(7,285)	27,578	640
Balances - beginning of year	9,875	41,131	2,486
Balances - end of year	<u>\$ 2,590</u>	<u>\$ 68,709</u>	<u>\$ 3,126</u>
Reconciliation of operating income (loss) to net cash provided (used) by operating activities:			
Operating income (loss)	\$ (80,293)	\$ 20,877	\$ 640
Adjustment to reconcile operating income (loss) to net cash provided by (used for) operating activities:			
Depreciation	1,872		
Food distribution program	11,786		
Increase in other receivables	(2,000)		
(Increase) decrease in inventory	1,468		
Increase in deferred revenue	(1,020)		
Increase in deposits payable	161		
Increase in interfund payable		6,701	
Net cash provided by (used for) operating activities	<u>\$ (68,026)</u>	<u>\$ 27,578</u>	<u>\$ 640</u>

ELK TOWNSHIP BOARD OF EDUCATION
Statement of Fiduciary Net Position
Fiduciary Funds
June 30, 2014

	Unemployment Compensation Trust	Scholarship Fund	Agency Fund
	<u> </u>	<u> </u>	<u> </u>
ASSETS			
Cash and cash equivalents	\$ 11,799	\$ 1,176	\$ 7,598
Total assets	<u>\$ 11,799</u>	<u>\$ 1,176</u>	<u>\$ 7,598</u>
LIABILITIES			
Payroll deductions and withholdings			\$ 886
Due to student groups			6,585
Interfund payables:			
General fund			127
Total liabilities			<u>\$ 7,598</u>
NET POSITION			
Held in trust for unemployment claims	<u>\$ 11,799</u>		
Nonexpendable trust		<u>\$ 1,176</u>	

ELK TOWNSHIP BOARD OF EDUCATION
Statement of Changes in Fiduciary Net Position
Fiduciary Funds
For the Year Ended June 30, 2014

	Unemployment Compensation Trust	Scholarship Fund
ADDITIONS:		
Contributions:		
Plan member	\$ 6,644	
Contribution from general fund	20,000	
Total contributions	26,644	
Investment earnings:		
Interest	39	\$ 4
Total additions	26,683	4
DEDUCTIONS:		
Unemployment claims	25,573	
Total deductions	25,573	
Change in net position	1,110	4
Net position - beginning of year	10,689	1,172
Net position - end of year	\$ 11,799	\$ 1,176

NOTES TO THE FINANCIAL STATEMENTS

ELK TOWNSHIP BOARD OF EDUCATION
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2014

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Introduction

The Elk Township School District is an instrumentality of the State of New Jersey, established to function as an educational institution. The Board consists of elected officials who are responsible for the fiscal control of the District. A Superintendent is appointed by the Board and is responsible for the administrative control of the District.

The financial statements of the Board of Education of Elk Township School District have been prepared in conformity with accounting principles generally accepted in the United States of America (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. In its accounting and financial reporting, the District follows the pronouncements of the Governmental Accounting Standards Board (GASB). The more significant accounting policies established in (GAAP) and used by the District, are discussed below.

A. Reporting Entity

The Elk Township School District is a Type II district located in the County of Gloucester, State of New Jersey. As a Type II district, the School District functions independently through a Board of Education. The Board is comprised of nine members elected to three-year terms and is responsible for the fiscal control of the District. A superintendent is appointed by the Board and is responsible for the administrative control of the District. The purpose of the District is to educate students in grades K–6.

The primary criterion for including activities within the District's reporting entity, as set forth in Section 2100 of the GASB Codification of Governmental Accounting and Financial Reporting Standards, is whether:

- the organization is legally separate (can sue or be sued in their own name)
- the District holds the corporate powers of the organization
- the District appoints a voting majority of the organization's board
- the District is able to impose its will on the organization
- the organization has the potential to impose a financial benefit/burden on the District
- there is a fiscal dependency by the organization on the District

Based on the aforementioned criteria, the District has no component units.

B. Basis of Presentation

The School District's basic financial statements consist of District-wide statements, including a Statement of Net Position and a Statement of Activities, and fund financial statements, which provide a more detailed level of financial information.

District-Wide Statements

The Statement of Net Position and Statement of Activities display information about the District as a whole. These statements include the financial activities of the overall District except for fiduciary funds. These statements distinguish between governmental and business-type activities of the School District. Governmental activities generally are financed through taxes,

ELK TOWNSHIP BOARD OF EDUCATION
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2014

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

B. Basis of Presentation (Continued)

District-Wide Statements (Continued)

intergovernmental revenues, and other non-exchange revenues. Business-type activities are financed in whole or in part by fees charged to external parties for goods or services.

The Statement of Net Position presents the financial condition of the governmental and business-type activity of the School District at fiscal year-end. The Statement of Activities presents a comparison between direct expenses and program revenues for the business-type activity of the District and for each function of the District's governmental activities. Direct expenses are those that are specifically associated with a program or function and, therefore, are clearly identifiable to a particular function. Program revenues include (a) fees and charges paid by the recipients of goods or services offered by the programs; and (b) grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues that are not classified as program revenues, including all taxes, are presented as general revenues. The comparison of direct expenses with program revenues identifies the extent to which each governmental function or business segment is self-financing or draws from the general revenues of the School District.

Fund Financial Statements

During the fiscal year, the School District segregates transactions related to certain School District functions or activities in separate funds in order to aid financial management and to demonstrate legal compliance. The fund financial statements provide information about the District's funds, including its fiduciary funds. Separate statements for each fund category - governmental, proprietary, and fiduciary - are presented. The New Jersey Department of Education (NJDOE) has elected to require New Jersey districts to treat each governmental fund as a major fund in accordance with the option noted in GASB No. 34, paragraph 76. The NJDOE believes that the presentation of all funds as major is important for public interest and to promote consistency among District financial reporting models.

GOVERNMENTAL FUNDS

The focus of governmental fund measurement is on determination of financial position and changes of financial position, (sources, uses and balances of financial resources) rather than on net income. The District reports the following Governmental Funds:

General Fund - The General Fund is the general operating fund of the District. It is used to account for all financial resources except those required to be accounted for in another fund. Included are certain expenditures for vehicles and movable instructional or non-instructional equipment which are classified in the Capital Outlay sub-fund.

As required by the New Jersey State Department of Education, the District included budgeted capital outlay in this fund. Generally accepted accounting principles as they pertain to governmental entities state that General Fund resources may be used to directly finance capital outlays for long-lived improvements as long as the resources in such cases are derived exclusively from unrestricted revenues.

Resources for budgeted capital outlay purposes are normally derived from State of New Jersey aid, District taxes and appropriated fund balance. Expenditures are those that result in the

ELK TOWNSHIP BOARD OF EDUCATION
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2014

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

B. Basis of Presentation (Continued)

General Fund (Continued) - acquisition of or additions to fixed assets for land, existing buildings, improvements of grounds, construction of buildings, additions to or remodeling of buildings and the purchase of built-in equipment. These resources can be transferred from and to current expense by board resolution.

Special Revenue Fund - The Special Revenue Fund is used to account for the proceeds of specific revenue from state and federal governments, (other than major Capital Projects, Debt Service or the Enterprise Funds) and local appropriations that are legally restricted to expenditures for specified purposes.

Capital Projects Fund - The Capital Projects Fund is used to account for all financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by Proprietary Funds). The financial resources are derived from temporary notes or serial bonds that are specifically authorized by the voters as a separate question on the ballot either during the annual election or at a special election.

Debt Service Fund - The Debt Service Fund is used to account for the accumulation of resources for, and the payment of principal and interest on bonds issued to finance major property acquisition, construction and improvement programs.

PROPRIETARY FUNDS

The focus of Proprietary Fund measurement is on determination of net income, financial position and cash flows. The generally accepted accounting principles applicable are those similar to businesses in the private sector. The District reports the following proprietary funds:

Enterprise Fund - The Enterprise Funds account for all revenues and expenses pertaining to the Board's operations that are financed and operated in a manner similar to private business enterprises. The stated intent is that the cost (i.e. expenses including depreciation and indirect costs) of providing goods or services on a continuing basis are financed or recovered primarily through user charges.

The District's Enterprise Funds are comprised of the Food Service Fund and Child Care.

Internal Service Fund - The internal service fund has been established to account for the financing of services provided by the District to other governmental entities. Services are provided on a cost-reimbursement basis.

Fiduciary Funds include Private Purpose Trust Funds and Agency Funds. The Private Purpose Trust Funds consist of Expendable Trust Funds and Nonexpendable Trust Funds. The measurement focus of the Expendable Trust Funds is the same as for Governmental Funds. The measurement focus of the Nonexpendable Trust Funds is similar to Proprietary Funds. Agency Funds are purely custodial (assets equal liabilities) and thus do not involve measurement of results of operations. The District reports the following Fiduciary Funds:

ELK TOWNSHIP BOARD OF EDUCATION
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2014

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

B. Basis of Presentation (Continued)

Private Purpose Trust Funds - The Private Purpose Trust Funds consist of Expendable Trust Funds. The Expendable Trust Funds are accounted for in essentially the same manner as the Governmental Fund types, using the same measurement focus and basis of accounting. The Expendable Trust Funds account for assets where both the principal and interest may be spent. The Expendable Trust Funds include the Unemployment Compensation Insurance Fund and a scholarship fund.

Agency Funds - The Agency Funds are used to account for the assets that the District holds on behalf of others as their agent. The Agency Funds are custodial in nature and do not involve measurement of results of operations. The Agency Funds include the Payroll, Payroll Agency, and Student Activities Funds.

C. Basis of Accounting

Basis of accounting determines when transactions are recorded in the financial records and reported on the financial statements.

Governmental Fund Financial Statements

Governmental Funds are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Under this method, revenues are recognized when they become both measurable and available. "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures are recorded when the related fund liability is incurred, except for principal and interest on general long-term debt, claims and judgments, and compensated absences, which are recognized as expenditures to the extent they have matured. Proceeds of general long-term debt and acquisitions under capital leases are reported as other financing sources.

District-wide, Proprietary, and Fiduciary Fund Financial Statements

The District-wide financial statements are prepared using the accrual basis of accounting. Governmental Funds use the modified accrual basis of accounting; the Proprietary and Fiduciary Funds also use the accrual basis of accounting. Differences in the accrual and the modified accrual basis of accounting arise in the recognition of revenue, the recording of deferred revenue, and in the presentation of expenses versus expenditures.

Ad Valorem (property) taxes are susceptible to accrual and under New Jersey State statute a municipality is required to remit to its school district the entire balance of taxes in the amount voted upon or certified, prior to the end of the school year.

The District records the entire approved tax levy as revenue (accrued) at the start of the fiscal year, since the revenue is both measurable and available. The District is entitled to receive moneys under the established payment schedule and the unpaid amount is considered to be an "accounts receivable."

D. Budgets/Budgetary Control

Annual appropriated budgets are prepared each year for the General, Special Revenue and Debt Service Funds. The budgets are submitted to the county office for approval and are

ELK TOWNSHIP BOARD OF EDUCATION
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2014

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

D. Budgets/Budgetary Control (Continued)

approved by the board of school estimates. Budgets are prepared using the modified accrual basis of accounting, except for the Special Revenue Fund as described later. The legal level of budgetary control is established at line item accounts within each fund. Line item accounts are defined as the lowest (most specific) level of detail as established pursuant to the minimum chart of accounts referenced in NJAC 6:23-2.2 f(1). All budget amendments and transfers of appropriations must be made by School Board resolution at any time during the fiscal year. All budget amendments presented in the accompanying supplementary information reflect the original budget and the amended budget (which have been adjusted for legally authorized revisions of the annual budgets during the year).

Appropriations, except remaining project appropriations, encumbrances, and unexpended grant appropriations, lapse at the end of each fiscal year.

Formal budgetary integration into the accounting system is employed as a management control device during the year. For Governmental Funds there are no substantial differences between the budgetary basis of accounting and generally accepted accounting principles with the exception of the legally mandated revenue recognition of the June state aid payments for budgetary purposes only and the Special Revenue Fund as noted below. Encumbrance accounting is also employed as an extension of formal budgetary integration in the Governmental Fund types. Unencumbered appropriations lapse at fiscal year-end.

The accounting records of the Special Revenue Fund are maintained on the grant accounting budgetary basis. The grant accounting budgetary basis differs from GAAP in that the grant accounting budgetary basis recognizes encumbrances as expenditures and also recognizes the related revenues, whereas the GAAP basis does not. Sufficient supplemental records are maintained to allow for the presentation of GAAP basis financial reports.

E. Encumbrance Accounting

Under encumbrance accounting, purchase orders, contracts and other commitments for the expenditure of resources are recorded to reserve a portion of the applicable appropriation. Open encumbrances in governmental funds other than the Special Revenue Fund are reported as reservations of fund balances at fiscal yearend as they do not constitute expenditures or liabilities but rather commitments related to unperformed contracts for goods and services.

Open encumbrances in the Special Revenue Fund for which the District has received advances are reflected in the balance sheet as deferred revenues at fiscal year-end.

The encumbered appropriation authority carries over into the next fiscal year. An entry will be made at the beginning of the next fiscal year to increase the appropriation reflected in the certified budget by the outstanding encumbrance amount as of the current fiscal year-end.

F. Cash and Cash Equivalents

Cash and cash equivalents include petty cash, change funds, cash in banks, money market accounts and all highly liquid investments with a maturity of three months or less at the time of purchase.

ELK TOWNSHIP BOARD OF EDUCATION
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2014

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

F. Cash and Cash Equivalents (Continued)

U.S. Treasury agency obligations and certificates of deposit with maturities of one year or less when purchased are stated at cost.

New Jersey school districts are limited to the types of investments and types of financial institutions they may invest in. New Jersey statute provides a list of permissible investments that may be purchased by New Jersey School Districts.

Additionally, the District has adopted a cash management plan that requires it to deposit public funds in public depositories protected from loss under the provisions of Governmental Unit Deposit Protection Act (GUDPA). GUDPA was enacted in 1970 to protect governmental units from a loss of funds on deposit with a failed banking institution in New Jersey. NJSA 17:9-41 et. seq. establishes the requirements for the security of deposits of governmental units. The statute requires that no governmental unit shall deposit public funds in a depository unless such funds are secured in accordance with the Act. Public depositories include savings and loan institutions, banks (both state and national banks) and savings banks the deposits of which are federally insured. All public depositories must pledge collateral, having a market value of at least 5% of the average daily balance of collected public funds, to secure the deposits of governmental units. If a public depository fails, the collateral it has pledged, plus the collateral of all other public depositories, is available to pay the full amount of their deposits to the governmental units.

G. Tuition Receivable

Tuition charges were established by the Board of Education based on estimated costs. The charges are subject to adjustment when the final costs have been determined.

H. Inventories

Inventory purchases, other than those recorded in the Enterprise Fund, are recorded as expenditures during the year of purchase. Enterprise Fund inventories are valued at cost, which approximates market, using the first-in/first-out (FIFO) method.

I. Interfund Receivables/Payables

Transfers between governmental and business-type activities on the district-wide statements are reported in the same manner as general revenues. Flows of cash or goods from one fund to another without a requirement for repayment are reported as Interfund transfers.

Interfund transfers are reported as other financing sources/uses in Governmental Funds and after non-operating revenues/expenses in the Enterprise Fund. Repayment from funds responsible for particular expenditures/expenses to the funds that initially paid for them are not presented on the financial statements.

On fund financial statements, short-term Interfund loans are classified as Interfund receivables/payables. These amounts are eliminated in the Statement of Net Position, except for amounts due between governmental and business-type activities or Governmental and Agency Funds, which are presented as internal balances.

ELK TOWNSHIP BOARD OF EDUCATION
 NOTES TO THE FINANCIAL STATEMENTS
 JUNE 30, 2014

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

J. Capital Assets

The District has established a formal system of accounting for its capital assets. Purchased or constructed capital assets are reported at cost. Donated capital assets are valued at their estimated fair market value on the date received. The cost of normal repairs and maintenance are not capitalized. The capitalization threshold used by school districts in the State of New Jersey is \$2,000.

All reported capital assets except for land and construction in progress are depreciated. Depreciation is computed using the straight-line method under the half-year convention over the estimated useful lives:

<u>Asset Class</u>	<u>Estimated Useful Lives</u>
Site improvements	20
Building & improvements	20-50
Machinery & equipment	5-20

In the fund financial statements, fixed assets used in Governmental Fund operations are accounted for as capital outlay expenditures of the Governmental Fund upon acquisition. Fixed assets are not capitalized and related depreciation is not reported in the fund financial statements.

K. Accrued Salaries and Wages

None of the School District employees who provide services to the District over the ten month academic year, have the option to have their salaries evenly disbursed during the entire twelve month year.

L. Compensated Absences

The District accounts for compensated absences (e.g., unused vacation, sick leave) as directed by Governmental Accounting Standards Board Statement No. 16 (GASB 16), "Accounting for Compensated Absences." A liability for compensated absences attributable to services already rendered and not contingent on a specific event that is outside the control of the employer and employee is accrued as employees earn the rights to the benefits.

District employees are granted varying amounts of vacation and sick leave in accordance with the District's personnel policies. Upon termination, employees are paid for accrued vacation.

The District's policy permits employees to accumulate unused sick leave and carry forward the full amount to subsequent years. Upon retirement, employees shall be paid by the District for the unused sick leave in accordance with the District's agreements with the various employee unions.

The liability for compensated absences was accrued using the termination payment method, whereby the liability is calculated based on the amount of sick leave that is expected to become eligible for payment upon termination. The District estimates its accrued compensated absences liability based on the accumulated sick and vacation days at the balance sheet date

ELK TOWNSHIP BOARD OF EDUCATION
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2014

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

L. Compensated Absences (Continued)

by those employees who are currently eligible to receive termination payments. Salary-related payments for the employer's share of social security and Medicare taxes are included.

For the District-wide Statements, the current portion is the amount estimated to be used in the following year. In accordance with GAAP, for the governmental funds, in the Fund Financial Statements, all of the compensated absences are considered long-term and therefore, are not a fund liability and represents a reconciling item between the fund level and District-wide presentations.

M. Deferred Revenue

Deferred revenue arises when assets are recognized before revenue recognition criteria have been satisfied. Grants and entitlements received before the eligibility requirements are met are also recorded as deferred revenue.

N. Accrued Liabilities and Long-term Obligations

All payables, accrued liabilities, and long-term obligations are reported on the district-wide financial statements. In general, Governmental Fund payables and accrued liabilities that, once incurred, are paid in a timely manner and in full from current financial resources are reported as obligations of the funds. However, contractually required pension contributions and compensated absences that are paid from Governmental Funds are reported as liabilities on the fund financial statements only to the extent that they are due for payment during the current year. Bonds are recognized as a liability on the fund financial statements when due.

O. Net Position

Net position represents the difference between assets and liabilities. Net position invested in capital assets, net of related debt consists of capital assets, net of accumulated depreciation, reduced by the outstanding balance of any borrowing used for the acquisition, construction, or improvement of those assets. Net position is reported as restricted when there are limitations imposed on their use either through the enabling legislation adopted by the School District or through external restrictions imposed by creditors, grantors, or laws or regulations of other governments. The School District's policy is to first apply restricted resources when an expense is incurred for purposes for which both restricted and unrestricted net position is available.

P. Fund Balance Reserves

Fund Balance - The School District reports fund balance in classifications that comprise a hierarchy based primarily on the extent to which the School District is bound to honor constraints on the specific purposes for which amounts in those funds can be spent. The School District's classifications, and policies for determining such classifications, are as follows:

Non-spendable - The non-spendable fund balance classification includes amounts that cannot be spent because they are either not in spendable form or are legally or contractually required to be maintained intact. The "not in spendable form" criterion includes items that are not expected to be converted to cash, such as inventories and prepaid amounts.

Restricted - The restricted fund balance classification includes amounts that are restricted to specific purposes. Such restrictions, or constraints, are placed on the use of resources either by being (1) externally imposed by creditors, grantors, contributors, or laws or regulations of

ELK TOWNSHIP BOARD OF EDUCATION
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2014

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

P. Fund Balance Reserves (Continued)

Restricted (Continued) - other governments; or (2) imposed by law through constitutional provisions or enabling legislation.

Committed - The committed fund balance classification includes amounts that can only be used for specific purposes pursuant to constraints imposed by formal action of the School District's highest level of decision-making authority, which, for the School District, is the Board of Education. Such formal action consists of an affirmative vote by the Board of Education, memorialized by the adoption of a resolution. Once committed, amounts cannot be used for any other purpose unless the Board of Education removes, or changes, the specified use by taking the same type of action (resolution) it employed to previously commit those amounts.

Assigned - The assigned fund balance classification includes amounts that are constrained by the School District's *intent* to be used for specific purposes, but are neither restricted nor committed. *Intent* is expressed by either the Board of Education or by the business administrator, to which the Board of Education has delegated the authority to assign amounts to be used for specific purposes. Such authority of the business administrator is established by way of a formal job description for the position, approved by the Board of Education.

Unassigned - The unassigned fund balance classification is the residual classification for the general fund. This classification represents fund balance that has not been assigned to other funds and that has not been restricted, committed, or assigned to specific purposes within the General Fund. The General Fund is the only fund that reports a positive unassigned fund balance amount. In other funds, if expenditures incurred for specific purposes exceed the amounts restricted, committed, or assigned to those purposes, it may be necessary to report a negative unassigned fund balance.

When an expenditure is incurred for purposes for which both restricted and unrestricted fund balances are available; the District considers restricted funds to have been spent first. When an expenditure is incurred for which committed, assigned, or unassigned fund balance are available; the District considers amounts to have been spent first out of committed funds, then assigned funds, and finally unassigned funds, as needed.

Q. Revenues - Exchange and Non-exchange Transactions

Revenue resulting from exchange transactions, in which each party gives and receives essentially equal value, is recorded on the accrual basis when the exchange takes place. On the modified accrual basis, revenue is recorded in the fiscal year in which the resources are measurable and become available. Available means the resources will be collected within the current fiscal year or are expected to be collected soon enough thereafter to be used to pay liabilities of the current fiscal year. For the District, available means within sixty days of the fiscal year-end.

Non-exchange transactions, in which the School District receives value without directly giving equal value in return, include property taxes, grants, entitlements, and donations. Ad Valorem (Property) Taxes are susceptible to accrual as under New Jersey State Statute. A municipality is required to remit to its District the entire balance of taxes in the amount voted upon or certified, prior to the end of the school year. The District records the entire approved tax levy as

ELK TOWNSHIP BOARD OF EDUCATION
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2014

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Q. Revenues – Exchange and Non-exchange Transactions (Continued)

revenue (accrued) at the start of the fiscal year, since the amount is both measurable and available.

Revenue from grants, entitlements, and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied. Eligibility requirements include timing requirements, which specify the year when the resources are required to be used or the fiscal year when use is first permitted; matching requirements, in which the School District must provide local resources to be used for a specified purpose; and expenditure requirements, in which the resources are provided to the School District on a reimbursement basis. On the modified accrual basis, revenue from non-exchange transactions must also be available before it can be recognized.

Under the modified accrual basis, the following revenue sources are considered to be both measurable and available at fiscal year-end: property taxes available as an advance, interest, and tuition.

R. Operating Revenues and Expenses

Operating revenues are those revenues that are generated directly from the primary activity of the Proprietary Fund. For the School District, these revenues are sales for food service. Operating expenses are necessary costs incurred to provide the service that is the primary activity of the fund.

S. Allocation of Indirect Expenses

The District reports all direct expenses by function in the Statement of Activities. Direct expenses are those that are clearly identifiable with a function. Indirect expenses are allocated to functions and are reported with direct expenses in the Statement of Activities. Employee benefits, including the employer's share of social security, workers compensation, and medical and dental benefits, were allocated based on salaries of that program. Depreciation expense, where practicable, is specifically identified by function. Depreciation expense that could not be attributed to a specific function is considered an indirect expense and is reported separately on the Statement of Activities. Interest on long-term debt is considered an indirect expense and is reported separately on the Statement of Activities.

T. Extraordinary and Special Items

Extraordinary items are transactions or events that are unusual in nature and infrequent in occurrence. Special items are transactions or events that are within the control of management and are either unusual in nature or infrequent in occurrence. There were no extraordinary or special items in the 2013-2014 fiscal year.

U. Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Accordingly, actual results could differ from those estimates.

ELK TOWNSHIP BOARD OF EDUCATION
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2014

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

V. Recent Accounting Pronouncements Not Yet Effective

In June 2012, the Governmental Accounting Standards Board (GASB) issued Statement No. 68, "Accounting and Financial Reporting for Pensions – an amendment of GASB Statement No. 27." This statement, which is effective for fiscal periods beginning after June 15, 2014, will not have any effect on the District's financial reporting.

In January 2013, the Governmental Accounting Standards Board (GASB) issued Statement No. 69, "Government Combinations and Disposals of Government Operations." This statement, which is effective for fiscal periods beginning after December 15, 2013, will not have any effect on the District's financial reporting.

In November 2013, the Governmental Accounting Standards Board (GASB) issued Statement No. 71, "Pension Transition for Contributions Made Subsequent to the Measurement Date-an amendment of GASB Statement No. 68." This statement, which is effective for fiscal periods beginning after June 15, 2014, will not have any effect on the District's financial reporting.

NOTE 2: CASH AND CASH EQUIVALENTS AND INVESTMENTS

Deposits

Custodial Credit Risk is the risk that in the event of a bank failure, the District's deposits may not be returned to it. The District's policy is based on New Jersey statutes requiring cash to be deposited only in New Jersey banking institutions that participate in the Governmental Unit Depository Protection Act (GUDPA) or in qualified investments established in New Jersey Statutes NJSA 18A:20-37 that are treated as cash equivalents. The carrying amount of the District's cash and cash equivalents at June 30, 2014 and 2013, was \$270,282 and \$885,140. As of June 30, 2014 and 2013, \$0 of the District's bank balance of \$717,502 and \$1,105,031, respectively, was exposed to Custodial Credit Risk.

NOTE 3: INVESTMENTS

As of June 30, 2014 and 2013, the District did not have any investments.

Interest Rate Risk - The District does not have a formal policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates. However, NJSA 18A:20-37 limits the length of time for most investments to 397 days.

Credit Risk - NJSA 18A:20-37 limits District investments to those specified in the Statutes. The type of allowable investments are: Bonds of the United States of America or of the District or the local units in which the District is located; obligations of federal agencies not exceeding 397 days; government money market mutual funds; the State of New Jersey Cash Management Plan; local government investment pools; or repurchase of fully collateralized securities.

Concentration of Credit Risk - The District places no limit on the amount the District may invest in any one issuer.

ELK TOWNSHIP BOARD OF EDUCATION
 NOTES TO THE FINANCIAL STATEMENTS
 JUNE 30, 2014

NOTE 4: RECEIVABLES

Receivables at June 30, 2014, (see Exhibit B-1 and B-4) consisted of intergovernmental and property taxes receivable. All receivables are considered collectible in full. A summary of the principal items of the intergovernmental receivables are as follows:

	Governmental Activities	Business-Type Activities
State aid	\$ 55,071	\$ 257
Township of Elk	201,274	
Other	110,080	2,000
Federal aid	197,050	12,287
	<u>\$ 563,475</u>	<u>\$ 14,544</u>

NOTE 5: INTERFUND RECEIVABLES AND PAYABLES

The following Interfund balances remain on the balance sheet at June 30, 2014:

	Interfund	
	Receivable	Payable
General fund	\$ 200,809	\$ 37,341
Special revenue fund		189,454
Capital projects fund		81
Debt service fund		88
Food service fund	37,341	50
Childcare fund		11,009
Trust and agency fund		127
Total	<u>\$ 238,150</u>	<u>\$ 238,150</u>

Interfunds were the result of credit balances in the cash and cash equivalents at the end of the year.

NOTE 6: INVENTORY

Inventory in the Food Service Fund at June 30, 2014, consisted of the following:

Food	\$ 1,634
Commodities	1,063
Supplies	1,067
	<u>\$ 3,764</u>

The value of Federal donated commodities as reflected on Schedule A (required by the Single Audit Act of 1996, as revised) is the difference between market value and cost of the commodities at the date of purchase and has been included as an item of non-operating revenue in the financial statements.

ELK TOWNSHIP BOARD OF EDUCATION
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2014

NOTE 7: CAPITAL ASSETS

Capital asset activity for the fiscal year ended June 30, 2014, was as follows:

	Balance June 30, 2013	Additions	Retirements	Balance June 30, 2014
Governmental activities:				
Capital assets not being depreciated:				
Sites (land)	\$ 45,404			\$ 45,404
Total capital assets not being depreciated	<u>45,404</u>			<u>45,404</u>
Assets that are being depreciated:				
Site improvements	377,719			377,719
Building & building improvements	5,761,765	\$ 31,302		5,793,067
Vehicles	387,980			387,980
Machinery & equipment	537,726	2,075		539,801
Totals at historical cost	<u>7,065,190</u>	<u>33,377</u>		<u>7,098,567</u>
Less: accumulated depreciation				
Site improvements	(102,166)	(17,818)		(119,984)
Building & building improvements	(2,548,840)	(154,104)		(2,702,944)
Vehicles	(325,529)	(5,777)		(331,306)
Machinery & equipment	(411,426)	(27,133)		(438,559)
Total accumulated depreciation	<u>(3,387,961)</u>	<u>(204,832)</u>		<u>(3,592,793)</u>
Governmental activities capital assets, net	<u>\$ 3,722,633</u>	<u>\$ (171,455)</u>		<u>\$ 3,551,178</u>
Business-type activities:				
Machinery & equipment	\$ 52,782			\$ 52,782
Less: accumulated depreciation	(37,911)	\$ (1,872)		(39,783)
Business-type capital assets, net	<u>\$ 14,871</u>	<u>\$ (1,872)</u>		<u>\$ 12,999</u>

Depreciation was charged as unallocated.

NOTE 8: GENERAL LONG-TERM DEBT

Bonds are authorized in accordance with State law by the voters of the municipality through referendums. All bonds are retired in serial installments within the statutory period of usefulness. Bonds issued by the board are general obligation bonds.

A. Bonds Payable

The Board sold general obligation bonds on June 26, 2008, with an issue date of July 15, 2008, in the amount of \$1,750,000. The bonds have an interest rate ranging from 4.25% to 4.375% and mature from 2014 to 2023. The remaining balance at June 30, 2014, was \$1,325,000.

ELK TOWNSHIP BOARD OF EDUCATION
 NOTES TO THE FINANCIAL STATEMENTS
 JUNE 30, 2014

NOTE 8: GENERAL LONG-TERM DEBT (CONTINUED)

B. Long-term Obligation Activity

Changes in long-term obligations for the fiscal year ended June 30, 2014, are as follows:

	Balance June 30, 2013	Additions	Deductions	Balance June 30, 2014	Due in One year
Compensated absences					
Governmental	\$ 145,603	\$ 4,628	\$ 65,590	\$ 84,641	
Bonds payable	1,455,000		130,000	1,325,000	\$ 130,000
Capital leases	16,978	69,744	29,833	56,889	29,833
	<u>\$ 1,617,581</u>	<u>\$ 74,372</u>	<u>\$ 225,423</u>	<u>\$ 1,466,530</u>	<u>\$ 159,833</u>

C. Bonds Payable

Principal and interest due on serial bonds outstanding is as follows:

Year Ended June 30	Principal	Interest	Total
2015	\$ 130,000	\$ 53,731	\$ 183,731
2016	130,000	48,206	178,206
2017	130,000	42,681	172,681
2018	130,000	37,156	167,156
2019	130,000	31,631	161,631
2020-2024	675,000	74,234	749,234
	<u>\$ 1,325,000</u>	<u>\$ 287,639</u>	<u>\$ 1,612,639</u>

D. Bonds Authorized but Not Issued

As of June 30, 2014, the Board had no bonds authorized but not issued.

E. Other

Interest paid on debt issued by the District is exempt from federal income tax. Because of this, bond holders are willing to accept a lower interest rate than they would on taxable debt. The District temporarily reinvests the proceeds of such debt in higher-yielding taxable securities, especially during construction projects. The federal tax code refers to this as arbitrage.

Earnings in excess of the yield on the debt issue are rebated to the federal government based on the requirements in the Internal Revenue Code. Arbitrage rebate payable represents amounts due to the Internal Revenue Service for interest earned on unspent bond proceeds that exceeds legally allowable returns.

Rebatable arbitrage liabilities related to District debt are not recorded in governmental funds. There is no recognition in the balance sheet or income statement until rebatable amounts are due and payable to the federal government. Thus, rebatable arbitrage liabilities related to governmental debt will be accrued as incurred at least annually (at fiscal yearend) on the District-wide financial statements.

For the year ended June 30, 2014, it is not necessary for the Board to establish a liability for arbitrage rebate.

ELK TOWNSHIP BOARD OF EDUCATION
 NOTES TO THE FINANCIAL STATEMENTS
 JUNE 30, 2014

NOTE 8: GENERAL LONG-TERM DEBT (CONTINUED)

F. Capital Lease Payable

The District has entered into a lease purchase agreement for the acquisition of a pickup truck. The lease agreement is for five years and carries an interest rate of 4.9%.

The District has entered into a lease purchase agreement for the acquisition of Chromebooks. The lease agreement is for three years and carries an interest rate of 5.09%.

The capital lease future minimum lease payments are as follows.

Year Ended			
June 30	Principal	Interest	Total
2015	\$ 27,788	\$ 2,878	\$ 30,666
2016	29,101	1,564	30,665
	<u>\$ 56,889</u>	<u>\$ 4,442</u>	<u>\$ 61,331</u>

NOTE 9: OPERATING LEASES

The District has commitments to lease copiers under five year non-cancelable operating leases. Total lease payments made during the year ended June 30, 2014, amounted to \$9,777. Future minimum lease payments are as follows:

Year Ended	
June 30	Amount
2015	\$ 1,115
2016	372
Total	<u>\$ 1,487</u>

NOTE 10: PENSION PLANS

Description of Plans - All eligible employees of the District are covered by the Public Employees' Retirement System (PERS), or Teachers' Pension and Annuity Fund (TPAF) a cost-sharing, multiple-employer defined benefit pension plan which has been established by state statute and is administered by the New Jersey Division of Pension and Benefits (Division). According to the State of New Jersey Administrative Code, all obligations of the System will be assumed by the State of New Jersey should the Systems terminate. The Division issues a publicly available financial report that includes the financial statements and required supplementary information for the Public Employees' Retirement System. The reports may be obtained by writing to the Division of Pensions and Benefits, PO Box 295, Trenton, New Jersey 08625 or can be accessed on the internet at <http://www.state.nj.us/treasury/pensions/actuarial-rpts.shtml>.

Teachers' Pension and Annuity Fund (TPAF) - The Teachers' Pension and Annuity Fund was established as of January 1, 1955, under the provisions of NJSA 18A:66 to provide retirement benefits, death, disability and medical benefits to certain qualified members. The Teachers' Pension and Annuity Fund is considered a cost-sharing, multiple-employer plan with a special

ELK TOWNSHIP BOARD OF EDUCATION
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2014

NOTE 10: PENSION PLANS (CONTINUED)

Teachers' Pension and Annuity Fund (TPAF) (Continued) - funding situation, as under current statute, all employer contributions are made by the State of New Jersey on behalf of the District and the system's other related non-contributing employers.

Membership is mandatory for substantially all teachers or members of the professional staff certified by the State Board of Examiners, and employees of the Department of Education who have titles that are unclassified, professional and certified titles.

Public Employees' Retirement System (PERS) - The Public Employees' Retirement System (PERS) was established as of January 1, 1955, under the provisions of NJSA 43:15A to provide retirement, death, disability and medical benefits to certain qualified members. The Public Employees' Retirement System is a cost-sharing, multiple-employer plan. Membership is generally required for substantially all full-time employees of the State or any county, municipality, school district or public agency provided the employee is not a member of another state-administered retirement system or other state or local jurisdiction.

Funding Policy - The contribution policy is set by NJSA 43:15A, Chapter 62, P.L. of 1994, Chapter 115, P.L. of 1997, and NJSA 18:66 and requires contributions by active members and contributing employers. Plan member and employer contributions may be amended by State of New Jersey legislation. TPAF and PERS provide for employee contributions of 6.78% of employees' annual compensation, as defined. Subsequent increases will be phased in over 7 years (each July 1) to bring the total pension contribution rate to 7.5% as of July 1, 2018. Employers are required to contribute at an actuarially determined rate in PERS. The actuarially determined contribution includes funding for, cost-of-living adjustments, noncontributory death benefits, and post-retirement medical premiums.

The District's contributions to PERS for the years ending June 30, 2014, 2013 and 2012, were \$38,506, \$45,599, and \$42,659, respectively, equal to the required contributions for each year.

During the fiscal year ended June 30, 2014, 2013 and 2012, the State of New Jersey contributed \$247,748, \$311,781, and \$234,645 to the TPAF for normal and post-retirement benefits on behalf of the District. Also, in accordance with NJSA 18A:66-66 the State of New Jersey reimbursed the District \$176,340 during the year ended June 30, 2014, for the employer's share of social security contributions for TPAF members, as calculated on their base salaries. This amount has been included in the financial statements, and the combining and individual fund and account group statements and schedules as a revenue and expenditure in accordance with GASB 27.

Defined Contribution Retirement Program - The Defined Contribution Retirement Program; (DCRP) is a cost-sharing, multiple-employer defined contribution pension fund which was established on July 1, 2007, under provisions of Chapter 92, P.L. 2007 and Chapter 103, P.L. 2007 (NJAC 43:15C-1 et. seq.). The DCRP provides eligible members, and their beneficiaries, with a tax-sheltered, defined contribution retirement benefit, along with life insurance and disability coverage. Vesting and benefit provision are established by NJSA 43:15C-1 et. seq.

The contribution requirements of plan members are determined by State statute. In accordance with Chapter 92, P.L. 2007 and Chapter 103, P.L. 2007, plan members are required to

ELK TOWNSHIP BOARD OF EDUCATION
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2014

NOTE 10: PENSION PLANS (CONTINUED)

Defined Contribution Retirement Program (Continued) - contribute 5.5% of their annual covered salary. The State Treasurer has the right under the current law to make temporary reductions in member rates based on the existence of surplus pension assets in the retirement system; however, state statute also requires the return to the normal rate when such surplus pension assets no longer exist. In addition to the employee contributions, the School District's contributes amounts for each pay period to Prudential Financial not later than the fifth business day after the date on which the employee is paid for that pay period. The School District contributed \$282 for the fiscal year 2014.

NOTE 11: POST RETIREMENT BENEFITS

P.L. 1987, c.384 and P.L. 1990, c.6 required Teachers' Pensions and Annuity Fund (TPAF) and the Public Employees' Retirement System (PERS), respectively, to fund post-retirement medical benefits for those State employees who retire after accumulating 25 years of credited service or on a disability retirement. P.L. 2007, c.103 amended the law to eliminate the funding of postretirement medical benefits through the TPAF and PERS. It created separate funds outside of the pension plans for the funding and payment of post-retirement medical benefits for retired State employees and retired educational employees. As of June 30, 2013, there were 100,134 retirees eligible for post-retirement medical benefits and the State contributed 1.07 billion on their behalf. The cost of these benefits is funded through contributions by the State in accordance with P.L. 1994, c.62. Funding of post-retirement medical premiums changed from a pre-funding basis to a pay-as-you-go basis beginning in Fiscal Year 1994.

The State is also responsible for the cost attributable to P.L. 1992 c.126, which provides free health benefits to members of PERS and the Alternate Benefit Program who retired from a board of education or county college with 25 years of service. The State paid \$173.8 million toward Chapter 126 benefits for 17,356 eligible retired members in Fiscal Year 2013.

NOTE 12: DEFERRED COMPENSATION

The Board offers its employees a choice of various deferred compensation plans created in accordance with Internal Revenue Code Section 403(b). The plans permit participants to defer a portion of their salary until future years. Amounts deferred under the plans are not available to employees until termination, retirement, death or unforeseeable emergency. The plan administrator is Lincoln Investment Planning, Inc.

NOTE 13: COMPENSATED ABSENCES

The District accounts for compensated absences using the termination method (e.g., unused vacation, sick leave) as directed by Governmental Accounting Standards Board Statement No. 16 (GASB 16), "Accounting for Compensated Absences." A liability for compensated absences that are attributable to services already rendered and that are not contingent on a specific event that is outside the control of the District and its employees, is accrued as the employees earn the rights to the benefits.

District employees are granted varying amounts of vacation and sick leave in accordance with the District's personnel policies. The District's policy permits employees to accumulate sick leave and carry forward the full amount to subsequent years. Upon retirement employees shall

ELK TOWNSHIP BOARD OF EDUCATION
 NOTES TO THE FINANCIAL STATEMENTS
 JUNE 30, 2014

NOTE 13: COMPENSATED ABSENCES (CONTINUED)

be paid by the District for the unused sick leave in accordance with District’s agreements with the various employee unions. The District uses the vesting method to record the liability.

For the District-wide *Statement of Net Position*, the liabilities whose average maturities are greater than one year should be reported in two components - the amount due within one year and the amount due in more than one year. The liability for compensated absences in the Governmental Fund at June 30, 2014, is \$84,641.

NOTE 14: RISK MANAGEMENT

The District is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters.

Property and Liability Insurance

The District maintains commercial insurance coverage for property, liability, student accident, and surety bonds. A complete schedule of insurance coverage can be found in the Statistical Section of this Comprehensive Annual Financial Report. Any potential liability of the District with respect to loss claims would be equal to the deductibles associated with policies and events which may exceed coverage limits. There have not been any significant reductions in insurance coverage amounts.

New Jersey Unemployment Compensation Insurance

The District has elected to fund its New Jersey Unemployment Compensation Insurance under the “Benefit Reimbursement Method.” Under this plan, the District is required to reimburse the New Jersey Unemployment Trust Fund for benefits paid to its former employees and charged to its account with the State. This District is billed quarterly for amounts due to the State. The following is a summary of District contributions, employee contributions, reimbursements to the State for benefits paid and the ending balance of the District’s expendable trust fund for the current and previous two years:

Fiscal Year	District Contributions	Employee Contributions	Amount Reimbursed	Ending Balance
2013-2014	\$ 20,000	\$ 6,644	\$ 25,573	\$ 11,799
2012-2013	10,000	4,932	16,898	10,689
2011-2012	25,000	6,036	27,891	12,625

NOTE 15: CAPITAL RESERVE ACCOUNT

A capital reserve account was established by the District during fiscal year 1995 for the accumulation of funds for use as capital outlay expenditures in subsequent fiscal years. The capital reserve account is maintained in the General Fund and its activity is included in the General Fund annual budget.

Funds placed in the capital reserve account are restricted to capital projects in the District’s approved Long Range Facilities Plan (LRFP). Upon submission of the LRFP to the department, a District may increase the balance in the capital reserve by appropriating funds in the annual General Fund budget certified for taxes or by transfer by board resolution at year-end of any

ELK TOWNSHIP BOARD OF EDUCATION
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2014

NOTE 15: CAPITAL RESERVE ACCOUNT (CONTINUED)

unanticipated revenue or unexpended line-item appropriation amounts, or both. A district may also appropriate additional amounts when the express approval of the voters has been obtained either by a separate proposal at budget time or by a special question at one of the four special elections authorized pursuant to NJSA 19:60-2. Pursuant to NJAC 6A-23-2.13(g), the balance in the account cannot at any time exceed the local support costs of uncompleted capital projects in its approved LRFP.

The activity of the capital reserve for the July 1, 2013 to June 30, 2014, fiscal year is as follows:

Beginning balance, July 1, 2013	\$ 273,668
Interest earnings	300
Ending balance, June 30, 2014	<u>\$ 273,968</u>

The June 30, 2014, LRFP balance of local support costs of uncompleted capital projects is \$433,430.

NOTE 16: ECONOMIC DEPENDENCY

The District is heavily reliant on state aid and local tax levy to fund the District operations. State sources funded approximately 51% and taxes fund 42% of the District's 2013-2014 governmental operations excluding capital projects.

NOTE 17: FUND BALANCE APPROPRIATED

Restrictions of fund balances of governmental funds are established to either (1) satisfy legal covenants that require a portion of the fund balance to be segregated or (2) identify the portion of the fund balance that is not appropriate for future expenditures.

The District uses restricted/committed amounts to be spent first when both restricted and unrestricted fund balance is available unless there are legal documents/contracts that prohibit doing this, such as a grant agreement requiring dollar for dollar spending. Additionally, the District does not have a formal fund balance spending policy therefore the default spending order requires committed, assigned and then unassigned to be used/spent first when expenditures are made.

The District follows the State of New Jersey's minimum fund balance policy for New Jersey Public School Districts (NJSA 18A:7F-7). Pursuant to that policy, an undesignated fund balance of 2% of the general fund budget or \$250,000, whichever is greater may be maintained.

Specific classifications of fund balance are summarized below:

RESTRICTED FUND BALANCE

Non-Spendable Fund Balance - The District had no non-spendable fund balance at June 30, 2014.

ELK TOWNSHIP BOARD OF EDUCATION
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2014

NOTE 17: FUND BALANCE APPROPRIATED (CONTINUED)

Capital Reserve Account - Of the \$273,968 balance in the capital reserve account at June 30, 2014, \$0 has been designated for utilization in the 2014-2015 budget. These funds are restricted for future capital outlay expenditures for projects in the School District's long range facilities plan.

Maintenance Reserve Account - The District had no maintenance reserve account at June 30, 2014.

Excess Surplus - At June 30, 2014, there was no excess surplus created in FY 2013, while excess surplus created in FY 2014, of \$79,812, is restricted and will be utilized for budget expenditures in 2015-2016.

Debt Service Fund - At June 30, 2014, there was \$5 fund balance.

Capital Projects Fund - At June 30, 2014, there was \$3,380 fund balance.

Committed Fund Balance - The District had no committed fund balance at June 30, 2014.

Assigned Fund Balance - At June 30, 2014, the District has assigned \$250,000 of general fund balance to expenditures in the 2014-2015 budget; \$27,044 was assigned for other purposes as of the year end. This represents encumbrances resulting from issuing purchase orders as a result of normal purchasing activities approved by District officials.

Unassigned Fund Balance - At June 30, 2014, the District has \$23,420 of unassigned fund balance in the General Fund.

Special Revenue Fund - As of June 30, 2014, the fund balance was a deficit of \$4,993, thus resulting in the fund balance classification of unassigned.

NOTE 18: CALCULATION OF EXCESS SURPLUS

In accordance with NJSA 18A:7F-7, the designation for Reserved Fund Balance - Excess Surplus is a required calculation pursuant to the New Jersey Comprehensive Educational Improvement and Financing Act of 1996 (CEIFA). New Jersey School Districts are required to reserve General Fund, fund balance at the fiscal year end of June 30 if they did not appropriate a required minimum amount as budgeted fund balance in their subsequent years' budget. The excess fund balance at June 30, 2014 and 2013, is \$79,812 and \$0, respectively.

NOTE 19: DEFICIT IN FUND BALANCE

The District has a deficit fund balance of \$4,993 in the Special Revenue Fund, as of June 30, 2014, as reported in the fund statements (modified accrual basis). NJSA 18A:22-44.2 provides that in the event a state school aid payment is not made until the following school budget year, Districts must record the delayed one or more June state aid payments as revenue, for budget purposes only, in the current school budget year. The law provides legal authority for Districts to recognize this revenue in the current budget year. For intergovernmental transactions, GASB Statement No. 33 requires that recognition (revenue, expenditure, asset, liability) should be in

ELK TOWNSHIP BOARD OF EDUCATION
NOTES TO THE FINANCIAL STATEMENTS
JUNE 30, 2014

NOTE 19: DEFICIT IN FUND BALANCE (CONTINUED)

symmetry, i.e., if one government recognizes the asset, the other government recognizes the liability. Since the state is recording the June state aid payments in the subsequent fiscal year, the District cannot recognize the June state aid payments on the GAAP financial statements until the year the State records the payable. Due to the timing difference of recording the June state aid payments, the Special Revenue Fund balance deficit does not alone indicate that the District is facing financial difficulties.

NOTE 20: CONTINGENT LIABILITIES

The School District participates in federal and state assisted grant programs. These programs are subject to program compliance audits by the grantors or their representatives. The School District is potentially liable for expenditures which may be disallowed pursuant to the terms of these grant programs. Management is not aware of any material items of noncompliance which would result in the disallowance of program expenditures.

It is the opinion of the administration and legal counsels, there exists no litigation or contingent liability that may be pending against the Elk Township School District that would have a material or adverse effect on the Board or the financial position of the District.

NOTE 21: SUBSEQUENT EVENTS

Management has reviewed and evaluated all events and transactions that occurred between June 30, 2014 and November 25, 2014, the date that the financial statements were issued for possible disclosure and recognition in the financial statements, and no items have come to the attention of the District that would require disclosure.

Required Supplementary Information – Part II

BUDGETARY COMPARISON SCHEDULES

ELK TOWNSHIP BOARD OF EDUCATION
 Budgetary Comparison Schedule
 General Fund
 For the Fiscal Year Ended June 30, 2014

	Original Budget	Budget Transfers	Final Budget	Actual	Variance Final to Actual
REVENUES:					
Local sources:					
Local tax levy	\$ 2,415,831		\$ 2,415,831	\$ 2,415,831	
Tuition	30,000		30,000	115,521	\$ 85,521
Interest on investments	9,000		9,000	3,187	(5,813)
Interest earned on capital reserve funds	300		300	300	
Miscellaneous				59,306	59,306
Total - local sources	2,455,131		2,455,131	2,594,145	139,014
State Sources:					
Categorical transportation aid	157,280		157,280	157,280	
Extraordinary aid	25,000		25,000	42,429	17,429
Categorical special education aid	195,091		195,091	195,091	
Equalization aid	2,013,576		2,013,576	2,013,576	
Adjustment aid	38,757		38,757	38,757	
School choice aid	43,314		43,314	43,314	
Categorical security aid	66,201		66,201	66,201	
Under adequacy aid	5,178		5,178	5,178	
Reimbursed nonpublic school transportation costs				4,342	4,342
TPAF - post retirement medical (on-behalf non-budgeted)				153,890	153,890
Teachers' pension & annuity fund (on-behalf non-budgeted)				93,858	93,858
Reimbursed TPAF social security contributions (non-budgeted)				176,340	176,340
Total - state sources	2,544,397		2,544,397	2,990,256	445,859
Federal sources:					
Medical assistance program	7,319		7,319	13,050	5,731
Total - federal sources	7,319		7,319	13,050	5,731
Total revenues	\$ 5,006,847		\$ 5,006,847	\$ 5,597,451	\$ 590,604

ELK TOWNSHIP BOARD OF EDUCATION
Budgetary Comparison Schedule
General Fund
For the Fiscal Year Ended June 30, 2014

	Original Budget	Budget Transfers	Final Budget	Actual	Variance Final to Actual
EXPENDITURES:					
Current expense:					
Regular programs - instruction					
Preschool - salaries of teachers	\$ 36,500	\$ (1,500)	\$ 35,000	\$ 34,668	\$ 332
Kindergarten - salaries of teachers	229,600	(25,650)	203,950	201,316	2,634
Grades 1-5 - salaries of teachers	1,090,000	(68,250)	1,021,750	1,020,394	1,356
Grades 6-8 - salaries of teachers	205,000	(2,000)	203,000	202,853	147
Regular programs - home instruction					
Salaries of teachers	2,000	(1,700)	300		300
Purchased professional - educational services	2,000		2,000	1,020	980
Regular programs - undistributed instruction					
Purchased professional - educational services	143,790	(48,500)	95,290	91,298	3,992
Purchased professional - technical services		43,600	43,600	42,326	1,274
Other purchased services	52,500	6,875	59,375	56,484	2,891
General supplies	94,100	36,000	130,100	112,477	17,623
Textbooks	4,700	125	4,825	4,749	76
Total regular programs - instruction	1,860,190	(61,000)	1,799,190	1,767,585	31,605
Special education instruction:					
Multiple disabilities					
Purchased professional - educational services	68,800		68,800	65,273	3,527
Other purchased services	2,770		2,770	1,751	1,019
General supplies	1,250	(300)	950	554	396
Total multiple disabilities	72,820	(300)	72,520	67,578	4,942
Resource room/resource center					
Salaries of teachers	218,000	43,300	261,300	261,097	203
Purchased professional - educational services	20,100	(14,000)	6,100	6,022	78
Other purchased services	2,300		2,300	1,996	304
General supplies	750		750	554	196
Total resource room/resource center	241,150	29,300	270,450	269,669	781
Preschool disabilities - part time					
Salaries of teachers	30,500	1,500	32,000	31,966	34
Purchased professional - educational services	10,600	(3,000)	7,600	6,126	1,474
Other purchased services	1,100		1,100	955	145
General supplies	750		750	268	482
Total preschool disabilities - part time	42,950	(1,500)	41,450	39,315	2,135
Home instruction					
Purchased professional - educational services	2,000	(1,000)	1,000		1,000
Total home instruction	2,000	(1,000)	1,000		1,000
Total special education - instruction	358,920	26,500	385,420	376,562	8,858
Basic skills/remedial - instruction					
Salaries of teachers	128,000	24,500	152,500	152,444	56
Purchased professional - educational services	30,500	(9,500)	21,000	18,711	2,289
Other purchased services	12,950	(4,000)	8,950	7,863	1,087
General supplies	500		500	202	298
Total basic skills/remedial - instruction	171,950	11,000	182,950	179,220	3,730
School-spon. curricular activities - instruction					
Salaries	4,000	3,700	7,700	6,900	800
Other purchased services		300	300	281	19
Total school-spon. curricular activities - instruction	4,000	4,000	8,000	7,181	819

ELK TOWNSHIP BOARD OF EDUCATION
Budgetary Comparison Schedule
General Fund
For the Fiscal Year Ended June 30, 2014

	Original Budget	Budget Transfers	Final Budget	Actual	Variance Final to Actual
Before/after school programs - instruction					
Salaries of teachers	8,000	(5,700)	2,300		2,300
Summer school - instruction:					
Salaries of teachers	15,000	5,700	20,700	20,700	
Other salaries for instruction	4,000	(4,000)			
Purchased professional - educational services	5,000	(1,150)	3,850	3,509	341
General supplies		1,150	1,150	978	172
Total summer school - instruction	24,000	1,700	25,700	25,187	513
Total instructions	2,427,060	(23,500)	2,403,560	2,355,735	47,825
Undistributed expenditures - instruction					
Tuition to other LEA's within the state - regular	18,000		18,000	15,946	2,054
Tuition to CSSD & regional day schools	133,840	(54,000)	79,840	102,291	(22,451)
Tuition to private schools for the disabled - within state	169,754	(77,500)	92,254	88,693	3,561
Total undistributed expenditures - instruction	321,594	(131,500)	190,094	206,930	(16,836)
Undistributed expenditures - attendance and social work					
Salaries	11,400	100	11,500	11,494	6
Purchased professional/technical services	1,750		1,750	1,750	
Other purchased services	715	(100)	615	115	500
Total undistributed expenditures - attendance and social work	13,865		13,865	13,359	506
Undistributed expenditures - health services					
Salaries	69,500	2,000	71,500	71,439	61
Purchased professional/technical services	5,000	(1,000)	4,000	3,971	29
Other purchased services	2,155	(765)	1,390	868	522
Supplies and materials	2,000	(235)	1,765	590	1,175
Total undistributed expenditures - health services	78,655		78,655	76,868	1,787
Undist. expend. - speech, OT, PT & related services:					
Salaries	49,000	(47,700)	1,300	1,271	29
Purchased professional/educational services	35,200	64,400	99,600	97,594	2,006
Supplies and materials	1,000	1,000	2,000	1,350	650
Other objects	500	700	1,200	625	575
Total undist. expend. - speech, OT, PT & related serv.	85,700	18,400	104,100	100,840	3,260
Undist. expend. - other supp. serv. students - extra. serv.					
Purchased professional/educational services	18,000	12,475	30,475	30,388	87
Supplies and materials	500	(175)	325	320	5
Other objects	500	(500)			
Total undist. expend. - other supp. Serv. Students - extra serv.	19,000	11,800	30,800	30,708	92
Undist. expend. - guidance					
Purchased professional/technical services	1,750		1,750	1,750	
General supplies	200		200		200
Total undist. expend. - guidance	1,950		1,950	1,750	200

ELK TOWNSHIP BOARD OF EDUCATION
Budgetary Comparison Schedule
General Fund
For the Fiscal Year Ended June 30, 2014

	Original Budget	Budget Transfers	Final Budget	Actual	Variance Final to Actual
Undist. expend. - child study teams					
Salaries of other professional staff	130,000	(22,000)	108,000	107,572	428
Salaries of secretarial and clerical assistants	47,000		47,000	45,693	1,307
Purchased professional - educational services	17,500	850	18,350	18,269	81
Miscellaneous purchased services	8,300	(950)	7,350	7,147	203
Supplies and materials	8,000	(2,100)	5,900	5,664	236
Miscellaneous expenditures	500	(500)			
Total undist. expend. - child study teams	211,300	(24,700)	186,600	184,345	2,255
Undist. expend. - improv. of inst. services					
Salaries of supervisors of instruction	30,000	(11,500)	18,500	6,250	12,250
Salaries of other professional staff	25,000	(6,000)	19,000	13,081	5,919
Salaries of secretarial and clerical assistants	20,000		20,000	19,543	457
Purchased professional - educational services	12,500		12,500	6,076	6,424
Other purchased services	925	6,500	7,425	6,657	768
Other objects	200		200		200
Total undist. expend. - improv. of inst. services	88,625	(11,000)	77,625	51,607	26,018
Undist. expend. - edu. media serv./sch. library					
Salaries	82,000		82,000	77,194	4,806
Other purchased services	6,625		6,625	5,800	825
Supplies and materials	10,000		10,000	3,105	6,895
Total undist. expend. - edu. media serv./sch. library	98,625		98,625	86,099	12,526
Undist. expend. - instructional staff training					
Other salaries	2,500		2,500	2,100	400
Other purchased services	16,305		16,305	12,112	4,193
Supplies and materials	300		300	300	
Total undist. expend. - instructional staff training	19,105		19,105	14,512	4,593
Undist. expend. - supp. serv. - general administration					
Salaries	9,000	(4,000)	5,000		5,000
Other salaries	2,000		2,000	1,650	350
Legal services	6,000	2,000	8,000	7,192	808
Audit fees	13,000		13,000	11,750	1,250
Architectural/engineering services	2,500	(1,500)	1,000		1,000
Other purchased professional services	45,000		45,000	45,000	
Purchased technical services	2,740		2,740	2,445	295
Communications/telephone	8,000	500	8,500	8,344	156
BOE other purchased services	500	150	650	599	51
Other purchased services	14,635	(1,950)	12,685	10,658	2,027
General supplies	500		500	293	207
BOE in-house training/meeting supplies	100		100	10	90
Miscellaneous expenditures	250	1,300	1,550	1,073	477
BOE membership dues and fees	5,000		5,000	4,294	706
Total undist. expend. - supp. serv. - general administration	109,225	(3,500)	105,725	93,308	12,417

ELK TOWNSHIP BOARD OF EDUCATION
Budgetary Comparison Schedule
General Fund
For the Fiscal Year Ended June 30, 2014

	Original Budget	Budget Transfers	Final Budget	Actual	Variance Final to Actual
Undist. expend. - supp. serv. - school administration					
Salaries of principals/assistant principals	90,000	(6,800)	83,200	81,600	1,600
Salaries of secretarial and clerical assistants	35,500	6,800	42,300	42,235	65
Other salaries	3,000		3,000	54	2,946
Purchased professional/technical services	1,750		1,750	1,750	
Other purchased services	4,500	(1,000)	3,500	2,988	512
Supplies and materials	3,000	1,000	4,000	2,915	1,085
Other objects	1,700	(500)	1,200	220	980
Total undist. expend. - supp. serv. - school administration	139,450	(500)	138,950	131,762	7,188
Undist. expend. - central services					
Salaries	90,500	(10,000)	80,500	71,366	9,134
Purchased professional services	46,900	2,000	48,900	47,490	1,410
Purchased technical services	16,150		16,150	16,150	
Miscellaneous purchased services	4,370	500	4,870	4,746	124
Supplies and materials	2,000	1,500	3,500	2,068	1,432
Interest on lease purchase agreements	9,850	(4,000)	5,850	3,020	2,830
Miscellaneous expenditures	25		25	25	25
Total undist. expend. - central services	169,795	(10,000)	159,795	144,840	14,955
Undist. expend. - admin. info. tech.					
Other salaries		250	250	250	
Purchased technical services	24,800	1,750	26,550	25,128	1,422
Other purchased services	8,000	(2,000)	6,000	4,049	1,951
Supplies and materials	22,686		22,686	18,630	4,056
Total undist. expend. - admin. info. tech.	55,486		55,486	48,057	7,429
Undist. expend. - required maintenance for school facilities					
Cleaning, repair and maintenance services	86,228	(7,000)	79,228	77,040	2,188
General supplies	5,000	7,000	12,000	11,332	668
Total undist. expend. - required maintenance for school facilities	91,228		91,228	88,372	2,856
Undist. expend. - custodial services					
Other salaries	117,000	18,200	135,200	129,950	5,250
Purchased professional/technical services	28,486	(22,700)	5,786	3,717	2,069
Cleaning, repair and maintenance services	38,529	(3,000)	35,529	31,311	4,218
Insurance	16,500	1,000	17,500	17,160	340
Miscellaneous purchased services	38,025	(4,000)	34,025	32,656	1,369
General supplies	21,000	(5,600)	15,400	13,225	2,175
Energy (electricity)	42,000	10,000	52,000	51,253	747
Energy (oil)	60,000	(4,000)	56,000	52,784	3,216
Other Expenditures	2,000	100	2,100	2,028	72
Total undist. expend. - custodial services	363,540	(10,000)	353,540	334,084	19,456

ELK TOWNSHIP BOARD OF EDUCATION
Budgetary Comparison Schedule
General Fund
For the Fiscal Year Ended June 30, 2014

	Original Budget	Budget Transfers	Final Budget	Actual	Variance Final to Actual
Undist. expend. - care and upkeep of grounds					
Cleaning, repair and maintenance services	7,260	4,500	11,760	11,460	300
General supplies	3,000	(2,500)	500	44	456
Total undist. expend. - care and upkeep of grounds	<u>10,260</u>	<u>2,000</u>	<u>12,260</u>	<u>11,504</u>	<u>756</u>
Total undist. expend. - oper. & maint. of plant services	<u>465,028</u>	<u>(8,000)</u>	<u>457,028</u>	<u>433,960</u>	<u>23,068</u>
Undist. expend. - student transportation services					
Contract services (other than bet. home & school) vendors	2,500	(1,100)	1,400	387	1,013
Contract services (bet. home & sch) joint agrmnts	252,000	54,000	306,000	305,078	922
Contract services (spec. ed. students) joint agrmnts	60,000	160,000	220,000	219,157	843
Contract services - aid in lieu of payments	22,000	100	22,100	22,100	
Total undist. expend. - student transportation services:	<u>336,500</u>	<u>213,000</u>	<u>549,500</u>	<u>546,722</u>	<u>2,778</u>
Unallocated benefits - employee benefits					
Social security contributions	47,000	(1,000)	46,000	43,384	2,616
Other retirement contributions - PERS	56,750	(16,100)	40,650	38,634	2,016
Unemployment compensation	50,000	(24,700)	25,300	20,000	5,300
Workmen's compensation	28,000		28,000	25,989	2,011
Health benefits	659,352	9,900	669,252	655,964	13,288
Tuition reimbursement	10,000		10,000	8,960	1,040
Other employee benefits	29,100	1,400	30,500	30,123	377
Total unallocated benefits - employee benefits	<u>880,202</u>	<u>(30,500)</u>	<u>849,702</u>	<u>823,054</u>	<u>26,648</u>
On-behalf contributions					
On-behalf TPAF pensions contributions (non-budgeted)				93,858	(93,858)
On-behalf TPAF OPEB (post retire. medical) contrib. (non-budgeted)				153,890	(153,890)
Reimbursed TPAF social security contributions (non-budgeted)				176,340	(176,340)
Total on-behalf contributions				<u>424,088</u>	<u>(424,088)</u>
Total personal services - employee benefits	<u>880,202</u>	<u>(30,500)</u>	<u>849,702</u>	<u>1,247,142</u>	<u>(397,440)</u>
Total undistributed expenditures	<u>3,094,105</u>	<u>23,500</u>	<u>3,117,605</u>	<u>3,412,809</u>	<u>(295,204)</u>
Total general current expense	<u>5,521,165</u>		<u>5,521,165</u>	<u>5,768,544</u>	<u>(247,379)</u>
Capital outlay					
Interest deposit to capital reserve	<u>300</u>		<u>300</u>		<u>300</u>
Equipment					
Child study team	35,000	(8,075)	26,925	23,825	3,100
School administration	15,000	(3,130)	11,870	7,477	4,393
Custodial services		8,075	8,075	2,075	6,000
Total equipment	<u>50,000</u>	<u>(3,130)</u>	<u>46,870</u>	<u>33,377</u>	<u>13,493</u>

ELK TOWNSHIP BOARD OF EDUCATION
Budgetary Comparison Schedule
General Fund
For the Fiscal Year Ended June 30, 2014

	Original Budget	Budget Transfers	Final Budget	Actual	Variance Final to Actual
Facilities acquisition and construction					
Debt service assessment		3,130	3,130	3,130	
Total facilities acquisition and construction		<u>3,130</u>	<u>3,130</u>	<u>3,130</u>	
Assets acquired under capital lease:					
Assets acquired under capital lease (non-budgeted):					
Undistributed expenditures:					
Support services-student regular				69,744	(69,744)
Total capital outlay	<u>50,300</u>		<u>50,300</u>	<u>106,251</u>	<u>(55,951)</u>
Special schools					
Summer school - instructions					
Salaries of teachers	4,500		4,500		4,500
General supplies	500		500		500
Total summer school - instruction	<u>5,000</u>		<u>5,000</u>		<u>5,000</u>
Total special schools	<u>5,000</u>		<u>5,000</u>		<u>5,000</u>
Total expenditures	<u>5,576,465</u>		<u>5,576,465</u>	<u>5,874,795</u>	<u>(298,330)</u>
Excess (deficiency) of revenues over (under) expenditures	<u>(569,618)</u>		<u>(569,618)</u>	<u>(277,344)</u>	<u>888,934</u>
Other financing sources (uses):					
Operating transfer out					
Transfer to food service fund - board contribution	(32,000)		(32,000)	(32,000)	
Capital leases (non-budgeted)				69,744	69,744
Transfer in from capital projects				10	10
Total other financing sources	<u>(32,000)</u>		<u>(32,000)</u>	<u>37,754</u>	<u>69,754</u>
Excess (deficiency) of revenues and other financing sources over (under) expenditures and other financing sources (uses)	<u>(601,618)</u>		<u>(601,618)</u>	<u>(239,590)</u>	<u>958,688</u>
Fund balance, July 1	1,142,185		1,142,185	1,142,185	
Fund balance, June 30	<u>\$ 540,567</u>		<u>\$ 540,567</u>	<u>\$ 902,595</u>	<u>\$ 958,688</u>
Recapitulation:					
Restricted Fund Balance:					
Capital reserve				\$ 273,968	
Excess surplus - current year				79,812	
Assigned Fund Balance:					
Year-end encumbrances				27,044	
Designated for subsequent year's expenditures				250,000	
Unassigned Fund Balance				<u>271,771</u>	
				902,595	
Reconciliation to governmental fund statements (GAAP):					
Last state aid payment not recognized on GAAP Basis				(248,351)	
Fund balance per governmental funds (GAAP)				<u>\$ 654,244</u>	

ELK TOWNSHIP BOARD OF EDUCATION
 Budgetary Comparison Schedule
 Special Revenue Fund
 For the Fiscal Year Ended June 30, 2014

	Original Budget	Budget Transfers	Final Budget	Actual	Variance Final to Actual
REVENUES:					
Federal sources	\$ 290,920		\$ 290,920	\$ 219,623	\$ 71,297
State sources	49,932		49,932	49,932	
Other sources	2,750		2,750	1,000	1,750
Total revenues	<u>\$ 343,602</u>		<u>\$ 343,602</u>	<u>\$ 270,555</u>	<u>\$ 73,047</u>
EXPENDITURES:					
Instruction:					
Salaries of teachers	\$ 210,985	\$ (141,933)	\$ 69,052	\$ 69,052	
Other salaries for instruction	25,224	(4,824)	20,400	10	\$ 20,390
Purchased professional/educational services		2,832	2,832	2,832	
Other purchased services	28,858	70,588	99,446	99,446	
Supplies and materials	8,300	11,307	19,607	11,806	7,801
Total instruction	<u>273,367</u>	<u>(62,030)</u>	<u>211,337</u>	<u>183,146</u>	<u>28,191</u>
Support services:					
Salaries of teachers		43,117	43,117	13,290	29,827
Personal services - employee benefits	7,046	2,863	9,909	6,066	3,843
Purchased professional/technical services	35,000	22,958	57,958	57,958	
Other purchased services	16,297	(6,545)	9,752	7,622	2,130
Supplies and materials	11,892	(363)	11,529	2,473	9,056
Total support services	<u>70,235</u>	<u>62,030</u>	<u>132,265</u>	<u>87,409</u>	<u>44,856</u>
Total expenditures	<u>\$ 343,602</u>		<u>\$ 343,602</u>	<u>\$ 270,555</u>	<u>\$ 73,047</u>

NOTES TO THE REQUIRED SUPPLEMENTARY INFORMATION

ELK TOWNSHIP BOARD OF EDUCATION
 Required Supplementary Information
 Budget-to-GAAP Reconciliation
 Note to RSI
 For the Fiscal Year Ended June 30, 2014

Note A: Explanation of Differences between Budgetary Inflows and Outflows and GAAP Revenues and Expenditures

	General Fund	Special Revenue Fund
Sources/inflows of resources:		
Actual amounts (budgetary basis) "revenue" from the budgetary comparison schedule.	\$ 5,597,451	\$ 270,555
Difference - budget to GAAP:		
Grant accounting budgetary basis differs from GAAP in that encumbrances are recognized as expenditures, and the related revenue is recognized.		(13,990)
State aid payment recognized for GAAP statements in the current year, previously recognized for budgetary purposes.	231,413	6,892
State aid payment recognized for budgetary purposes, not recognized for GAAP statements until the following year.	(248,351)	(4,993)
	<u>\$ 5,580,513</u>	<u>\$ 258,464</u>
Total revenues as reported on the statement of revenues, expenditures and changes in fund balances - governmental funds.		
	<u>\$ 5,580,513</u>	<u>\$ 258,464</u>
Uses/outflows of resources:		
Actual amounts (budgetary basis) "total outflows" from the budgetary comparison schedule.	\$ 5,874,795	\$ 270,555
Difference - budget to GAAP:		
Encumbrances for supplies and equipment ordered but not received are reported in the year the order is placed for budgetary purposes, but in the year the supplies are received for financial reporting purposes.		(13,990)
	<u>\$ 5,874,795</u>	<u>\$ 256,565</u>
Total expenditures as reported on the statement of revenues, expenditures and changes in fund balances - governmental funds.	<u>\$ 5,874,795</u>	<u>\$ 256,565</u>

OTHER SUPPLEMENTARY INFORMATION

SPECIAL REVENUE FUND

ELK TOWNSHIP BOARD OF EDUCATION
Special Revenue Fund
Combining Schedule of Program Revenues, and Expenditures - Budgetary Basis
For the Fiscal Year Ended June 30, 2014

	Total Brought Forward (Exhibit E-1a)	Title I Part A	Title I Part A Carryover	Title II Part A	Title II Part A Carryover	Race to the Top Carryover	Total
REVENUES:							
Federal sources	\$ 129,143	\$ 72,732	\$ 509	\$ 11,097	\$ 5,767	\$ 375	\$ 219,623
State sources	49,932						49,932
Other sources	1,000						1,000
Total revenues	<u>\$ 180,075</u>	<u>\$ 72,732</u>	<u>\$ 509</u>	<u>\$ 11,097</u>	<u>\$ 5,767</u>	<u>\$ 375</u>	<u>\$ 270,555</u>
EXPENDITURES:							
Instruction:							
Salaries of teachers	\$ 69,052						\$ 69,052
Other salaries			\$ 10				10
Purchased professional/educational services	2,832						2,832
Other purchased services	99,446						99,446
Supplies and materials		\$ 11,307	499				11,806
Total instruction	<u>171,330</u>	<u>11,307</u>	<u>509</u>				<u>183,146</u>
Support services							
Salaries of teachers				\$ 8,533	\$ 4,757		13,290
Personal services-employees benefits	5,049			653	364		6,066
Purchased professional/technical services	2,696	55,262					57,958
Other purchased services		4,690		1,911	646	\$ 375	7,622
Supplies and materials	1,000	1,473					2,473
Total support services	<u>8,745</u>	<u>61,425</u>		<u>11,097</u>	<u>5,767</u>	<u>375</u>	<u>87,409</u>
Total expenditures	<u>\$ 180,075</u>	<u>\$ 72,732</u>	<u>\$ 509</u>	<u>\$ 11,097</u>	<u>\$ 5,767</u>	<u>\$ 375</u>	<u>\$ 270,555</u>

ELK TOWNSHIP BOARD OF EDUCATION
 Special Revenue Fund
 Combining Schedule of Program Revenues, and Expenditures - Budgetary Basis
 For the Fiscal Year Ended June 30, 2014

	Rural Education Achievement Program	IDEA Preschool	IDEA Basic	Preschool Education Aid (Exhibit E-2)	JIF Safety Award	Total Carried Forward
REVENUES:						
Federal sources	\$ 27,001	\$ 2,696	\$ 99,446			\$ 129,143
State sources				\$ 49,932		49,932
Other sources					\$ 1,000	1,000
Total revenues	<u>\$ 27,001</u>	<u>\$ 2,696</u>	<u>\$ 99,446</u>	<u>\$ 49,932</u>	<u>\$ 1,000</u>	<u>\$ 180,075</u>
EXPENDITURES:						
Instruction:						
Salaries of teachers	\$ 21,952			\$ 47,100		\$ 69,052
Purchased professional/educational services				2,832		2,832
Other purchased services			\$ 99,446			99,446
Total instruction	<u>21,952</u>		<u>99,446</u>	<u>49,932</u>		<u>171,330</u>
Support services:						
Personal services-employees benefits	5,049					5,049
Purchased professional/technical services		\$ 2,696				2,696
Supplies and materials					\$ 1,000	1,000
Total support services	<u>5,049</u>	<u>2,696</u>			<u>1,000</u>	<u>8,745</u>
Total expenditures	<u>\$ 27,001</u>	<u>\$ 2,696</u>	<u>\$ 99,446</u>	<u>\$ 49,932</u>	<u>\$ 1,000</u>	<u>\$ 180,075</u>

ELK TOWNSHIP BOARD OF EDUCATION
 Special Revenue Fund
 Preschool Education Aid Schedule of Expenditures -
 Budgetary Basis
 For the Fiscal Year Ended June 30, 2014

	Budgeted	Actual	Variance
EXPENDITURES:			
Instruction:			
Salaries of teachers	\$ 47,100	\$ 47,100	
Purchased professional/education service	2,832	2,832	
	49,932	49,932	
Total instruction			
	49,932	49,932	
Total expenditures	\$ 49,932	\$ 49,932	

CALCULATION OF BUDGET & CARRYOVER

Total revised 2013-14 Preschool Education Aid Allocation	\$ 49,932
Add: Actual ECPA Carryover (June 30, 2013)	1
	49,933
Total Preschool Education Aid Funds Available for 2013-2014 Budget	49,933
Less: 2013-2014 budgeted Preschool Education Aid (including prior year budgeted carryover)	(49,932)
	1
Available and unbudgeted Preschool Education Aid Funds as of June 30, 2014	1
Add: June 30, 2014 Unexpended Preschool Education Aid	None
	1
2013-2014 Carryover - Preschool Education Aid	\$ 1
2013-2014 Preschool Education Aid carryover budgeted for Preschool Program in 2014-15	\$ 1

CAPITAL PROJECTS FUND

ELK TOWNSHIP BOARD OF EDUCATION
 Capital Projects Fund
 Summary Schedule of Project Expenditures
 For the Fiscal Year Ended June 30, 2014

Project Title/Issue	Approval Date	Revised Budgetary Appropriation	GAAP		Unexpended Appropriations June 30, 2014
			Prior Year	Current Year	
Aura Elementary School Renovations	6/26/08	\$ 1,750,578	\$ 1,747,198	None	\$ 3,380

ELK TOWNSHIP BOARD OF EDUCATION
 Capital Projects Fund
 Summary Schedule of Revenues, Expenditures, and Changes in Fund Balance -
 Budgetary Basis
 For the Year Ended June 30, 2014

Revenues and other financing sources	
Interest earnings	\$ 10
Expenditures and other financing uses	
Transfer to general fund	10
Total expenditures	10
Excess (deficiency) of revenues over (under) expenditures	None
Fund balance - beginning	3,380
Fund balance - ending	\$ 3,380

ELK TOWNSHIP BOARD OF EDUCATION
 Capital Projects Fund
 Schedule of Project Revenues, Expenditures, Project Balance, and Project Status - Budgetary Basis
 Aura Elementary School Renovations
 From Inception and for the Year Ended June 30, 2014

	Prior Periods	Current Year	Totals	Revised Authorized Cost
Revenues and other financing sources				
Bond proceeds	\$ 1,750,000		\$1,750,000	\$ 1,750,000
Authorized but unissued bonds	578		578	578
Total revenues	<u>1,750,578</u>		<u>1,750,578</u>	<u>1,750,578</u>
Expenditures and other financing uses				
Salaries	16,550		16,550	
Legal services	15,653		15,653	50,000
Other professional/technical services	138,590		138,590	128,000
Construction services	1,527,647		1,527,647	1,386,738
Non-instructional equipment	45,900		45,900	
Other objects	2,858		2,858	185,840
Total expenditures	<u>1,747,198</u>		<u>1,747,198</u>	<u>1,750,578</u>
Excess (deficiency) of revenues over (under) expenditures	<u>\$ 3,380</u>		<u>\$ 3,380</u>	
Additional project information:				
Bond authorization date	6/26/08			
Bonds authorized	\$1,750,578			
Bonds issued	1,750,000			
Original authorized cost	1,750,578			
Additional authorized cost				
Revised authorized cost	1,750,578			
Percentage increase over original authorized cost	0%			
Percentage completion	99%			
Original target completion date	August 2009			
Revised target completion date	August 2010			

PROPRIETARY FUNDS

ELK TOWNSHIP BOARD OF EDUCATION
Enterprise Funds
Combining Schedule of Net Position
For the Fiscal Year Ended June 30, 2014

	Food Service Fund	Childcare	Total FY 2014
ASSETS			
Cash and cash equivalents	\$ 2,590	\$ 68,709	\$ 71,299
Accounts receivable:			
Federal and state	12,544		12,544
Other receivables	2,000		2,000
Inventory	3,764		3,764
Interfund accounts receivable	37,341		37,341
Capital assets, net	12,999		12,999
Total assets	<u>71,238</u>	<u>68,709</u>	<u>139,947</u>
LIABILITIES			
Deferred revenue	1,063		1,063
Deposits payable	1,359		1,359
Interfund payable	50	11,009	11,059
Total current liabilities	<u>2,472</u>	<u>11,009</u>	<u>13,481</u>
NET POSITION			
Investment in capital assets	12,999		12,999
Unrestricted	55,767	57,700	113,467
Total net position	<u>\$ 68,766</u>	<u>\$ 57,700</u>	<u>\$ 126,466</u>

ELK TOWNSHIP BOARD OF EDUCATION
Enterprise Funds
Combining Schedule of Revenues, Expenses, and Changes in Fund Net Position
For the Fiscal Year Ended June 30, 2014

	Food Service Fund	Childcare	Total FY 2014
Operating Revenues:			
Charges for services			
Daily sales - reimbursable programs	\$ 26,748		\$ 26,748
Daily sales - non-reimbursable programs	18,112		18,112
Tuition		\$ 37,697	37,697
Special functions	2,530		2,530
Total operating revenue	<u>47,390</u>	<u>37,697</u>	<u>85,087</u>
Operating expenses:			
Salaries	41,376	16,510	57,886
Employee benefits	17,188		17,188
Other purchased services	15,495		15,495
Supplies and materials	3,517	310	3,827
Cost of sales	48,235		48,235
Depreciation	1,872		1,872
Total operating expenses	<u>127,683</u>	<u>16,820</u>	<u>144,503</u>
Operating income (loss)	<u>(80,293)</u>	<u>20,877</u>	<u>(59,416)</u>
Non-operating revenues (expenses):			
Interest earned	43		43
State sources:			
State school lunch program	1,625		1,625
Federal sources:			
School breakfast program	10,899		10,899
National school lunch program	53,000		53,000
After School Snack Program	387		387
School milk program	728		728
Food distribution program commodities	11,786		11,786
Total non-operating revenues (expenses)	<u>78,468</u>		<u>78,468</u>
Income (loss) before operating transfers	(1,825)	20,877	19,052
Transfers in (out)	32,000		32,000
Change in net position	30,175	20,877	51,052
Total net position - beginning	<u>38,591</u>	<u>36,823</u>	<u>75,414</u>
Total net position - ending	<u>\$ 68,766</u>	<u>\$ 57,700</u>	<u>\$ 126,466</u>

ELK TOWNSHIP BOARD OF EDUCATION
Enterprise Funds
Combining Schedule of Cash Flows
For the Fiscal Year Ended June 30, 2014

	Food Service Fund	Childcare	Total FY 2014
Cash flows from operating activities:			
Receipts from customers	\$ 44,531	\$ 37,697	\$ 82,228
Payments to employees	(41,376)	(9,809)	(51,185)
Payments for employee benefits	(17,188)		(17,188)
Payments to suppliers	(53,993)	(310)	(54,303)
Net cash provided by (used for) operating activities	<u>(68,026)</u>	<u>27,578</u>	<u>(40,448)</u>
Cash flows from non-capital financing activities:			
Payments from general fund	32,000		32,000
Due from general fund	(36,904)		(36,904)
Federal and state reimbursements	65,602		65,602
Net cash provided by non-capital financing activities	<u>60,698</u>		<u>60,698</u>
Cash flows from investing activities			
Interest earned	43		43
Net cash provided by investing activities	<u>43</u>		<u>43</u>
Net increase in cash and cash equivalents	(7,285)	27,578	20,293
Balance - beginning of year	9,875	41,131	51,006
Balance - end of year	<u>\$ 2,590</u>	<u>\$ 68,709</u>	<u>\$ 71,299</u>
Reconciliation of operating income (loss) to net cash provided (used) by operating activities:			
Operating income (loss)	\$ (80,293)	\$ 20,877	\$ (59,416)
Adjustments to reconcile operating income (loss) to net cash provided by (used for) operating activities:			
Depreciation	1,872		1,872
Food distribution program	11,786		11,786
Increase in other receivables	(2,000)		(2,000)
Decrease in inventory	1,468		1,468
Decrease in deferred revenue	(1,020)		(1,020)
Increase in deposits payable	161		161
Increase in interfund payable		6,701	6,701
Net cash provided by (used for) operating activities	<u>\$ (68,026)</u>	<u>\$ 27,578</u>	<u>\$ (40,448)</u>

ELK TOWNSHIP BOARD OF EDUCATION
Internal Service Fund
Combining Schedule of Net Position
For the Fiscal Year Ended June 30, 2014

	ASSETS	<u>Custodial Services</u>
Current assets:		
Cash in bank		<u>\$ 3,126</u>
	NET POSITION	
Unrestricted		<u>\$ 3,126</u>

ELK TOWNSHIP BOARD OF EDUCATION
Internal Service Fund
Combining Schedule of Revenues, Expenses,
and Changes in Fund Net Position
For the Fiscal Year Ended June 30, 2014

	<u>Custodial Services</u>
Operating revenues:	
Services provided to other governmental entities	<u>\$ 4,388</u>
Operating expenses:	
Salaries	<u>3,748</u>
Total operating expenses	<u>3,748</u>
Change in net position	640
Total net position - beginning	<u>2,486</u>
Total net position - ending	<u>\$ 3,126</u>

ELK TOWNSHIP BOARD OF EDUCATION
Internal Service Fund
Combining Schedule of Cash Flows
For the Fiscal Year Ended June 30, 2014

	Custodial Services
Cash flows from operating activities:	
Receipts from customers	\$ 4,388
Payments to employees	(3,748)
	640
Net cash provided by (used for) operating activities	640
Net increase (decrease) in cash and cash equivalents	640
Balance - beginning of year	2,486
Balance - end of year	\$ 3,126
Reconciliation of operating income (loss) to net cash provided (used) by operating activities:	
Operating income (loss)	\$ 640
Net cash provided by (used for) operating activities	\$ 640

FIDUCIARY FUNDS

ELK TOWNSHIP BOARD OF EDUCATION
Combining Statement of Fiduciary Net Position
For the Fiscal Year Ended June 30, 2014

	Trust		Agency		Total FY 2014
	Unemployment Compensation Trust	Scholarship Fund	Student Activities	Payroll	
ASSETS					
Cash and cash equivalents	\$ 11,799	\$ 1,176	\$ 6,585	\$ 1,013	\$ 20,573
Total assets	<u>\$ 11,799</u>	<u>\$ 1,176</u>	<u>\$ 6,585</u>	<u>\$ 1,013</u>	<u>20,573</u>
LIABILITIES					
Payroll deductions and withholdings				\$ 886	886
Due to student groups			\$ 6,585		6,585
Interfund payables:					
General fund				127	127
Total liabilities			<u>\$ 6,585</u>	<u>\$ 1,013</u>	<u>7,598</u>
NET POSITION					
Held in trust for unemployment claims	\$ 11,799				11,799
Nonexpendable trust		\$ 1,176			1,176
Total net position	<u>\$ 11,799</u>	<u>\$ 1,176</u>			<u>\$ 12,975</u>

ELK TOWNSHIP BOARD OF EDUCATION
Combining Statement of Changes in Fiduciary Net Position
Trust Funds
For the Fiscal Year Ended June 30, 2014

	Unemployment Compensation Trust	Scholarship Fund	Total FY 2014
ADDITIONS:			
Contributions:			
Plan member	\$ 6,644		\$ 6,644
Contribution from general fund	20,000		20,000
Total contributions	26,644		26,644
Investment earnings:			
Interest	39	\$ 4	43
Total additions	26,683	4	26,687
DEDUCTIONS:			
Unemployment claims	25,573		25,573
Total deductions	25,573		25,573
Change in net position	1,110	4	1,114
Net position - beginning	10,689	1,172	11,861
Net position - end	<u>\$ 11,799</u>	<u>\$ 1,176</u>	<u>\$ 12,975</u>

ELK TOWNSHIP BOARD OF EDUCATION
 Student Activity Agency Fund -
 Schedule of Receipts and Disbursements
 For the Fiscal Year Ended June 30, 2014

	<u>Balance</u> <u>July 1, 2013</u>	<u>Cash</u> <u>Receipts</u>	<u>Cash</u> <u>Disbursements</u>	<u>Balance</u> <u>June 30, 2014</u>
ACTIVITIES:				
Aura School	\$ 6,592	\$ 20,586	\$ 20,593	\$ 6,585

ELK TOWNSHIP BOARD OF EDUCATION
 Payroll Agency Fund -
 Schedule of Receipts and Disbursements
 For the Fiscal Year Ended June 30, 2014

	<u>Balance</u> <u>July 1, 2013</u>	<u>Additions</u>	<u>Deletions</u>	<u>Balance</u> <u>June 30, 2014</u>
ASSETS				
Cash and cash equivalents	\$ 1,213	\$ 2,971,878	\$ 2,972,078	\$ 1,013
Total assets	<u>\$ 1,213</u>	<u>\$ 2,971,878</u>	<u>\$ 2,972,078</u>	<u>\$ 1,013</u>
LIABILITIES				
Accrued salaries and wages		\$ 1,641,891	\$ 1,641,891	
Payroll deductions and withholdings	\$ 1,203	1,329,832	1,330,149	\$ 886
Interfund payable	10	155	38	127
Total liabilities	<u>\$ 1,213</u>	<u>\$ 2,971,878</u>	<u>\$ 2,972,078</u>	<u>\$ 1,013</u>

LONG-TERM DEBT

ELK TOWNSHIP BOARD OF EDUCATION
 Schedule of Serial Bonds
 June 30, 2014

Issue	Date of Issue	Amount of Issue	Annual Maturities		Interest Rate	Balance July 1, 2013	Retired	Balance June 30, 2014
			Date	Amount				
Aura School/Grounds Renovations	7/15/08	1,750,000	7/15/15-21	\$130,000	4.250%	<u>\$1,455,000</u>	<u>\$130,000</u>	<u>\$1,325,000</u>
			7/15/22	140,000	4.250%			
			7/15/23	145,000	4.375%			

ELK TOWNSHIP BOARD OF EDUCATION
 Schedule of Obligations Under Capital Leases
 For the Fiscal Year Ended June 30, 2014

Purpose	Date of Lease	Term of Lease	Amount of Original Lease		Interest Rate	Balance June 30, 2013	Additions	Retired	Balance June 30, 2014
			Principle	Interest					
Pickup truck	9/13/2011	5 Years	\$ 28,340	\$ 2,774	4.90%	\$ 16,978		\$ 5,391	\$ 11,587
Chromebooks	8/15/2013	3 Years	69,744	3,583	5.09%		\$ 69,744	24,442	45,302
						<u>\$ 16,978</u>	<u>\$ 69,744</u>	<u>\$ 29,833</u>	<u>\$ 56,889</u>

ELK TOWNSHIP BOARD OF EDUCATION
Debt Service Fund -
Budgetary Comparison Schedule
For the Fiscal Year Ended June 30, 2014

	<u>Original Budget</u>	<u>Budget Transfers</u>	<u>Final Budget</u>	<u>Actual</u>	<u>Variance Final to Actual</u>
REVENUES:					
Local sources:					
Local tax levy	\$ 109,887		\$ 109,887	\$ 109,887	
State sources:					
Debt service aid type II	79,371		79,371	79,371	
Total revenues	<u>189,258</u>		<u>189,258</u>	<u>189,258</u>	
EXPENDITURES:					
Regular debt service:					
Interest	59,260		59,260	59,256	\$ 4
Redemption of principal	130,000		130,000	130,000	
Total expenditures	<u>189,260</u>		<u>189,260</u>	<u>189,256</u>	<u>4</u>
Excess (deficiency) of revenues over (under) expenditures	(2)		(2)	2	4
Fund balance, July 1	3		3	3	
Fund balance, June 30	<u>\$ 1</u>		<u>\$ 1</u>	<u>\$ 5</u>	<u>\$ 4</u>

**STATISTICAL SECTION
(Unaudited)**

ELK TOWNSHIP SCHOOL DISTRICT
Statistical Section

Contents	Page
Financial Trends These schedules contain trend information to help the reader understand how the District's financial performance and well being have changed over time.	98-105
Revenue Capacity These schedules contain information to help the reader assess the District's most significant local revenue source, the property tax.	106-109
Debt Capacity These schedules present information to help the reader assess the affordability of the District's current levels of outstanding debt and the district's ability to issue additional debt in the future.	110-113
Demographic and Economic Information These schedules offer demographic and economic indicators to help the reader understand the environment within which the District's financial activities take place.	114-115
Operating Information These schedules contain service and infrastructure data to help the reader understand how the information in the District's financial report relates to the services the District provides and the activities it performs.	116-120

Sources: Unless otherwise noted, the information in these schedules is derived from the comprehensive annual financial reports (CAFR) for the relevant year. The District implemented GASB Statement 34 in the fiscal year ending June 30, 2004; schedules presenting district-wide information include information beginning in that year.

ELK TOWNSHIP BOARD OF EDUCATION
 Net Position by Component
 Last Ten Fiscal Years
 Unaudited

	Fiscal Year Ending June 30,									
	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014
Governmental activities:										
Invested in capital assets, net of related debt	\$ 1,496,370	\$ 1,675,658	\$ 1,687,501	\$ 206,296	\$ 1,809,749	\$ 2,289,560	\$ 2,238,938	\$ 2,195,725	\$ 2,250,655	\$ 2,169,289
Restricted	513,253	492,861	347,481	2,256,182	1,153,832	481,780	855,910	993,766	878,670	634,209
Unrestricted	(56,813)	(28,140)	283,143	190,814	(33,070)	(76,070)	(25,649)	(121,764)	(127,673)	(75,247)
Total governmental activities net position	\$ 1,952,810	\$ 2,140,379	\$ 2,318,125	\$ 2,653,292	\$ 2,930,511	\$ 2,695,270	\$ 3,069,199	\$ 3,067,727	\$ 3,001,652	\$ 2,728,251
Business-type activities:										
Invested in capital assets, net of related debt	\$ 17,305	\$ 22,484	\$ 11,702	\$ 10,118	\$ 8,841	\$ 7,431	\$ 13,230	\$ 17,104	\$ 14,871	\$ 12,999
Unrestricted	20,969	72,856	(495)	19,332	19,779	24,599	31,710	49,483	60,543	113,467
Total governmental activities net position	\$ 38,274	\$ 95,340	\$ 11,207	\$ 29,450	\$ 28,620	\$ 32,030	\$ 44,940	\$ 66,587	\$ 75,414	\$ 126,466
District-wide:										
Invested in capital assets, net of related debt	\$ 1,513,675	\$ 1,698,142	\$ 1,699,203	\$ 216,414	\$ 1,818,590	\$ 2,296,991	\$ 2,252,168	\$ 2,212,829	\$ 2,265,526	\$ 2,182,288
Restricted	513,253	492,861	347,481	2,256,182	1,153,832	481,780	855,910	993,766	878,670	634,209
Unrestricted	(35,844)	44,716	282,648	210,146	(13,291)	(51,471)	6,061	(72,281)	(67,130)	38,220
Total district-wide net position	\$ 1,991,084	\$ 2,235,719	\$ 2,329,332	\$ 2,682,742	\$ 2,959,131	\$ 2,727,300	\$ 3,114,139	\$ 3,134,314	\$ 3,077,066	\$ 2,854,717

Source: District records.

ELK TOWNSHIP BOARD OF EDUCATION
 Changes in Net Position
 Last Ten Fiscal Years
 Unaudited

	Fiscal Year Ending June 30,									
	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014
Expenses:										
Governmental activities:										
Instruction:										
Regular	\$ 1,520,478	\$ 1,608,272	\$ 1,134,363	\$ 2,057,323	\$ 2,255,231	\$ 2,416,307	\$ 1,518,029	\$ 1,635,316	\$ 1,670,014	\$ 1,701,843
Special education	273,357	220,017	649,867	244,042	463,190	471,806	506,028	543,727	503,887	548,104
Other special instruction	67,377	112,713	226,276	621,397	367,528	473,059	140,666	114,200	175,643	179,045
Other instruction	3,233	3,450		3,977	5,022	8,065	12,396	13,379	18,256	32,368
Support services:										
Tuition	84,685	155,010	107,233	34,374	88,370	189,710	236,184	177,061	182,979	206,930
Student & instructional related services	525,760	438,091	482,103	682,920	660,251	710,587	497,486	550,064	587,307	645,071
School administration services	167,931	155,862	276,782	246,359	250,464	233,479	166,393	181,412	177,742	120,174
General & business administrative services	265,253	270,115	166,221	455,470	338,441	325,861	253,659	258,720	259,619	286,205
Plant operations & maintenance	291,754	308,436	371,268	513,518	473,721	481,198	381,382	387,251	336,384	434,181
Pupil transportation	327,072	353,573	376,006	398,689	347,231	340,483	263,367	352,529	460,161	546,722
Unallocated benefits	1,023,277	1,081,652	1,217,941				1,086,946	1,288,605	1,303,994	1,237,419
Special schools							1,958			
Capital outlay		87,206	193,001		89,126		3,076	35,409	2,029	72,874
Interest on long-term debt	43,590	34,735	26,355	36,224	6,869	67,397	93,070	68,749	62,950	56,609
Amortization of bond issue costs					1,657	1,657	1,657	1,657	1,657	1,657
Unallocated depreciation	119,950	151,880	159,314	27,032	36,157	64,941	194,401	190,940	203,407	204,832
Total governmental activities expenses	4,713,717	4,981,012	5,386,730	5,321,325	5,383,258	5,784,550	5,356,698	5,799,019	5,946,029	6,274,034
Business-type activities:										
Food service	164,347	149,050	208,814	182,948	177,622	169,098	152,982	164,136	174,829	127,683
Childcare							13,340	10,886	14,222	16,820
Total business-type activities expenses	164,347	149,050	208,814	182,948	177,622	169,098	152,982	175,022	189,051	144,503
Total district-wide expenses	\$ 4,878,064	\$ 5,130,062	\$ 5,595,544	\$ 5,504,273	\$ 5,560,880	\$ 5,953,648	\$ 5,509,680	\$ 5,974,041	\$ 6,135,080	\$ 6,418,537

ELK TOWNSHIP BOARD OF EDUCATION
Changes in Net Position
Last Ten Years
Unaudited

	Fiscal Year Ending June 30,									
	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014
Program revenues:										
Governmental activities:										
Charges for services				\$ 21,934	\$ 23,936	\$ 33,296	\$ 6,150	\$ 5,921	\$ 5,095	\$ 4,388
Operating grants & contributions	\$ 546,470	\$ 541,877	\$ 569,702	598,201	326,873	365,988	330,028	325,318	277,986	258,464
Total governmental activities program revenues	546,470	541,877	569,702	620,135	350,809	399,284	336,178	331,239	283,081	262,852
Business-type activities:										
Charges for services:										
Food service	46,428	65,150	63,679	68,487	66,763	61,670	57,367	58,327	67,008	47,777
Childcare							21,265	20,976	33,030	37,697
Operating grants & contributions	67,887	70,680	65,717	66,421	68,888	76,788	78,512	84,690	79,779	78,038
Total business-type activities revenues	114,315	135,830	129,396	134,908	135,651	138,458	157,144	163,993	179,817	163,512
Total district program revenues	\$ 660,785	\$ 677,707	\$ 699,098	\$ 755,043	\$ 486,460	\$ 537,742	\$ 493,322	\$ 495,232	\$ 462,898	\$ 426,364
Net (expense)/revenue:										
Governmental activities	\$ (4,167,247)	\$ (4,439,135)	\$ (4,817,028)	\$ (4,701,190)	\$ (5,032,449)	\$ (5,385,266)	\$ (5,020,520)	\$ (5,467,780)	\$ (5,662,948)	\$ (6,011,182)
Business-type activities	(50,032)	(13,220)	(79,418)	(48,040)	(41,971)	(30,640)	4,162	(11,029)	(9,234)	19,009
Total district-wide net expense	\$ (4,217,279)	\$ (4,452,355)	\$ (4,896,446)	\$ (4,749,230)	\$ (5,074,420)	\$ (5,415,906)	\$ (5,016,358)	\$ (5,478,809)	\$ (5,672,182)	\$ (5,992,173)
General revenues & other changes in net assets:										
Governmental activities:										
Property taxes levied for general purposes	\$ 1,494,175	\$ 1,739,385	\$ 1,846,000	\$ 1,919,840	\$ 1,996,634	\$ 2,103,308	\$ 2,247,237	\$ 2,332,830	\$ 2,369,005	\$ 2,415,831
Taxes levied for debt service	202,825	139,503	194,845	179,916	174,559	224,003	117,863	119,902	116,539	109,887
Unrestricted grants & contributions	2,680,907	2,676,147	2,778,718	2,895,668	2,900,211	2,708,106	2,739,306	2,978,663	3,032,415	3,065,739
Tuition received	20,425	53,044	1,621	54,949	37,597	127,022	290,769	51,320	78,610	115,521
Transportation fees	54,157	61,954	74,164							
Investment earnings	3,924	5,608	30,110	36,136	26,367	7,305	7,917	9,579	4,832	3,497
Miscellaneous income	11,177	21,325	8,087	16,850	30,544	14,281	11,357	8,264	14,466	59,306
Transfers	(54,786)	(70,262)	(3,771)	(66,000)	(41,000)	(34,000)	(20,000)	(27,000)	(18,000)	(32,000)
Loss on disposal of assets	(63,462)							(7,249)		
Proceeds from capital lease			65,000							
Bonds authorized not issued				578						
Interest expense				(1,579)						
Prior year asset correction					184,756					
Prior year receivable canceled									(994)	
Total governmental activities	4,349,342	4,626,704	4,994,774	5,036,358	5,309,668	5,150,025	5,394,449	5,466,309	5,596,873	5,737,781

ELK TOWNSHIP BOARD OF EDUCATION
Changes in Net Position
Last Ten Fiscal Years
Unaudited

	Fiscal Year Ending June 30,									
	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014
Business-type activities:										
Miscellaneous income	77	24	7	282	141	50	75	86	61	43
Investment earnings			149							
Loss on retirement of asset			(8,643)				(1,266)			
Contributed capital - fixed assets							3,279	5,590		
Transfers	54,786	70,262	3,771	66,000	41,000	34,000	20,000	27,000	18,000	32,000
Total business-type activities	54,863	70,286	(4,716)	66,282	41,141	34,050	22,088	32,676	18,061	32,043
Total district-wide	\$ 4,404,205	\$ 4,696,990	\$ 4,990,058	\$ 5,102,640	\$ 5,350,809	\$ 5,184,075	\$ 5,416,537	\$ 5,498,985	\$ 5,614,934	\$ 5,769,824
Change in net position:										
Governmental activities	\$ 182,095	\$ 187,569	\$ 177,746	\$ 335,168	\$ 277,219	\$ (235,241)	\$ 373,929	\$ (1,471)	\$ (66,075)	\$ (273,401)
Business-type activities	4,831	57,066	(84,134)	18,242	(830)	3,410	26,250	21,647	8,827	51,052
Total district-wide	\$ 186,926	\$ 244,635	\$ 93,612	\$ 353,410	\$ 276,389	\$ (231,831)	\$ 400,179	\$ 20,176	\$ (57,248)	\$ (222,349)

Source: District records.

ELK TOWNSHIP BOARD OF EDUCATION
 Fund Balances - Governmental Funds
 Last Ten Fiscal Years
 Unaudited

	Fiscal Year Ending June 30,									
	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014
General fund:										
Restricted							\$ 634,430	\$ 889,364	\$ 433,497	\$ 353,780
Assigned							292,416	101,020	441,790	277,044
Unassigned							38,812	58,753	35,485	23,420
Reserved	\$ 106,234	\$ 228,565	\$ 412,705	\$ 555,762	\$ 814,306	\$ 503,949				
Unreserved	308,981	294,023	271,335	294,087	97,629	10,133				
Total general fund	<u>\$ 415,215</u>	<u>\$ 522,588</u>	<u>\$ 684,040</u>	<u>\$ 849,849</u>	<u>\$ 911,935</u>	<u>\$ 514,082</u>	<u>\$ 965,658</u>	<u>\$ 1,049,137</u>	<u>\$ 910,772</u>	<u>\$ 654,244</u>
All other governmental funds:										
Restricted										
Debt service fund							\$ 1	\$ 2	\$ 3	\$ 5
Capital projects fund							3,380	3,380	3,380	3,380
Unassigned										
Special revenue fund							(6,764)	(6,366)	(6,892)	(4,993)
Reserved					\$ 274,193	\$ 7,500				
Unreserved, reported in:										
Special revenue fund	\$ (14,229)	\$ (14,229)	\$ (14,229)	\$ (16,804)	(6,545)	(6,764)				
Capital projects fund	29,635	29,635	81,283	1,700,419	73,391	11,439				
Debt service fund	102,411	22		1	1	1				
Total all other governmental funds	<u>\$ 117,817</u>	<u>\$ 15,428</u>	<u>\$ 67,054</u>	<u>\$ 1,683,616</u>	<u>\$ 341,040</u>	<u>\$ 12,176</u>	<u>\$ (3,383)</u>	<u>\$ (2,984)</u>	<u>\$ (3,509)</u>	<u>\$ (1,608)</u>

Source: District records.

ELK TOWNSHIP BOARD OF EDUCATION
 Changes in Fund Balances - Governmental Funds
 Last Ten Fiscal Years
 Unaudited

	Fiscal Year Ending June 30,									
	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014
Revenues:										
Tax levy	\$ 1,697,000	\$ 1,878,888	\$ 2,040,845	\$ 2,099,756	\$ 2,171,193	\$ 2,327,311	\$ 2,365,100	\$ 2,452,732	\$ 2,485,544	\$ 2,525,718
Tuition charges	20,425	53,044	1,621	54,949	37,597	127,022	290,769	51,320	78,610	115,521
Transportation fees	54,157	61,954	74,164							
Interest earnings	3,924	5,608	30,110	36,136	26,367	7,305	7,917	9,579	4,832	3,497
Miscellaneous	11,177	21,325	3,645	38,784	53,710	14,834	12,683	16,764	16,881	59,306
State sources	2,968,156	2,968,923	2,919,329	3,228,293	2,966,378	2,436,874	2,798,264	2,952,749	3,079,311	3,104,520
Federal sources	259,221	249,101	287,025	265,576	260,206	636,667	269,744	342,732	228,675	219,683
Total revenue	5,014,060	5,238,843	5,356,739	5,723,494	5,515,451	5,550,013	5,744,477	5,825,876	5,893,853	6,028,245
Expenditures:										
Instruction:										
Regular instruction	1,043,215	1,146,141	1,068,691	1,448,198	1,579,201	1,698,581	1,506,904	1,604,871	1,666,784	1,767,585
Special education instruction	755,556	685,412	649,867	175,962	341,042	336,082	505,759	543,823	506,165	548,144
Other	67,377	112,713	222,826	480,879	272,051	318,490	139,946	131,827	175,468	179,220
School sponsored/other instructional	3,233	3,450	3,450	2,775	3,450	5,884	12,396	13,379	18,256	32,368
Total instruction	1,869,381	1,947,716	1,944,834	2,107,814	2,195,744	2,359,037	2,165,005	2,293,900	2,366,673	2,527,317
Undistributed:										
Instruction	84,685	155,010	107,233	34,374	88,370	189,710	236,184	177,061	182,979	206,930
Student & instruction related services	525,760	438,091	480,953	460,874	499,423	517,332	509,291	538,830	598,563	645,071
General administration services	167,931	155,862	156,406	169,288	148,930	127,098	91,632	95,916	109,976	93,308
School administrative services	128,585	139,475	152,771	160,240	165,572	174,713	164,994	169,286	174,873	131,762
Central services	120,335	112,726	141,760	150,411	142,246	145,826	152,695	148,619	151,809	144,840
Administration information technology	16,333	17,914	24,461	19,030	7,134	6,521	6,572	11,393	11,319	48,057
Operations and maintenance	291,754	308,436	263,451	427,736	377,702	389,797	371,307	394,589	375,489	433,960
Student transportation	337,754	364,741	387,683	370,697	342,302	343,772	278,367	367,529	465,300	546,722
Business and other support services:										
Employee benefits	699,203	718,714	711,186	756,222	789,915	867,536	746,908	888,788	831,959	823,054
On-behalf TPAF pension contribution	170,656	210,062	344,889	358,647	148,060	173,575	171,664	234,645	311,781	247,748
Reimbursed TPAF social security	153,418	152,876	161,866	172,578	182,169	191,773	167,716	162,131	162,343	176,340
Total undistributed	2,696,414	2,773,907	2,932,659	3,080,097	2,891,823	3,127,653	2,897,330	3,188,787	3,376,391	3,497,792

ELK TOWNSHIP BOARD OF EDUCATION
Changes in Fund Balances - Governmental Funds
Last Ten Fiscal Years
Unaudited

	Fiscal Year Ending June 30,									
	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014
Capital outlay		87,206	177,075	116,419	1,350,619	347,095	21,183	54,160	69,984	106,251
Special schools					6,869		1,958			
Debt service expenditures:										
Principal	220,000	320,000	315,000	290,000	290,000	285,000	126,000	135,000	135,000	130,000
Interest	43,590	34,735	26,355	29,792	19,886	123,945	76,984	71,491	65,701	59,256
Total expenditures	4,829,385	5,163,564	5,395,923	5,624,122	6,754,941	6,242,730	5,288,460	5,743,338	6,013,749	6,320,616
Excess (deficiency) of revenues over (under) expenditures	184,675	75,279	(39,184)	99,372	(1,239,490)	(692,717)	456,017	82,538	(119,896)	(292,371)
Other financing sources (uses):										
Proceeds from borrowing			256,000	1,750,578						
Extraordinary item				(1,579)						
Capital leases (non-budgeted)								28,340		
Transfers out	(54,786)	(70,262)	(3,771)	(66,000)	(41,000)	(34,000)	(20,000)	(27,000)	(19,006)	(32,010)
Transfers in									12	69,754
Total other financing sources (uses)	(54,786)	(70,262)	252,229	1,682,999	(41,000)	(34,000)	(20,000)	1,340	(18,994)	37,744
Net change in fund balance	\$ 129,889	\$ 5,017	\$ 213,045	\$ 1,782,371	\$ (1,280,490)	\$ (726,717)	\$ 436,017	\$ 83,878	\$ (138,890)	\$ (254,627)
Debt service as a percentage of noncapital expenditures	5.46%	6.99%	6.54%	5.81%	5.73%	6.94%	3.85%	3.63%	3.38%	3.05%

Source: District records.

ELK TOWNSHIP SCHOOL DISTRICT
 General Fund - Other Local Revenue by Source
 Last Ten Fiscal Years
 Unaudited

Fiscal Year Ended June 30	Refunds	Miscellaneous	Summer Program	Sale of Assets	Services Provided Other LEA's	Annual Totals
2005		\$ 11,177				\$ 11,177
2006		21,325				21,325
2007		3,645				3,645
2008	\$ 7,462	8,888			\$ 21,934	38,284
2009	11,515	19,029			22,666	53,210
2010	2,793	6,656		\$ 4,832		14,281
2011	2,574	5,737	\$ 3,046			11,357
2012	5,549	600	50	2,065		8,264
2013	12,471	1,995				14,466
2014	10,055	49,251				59,306
	<u>\$ 52,419</u>	<u>\$ 128,303</u>	<u>\$ 3,096</u>	<u>\$ 6,897</u>	<u>\$ 44,600</u>	<u>\$ 235,315</u>

Source: District records.

ELK TOWNSHIP BOARD OF EDUCATION
 Assessed Value and Actual Value of Taxable Property
 Last Ten Fiscal Years
 Unaudited

Fiscal Year Ended June 30	Vacant Land	Residential	Farmland	Q Farm	Commercial	Industrial	Apartment	Total Assessed Value	Public Utilities	Net Valuation Taxable	Estimated Actual (County Equalized) Value	Total Direct School Tax Rate
2005	10,854,400	139,700,900	11,109,300	4,352,800	16,383,900	813,500		183,214,800	929,096	184,143,896	236,387,595	0.954
2006	10,166,200	152,623,400	11,737,100	4,262,400	16,223,400	813,500		195,826,000	770,469	196,596,469	277,462,206	0.988
2007	23,642,500	301,100,300	24,557,900	4,295,700	25,429,300	1,137,400		380,163,100	1,126,105	381,289,205	326,320,260	0.542
2008	24,226,600	304,093,100	25,243,000	4,324,100	25,485,800	1,137,400		384,510,000	1,310,507	385,820,507	368,937,053	0.562
2009	23,663,000	311,873,900	25,622,600	4,369,000	27,731,500	1,137,400		394,397,400	1,421,103	395,818,503	368,937,053	0.588
2010	21,249,300	314,651,800	25,981,400	4,396,300	24,901,100	1,137,400		392,317,300	1,421,103	393,738,403	368,937,053	0.600
2011	21,291,000	317,066,800	26,197,200	4,501,700	26,812,600	1,137,400		397,006,700	1,406,464	398,413,164	391,638,213	0.604
2012	19,466,400	320,339,500	26,458,300	4,412,100	27,936,500	1,137,400		399,750,200	1,336,575	401,086,775	382,547,020	0.616
2013	14,151,800	275,989,300	23,117,900	4,313,700	31,157,500	1,189,200		349,919,400	1,231,905	351,151,305	374,101,341	0.801
2014	14,194,800	276,047,800	22,896,000	4,398,500	30,622,800	1,189,200		349,349,100	1,093,377	350,442,477	374,101,341	0.810

Source: Municipal Tax Assessor.

ELK TOWNSHIP BOARD OF EDUCATION
 Direct and Overlapping Property Tax Rates
 (Rate Per \$100 of Assessed Value)
 Last Ten Fiscal Years
 Unaudited

Fiscal Year Ended June 30	Elk Township School District Direct Rate		Overlapping Rates			Total Direct and Overlapping Tax Rate	
	Basic Rate	General Obligation Debt Service	Total Direct School Tax Rate	Delsea Regional School District	Elk Township		Gloucester County
2005	0.882	0.139	1.021	0.954	0.721	0.876	3.572
2006	0.955	0.083	1.038	0.988	0.721	0.896	3.643
2007	0.493	0.058	0.551	0.542	0.444	0.509	2.046
2008	0.508	0.054	0.562	0.558	0.512	0.567	2.199
2009	0.531	0.057	0.588	0.575	0.549	0.586	2.298
2010	0.570	0.030	0.600	0.613	0.549	0.596	2.358
2011	0.574	0.030	0.604	0.634	0.574	0.575	2.387
2012	0.586	0.030	0.616	0.658	0.642	0.565	2.481
2013	0.681	0.033	0.714	0.801	0.764	0.687	2.966
2014	0.775	0.035	0.810	0.838	0.794	0.681	3.123

Source: Municipal Tax Collector.

ELK TOWNSHIP BOARD OF EDUCATION
Principal Property Taxpayers
Current Year and Nine Years Ago
Unaudited

	2014		2005	
	Taxable Assessed Value	% of Total District Net Assessed Value	Taxable Assessed Value	% of Total District Net Assessed Value
Individual Taxpayer 1	\$ 5,852,100	1.67%	\$ 784,000	0.45%
Laux Lakeview Park Inc.	4,142,000	1.18%	2,770,500	1.59%
SCP 2007-C27, LLC (CVS Caremark)	2,449,900	0.70%		
Silvergate Associates	1,464,500	0.42%	1,235,500	0.71%
Clayton Associates	1,189,200	0.34%	1,029,100	0.59%
Verizon New Jersey	1,093,377	0.31%	929,096	0.53%
Copart of Conneticut Inc.	1,102,000	0.31%		
Western Oilfields Supply co.	1,052,200	0.30%	725,000	0.42%
Christy Enterprises, LLC	1,029,600	0.29%		
Triplet Properties, LLC	1,026,100			
Wedna Pond, LLC			800,400	0.46%
Individual Taxpayer 2			755,300	0.43%
Orleans at Elk Township, LLC			749,500	0.43%
First National Bank of Elmer			669,600	0.38%
	\$ 20,400,977	5.53%	\$ 10,447,996	6.00%

Source: District CAFR and Municipal Tax Assessor.

ELK TOWNSHIP BOARD OF EDUCATION
Property Tax Levies and Collections
Last Ten Fiscal Years
Unaudited

Fiscal Year Ended June 30	Taxes Levied for the Fiscal Year	Collected within the Fiscal Year of Levy		Collections in Subsequent Years
		Amount	Percentage of Levy	
2005	\$ 1,697,000	\$ 1,697,000	100.00%	
2006	1,878,888	1,878,888	100.00%	
2007	2,040,845	2,040,845	100.00%	
2008	2,099,756	2,099,756	100.00%	
2009	2,171,193	2,171,193	100.00%	
2010	2,327,311	2,327,311	100.00%	
2011	2,365,100	2,365,100	100.00%	
2012	2,452,732	2,452,732	100.00%	
2013	2,485,544	2,485,544	100.00%	
2014	2,525,718	2,525,718	100.00%	

Source: District records including the Certificate and Report of School Taxes (A4F form).

Note: School taxes are collected by the Municipal Tax Collector. Under New Jersey State statute, a municipality is required to remit to the School District the entire property tax balance, in the amount voted upon or certified prior to the end of the school year.

ELK TOWNSHIP BOARD OF EDUCATION
 Ratios of Outstanding Debt by Type
 Last Ten Fiscal Years
 Unaudited

Fiscal Year Ended June 30	Governmental Activities		Total District	Percentage of Personal Income	Per Capita
	General Obligation Bonds	Capital Leases			
2005	\$ 1,410,000	\$ 22,845	\$ 1,432,845	1.06%	378
2006	1,090,000	11,677	1,101,677	0.75%	284
2007	966,000	65,000	1,031,000	0.67%	262
2008	2,426,000	55,000	2,481,000	1.53%	624
2009	2,136,000	45,000	2,181,000	1.33%	545
2010	1,851,000	30,000	1,881,000	1.07%	446
2011	1,725,000	15,000	1,740,000	0.94%	411
2012	1,590,000	22,117	1,612,117	0.85%	380
2013	1,455,000	16,978	1,471,978	0.77%	346
2014	1,325,000	56,889	1,381,889	0.73%	326

Note: Details regarding the District's outstanding debt can be found in the notes to the financial statements.

ELK TOWNSHIP BOARD OF EDUCATION
 Ratios of Net General Bonded Debt Outstanding
 Last Ten Fiscal Years
 Unaudited

Fiscal Year Ended June 30	General Bonded Debt Outstanding		Net General Bonded Debt Outstanding	Percentage of Actual Taxable Value of Property	Per Capita
	General Obligation Bonds	Deductions			
2005	\$ 1,410,000		\$ 1,163,000	1.30%	307
2006	1,090,000		1,090,000	1.09%	281
2007	966,000		966,000	0.93%	246
2008	2,426,000		2,426,000	0.77%	610
2009	2,136,000		2,136,000	0.55%	533
2010	1,851,000		1,851,000	0.25%	439
2011	1,725,000		1,725,000	0.63%	408
2012	1,590,000		1,590,000	0.54%	375
2013	1,455,000		1,455,000	0.54%	342
2014	1,325,000		1,325,000	0.38%	312

Note: Details regarding the District's outstanding debt can be found in the notes to the financial statements.

ELK TOWNSHIP BOARD OF EDUCATION
 Direct and Overlapping Governmental Activities Debt
 As of June 30, 2014
 Unaudited

Governmental Unit	Debt Outstanding	Estimated Percentage Applicable	Estimated Share of Overlapping Debt
Debt repaid with property taxes			
Township of Elk	\$ 2,643,000	100.00%	\$ 2,643,000
Delsea Regional High School District	745,000	22.00%	163,900
Gloucester County General Obligation Debt	265,668,874	1.40%	3,725,266
Subtotal, overlapping debt			<u>6,532,166</u>
Township of Elk School District			1,325,000
Total direct and overlapping debt			<u><u>\$ 7,857,166</u></u>

Source: Assessed value data used to estimate applicable percentages provided by the Gloucester County Board of Taxation. Debt outstanding provided by each government unit.

Note: Overlapping governments are those that coincide, at least in part, with the geographic boundaries of the District. This schedule estimates the portion of the outstanding debt of those overlapping governments that is borne by the residents and businesses of Franklin and Elk Townships. This process recognized that, when considering the District's ability to issue and repay long-term debt, the entire debt burden borne by the residents and businesses should be taken into account. However, this does not imply that every taxpayer is a resident, and therefore responsible for repaying the debt, of each overlapping payment.

ELK TOWNSHIP BOARD OF EDUCATION
 Legal Debt Margin Information
 Last Ten Fiscal Years
 Unaudited

	<u>Equalized valuation basis</u>
	2011 \$ 377,813,761
	2012 369,557,363
	2013 358,670,972
	<u>\$1,106,042,096</u>
Average equalized valuation of taxable property	<u>\$ 368,680,699</u>
Debt limit (2.5% of average equalized value)	\$ 9,217,017
Total net debt applicable to limit	1,325,000
Legal debt margin	<u>\$ 7,892,017</u>

	<u>Fiscal Year</u>									
	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>
Debt limit	\$3,444,187	\$6,785,509	\$6,629,294	\$7,799,990	\$8,819,963	\$9,511,743	\$9,696,173	\$9,672,724	\$9,434,871	\$ 9,217,017
Total net debt applicable to limit	1,410,000	1,090,000	966,000	2,426,000	2,136,000	1,851,000	1,725,000	1,590,000	1,455,000	1,325,000
Legal debt margin	<u>\$2,034,187</u>	<u>\$5,695,509</u>	<u>\$5,663,294</u>	<u>\$5,373,990</u>	<u>\$6,683,963</u>	<u>\$7,660,743</u>	<u>\$7,971,173</u>	<u>\$8,082,724</u>	<u>\$7,979,871</u>	<u>\$ 7,892,017</u>
Total net debt applicable to the limit as a percentage of debt limit	40.94%	16.06%	14.57%	31.10%	24.22%	19.46%	17.79%	16.44%	15.42%	14.38%

Source: Equalized valuation basis were obtained from the Annual Report of the State of New Jersey, Department of Treasury, Division of Taxation.

ELK TOWNSHIP BOARD OF EDUCATION
Demographic and Economic Statistics
Last Ten Fiscal Years
Unaudited

Fiscal Year Ended June 30	Population	Personal Income	Per Capita Personal Income	Unemployment Rate
2005	3,787	\$ 135,173,178	\$ 35,694	4.8%
2006	3,878	145,929,140	37,630	5.2%
2007	3,932	153,552,464	39,052	4.7%
2008	3,974	162,528,652	40,898	6.1%
2009	4,005	164,493,360	41,072	9.0%
2010	4,220	175,817,860	41,663	9.5%
2011	4,229	184,629,682	43,658	9.3%
2012	4,241	190,285,188	44,868	9.5%
2013	4,249	190,644,132	44,868 *	9.5%
2014	4,241 *	190,285,188	44,868 *	14.9%

* Estimate

Source: Data regarding School District population and per capita personal income was provided by the Department of Education.

ELK TOWNSHIP BOARD OF EDUCATION
 Principal Employers
 Current Year and Nine Years Ago
 Unaudited

Employer	2014		2005	
	Employees	Percentage of Total Employment	Employees	Percentage of Total Employment
Inspira Health	1,825	1.28%		
Kennedy Memorial Hospital	1,675	1.17%		
Washington Township School District	1,598	1.07%		
Rowan University	1,483	1.04%		
County of Gloucester	1,425	1.04%		
Missa Bay, LLC	950	0.66%		
Monroe Township School District	792	0.56%		
U.S. Foodservices	725	0.51%		
Exxon Mobil Research & Engineering	540	0.37%		
LaBrea Bakery	525	0.31%		
	<u>11,538</u>		N/A	N/A

Source: Gloucester County Department of Economic Development.

Note: The information provided is for the County of Gloucester, information at the municipal level is not readily available.

N/A = Information not available.

ELK TOWNSHIP SCHOOL DISTRICT
 Full-time Equivalent District Employees by Function/Program
 Last Ten Fiscal Years
 Unaudited

Function/Program	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014
Instruction										
Regular	22.0	24	24.5	31.0	30.0	29.1	25.6	28.1	26.6	25.8
Special education/other special	2	2	9.5	12.5	13.5	13.5	8.0	13.2	7.4	9.0
Support services										
Student & instruction related services	11	12	11	6.7	7.2	7.2	6.0	6.9	7.0	5.0
General administration	1	1	1.5	1.5	1.0	1.0	1.0	0.1	0.5	0.5
School administrative services	2	2	2	2.2	2.2	2.2	2.0	2.2	1.0	1.0
Business administrative/technology services	2	2	2	1.9	1.9	2.0	2.0	2.0	1.5	1.5
Plant operations & maintenance	3	3	9	6.5	6.0	6.0	13.7	6.5	4.0	4.0
Pupil transportation	7	7								
Food service	4	4	1	0.2	0.2					
Total	<u>54</u>	<u>57</u>	<u>61</u>	<u>63</u>	<u>62.0</u>	<u>61.0</u>	<u>58.3</u>	<u>59.0</u>	<u>48.0</u>	<u>46.8</u>

Source: District Personnel Records.

ELK TOWNSHIP BOARD OF EDUCATION
Operating Statistics
Last Ten Fiscal Years
Unaudited

Fiscal Year Ended June 30	Enrollment	Operating Expenditures (a)	Cost per Pupil	Percentage Change	Pupil/Teacher Ratio		Average Daily Enrollment (ADE) (c)	Average Daily Attendance (ADA) (c)	% Change Average Daily Enrollment	Student Attendance Percentage
					Teaching Staff (b)	Elementary				
2005	383	\$ 4,114,553	\$ 10,743	-0.55%	30	1:12.9	383	365	1.59%	95.30%
2006	365	4,565,795	12,509	16.44%	33	1:11.7	365	349	-4.70%	95.62%
2007	368	4,721,623	12,830	2.57%	34	1:11.3	368	353	0.82%	95.92%
2008	373	4,877,493	13,076	1.92%	37	1:11.1	377	360	2.45%	95.49%
2009	376	5,187,911	13,798	5.52%	36	1:11.2	377	361	0.00%	95.76%
2010	388	5,094,436	13,130	-4.84%	36	1:10.8	387	370	2.65%	95.61%
2011	388	5,486,690	14,141	7.70%	39	1:10.0	384	365	-0.72%	95.05%
2012	394	5,064,293	12,854	-9.10%	39	1:10.2	398	384	3.59%	96.48%
2013	388	5,482,687	14,131	9.94%	37	1:9.3	364	346	-8.54%	95.05%
2014	356	6,025,109	16,924	19.77%	36	1:9.6	354	335	-2.75%	94.63%

Source: District records.

- Note:** Enrollment based on annual October district count.
- a** Operating expenditures equal total expenditures less debt service and capital outlay.
 - b** Teaching staff includes only full-time equivalents of certificated staff.
 - c** Average daily enrollment and average daily attendance are obtained from the School Register Summary (SRS).

ELK TOWNSHIP BOARD OF EDUCATION
 School Building Information
 Last Ten Fiscal Years
 Unaudited

<u>Aura Elementary School</u>	<u>2005</u>	<u>2006</u>	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>
Square Feet	51,532	51,532	51,532	51,532	51,532	51,532	51,532	51,532	51,532	51,532
Capacity (students)	522	522	522	522	522	522	522	522	522	522
Enrollment	383	365	368	373	376	388	384	398	388	356

Number of Schools at June 30, 2014
 Elementary = 1

Source: District Office.

ELK TOWNSHIP BOARD OF EDUCATION
 General Fund
 Schedule of Required Maintenance Expenditures by School Facility
 Last Ten Fiscal Years Ending June 30
 Unaudited

UNDISTRIBUTED EXPENDITURES - REQUIRED
 MAINTENANCE FOR SCHOOL FACILITIES
 11-000-261-xxx

* School Facilities	Gross Square Footage	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	Total
Aura School	51,532	\$ 88,149	\$ 49,470	\$ 120,293	\$ 95,891	\$ 28,593	\$ 51,867	\$ 19,770	\$ 46,424	\$ 42,425	\$ 88,372	\$ 631,254

* School facilities as defined under EFCFA
 (NJAC 6A:26-1.2 and NJAC 6:24-1.3).

ELK TOWNSHIP BOARD OF EDUCATION
Insurance Schedule
June 30, 2014
Unaudited

	<u>Coverage</u>	<u>Deductible</u>
Selective Insurance Company of America		
Property/Inland Marine/Auto Physical Damage	\$ 150,000,000	\$ 500
Crime	500,000	500
General Liability/Auto Liability	10,000,000	
Workmen's Compensation	Statutory	
Educator's Legal Liability	10,000,000	
 Firemans' Fund Insurance Company		
Commercial Umbrella	50,000,000	
 Travelers Insurance Company		
Boiler & Machinery	125,000,000	1,000
 ACE American Insurance Company		
Commercial Pollution and Mold Legal Liability	3,000,000	25,000
 Public Employees' Faithful Performance Bonds -		
Selective Insurance Company of America		
Surety Bond - Treasurer	160,000	
Surety Bond - Board Secretary/Business Administrator	20,000	
Employee Dishonesty	10,000	

Source: District records.

SINGLE AUDIT SECTION

PETRONI & ASSOCIATES LLC

Certified Public Accountants • Registered Municipal Accountants
102 West High Street, Suite 100 • P.O. Box 279 • Glassboro, NJ 08028
(856) 881-1600 • Fax (856) 881-6860

MEMBER: AMERICAN INSTITUTE OF
CERTIFIED PUBLIC ACCOUNTANTS

Nick L. Petroni, CPA, RMA

Mary A. Carey, RMA
Wendy G. Fama, CPA
Denise R. Nevico, CPA
Deanna L. Roller, CPA, RMA

REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Independent Auditor's Report

Honorable President and
Members of the Board of Education
Elk Township School District
900 Clems Run
Glassboro, New Jersey 08028

We have audited in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States and audit requirements as prescribed by the Office of School Finance, Department of Education, State of New Jersey, the financial statements of the Governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Elk Township School District, in the County of Gloucester, State of New Jersey, as of and for the year ended June 30, 2014, and the related notes to the financial statements, which collectively comprise Elk Township School District's basic financial statements, and have issued our report thereon dated November 25, 2014.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered Elk Township School District's control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements but not for the purpose of expressing an opinion on the effectiveness of Elk Township School District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance. Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies that might be material weaknesses or significant

deficiencies. Given these limitations, during our audit we did not identify any deficiencies that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Elk Township School District's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards* and audit requirements as prescribed by the Office of School Finance, Department of Education, State of New Jersey, which are described in the accompanying schedule of findings and questioned costs as item 2014-001, 2014-002, 2014-003, and 2014-004.

Response to Findings

Elk Township School District's response to the findings identified in our audit are described in the accompanying schedule of findings and questioned costs. Elk Township School District's response was not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly we express no opinion on it.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

PETRONI & ASSOCIATES LLC



Nick L. Petroni
Certified Public Accountant
Licensed Public School Accountant #542

November 25, 2014

PETRONI & ASSOCIATES LLC

Certified Public Accountants • Registered Municipal Accountants
102 West High Street, Suite 100 • P.O. Box 279 • Glassboro, NJ 08028
(856) 881-1600 • Fax (856) 881-6860

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REPORT ON COMPLIANCE FOR EACH MAJOR STATE PROGRAM; REPORT ON INTERNAL CONTROL OVER COMPLIANCE; AND REPORT ON THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS AND STATE FINANCIAL ASSISTANCE REQUIRED BY OMB CIRCULAR A-133 AND NEW JERSEY OMB CIRCULAR 04-04

Independent Auditor's Report

The Honorable President and
Members of the Board of Education
Elk Township School District
900 Clems Run
Glassboro, New Jersey 08028

Report on Compliance for Each Major State Program

We have audited the Elk Township School District's compliance with the types of compliance requirements described in the *OMB Circular A-133 Compliance Supplement* and the *New Jersey State Aid/Grant Compliance Supplement* that could have a direct and material effect on each of the Elk Township School District's major state programs for the year ended June 30, 2014. Elk Township School District's major state programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its state programs.

Auditor's Responsibility

Our responsibility is to express an opinion on compliance for each of the Elk Township School District's major state programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and OMB Circular A-133, and the *New Jersey State Aid/Grant Compliance Supplement*, *Audits of States, Local Governments, and Non-Profit Organizations* and the audit requirements as prescribed by the Office of School Finance, Department of Education, State of New Jersey and New Jersey OMB's Circular 04-04, Single Audit Policy for Recipients of Federal Grants, State Grants and State Aid. Those standards and OMB Circular A-133 and New Jersey OMB's Circular 04-04, require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major state program occurred. An audit includes examining, on a test basis, evidence about Elk Township School District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our audit provides a reasonable basis for our opinion on

compliance for each major state program. However, our audit does not provide a legal determination of Elk Township School District's compliance.

Unmodified Opinion on Each Major State Program

In our opinion, Elk Township School District complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major state programs identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs for the year ended June 30, 2014.

Other Matters

The results of our auditing procedures disclosed instances of noncompliance, which are required to be reported in accordance with NJ OMB Circular 04-04 and which are described in the accompanying schedule of findings and questioned costs as items 2014-003 and 2014-004. Our opinion on each major state program is not modified with respect to this matter.

Elk Township School District's response to the noncompliance findings identified in our audit are described in the accompanying schedule of findings and questioned costs. The District's response was not subjected to the auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on the response.

Report on Internal Control over Compliance

Management of Elk Township School District is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the Elk Township School District's internal control over compliance with the types of requirements that could have a direct and material effect on each major state program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major state program and to test and report on internal control over compliance in accordance with OMB Circular A-133, and New Jersey OMB's 04-04, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Elk Township School District's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a state program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a state program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a state program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the

requirements of OMB Circular A-133 and New Jersey OMB's 04-04. Accordingly, this report is not suitable for any other purpose.

Report on Schedules of Expenditures of Federal Awards and State Financial Assistance Required by OMB Circular A-133 and New Jersey OMB 04-04

We have audited the financial statements Elk Township School District as of and for the year ended June 30, 2014, and have issued our report thereon dated November 25, 2014, which contained an unmodified opinion on those financial statements. Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The accompanying schedules of expenditures of federal awards and state financial assistance are presented for purposes of additional analysis as required by OMB Circular A-133 and New Jersey OMB 04-04 and are not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedules of expenditure of federal awards and state financial assistance are fairly stated in all material respects in relation to the financial statements as a whole.

PETRONI & ASSOCIATES LLC



Nick L. Petroni
Certified Public Accountant
Licensed Public School Accountant #542

November 25, 2014

ELK TOWNSHIP BOARD OF EDUCATION
Schedule of Expenditures of Federal Awards
for the Fiscal Year ended June 30, 2014

Federal Grantor/Pass-Through Grantor/Program Title	Federal CFDA Number	Grant or State Project Number	Program or Award Amount	Grant Period		Balance June 30, 2013	Carryover (Walkover) Amount	Cash Received	Budgetary Expenditures	Adjustments	Repayment of Prior Years' Balances	Balance at June 30, 2014			Cumulative Total Expenditures
				From	To							Accounts Receivable	Deferred Revenue	Due to Grantor	
U.S. Department of Education															
General Fund:															
Medical Assistance Program (SEMI)	93.778	N/A	\$ 13,050	7/1/13	6/30/14			\$ 13,050	\$ (13,050)						\$ 13,050
Total General Fund								13,050	(13,050)						13,050
U.S. Department of Education															
Passed-through State Department of Education:															
Special Revenue Fund:															
Title I, Part A	84.010	NCLB133014	107,031	9/1/13	6/30/14			4,449	(72,732)		\$ (68,283)				72,732
Title I, Part A, Carryover	84.010	NCLB133014	25,192	9/1/13	6/30/14			509	(509)						509
Title I, Part A	84.010	NCLB133013	87,927	9/1/12	8/31/13	\$ (61,332)		61,332							66,290
IDEA Part B, Basic Regular	84.027	FT133014	100,446	9/1/13	6/30/14				(99,446)		(99,446)				99,446
IDEA Part B, Basic Regular	84.027	FT133014	264	9/1/13	6/30/14										
IDEA Part B, Basic Regular	84.027	FT133013	100,840	9/1/12	8/31/13	(100,576)		100,576							100,576
IDEA Part B, Preschool	84.173	FT133014	2,696	9/1/13	6/30/14				(2,696)		(2,696)				2,696
IDEA Part B, Preschool	84.173	FT133013	2,845	9/1/12	8/31/13	(2,845)		2,845							2,845
Title II Part A	84.367	NCLB133014	14,981	9/1/13	6/30/14				(11,097)		(11,097)				11,097
Title II Part A, Carryover	84.367	NCLB133014	8,822	9/1/13	6/30/14				(5,767)		(5,767)				5,767
Title II Part A	84.367	NCLB133013	14,446	9/1/12	8/31/13	(6,211)		1,495			(4,716)				6,211
Title II Part A	84.367	NCLB133012	16,646	9/1/11	8/31/12	(4,716)		4,716							16,059
Rural Education Achievement Program	84.358	S358A021526	27,001	7/1/13	6/30/14			11,404	(27,001)		(15,597)				27,001
Rural Education Achievement Program	84.358	S358A021526	26,711	7/1/12	6/30/13	(26,711)		26,711							26,711
Rural Education Achievement Program	84.358	S358A021526	28,159	7/1/11	6/30/12	(5,069)		5,069							28,159
Race to the Top	84.413A	N/A	7,309	7/1/12	6/30/15	(3,061)			(375)		(3,436)				3,061
Total Special Revenue Fund						(210,521)		219,106	(219,623)		(211,038)				469,160
U.S. Department of Agriculture															
Passed-through State Department of Education:															
Enterprise Fund:															
Food Distribution Program	10.550	N/A	11,765	7/1/13	6/30/14			11,765	(10,702)			\$ 1,063			10,702
Food Distribution Program	10.550	N/A	10,490	7/1/12	6/30/13	2,083			(2,083)						10,490
School Breakfast Program	10.553	N/A	10,899	7/1/13	6/30/14			8,762	(10,899)		(2,137)				10,899
School Breakfast Program	10.553	N/A	11,737	7/1/12	6/30/13	(1,930)		1,930							11,737
National School Lunch Program	10.555	N/A	53,000	7/1/13	6/30/14			43,106	(53,000)		(9,894)				53,100
National School Lunch Program	10.555	N/A	55,175	7/1/12	6/30/13	(9,561)		9,661		\$ (100)					55,175
After School Snack Program	10.558	N/A	387	7/1/13	6/30/14			290	(387)		(97)				387
Special Milk Program	10.556	N/A	728	7/1/13	6/30/14			570	(728)		(158)				728
Special Milk Program	10.556	N/A	841	7/1/12	6/30/13	(136)		136							841
Total Enterprise Fund						(9,544)		76,220	(77,800)	(100)	(12,287)	1,063			154,059
Total Federal Financial Awards						\$ (220,065)		\$ 308,376	\$ (310,473)	\$ (100)	\$ (223,325)	\$ 1,063			\$ 636,269

ELK TOWNSHIP BOARD OF EDUCATION
Schedule of Expenditures of State Financial Assistance
for the Fiscal Year ended June 30, 2014

State Grantor/Program Title	Grant or State Project Number	Program or Award Amount	Grant Period		Balance June 30, 2013			Cash Received	Budgetary Expenditures	Adjustments/ Repayment of Prior Years' Balances	Balance June 30, 2014			MEMO	
			From	To	Deferred Revenue (Accounts Receivable)	Due to Grantor	Carryover (Walkover) Amount				Accounts Receivable	Deferred Revenue/ Interfund Payable	Due to Grantor	Budgetary Receivable	Cumulative Total Expenditures
State Department of Education															
General Fund:															
Extraordinary Aid	14-100-034-5120-473	\$ 42,429	7/1/13	6/30/14				\$ (42,429)		\$ (42,429)					\$ 42,429
Extraordinary Aid	13-100-034-5120-473	42,322	7/1/12	6/30/13	\$ (42,322)		\$ 42,322								42,322
Categorical Special Education Aid	14-495-034-5120-089	195,091	7/1/13	6/30/14			195,091	(195,091)					\$ 19,231		195,091
Equalization Aid	14-495-034-5120-078	2,013,576	7/1/13	6/30/14			2,013,576	(2,013,576)					198,490		2,013,576
Categorical Security Aid	14-495-034-5120-084	66,201	7/1/13	6/30/14			66,201	(66,201)					6,526		66,201
Adjustment Aid	14-495-034-5120-085	38,757	7/1/13	6/30/14			38,757	(38,757)					3,820		38,757
Categorical Transportation Aid	14-495-034-5120-014	157,280	7/1/13	6/30/14			157,280	(157,280)					15,504		157,280
School Choice Aid	14-495-034-5120-068	43,314	7/1/13	6/30/14			43,314	(43,314)					4,270		43,314
Under Adequacy Aid	14-495-034-5120-096	5,178	7/1/13	6/30/14			5,178	(5,178)					510		5,178
Reimbursement of Nonpublic Transportation	N/A	4,342	7/1/13	6/30/14				(4,342)		(4,342)					4,342
Reimbursement of Nonpublic Transportation	N/A	2,958	7/1/12	6/30/13	(2,958)		2,958								2,958
On-behalf TPAF Pension Contribution	14-495-034-5095-007	93,858	7/1/13	6/30/14			93,858	(93,858)							93,858
On-behalf TPAF Postretirement Contribution	14-495-034-5095-001	153,890	7/1/13	6/30/14			153,890	(153,890)							153,890
Reimbursed TPAF Social Security Aid	14-495-034-5095-002	176,340	7/1/13	6/30/14			168,040	(176,340)		(8,300)					176,340
Reimbursed TPAF Social Security Aid	13-495-034-5095-002	162,343	7/1/12	6/30/13	(8,026)		8,026								162,343
Total General Fund					(53,306)		2,988,491	(2,990,256)		(55,071)			248,351		3,197,879
Special Revenue Fund:															
Preschool Education Act	14-495-034-5120-086	49,932	7/1/13	6/30/14			49,932	(49,932)					4,993		49,932
Preschool Education Act	12-495-034-5120-086	63,664	7/1/11	6/30/12	1						\$ 1				63,663
Total Special Revenue Fund					1		49,932	(49,932)			1		4,993		113,595
Debt Services Fund:															
Debt Service Aid Type II	14-495-034-5120-017	79,371	7/1/13	6/30/14			79,371	(79,371)							79,371
Total Debt Service Fund							79,371	(79,371)							79,371
State Department of Agriculture															
Enterprise Fund:															
National School Lunch Program (State Share)	14-100-010-3350-023	1,625	7/1/13	6/30/14			1,368	(1,625)		(257)					1,385
National School Lunch Program (State Share)	13-100-010-3350-023	1,536	7/1/12	6/30/13	(266)		266								1,536
Total Enterprise Fund					(266)		1,634	(1,625)		(257)					2,921
Total State Financial Assistance					\$ (53,571)		\$ 3,119,428	\$ (3,121,183)		\$ (55,327)	\$ 1		\$ 253,344		\$ 3,393,766

a = Prior year encumbrance canceled

ELK TOWNSHIP SCHOOL DISTRICT
NOTES TO THE SCHEDULES OF
AWARDS AND FINANCIAL ASSISTANCE
JUNE 30, 2014

NOTE 1: GENERAL

The accompanying schedules of expenditures of federal awards and state financial assistance include federal and state activity of the Board of Education, Elk Township School District. The Board of Education is defined in Note 1 to the Board's basic financial statements. All federal and state awards received directly from federal and state agencies, as well as federal awards and state financial assistance passed through other government agencies, is included on the schedule of expenditures of federal awards and state financial assistance.

NOTE 2: BASIS OF ACCOUNTING

The accompanying schedules of expenditures of awards and financial assistance are presented on the budgetary basis of accounting with the exception of programs recorded in the Food Service Fund, which are presented using the accrual basis of accounting. These bases of accounting are described in Note 1 to the Board's basic financial statements. The information in this schedule is presented in accordance with the requirements of OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations* and New Jersey Circular Letter 04-04. Therefore, some amounts presented in this schedule may differ from amounts presented in, or used in the preparation of, the basic financial statements.

NOTE 3: RELATIONSHIP TO BASIC FINANCIAL STATEMENTS

The basic financial statements present the General Fund and Special Revenue Fund on a GAAP basis. Budgetary comparison statements or schedules (RSI) are presented for the General Fund and Special Revenue Fund to demonstrate finance-related legal compliance in which certain revenue is permitted by law or grant agreement to be recognized in the audit year, whereas for GAAP reporting, revenue is not recognized until the subsequent year or when expenditures have been made.

The General Fund is presented in the accompanying schedules on the modified accrual basis with the exception of the revenue recognition of the last state aid payment in the current budget year, which is mandated pursuant to NJSA 18A:22-44-2. For GAAP purposes, that, payment is not recognized until the subsequent budget year due to the state deferral and recording of the last state aid payment in the subsequent year. The Special Revenue Fund is presented in the accompanying schedules on the grant accounting budgetary basis which recognizes encumbrances as expenditures and also recognizes the related revenues, whereas the GAAP basis does not. The Special Revenue Fund also recognizes the last state aid payment in the current budget year, consistent with NJSA 18A:22-4-2.

The net adjustment to reconcile from the budgetary basis to the GAAP basis is (\$16,938) for the General Fund and (\$25,229) for the Special Revenue Fund. See Note 1 (the Notes to Required Supplementary Information) for a reconciliation of the budgetary basis to the modified accrual basis of accounting for the General and Special Revenue Funds. Awards and financial assistance revenues are reported in the Board's basic financial statements on a GAAP basis as presented:

ELK TOWNSHIP SCHOOL DISTRICT
NOTES TO THE SCHEDULES OF
AWARDS AND FINANCIAL ASSISTANCE
JUNE 30, 2014

NOTE 3: RELATIONSHIP TO BASIC FINANCIAL STATEMENTS (CONTINUED)

	Federal	State	Total
General Fund	\$ 13,050	\$ 2,973,318	\$ 2,986,368
Special Revenue Fund	219,623	51,831	271,454
Debt Service Fund		79,371	79,371
Food Service Fund	76,800	1,625	78,425
Total Financial Assistance	<u>\$ 309,473</u>	<u>\$ 3,106,145</u>	<u>\$ 3,415,618</u>

NOTE 4: RELATIONSHIP TO FEDERAL AND STATE FINANCIAL REPORTS

Amounts reported in the accompanying schedules agree with the amounts reported in the related federal and state financial reports.

NOTE 5: FOOD DISTRIBUTION PROGRAM

Revenues and expenditures reported under the Food Distribution Program represent current year value received and current year distributions respectively. Non-monetary assistance is reported in the schedule at the market value of the commodities received and disbursed. At June 30, 2014, Elk Township School District has food commodities totaling \$1,063 in inventory.

NOTE 6: OTHER

The amount reported as TPAF Pension Contributions of \$247,748 represents the amount paid by the State on behalf of the District for the year ended June 30, 2014. TPAF Social Security Contributions of \$176,340 represents the amount reimbursed by the State for the employer's share of social security contributions for TPAF members for the year ended June 30, 2014.

ELK TOWNSHIP SCHOOL DISTRICT
 SCHEDULE OF FINDINGS AND QUESTIONED COSTS
 FOR THE FISCAL YEAR ENDED JUNE 30, 2014

Section I – Summary of Auditor’s Results

Financial Statements:

Type of auditor’s report issued: Unmodified

Internal control over financial reporting:

- 1. Material weakness(es) identified? Yes No
- 2. Significant deficiencies identified that are not considered to be material weaknesses? Yes None reported

Noncompliance material to basic financial statements noted? Yes No

Federal Awards

N/A

Internal control over major programs:

- 1. Material weakness(es) identified? Yes No
- 2. Significant deficiencies identified that are not considered to be material weaknesses? Yes None reported

Type of auditor’s report issued on compliance for major programs:

Any audit findings disclosed that are required to be reported in accordance with section .510(a) of Circular A-133? Yes No

Identification of major programs:

CFDA Number

Name of Federal Program or Cluster

N/A

Dollar threshold used to distinguish between type A and type B programs: _____

Auditee qualified as low-risk auditee? Yes No

ELK TOWNSHIP SCHOOL DISTRICT
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2014

Section I – Summary of Auditor’s Results (Continued)

State Awards

Dollar threshold used to distinguish between type A and type B programs: \$300,000

Auditee qualified as low-risk auditee? X Yes No

Internal control over major programs:

1. Material weakness(es) identified? Yes X No

2. Significant deficiencies identified that are not considered to be material weaknesses? Yes X None reported

Type of auditor’s report issued on compliance for major programs: Unmodified

Any audit findings disclosed that are required to be reported in accordance with NJ OMB Circular Letter 04-04? X Yes No

Identification of major programs:

GMIS Numbers

495-034-5120-089
495-034-5120-078
495-034-5120-084
495-034-5120-085
495-034-5120-068
495-034-5120-096

Name of State Program

Special Education Cluster:

Special Education Aid
Equalization Aid
Security Aid
Adjustment Aid
School Choice
Under Adequacy

ELK TOWNSHIP SCHOOL DISTRICT
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2014

Section II – Financial Statement Findings

Finding: 2014-001

Criteria: The District must comply with Secondary Bond Market Continuing Disclosure Commitments.

Condition: The District did not comply with Secondary Bond Market Continuing Disclosure Commitments.

Effect: The District is not in compliance with Secondary Bond Market Continuing Disclosure Commitments.

Cause: The District failed to submit documents required for Secondary Bond Market Continuing Disclosure Commitments.

Recommendation: The District disclose documents required for Secondary Bond Market Continuing Disclosure Commitments.

View of Responsible Officials and Planned Corrective Action: The Business Administrator agrees with the finding and has addressed this matter in a corrective action plan.

Finding: 2014-002

Criteria: The District must comply with district legal costs per NJAC 6a:23A-5-2(a)(3).

Condition: The District did not comply with district legal costs per NJAC 6a:23A-5-2(a)(3).

Effect: The District is not in compliance with NJAC 6a:23A-5-2(a)(3).

Cause: The District failed to prepare a resolution or memo to recognize that legal costs exceeded 130% of the statewide average.

Recommendation: The District prepare a resolution or memo to recognize that legal costs exceeded 130% of the statewide average at the first Board meeting after year end.

View of Responsible Officials and Planned Corrective Action: The Business Administrator agrees with the finding and has addressed this matter in a corrective action plan.

ELK TOWNSHIP SCHOOL DISTRICT
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2014

Section II – Financial Statement Findings (Continued)

Finding: 2014-003

Criteria: Approved budgetary line accounts should not be over-expended pursuant to the administrative code.

Condition: A budgetary line item was over-expended at June 30 despite the Board Secretary's monthly certification to the contrary (NJAC 6A:23A-16.10).

Questioned Cost: \$22,451 actual overexpenditure.

Effect: The State Aid deduction for tuition was not charged to a budgetary line item.

Cause: This was an oversight by the District.

Recommendation: The Business Administrator should ensure that all State Aid deductions are charged to a budgetary line item.

View of Responsible Officials and Planned Corrective Action: The Business Administrator agrees with the finding and has addressed this matter in a corrective action plan.

Finding: 2014-004

Criteria: Application for State School Aid.

Condition: District workpapers do not agree with totals on the Application for State School Aid.

Effect: Application for State School Aid was not completed properly.

Cause: This was an oversight by the District.

Recommendation: Application for State School Aid should agree with District workpapers.

View of Responsible Officials and Planned Corrective Action: The Business Administrator agrees with the finding and has addressed this matter in a corrective action plan.

ELK TOWNSHIP SCHOOL DISTRICT
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE FISCAL YEAR ENDED JUNE 30, 2014

***Section III – Federal Awards and State Financial Assistance
Findings and Questioned Costs***

FEDERAL AWARDS

N/A

STATE FINANCIAL ASSISTANCE

Finding: 2014-003

Criteria: Approved budgetary line accounts should not be over-expended pursuant to the administrative code.

Condition: A budgetary line item was over-expended at June 30 despite the Board Secretary's monthly certification to the contrary (NJAC 6A:23A-16.10).

Questioned Cost: \$22,451 actual overexpenditure.

Effect: The State Aid deduction for tuition was not charged to a budgetary line item.

Cause: This was an oversight by the District.

Recommendation: The Business Administrator should ensure that all State Aid deductions are charged to a budgetary line item.

View of Responsible Officials and Planned Corrective Action: The Business Administrator agrees with the finding and has addressed this matter in a corrective action plan.

Finding: 2014-004

Criteria: Application for State School Aid.

Condition: District workpapers do not agree with totals on the Application for State School Aid.

Effect: Application for State School Aid was not completed properly.

Cause: This was an oversight by the District.

Recommendation: Application for State School Aid should agree with District workpapers.

View of Responsible Officials and Planned Corrective Action: The Business Administrator agrees with the finding and has addressed this matter in a corrective action plan.

ELK TOWNSHIP SCHOOL DISTRICT
SUMMARY SCHEDULE OF PRIOR AUDIT FINDINGS
AND QUESTIONED COSTS AS PREPARED BY MANAGEMENT
FOR THE FISCAL YEAR ENDED JUNE 30, 2014

No matters were reported.