

January 13, 2006

Ms. Elizabeth Berger

Re: In the Matter of the Application of Elizabeth Berger for Certification
Docket No. 0506-165

Dear Ms. Berger:

At its last meeting, the State Board of Examiners reviewed the appeal that you filed in which you were seeking a Teacher of Comprehensive Business Certificate of Eligibility. In addition, as you were previously advised, the Board sought the input of its Credentials Committee in your case, since that committee has expertise in college coursework.

As you are aware, the issue in your appeal is your contention that you are unable to complete coursework in typewriting/keyboarding and in speedwriting/shorthand, both of which are required for the Teacher of Comprehensive Business Certificate of Eligibility. You indicated that the courses are not offered by institutions near you. In reading the answers to your e-mail inquiries to colleges, the Board noted that some of them offered keyboarding and speedwriting, the courses that you are lacking. In addition, coursework may be taken on-line from a regionally accredited college, an option that you have not pursued. Since the coursework is available, the Board saw no reason to waive the regulatory requirement that you complete a course in typewriting/keyboarding and a course in speedwriting/shorthand. These are subjects that a Teacher of Comprehensive Business would be expected to teach; accordingly, you must complete academic preparation in them.

Sincerely,

Robert R. Higgins, Acting Secretary
State Board of Examiners

RRH/AGL/berger,Elizabeth--appeal ineligible

Date of mailing:

By certified and regular mail

This matter may be appealed to the Commissioner of Education pursuant to *N.J.A.C.*6A-3.