

September 22, 2006

Ms. Kieshea McLeod

Re: In the Matter of the Application for Certification of Kieshea McLeod
Docket No. 0506-321

Dear Ms. McLeod:

At its meeting of July 20, 2006, the State Board of Examiners considered the appeal that you filed challenging the determination of the Office of Licensure and Credentials that you were ineligible for a School Counselor certificate. After reviewing your documentation, at its September 21, 2006 meeting, the Board of Examiners voted to deny your appeal because you did not demonstrate that you satisfied the regulatory prerequisites for the school counselor certification.

Specifically, pursuant to *N.J.A.C. 6A:9-13.8(b)2vi*, an applicant for school counselor certification must have completed a supervised counseling practicum in a school setting. After a credentials evaluation, it was determined that the practicum experience you submitted did not align with the course description on your transcript. You were informed by letter dated August 2, 2006, that if you submitted a letter from your program director verifying that the practicum listed as fieldwork on your transcript was indeed a supervised internship, you would be given credit for it. Since you did not respond to the letter from Chief Examiner, Rani Singh, the Board could not credit you for this practicum. Additionally, the evaluation of your credentials showed that you lacked three graduate credits in psychology. The Board noted that you did not submit any documentation to demonstrate that you possess the required credentials that the evaluation determined were deficient. Accordingly, the Board found that you do not satisfy the criteria for certification as a school counselor in New Jersey.

There is another option available to you, however. Pursuant to N.J.A.C. 6A:9-17.13, you may apply to the Board of Examiners for a credentials review in which you will be given the opportunity to demonstrate that you have alternative education and/or experience that is equivalent to the area(s) of deficiency. If you wish to pursue this option, please contact Judy Cifone at credentials.review@doe.state.nj.us.

Sincerely,

Robert R. Higgins, Acting Secretary
State Board of Examiners

RRH/MZ/mcleod2-deny appeal
By certified and regular mail
Date of mailing: September 26, 2006

This matter may be appealed to the Commissioner of Education pursuant to *N.J.A.C. 6A:3-1 et seq.*