

OPTIONAL INFORMATION	
Name of School:	Date of Inspection:
Vocational Program/Course/Room:	Signature of Inspector:

**PESTICIDES  
SELF INSPECTION CHECKLIST**

**Guidelines:** This checklist covers the some of the regulations issued by the New Jersey Department of Education under the Educational Facility Planning Standards (N.J.A.C. 6A:26-6.3), the New Jersey Department of Environmental Protection (NJDEP) under the Pesticide Control Code (N.J.A.C. 7:30) and the New Jersey Department of Community of Affairs (NJCA) Uniform Fire Code (N.J.A.C. 5:70). It applies to the use of pesticides in occupational programs and schools. The Uniform Fire Code has adopted the model code of the Building Officials and Code Administrators International, Inc. known as the "BOCA National Fire Prevention Code/1996" by reference. BOCA code references are given inside curly braces { }. The NJDEP pesticide regulations are quite extensive and are only partially addressed as part of this checklist. Please consult the regulations for additional requirements. Definitions of underlined terms are provided at the end of the checklist to help you understand some of the questions. This checklist should be used in conjunction with the Integrated Pest Management Checklist.

<b>General Requirements</b>	<u>Please Circle</u>
1. Are pesticides handled, stored and transported in a manner that does not endanger the public, the environment, food, feed or any other product? [N.J.A.C. 7:30-2.7(i)]	Y N N/A DK
2. Are only teachers and personnel qualified by training and certification permitted to purchase or apply <u>restricted use pesticides</u> ? [N.J.A.C. 7:30-8.1(a) and 8.9]	Y N N/A DK

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| 3. | If <u>restricted use pesticides</u> are applied by a person licensed as a private pesticide applicator, are detailed records maintained regarding the date, place, name of pesticide, amount of pesticide, name of person applying the pesticide and manor of pesticide application? [N.J.A.C. 7:30-8.8] | Y N N/A DK |
| 4. | Is pesticide application equipment properly maintained and calibrated? [N.J.A.C. 7:30-9.9(a) and (b)]  | Y N N/A DK |
| 5. | Is appropriate safety equipment in good working order made available to any person who uses, applies, transports or handles pesticides? [N.J.A.C. 7:30-9.9(c)]   | Y N N/A DK |
| 6. | Is any person who uses, applies, transports or handles pesticides trained in the proper operation of all safety equipment? [N.J.A.C. 7:30-9.9(d)]  | Y N N/A DK |

**Storage of Pesticides**

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| 7. | Are unattended pesticides and contaminated containers stored in secure, locked enclosures? [N.J.A.C. 5:70-3.2{F-3902.11}; N.J.A.C. 6A:26-6.3(d)7; and N.J.A.C. 7:30-9.5(a)] | Y N N/A DK |
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Note: N.J.A.C. 6A:26-6.3(e)7 requires pesticides to be stored in a locked metal cabinet and vented to the exterior.

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| 8. | Is the pesticide storage area restricted to a first-story room or area which has direct access to the outside? [N.J.A.C. 5:70-3.2{F-3902.5}] | Y N N/A DK |
| 9. | Are liquid pesticides stored below dry pesticides? [N.J.A.C. 5:70-3.2{F-3902.7}]   | Y N N/A DK |

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| 10.   | Does the storage enclosure for pesticides display a prominent warning about the stored pesticides? [N.J.A.C. 5:70-3.2{F-3904.2} and N.J.A.C. 7:30-9.5(a)]   | Y | N | N/A | DK |
| 11.   | If pesticides are stored that require handling only by a licensed pesticide applicator, is there a list, separate from the storage area, of all pesticides stored? [N.J.A.C. 7:30-9.5(b)]   | Y | N | N/A | DK |
| 12.   | If <u>restricted use pesticides</u> are stored, is an annual notification sent to the local fire department listing the stored or likely to be stored pesticides? [N.J.A.C. 7:30-9.5(b)]  | Y | N | N/A | DK |
| 13.   | Are pesticide storage areas structurally separate from occupied areas with sufficient ventilation to prevent the escape of any fumes or vapors? [N.J.A.C. 6A:26-6.3(e)7 and N.J.A.C. 7:30-9.5(d)]   | Y | N | N/A | DK |
| 14.   | Are pesticides only transported in service vehicles that are properly equipped, following proper procedures and marked for this purpose? [N.J.A.C. 7:30-9.5(f)]   | Y | N | N/A | DK |
| Note: See N.J.A.C. 7:30-9.5(f) for details. |   |   |   |     |    |
| 15.   | Are pesticides stored away from food and animal feed? [N.J.A.C. 7:30-9.5(g)]  | Y | N | N/A | DK |
| 16.   | If pesticides are stored, is there a spill response and clean up kit that includes absorbent material, shovel or a dust pan and brush or a recovery or containment system capable of containing any spill which could potentially occur? [N.J.A.C. 7:30-9.5(h)] | Y | N | N/A | DK |
| 17.   | Is there a material safety data sheet available for each pesticide at each storage location? [N.J.A.C. 5:70-3.2{F-3902.8}]  | Y | N | N/A | DK |

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18. Are pesticides stored in the original container rather than in milk jugs, soda bottles or other containers commonly used for food or drink or household products? [N.J.A.C. 7:30-9.6(c)] Y N N/A DK

**Labeling**

19. Are labels on all pesticide containers attached, unaltered and completely intact? [N.J.A.C. 5:70-3.2{F-3904.3}; N.J.A.C. 7:30-2.7(d) and (h) and 9.6(a)] Y N N/A DK
20. Are pesticide service containers labeled with the name of the pesticide, EPA Registration Number, name and percentage of the active ingredients and the appropriate signal word? [N.J.A.C. 7:30-9.6(b)] Y N N/A DK

Note: The signal word refers to either Danger-Poison, Warning or Caution.

**Disposal**

21. Are pesticides, pesticide containers and equipment disposed in a way that will not cause harm or injury to people or the environment? [N.J.A.C. 7:30-9.7(a)] Y N N/A DK

**Emergencies**

22. If a pesticide is released into the environment resulting from a fire, explosion or other event causing a spillage, is immediate action taken to contain, cover or prevent the release of the pesticide? [N.J.A.C. 5:70-3.2{F-3903.3 and F-3903.4} and N.J.A.C. 7:30-9.8(a)] Y N N/A DK

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| 23. | If a pesticide is released into the environment resulting from a fire, explosion or other event causing a spillage, is the New Jersey Department of Environmental Protection notified immediately? [N.J.A.C. 7:30-9.8(c); 9.17 and 9:18]   | Y N N/A DK |
| 24. | If a pesticide container must be discarded because it was involved in a fire, explosion or other event resulting in a spillage, is a written plan for disposal submitted within 10 work days of the even to the New Jersey Department of Environmental Protection? [N.J.A.C. 5:70-3.2{F3903.5} and N.J.A.C. 7:30-9.8(d)] | Y N N/A DK |
| 25. | Is a written report of any pesticide spill sent to the New Jersey Department of Environmental Protection within 10 days of the occurrence? [N.J.A.C. 7:30-9.17(b)]   | Y N N/A DK |

**Notifications**

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| 26. | Prior to the start of a structural pesticide application, do commercial pesticide applicators prominently post notices on the central bulletin board that include the date of latest application, the names of the pesticides used, the name of a contact person and telephone number and the dated of next application? [N.J.A.C. 7:30-9.12(d)3iv] | Y N N/A DK |
| 27. | At the start of a turf or ornamental pesticide application, do commercial pesticide applicators post signs for 72 hours clearly indicating the areas that have been treated? [N.J.A.C. 7:30-9.13(e)]  | Y N N/A DK |

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28. Is the school notified by commercial or private outdoor pesticide applicators of any pesticide application that is within 250 feet of the school property line where the application is made with equipment operating at greater than 60 psi? [N.J.A.C. 7:30-9.14] Y N N/A DK

**Pesticide Use**

29. Are all pesticides applied in accordance with their labels? [N.J.A.C. 7:30-10.2] Y N N/A DK
30. Are all pesticides applied only to their target site? [N.J.A.C. 7:30-10.2(d)] Y N N/A DK
31. Are all pesticides applied in a manner that insures the safety of the public and the environment? [N.J.A.C. 7:30-10.2(e)] Y N N/A DK
32. Are all pesticide containers and application equipment cleaned or rinsed in a manner that will not cause harm to the public and the environment? [N.J.A.C. 7:30-10.2(g)] Y N N/A DK
33. Is a copy of the registered label for the pesticide available at the application or mixing site? [N.J.A.C. 7:30-10.2(i)] Y N N/A DK
34. Are pesticide applications around day care facilities (except for rodenticides, insect baits and antimicrobial agents) made after normal operating hours? [N.J.A.C. 7:30-10.2(n)] Y N N/A DK

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Definitions:

Restricted Use Pesticide means any pesticide or pesticide use so classified under the provision of N.J.A.C. 7:30-2.1 et seq., or so classified by the Administrator of the United States Environmental Protection Agency.

Comments/Corrective Action
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