

## New Jersey 4.5.11 Handout - Example #1

*To: Director, Private School*

*From: LEA Title I Coordinator*

*Title I funds are intended to provide supplementary educational services to disadvantaged students. Students at private nonprofit schools, including religious schools, can receive a proportional share of services.*

*If you are interested in securing funding for your eligible Title I students for the 2009-2010 school year, there are a number of steps that must be followed. Outlined below are some of the steps that you must take right now to secure funding for your eligible students for the upcoming school year.*

- If you believe you have qualifying students and intend to participate, you must first determine if you have eligible students.*
- You should determine what type of service will be delivered to eligible students.*
- You should identify who will deliver these services and when. If a third-party contractor is to be used, please decide which one will be used.*
- You should also develop a plan for how your Title I parental involvement funds will be used.*

*Please send all this information to me by April 30, 2010.*