

## **SAGE**

*Q. It looks as though the biosketches in the Pilot Project application in SAGE have been condensed to one page only (no detail page). Is this correct?*

A. Yes, that is correct. The additional support page includes questions that were previously included in the detail page.

*Q. In the Pilot Project biosketch section in SAGE I see that there is a page for additional support. I am assuming I am inserting additional support for all of the key professional staff here. Am I reading this correctly?*

A. You are correct - Individual one page biosketches and a single page with everyone's additional support information.

*Q. Under 'Other Support', my data is exceeding the approved length allotted and I am only up to my 4th person! Can the character length be increased?*

A. The character limit cannot be increased for these applications. You can note at the end of the page that the remaining information is included as a miscellaneous attachment (include the name of the attachment).

*Q. When I open the SAGE program CAUT16APL I see a combination of letters and numbers that I'm not familiar with, as the Account reference.*

A. This is a SAGE generated number. You are in the correct program for the Clinical Research Pilot and Translational Research Pilot Projects.

*Q. Can we add the CV's as an attachment vs. filling in the CV grid page on SAGE?*

A. The CV grid page on SAGE needs to be filled in. If you need additional space you can attach as a miscellaneous.

*Q. Will reviewers access the grant electronically or printed copy (we have graphics which show up differently electronically vs. print).*

A. Reviewers will access the grant applications electronically. In addition to completing the narrative questions on SAGE we recommend attaching a complete narrative with graphics, charts etc. as a miscellaneous attachment.

*Q. Is a Tax Clearance Certificate a new requirement?*

A. The requirement was effective July 1, 2012. All contracted agencies are required to complete

an Application for Tax Clearance—Business Assistance and Incentives <http://www.state.nj.us/treasury/taxation/busasst.shtml>. A Tax Clearance Certificate will be uploaded to SAGE as a Required Attachment during the application process. Tax Clearance Certificates must be acquired before the application submission due date. Failure to acquire the Tax Clearance Certificate will make the application Non-Responsive. Additionally, a Statement of Gross Revenue or Annual Audit Report is required.

*Q. Does the character limit include spaces?*

A. Yes, every space counts as a character.

*Q. Regarding the field in "Application Summary" who is the "Name of DOH Program Manager Regarding Application"?*

A. Martin T. Zanna, MD, MPH