



## MEETING SUMMARY January 23, 2015

A regular *public meeting* of the New Jersey State Interagency Coordinating Council was held on Friday, January 23, 2015, at Children's Specialized Hospital, New Brunswick, New Jersey. The meeting was called to order at 11:13 by Catherine Colucci, who served as acting chair.

**ATTENDANCE** -- Attached

**WELCOME/UPDATE**—Catherine Colucci, Acting Chair

Ms. Colucci welcomed all attendees. At her request, *SICC members and 15 public members* introduced themselves and identified their connection with early intervention.

### APPROVAL OF MINUTES

The minutes of the *November 21, 2014* meeting were unanimously approved as distributed -- upon motion by Michele Christopoulos, seconded by Kim Peto and carried.

### LEAD AGENCY -- New Jersey Department of Health (DOH)

Gloria Rodriguez, Assistant Commissioner, and Terry Harrison, Part C Coordinator

1. *Annual Performance Report (APR)* -- A draft combined *state performance plan* and *annual performance report* was shared and discussed (37 pages -- attached to file copy). Guidance and input from the Council were sought. Upon motion by Ms. Peto, seconded by Rachel Badalamenti and unanimously carried -- **Council voted to accept and certify the APR developed by DOH for submission to OSEP. Therefore, the Council will not be submitting a separate APR to OSEP and the Governor.**
2. *Federal Budget/Application Update* -- DOH is expecting at least level federal funding for the coming fiscal year and should be receiving a FFY 2015 allocation notice shortly. In February, DOH will send out a proposed FFY 2015 Part C application for 60-day public comment. Public hearings will not be offered because DOH is not proposing any policy and procedures changes. Ms. Harrison has been preparing SFY 2016 NJEIS budget briefing information for the Commissioner. Governor Christie will announce his budget after February 20, 2015.
3. *Annual Ethics Training for Special State Officers* -- SICC governor appointed members must participate in the annual ethics training. Ms. Harrison distributed a hard copy to each member (attached to file copy) and will follow up with an email. SICC members must complete an on-line ethics report and training; print a certificate and send a copy to Ms.

Harrison by the mandatory completion date of May 15, 2015. Rachel Hammond is the DOH Ethics Officer.

4. *New members* -- Ms. Harrison has been working with Rachel Hammond, DOH liaison with the Governor's Appointments Office, to provide information to the Commissioner's office related to potential new SICC members
5. *State System Improvement Plan (SSIP)* -- All SICC members are invited to participate in a meeting scheduled for February 24th.
6. *Part C to Part B Transition* -- Ms. Harrison reported on an article in the NJ Council on Developmental Disabilities magazine, People & Families that was on Part c to Part B Transition. DOH is preparing additional information to the field related to the responsibilities of early intervention practitioners in transition. There was concern that this recent article provided mis-information and did not speak to inclusion.
7. *Family Cost Participations Report* -- Discussed were the reports, emailed in advance (attached to file copy).
8. *Procedural Safeguards Report*. Coordinator Joe Pargola distributed/discussed the status report since the last meeting (attached to file copy).

## **SICC COMMITTEES**

1. **Administrative** -- Did not meet. Susan Marcario and Ms. Harrison will work on an updated format for SICC member bios on the web.
2. **Early Learning Challenge** -- No meetings were held.
3. **Family Support** -- Conference calls have been held to discuss details of moving forward with gathering information from families related to exit BDIs. Surveys should begin within the next month. Mary Remhoff, a former SICC member, will join the committee.
4. **Service Delivery** -- Chairman Joyce Salzberg highlighted the minutes of the committee's January 7<sup>th</sup> meeting, distributed in advance (attached to file copy). The data system was the focus of discussion.

**OLD BUSINESS** -- There was none.

**NEW BUSINESS** -- There was none.

**PUBLIC COMMENT** -- There was none.

**ADJOURNMENT** -- 1:02 p.m.

Upon motion by Ms. Badalamenti, seconded by Joseph Holahan and unanimously carried.

*APPROVED*

*3.27.14*