



FOR YOUR INFORMATION. These minutes will not become official until they are formally acted upon at the next Board meeting.

**MINUTES OF A REGULAR MEETING
 BOARD OF TRUSTEES
 GREYSTONE PARK PSYCHIATRIC HOSPITAL**

- I.** The Board of Trustees Meeting at Greystone Park Psychiatric Hospital (GPPH) was held via telephone conference call on Thursday, November 16, 2023, pursuant to the notice duly given. In conformance with the Public Open Meetings law, notices for the meeting were sent to Daily Record and the Star-Ledger.

Board Member Attendance:

Present:	Excused
Chairman James (Jim) DiGiulio, Esq.	
Sheriff James M. Gannon	
Peter Simon, Esq.	X
Bruce Sisler, Esq.	
Louis Modugno, Esq.	X
Tomika Carter, MSW	

Hospital Administrators Attendance:

Present:	Excused
Thomas Rosamilia, Interim Chief Executive Officer	
Eric Madurki, Deputy Chief Executive Officer	X
Quinzell McKenzie, Chief Operating Officer	
Christopher Dorian, Chief Clinical Officer	
Dr. Harlan Mellk, MD, Acting Medical Director	X
Dr. Laura Romano, Chief Nursing Officer	
Jack Frey, Business Manager	
Dorothea Josephs-Spaulding, Director of Quality Management	
Timothy Dimitrios, Administrative Analyst 4	X
Maria Jazenback, Secretary to the Board	
Stephanie Gabelmann, GPA Liaison	

CALL TO ORDER at 3:16pm by Chairman, James DiGiulio. It was discussed that public comment and questions will occur at the end of the meeting. All participating in the meeting should remain muted on the phone until public comment occurs.

II. APPROVAL OF MINUTES:

The October 19, 2023 Board Meeting minutes were presented for approval. Tomika Carter gave the 1st motion to approve the minutes. Chairman, James DiGiulio gave the 2nd motion for approval. All in favor. The October 2023 minutes were adopted.

III. CEO REPORT:

Mr. Tom Rosamilia, Interim Chief Executive Officer (CEO) at Greystone Park Psychiatric Hospital presented the CEO Report for the board meeting.

The CEO discussed that the total average census as of 11/16/23 is 366. The number of admissions for October 2023 is eighteen (18), the total number of patients transferred to Ann Klein Forensic Center in October is eight (8), and the total number of hospital-wide patients on CEPP status in October is eighty-eight (88).

The GI Program Coordinator completed Medical Interpreter Virtual Training and passed the certification exam – Bridging the Gap (this training was for ten (10) days from 10/02 to 10/12). G2 shared that the unit goal was to achieve 82% group attendance for their next reward lunch, yet they earned Chinese Food as the unit has been violence free for over one hundred (100) days. Dr. Schineller (psychiatrist), Kevin Santiago (program coordinator) and unit staff were applauded for their hard work on G2.

There were over 11,200 groups completed in October 2023. This is an average of about 400 people per day. There were also about 1,000 individual therapy sessions in October. Please be aware that nursing group numbers are not included in these numbers.

One (1) Medical Security Officer Recruit is scheduled to begin in November. Another recruit will begin this week and another will begin in December. We have about twenty (20) positions to fill and have filled a total of four (4) so far.

Court Coordination is back to being in person. There are eighty-three (83) Krol patients, twenty four (24) civil, and twenty-three (23) former IST patients totaling one hundred and sixteen (116). In total, there are one hundred and forty (140) total Special Status Patients. Seventeen (17) Krol hearings were held and eighty-two (82) involuntary review hearings were held in October.

Nursing conducted twenty-two (22) mock code training drills in October. Nursing Recruitment has scheduled seven (7) per diem registered charge nurses (RNs) and eighteen (18) TES Human Services Assistants (HSAs) job interviews in October.

Joint Commission conducted their triennial survey from September 18, 2023 to September 22, 2023. GPPH received forty-four (44) citations of which included seven (7) conditional areas that were identified. Joint Commission returned to GPPH a week ago and looked at the conditional citations. The Department Heads along with their teams put together comprehensive plans that were presented to the Joint Commission and all conditionals were resolved. A special thank you was given to the Director of Quality Management, Dr. Dorothea Josephs- Spaulding and her team for putting together a comprehensive manual that the surveyors were able to review and approve by 2pm on the date of their arrival.

Risk Management reported that for the month of October, the patient to patient per 1000 days total was 3.2 and the patient to staff per 1000 days total was 2.1. In October there were twenty-three (23) patient to patient assaults with no injury, twelve (12) patient to patient assaults with minor injury, one (1) patient to patient assault with moderate injury and zero (0) patient to patient assaults with major injury. In October, there were also twenty-two (22) patient to staff assaults with no injury, one (1) patient to staff assaults with minor injury, zero (0) patient to staff assaults with moderate and major injuries. There was 2.23 falls per 1000 days, 31.1 seclusion hours, and 6.0 restraint hours in October 2023. We will be focusing more on stability and movement in the upcoming months to avoid future falls.

There are two units whose PIC enclosures are in the final steps prior to them going to bidding.

GPPH is making progress with interventions with TREVR and Safewards. The Leadership Team which is composed of about twelve people are moving the projects along with their teams. GPPH has decided that prevention is our best effort to ensure violence reduction throughout the hospital.

The Chief of Psychiatry, Dr. Ijeoma Hassan has been assisting her team with covering of patients on units without a psychiatrist. We are currently working at a ratio of about 22.9 patients to one (1) psychiatrist at GPPH. We do have some psychiatrists in the hiring process that we hope to onboard over the next few months.

Our on-site EMTs were given a new location in the facility. There were a total of eighteen (18) instances where the ambulance was needed and a total of 13.5 average minutes for reporting.

Food Service has been working on an action plan to assume responsibilities of park place back of the house in a partnership with the rehabilitation department who will assume responsibilities of the front of the house. Patient use and staff use expansion was discussed with the public as we will be opening it up for staff and patients to utilize once additional equipment is purchased and additional staff are hired.

IV. FINANCIAL REPORTS:

The patient welfare fund information for October 2023 was reviewed by the Board of Trustees prior to this meeting.

The beginning balance for October 2023 was reviewed as \$67,307.94 with \$3,653.32 deposited and \$6,936.79 in disbursements. The ending balance was \$64,024.47. Balance of cash management fund was \$509,305.90 and the total patient welfare fund available balance ended at \$573,330.37. The Board of Trustees did not have any questions in regard to the patient welfare fund report for October 2023.

V. OFFICE OF COMMUNITY SERVICES

Theresa Wilson from the Office of Community Services presented the following information during this meeting:

1. **Current/Recent Funding Opportunities: Coordinated Specialty Care & Community Integration Services for Early Serious Mental Illness** This Request for Proposals (RFP) is issued by the New Jersey Department Human Services (DHS), Division of Mental Health and Addiction Services (DMHAS) for implementing Coordinated Specialty Care (CSC) programs for the population with Early Serious Mental Illness (ESMI) in New Jersey. In addition, the DMHAS will implement a Community Integration Program designed to address the need for the ESMI population along the continuum of care. This Request for Proposal will show how the DMHAS plans to effectively serve the ESMI population through the Coordinated Specialty Care and Community Integration programs. The initiative will focus on those impacted by Non-Affective Psychosis, also known as First Episode Psychosis (FEP) as well as Affective Psychosis, and how both programs will allow individuals served to lead better lives through the implementation of Evidence-Based Practices. CSC and CSC-CI will serve the population through a comprehensive service model that includes the use of individual therapy, psychotropic medication, group psychotherapy, multi-family group therapy, peer support, and supported employment and education services. The two programs will center on serving youths and adults ages 15 and older who experienced psychotic symptoms. The CSC program will serve clients between the ages of 15-35 for up to two years. DMHAS anticipates making up to six (6) awards for a total of six provider agencies. The total maximum annualized ceiling funding from DMHAS is approximately \$1,443,557 for the combined CSC and CSC-CI program (subject to Federal appropriations). Proposals are due December 13, 2023; Preliminary award announcement is January 18, 2024 **State Opioid Response (SOR) Expansion - Contingency Management Program for Stimulant Use Disorders** This Request for Proposal (RFP) is issued by the New Jersey Department of Human Services (DHS), Division of Mental Health and Addiction Services (DMHAS) for the expansion of the Contingency Management pilot program for stimulant use disorder. This RFP is funded through the Substance Abuse and Mental Health Services

Administration's (SAMHSA) State Opioid Response to Grants (SOR). The SOR grant period is from September 30, 2022, to September 29, 2024. Funding is available for FFY 2023 and may be available for FFY 2024 depending on federal appropriations. The Contingency Management program is intended to be a two-year program. Total annualized funding is \$2,000,000 per year, subject to federal appropriations per year, which must include services and funds to provide contingency management for individuals who have a stimulant use disorder. DMHAS anticipates making five (5) awards up to \$400,000 each. Proposals are due November 28, 2023; Preliminary award announcement is January 8, 2024. More information on these funding opportunities is available at: <https://www.state.nj.us/humanservices/dmhas/provider/funding/>

2. Department of Human Services Virtual Budget Listening Session Wednesday, November 29, 2023 Noon. All are welcome to offer verbal or written testimony to inform the Department of Human Services budget for 2024-25. To accommodate as many speakers as possible verbal testimony is limited to 3 minutes. Sign up here to testify.

https://forms.office.com/pages/responsepage.aspx?id=j-4RV4NeRUGA8VRE09BYOWrcgOw7YILmB_1hfSOyuhUQlpOSkdWSU81RkkFT11OSjZYRUyWkpkMS4u Sign language and captioning will be provided. Please note any other accommodation requests when signing up.

VI. GREYSTONE PARK ASSOCIATION

Stephanie Gabelmann discussed that the last meeting was held on November 7, 2023. GPA provided an allotment payment in October and another is due in December. GPA is planning for patient holiday items and events. Plans to date include (subject to revision):

- \$10 per patient on their cashless cards.
- A greeting card for each patient.
- Funding for holiday snacks and possibly a DJ/food for New Years Eve.

They will also be collecting items donated by the public for patients. GPPH has given GPA a list of approved items including bar soaps, playing cards/card games, puzzle books without staples, slippers, hats, and gloves.

VII. OLD BUSINESS

There was no old business to discuss during this meeting.

VIII. NEW BUSINESS

There was no new business during this meeting.

VII. COMMENTS FROM THE PUBLIC

Chairman, James DiGiulio opened the floor for questions and/or comments. Members of the public were reminded that they had five (5) minutes to state their question(s)/comments. Any questions/concerns that can not be addressed during this meeting will be addressed during the next meeting.

Public Member

Ms. Ann Weber asked the following questions:

What is the number of assaults for October and what is the number of elopements for October?

The number of assaults for October 2023 is fifty-nine (59). There were thirty-six (36) patient to patient assaults and twenty-three (23) patient to staff assaults. There were zero (0) elopements in October 2023.

How quickly are patients on geriatric units placed in a Nursing Home?

The CEO discussed that there is no way to determine an exact timeframe as a lot can effect a discharge. Sometimes finances, after a patient is stable may be an issue as well as family involvement may be dependent on assisting with discharge. Many times we need a legal guardian for a patient who may be discharged to a nursing home and this may take months to obtain. We try to assist with discharging patients to nursing homes as quickly as possible however funding issues or guardianship needs may arise which prolongs discharges.

Forensic unit admissions go to forensic units or admissions units?

The CEO discussed that most times these patients go straight to forensic units but if we need movement to happen they may need to begin in admissions and be transferred to the forensic unit after moves from within occur.

Does disappearance of patient clothing still occur regularly?

The CEO discussed that at times, we have had reports of lost clothing. There has been no significant reporting if it recently that the CEO is aware of at this time.


VIII. ADJOURNMENT:

The meeting was adjourned at 3:44pm.


IX. NEXT MEETING:

The next meeting of the Greystone Park Psychiatric Hospital (GPPH) Board of Trustees will be held on Thursday, December 21, 2023 at 3:15pm in person at GPPH in the Auditorium.

Respectfully Submitted,


Maria Jazerback, Secretary
GPPH's Board of Trustees

Witnessed By,


James DiGiulio, Chairman
GPPH's Board of Trustees