

# Warren County Community College



September 15, 2017

New Jersey Commission on Higher Education

20 W. State St.

Trenton, NJ 08608-1206

We are pleased to present the Warren County Community College 2017 Institutional Profile Report, which should serve as a showcase of the work put forth by our faculty, staff and administration throughout the last year. This document is designed to provide the state with descriptive data and information about our college.

We are hopeful that this report will be useful to students, parents, community college personnel, policymakers and the general public.

I would like to thank the staff of Warren County Community College for their work in updating our Institutional Profile for 2017.

Sincerely,



Dr. William J. Austin

President

## Table of Contents

A. Accreditation Status	4
<i>institutional accreditation</i>	4
<i>professional accreditation</i>	4
B. Number of Students Served	5
<i>undergraduates by attendance status</i>	5
<i>number of non-credit students served</i>	5
<i>unduplicated number of students for entire academic year</i>	6
C. Characteristics of Undergraduate Students	6
<i>enrollment in remediation courses by subject area</i>	6
<i>enrollment by race/ethnicity</i>	7
<i>enrollment by sex and age</i>	8
<i>financial aid from federal, state, and institutionally-funded programs</i>	9
<i>percentage of students who are New Jersey residents</i>	10
D. Student Outcomes	10
<i>graduation rates</i>	10
<i>third-semester retention rates</i>	11
E. Faculty Characteristics	11
<i>full time faculty by race/ethnicity, sex, and tenure status</i>	12
<i>percentage of course sections taught by full time faculty</i>	13
<i>ratio of full time to part time faculty</i>	13
F. Characteristics of the Board of Trustees	14
<i>Board of Trustees by race/ethnicity and sex</i>	14
<i>trustees' titles and affiliations</i>	14
<i>webpage with information on the Board of Trustees</i>	14
G. Profile of the Institution	15
<i>degree and certificate programs offered</i>	15
<i>Other information</i>	16
H. Major Research and Public Service Activities	17
I. Major Capital Projects Underway in FY 2017	18

## **A. Accreditation Status**

### **1. Institutional Accreditations**

Warren County Community College is accredited by the Middle States Commission on Higher Education, 3624 Market Street, Philadelphia, PA 19104, 267-284-5000. Founded in 1981, the College was awarded its original accreditation from the Commission in 1992 and was most recently re-accredited in 2013.

### **2. Professional Accreditations**

WCCC holds the following program-specific professional accreditations:

- Accreditation Commission for Education in Nursing, Inc. (ACEN)
- Commission on Accreditation of Allied Health Programs (CAAHEP)
- National Automotive Technicians Education Foundation (NATEF)

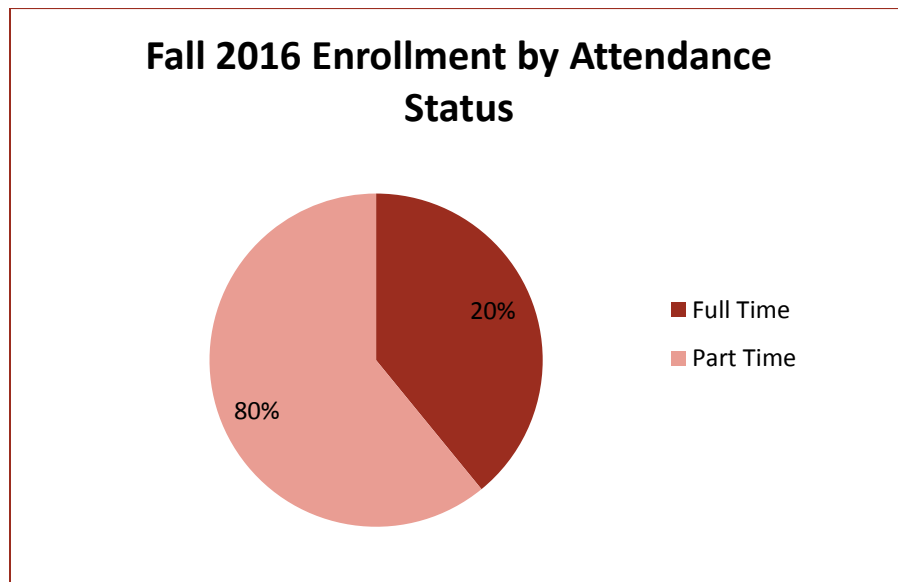
## B. Number of Students Served

### 1. Number of Undergraduates by Attendance Status, Fall 2016:

Full Time		Part Time		Total
N	%	N	%	
644	20.2	2550	79.8	<b>3194*</b>

\*Includes dual enrollment

WCCC Department of Institutional Research



### 2. Number of Graduates by Attendance Status:

Not Applicable

### 3. Number of Non-Credit Students Served:

	Total Number of Registrants <sup>1</sup>	Unduplicated Headcount	Total Clock Hours (1 Clock Hr = 60 Mins)	Total FTEs <sup>2</sup>
Open Enrollment	2307	1237	59835	133
Customized Training	241	-	2190	51

Source: SURE Non-Credit Open Enrollment File; NJ IPEDS Form #31: Customized Training 2016

<sup>1</sup>Includes all registrations in any course that started on July 1, 2015 through June 30, 2016.

<sup>2</sup>FTEs were calculated by converting clock hours to credit hours (dividing by 15), then converting credit hours to FTEs (dividing by 30).

**4. Unduplicated Number of Students for FY2016**

	Headcount Enrollment	Credit Hours	FTEs <sup>1</sup>
<b>Undergraduates</b>	3537	37592	1,253

Source: IPEDS 12 Month Enrollment Survey 2016

<sup>1</sup>FY2016 Audit- FTEs are calculated by dividing credit hours by 30.

**C. Characteristics of Undergraduate Students**

1. Mean Math, Reading and Writing SAT Scores: Not applicable.

2. Enrollment in Remediation Courses by Subject Area:

Total Fall 2016 Undergraduate Enrollment	Students Enrolled in One or More Remedial Courses	% of Total Enrollment
3194*	401	12.6%

\*Includes dual enrollment.

Source: WCCC Department of Institutional Research 2017

Total Fall 2016 FT, FT Students	FT, FTs Enrolled in One or More Remedial Courses	% of Total FT, FT Students
224	31	13.8%

\*Does not include dual enrollment.

Source: WCCC Department of Institutional Research 2017

Remedial Course Subject Area	Number* of FT,FTs Enrolled in Fall '16 (n=224)	% of FT,FTs Enrolled in Fall '16
<b>Computation</b>	25	11.2%
<b>Algebra</b>	6	2.7%
<b>Reading</b>	0	0%
<b>Writing</b>	0	0%
<b>English</b>	0	0%

Source: SURE Fall Enrollment File 2016

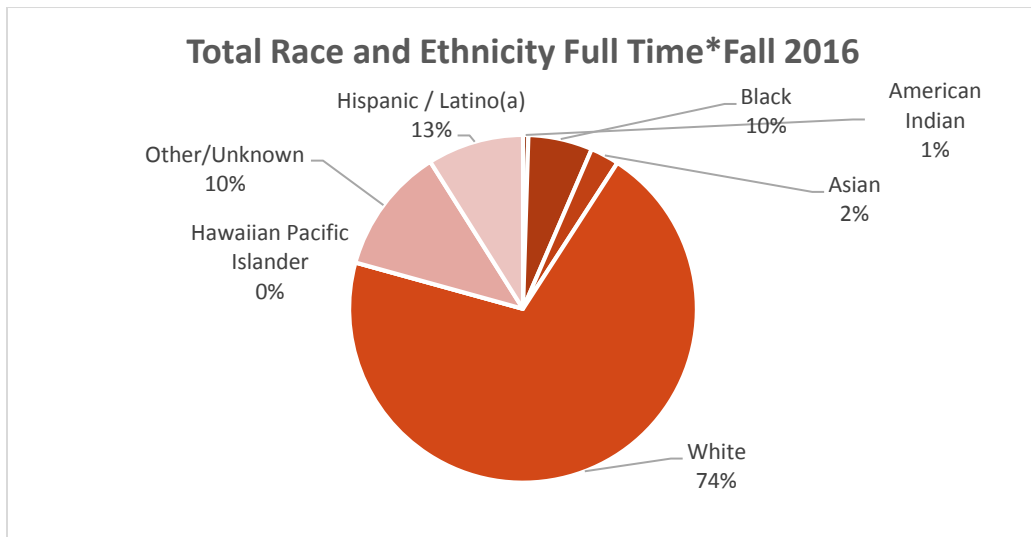
\*Duplicated head count. Students are/could be enrolled in both English and Math Remediation.  
WCCC Department of Institutional Research 2017

**3. Enrollment by Race/Ethnicity, Sex, and Age, Fall 2016\*:**

*a. Enrollment by Race/Ethnicity:*

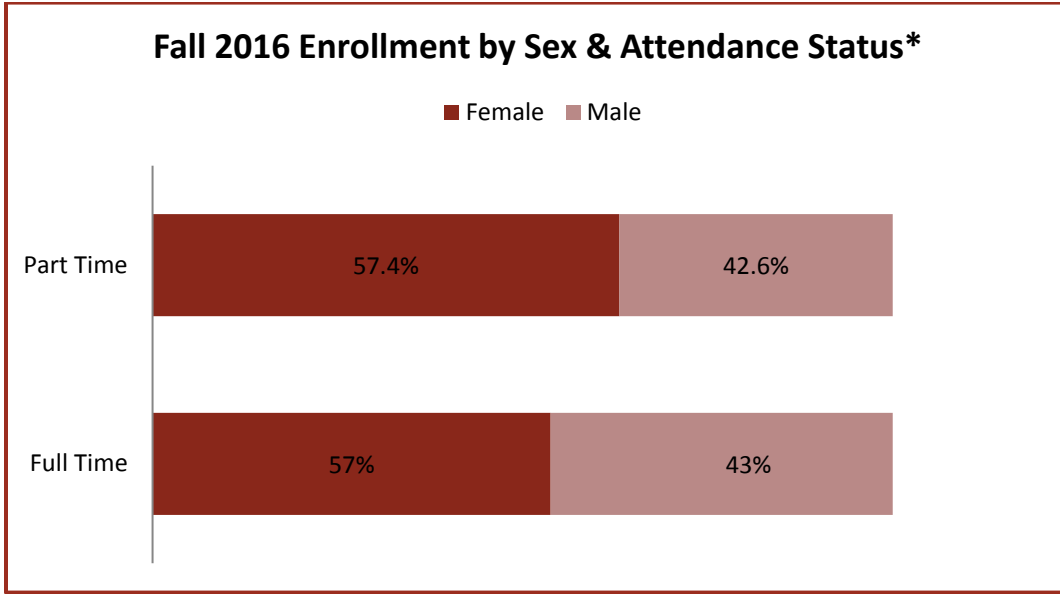
Warren																
Table II.C.3.a:																
Undergraduate Enrollment by Race/Ethnicity, Fall 2016																
	White		Black		Hispanic		Asian*		American Ind.		Alien		Race Unknown*		Total	
	Num	Pct	Num	Pct	Num	Pct	Num	Pct	Num	Pct	Num	Pct	Num	Pct	Num	Pct
<b>Full-time</b>	427	74%	56	10%	78	13%	15	2%	7	1%	0	0%	0	0%	580	100%
<b>Part-time</b>	513	75%	52	8%	68	10%	29	5%	6	0%	0	0%	15	2%	683	100%
<b>Total</b>	940		108		146		44		13		0		15		1263	

\*Does not include dual enrollment.  
WCCC Department of Institutional Research 2017



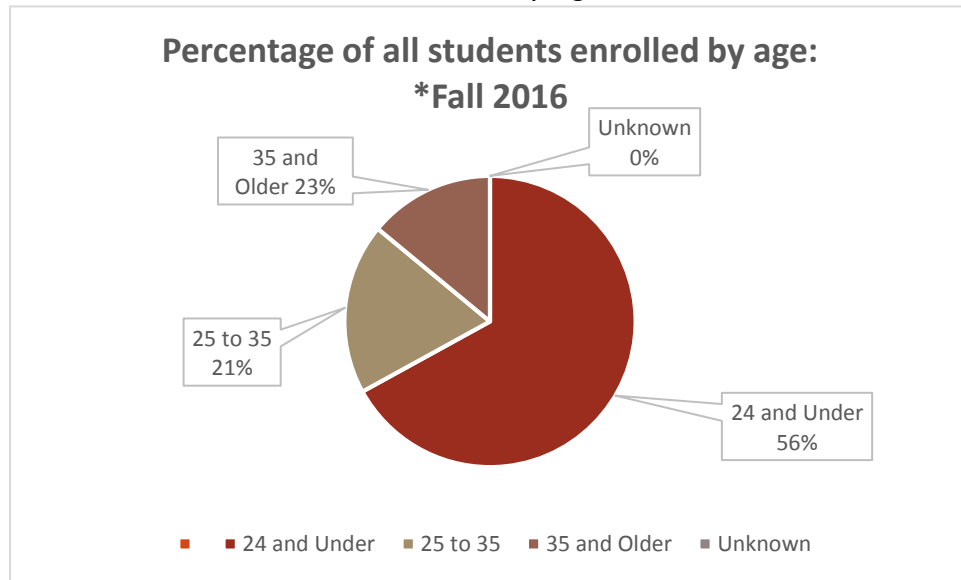
\*Does not include dual enrolled students.  
Source: WCCC Department of Institutional Research 2017

*b. Enrollment by Sex:*



\*Does not include dual enrolled students.  
Source: WCCC Department of Institutional Research 2017

c. Enrollment by Age:



\*Does not include dual enrolled students.  
Source: WCCC Office of Institutional Research, 2017



**4. Financial Aid from Federal, State & Institutionally-Funded Programs, AY 2015-2016:**

<b><u>FEDERAL PROGRAMS</u></b>	<b>Recipients</b>	<b>Dollars (\$)</b>	<b>Dollars (\$)/ Recipient</b>
Pell Grants	537	1,648,000	3068.90
College Work Study	20	44,000	2,200.00
Perkins Loans	0	0	-
SEOG	121	40,000	330.58
PLUS Loans	0	0	-
Stafford Loans (Subsidized)	140	381,000	2,721.43
Stafford Loans (Unsubsidized)	98	627,000	6,397.96
SMART, ACG, & Other	0	0	-
<b><u>STATE PROGRAMS</u></b>			
Tuition Aid Grants (TAG)	159	250,000	1572.33
Educational Opportunity Fund (EOF)	43	38,000	883.72
Outstanding Scholars (OSRP)	0	0	-
Distinguished Scholars	0	0	-
Urban Scholars	0	0	-
NJ STARS	21	72,313	3443.50
NJCLASS Loans	0	0	-
<b><u>INSTITUTIONAL PROGRAMS</u></b>			
Grants/Scholarships	34	41,000	1,205.88
Loans	0	0	-

Source: NJ IPEDS Form #41 Student Financial Aid Report 2016

**5. Percentage of Fall First Time Full Time 2016 Students who are New Jersey Residents:**

	NJ Residents	Out-of-State Residents	Total	% State Residents
FT, FT Students	221	3	224	99%

Source: WCCC Department of Institutional Research 2017

**D. Student Outcomes**

**1. Graduation Rates:**

*a. Four, Five, and Six-year Graduation Rate by Race/Ethnicity:*

Not applicable.

*b. Two-year Graduation Rate:*

	Number	Percent
Fall 2013 Cohort	251	<b>21%</b>
Graduated within 2 Years	52	

Source: Office of Institutional Research 2017

*c. Three-year Graduation & Transfer Rate by Race/Ethnicity:*

	White		Black		Hispanic		Asian		Alien		Other*		TOTAL	
	N	%	N	%	N	%	N	%	N	%	N	%	N	%
<b>Fall 2013 Cohort</b>	<b>162</b>		<b>33</b>		<b>40</b>		<b>8</b>		<b>0</b>		<b>8</b>		<b>251</b>	
<b>Graduated w/in 3 yrs.</b>	<b>69</b>	<b>21</b>	<b>11</b>	<b>32</b>	<b>6</b>	<b>33</b>	<b>0</b>	<b>71</b>	<b>0</b>	<b>0.0</b>	<b>0</b>	<b>15</b>	<b>65</b>	<b>26%</b>
<b>Transfer Out</b>	<b>83</b>	<b>32</b>	<b>3</b>	<b>46</b>	<b>4</b>	<b>17</b>	<b>0</b>	<b>14</b>	<b>0</b>	<b>0.0</b>	<b>1</b>	<b>23</b>	<b>91</b>	<b>36%</b>

Source: IPEDS 2016 Graduation Rate Survey

\* Other includes American Indians, Native Hawaiian & Pacific Islanders, 2 or More Races and Unknown.

**2. Third-Semester Retention Rates of First-Time Undergraduates. Fall 2015 to Fall 2016:**

FIRST TIME, FULL TIME STUDENTS, FALL 2015		
Cohort	Retained in Fall 2016	Retention Rate
239	167	70%

Source: IPEDS Fall Enrollment Survey, Part E

FIRST TIME, PART TIME STUDENTS, FALL 2015		
Cohort	Retained in Fall 2016	Retention Rate
81	35	43%

Source: IPEDS Fall Enrollment Survey, Part E

**E. Faculty Characteristics**

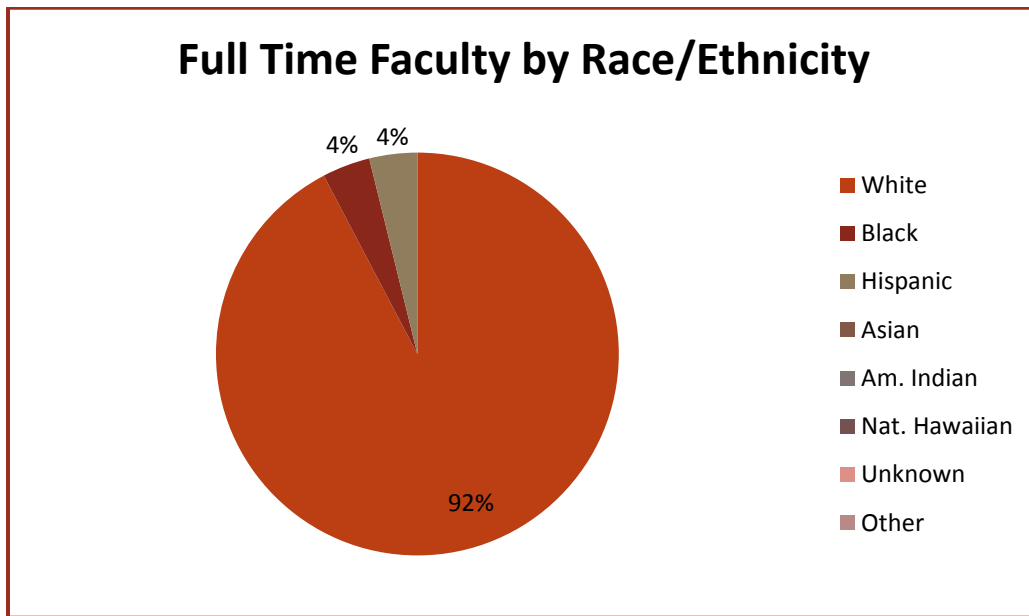
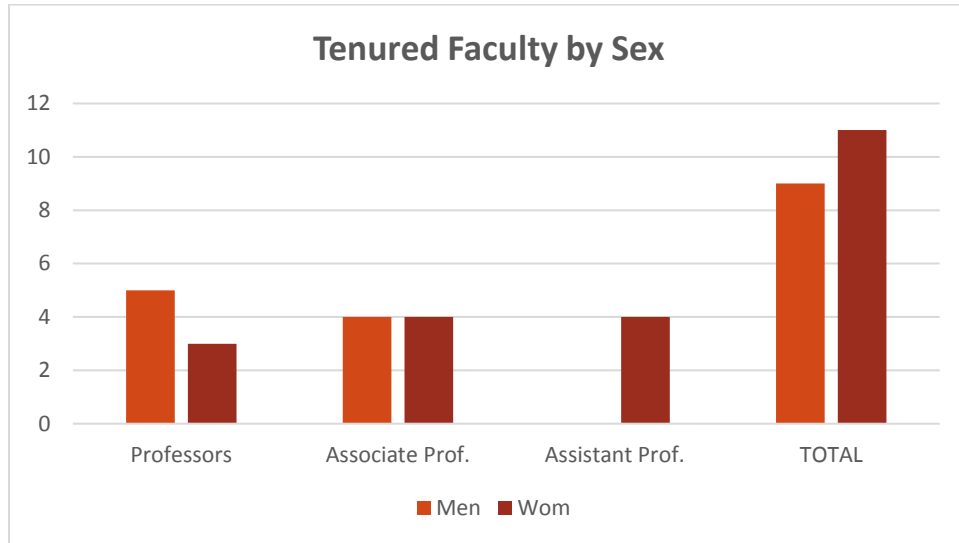
**1. Full Time Faculty by Race/Ethnicity, Sex, and Tenure Status:**

**FULL TIME FACULTY, FALL 2016**

Warren																	
Table II.E.1:																	
Full-Time Faculty by Race/Ethnicity, Sex, Tenure Status and Academic Rank, Fall 2016																	
	White		Black		Hispanic		Asian*		American Ind.		Alien		Race Unknown*		Total		
	Men	Wom	Men	Wom	Men	Wom	Men	Wom	Men	Wom	Men	Wom	Men	Wom	Men	Wom	
<b>Tenured</b>																	
Professors	5	4	0	0	0	0	0	0	0	0	0	0	0	0	0	5	4
Associate Prof.	4	2	0	0	0	0	0	0	0	0	0	0	0	0	0	4	2
Assistant Prof.	0	2	0	1	0	1	0	0	0	0	0	0	0	0	0	0	4
All Others	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL	9	8	0	1	0	1	0	0	0	0	0	0	0	0	0	9	10
<b>Without Tenure</b>																	
Professors	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Associate Prof.	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Assistant Prof.	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
All Others	1	7	0	0	0	0	0	0	0	0	0	0	0	0	0	1	7
TOTAL	1	7	0	0	0	0	0	0	0	0	0	0	0	0	0	1	7
<b>Total</b>																	
Professors	5	4	0	0	0	0	0	0	0	0	0	0	0	0	0	5	4
Associate Prof.	4	2	0	0	0	0	0	0	0	0	0	0	0	0	0	4	2
Assistant Prof.	0	2	0	1	0	1	0	0	0	0	0	0	0	0	0	0	4
All Others	1	7	0	0	0	0	0	0	0	0	0	0	0	0	0	1	7
TOTAL	10	15	0	1	0	1	0	0	0	0	0	0	0	0	0	10	17

Source: IPEDS Human Resources Survey

\* Note: Asian includes Pacific Islanders and Unknown includes 2 or More Races.



Source: IPEDS Human Resources Survey

**2. Percentage of Course Sections Taught by Full Time Faculty<sup>1</sup> Fall 2016**

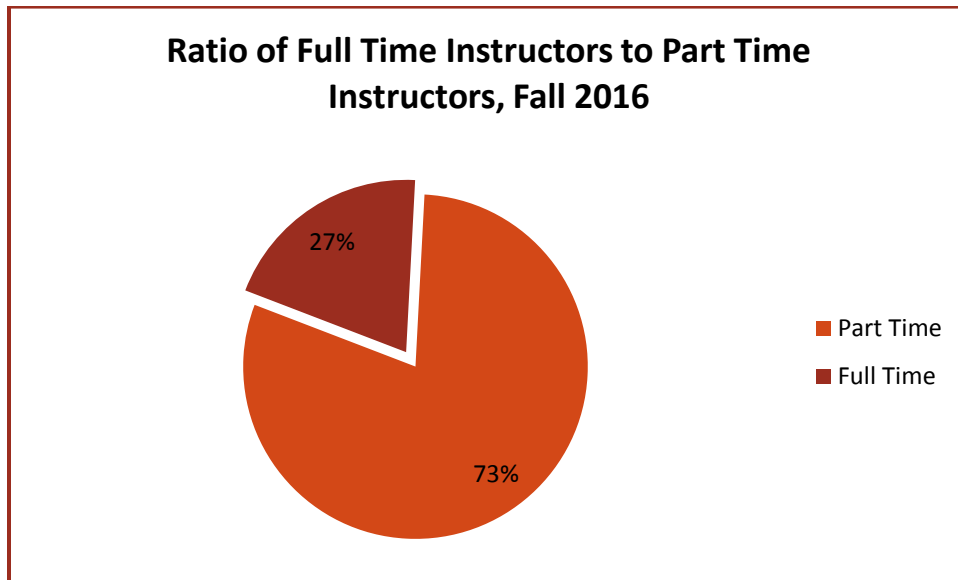
<sup>1</sup> Includes Full-Time Administrators

Total Number of Course Sections	Taught By Full Time Faculty		Taught By Part Time Faculty	
	N	%	N	%
<b>212</b>	106	<b>50%</b>	106	<b>50%</b>

**3. Ratio of Full Time to Part Time Faculty Fall 2016:**

Full Time Faculty/Lecturers		Part Time Faculty		Total	
N	%	N	%		
27*	27%	73	73%	100	100%

\* Number includes 19 tenured faculty/3 tenure track/5 lecturers



Source: Fall 2016 IPEDS Human Resources Survey

## F. Characteristics of the Board of Trustees

### 1. Warren County Community College Board of Trustees by Race/Ethnicity & Sex:

	White	Black	Hispanic	Asian	American Indian	Alien	Unknown	Total
Male	8	-	-	-	-	-	-	8
Female	3	-	-	-	-	-	-	3
Total	11	0	0	0	0	0	0	11

### 2. Trustees' Titles and Affiliations:

Name	Title	Company/Organization Affiliation
Mr. Craig Dana, Esq.	Private Attorney/Judge	Retired
Dr. Frank Gilly	Family Practitioner, Geriatrician	Retired
Ms. Elizabeth Gittins	Senior Research Scientist	Colgate Palmolive
Mr. Kieran Higgins	Regional Operations Eng. Manager	Amazon
Dr. Phil Linfante	Professor	Essex County College
Mr. Alan Lowcher, Esq.	Private Attorney	Private Practice
Ms. Maria Maier	Business Owner	Land of Make Believe
Mr. James Mengucci	Director of Facilities	Phillipsburg School District
Mr. Peter Schmidt	Retired Educator	Gill St. Bernard School
Mrs. Betti Singh	Employment Counselor	N.J. Department of Labor
Mr. James Crouse*	Centenary University Student	Elected Student Alumni Trustee

\*Mr. Crouse was elected in May, 2017 as a non-voting Alumni Trustee and serves a one-year term.

Does not include the President, who serves as an ex-officio non-voting member.

### 3. Webpage with Information on the Board of Trustees:

<http://www.warren.edu/board-of-trustees/>

## G. Profile of the Institution

### 1. Degree and Certificate Programs Offered:

Associate of Arts (A.A.)	Associate in Applied Science (A.A.S.)
Business Administration Communications Computer and Information Sciences Elementary and Secondary Education English Fine Arts History Liberal Arts Pre-Law Pre-Professional Social Science	Accounting Management Automotive Technology Business Management Computer Information Services Early Childhood Education Emergency Services - Fire Services Food and Beverage Management Graphic and Web Design Medical Assisting Small Business Management Technical Studies Web Development
Associate in Fine Arts (A.F.A)	
Creative Writing	
Associate in Science (A.S.)	
Biology Criminal Justice Environmental Studies Ecotourism General Science	Chemistry Nursing Psychosocial Rehabilitation and Treatment Occupational Therapy

**Certificate Programs**

Business Management  
Communications  
Computer Information Systems  
Criminal Justice – Corrections  
Early Childhood Education  
Graphic and Web Design  
Security and Loss Prevention  
Small Business Management  
Webmaster

**Other Information:**

For the third year in a row, Warren County Community College has been the recipient of a national award. For the second straight year, Dr. Will Austin, President of the College, was recognized with a national award himself. Dr. Austin was the recipient of this year's CEO Award for the Northeast Region from the Association of Community College Trustees. As WCCC President for the past 14 years, Dr. Austin is not only recognized in New Jersey, regionally, but nationally as well, as an educational leader whose integrity, courage, creative energy, and collaborative spirit define the essential skills of community college leadership in a time of great change and opportunity. Three years ago, WCCC Trustee Chair Peter Schmidt was the recipient of a national award for his leadership efforts.

Dr. Austin currently serves as the Chair for the New Jersey Council of Community College Presidents, as a member of the NJ Presidents' Council Executive Committee, as Past Chair of the American Association of Community Colleges' Presidents' Academy Executive Committee, as a member of the American Association of Community Colleges Board of Directors, and as a member of the American Association of University Administrators Board of Directors. Yet, the pivotal essence of Dr. Austin's success has been the transformation of Warren County Community College into its rural county's most vital institution. Dr. Austin tirelessly works on advancing student enrollment and most importantly has guided the college to the highest two-year graduation rate for any community college in the state of New Jersey.



A year ago, Dr. Austin received the AAUA (American Association of University Administrators) McInnis/Ryan Award for his achievement in Mid-Career Higher Education Leadership. The mission of the American Association of University Administrators is to develop and advance superior standards for the profession of higher education administration. Through its policy statements, programs, and services the Association emphasizes the responsibility of administrators, at all levels, to demonstrate moral and ethical leadership in the exercise of all their duties.

Last year Dr. Austin also assumed the role of the Chair of the New Jersey Council of Community College Presidents, a group that meets regularly to focus on issues and trends facing community colleges in the state. Recently, Dr. Austin was appointed to a three-year term as an at-large member of the American Association of Community Colleges Board of Directors. AACC is governed by a 32-member Board of Directors. The Board acts on behalf of the institutional members to create and re-create a vision for AACC and to determine and assure appropriate organizational performance.

Dr. Austin has been a leader in the Warren County business community as well, and has served as a Board member on numerous county and state organizations; including both of county hospitals, Hackettstown Regional Medical Center and St. Luke's-Warren Hospital.

Continuing its national role as leaders in the community college movement, the WCCC President and Board will make significant contributions to the Association of Community College Trustees Congress by presenting in numerous sessions at its next event.

## **H. Major Research and Public Service Activities**

WCCC's mission does not include research activities, however, the College does engage in a number of public service initiatives. Its employees serve on a number of non-profit organizations and WCCC has strong partnerships with a number of regional non-profit agencies. For example, it offers free tenancy to the American Red Cross in its Small Business Incubator.

Its Continuing Education division, in an effort to strengthen economic and workforce development in the Northwest New Jersey region, has expanded its activities. In Fall 2016, WCCC and Sussex County Community College signed a historic partnership agreement creating Skylands Professional Training that offers residents of both counties with an opportunity to take advantage of myriad choices for certification programs and non-credit courses. This educational agreement/partnership offers customized training to help strengthen workforce education opportunities in the Northwest New Jersey region by providing non-credit courses and certification training for jobs in demand. This program allows the two colleges to share services to create economic opportunities for the region while creating the greatest return on investment for the residents of the two counties.

## **I. Major Capital Projects Underway in FY 2017**

WCCC was awarded \$2 million in GO bonds to construct a new Learning Annex Addition. This will be an approx. 7000 sq. ft. structure connected to the main academic facility. This project is in the design phase. It will include a lecture hall, computer lab and office space. The total project cost is estimated to be \$3.2 million and will be completed in 2018.