SURE SYSTEM DOCUMENTATION
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DATA DICTIONARY

FOR

ENROLLMENT DATA SUBMISSIONS

JULY 2008

OFFICE OF RESEARCH

NEW JERSEY COMMISSION ON HIGHER EDUCATION

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DATA ELEMENT  (E01)  REPORTING DATE
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DEFINITION:  THE POINT IN TIME FOR WHICH DATA ARE REPORTED.


LOCATION:    01 - 06


CODING:      6 DIGITS:  THE FIRST AND SECOND DIGITS ARE THE MONTH THE SEMESTER BEGAN;
                        THE THIRD THROUGH SIXTH DIGITS ARE THE CALENDAR YEAR.


             FIRST AND SECOND DIGITS
             -----------------------

             01 = JANUARY (OPENING SPRING SEMESTER)

             09 = SEPTEMBER (OPENING FALL SEMESTER)


             THIRD THROUGH SIXTH DIGITS
             --------------------------

             2008  =  2008

             2009  =  2009

             2010  =  2010

             ETC.


             EXAMPLES OF REPORTING PERIODS
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             092008 = OPENING FALL, 2008

             012009 = OPENING SPRING, 2009

             092010 = OPENING FALL, 2010
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DATA ELEMENT  (E02)  INSTITUTION (CEEB) CODE
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DEFINITION:  A NUMBER ASSIGNED TO AN EDUCATION INSTITUTION BY THE COLLEGE
             ENTRANCE EXAMINATION BOARD (CEEB).
             THE 5TH DIGIT INDICATES PRIMARY DEGREE LEVEL:
                   2 = ASSOCIATE DEGREE, 4 = BACHELORS.
             THE 6TH DIGIT INDICATES CONTROL OR AFFILIATION:
                   1 = PRIVATE, 2 = PUBLIC.



LOCATION:    07 – 12



CODING:      6 DIGITS


   NJ        202422  =  ATLANTIC COMMUNITY COLLEGE
COMMUNITY    203222  =  BERGEN COMMUNITY COLLEGE
COLLEGES     218122  =  BROOKDALE COMMUNITY COLLEGE
---------    218022  =  BURLINGTON COUNTY COLLEGE
             212122  =  CAMDEN COUNTY COLLEGE
             211822  =  CUMBERLAND COUNTY COLLEGE
             223722  =  ESSEX COUNTY COLLEGE
             228122  =  GLOUCESTER COUNTY COLLEGE
             229122  =  HUDSON COUNTY COMMUNITY COLLEGE
             244422  =  MERCER COUNTY COMMUNITY COLLEGE
             244122  =  MIDDLESEX COUNTY COLLEGE
             212422  =  MORRIS, COUNTY COLLEGE OF
             263022  =  OCEAN COUNTY COLLEGE
             269422  =  PASSAIC COUNTY COMMUNITY COLLEGE
             286722  =  RARITAN VALLEY COMMUNITY COLLEGE
             286822  =  SALEM COMMUNITY COLLEGE
             271122  =  SUSSEX COUNTY COMMUNITY COLLEGE
             292122  =  UNION COUNTY COLLEGE
             272222  =  WARREN COUNTY COMMUNITY COLLEGE

   NJ        251342  =  NEW JERSEY INSTITUTE OF TECHNOLOGY
 PUBLIC      274842  =  THOMAS A. EDISON STATE COLLEGE
 SENIOR      251642  =  JERSEY CITY STATE COLLEGE
COLLEGES     251742  =  KEAN UNIVERSITY
--------     252042  =  MONTCLAIR STATE UNIVERSITY
             288442  =  RAMAPO COLLEGE OF NEW JERSEY
             288942  =  RICHARD STOCKTON COLLEGE OF NEW JERSEY
             251542  =  ROWAN UNIVERSITY
             251942  =  THE COLLEGE OF NEW JERSEY (FORMERLY TRENTON STATE COLLEGE)
             251842  =  WILLIAM PATERSON UNIVERSITY OF NEW JERSEY

             887742  =  UNIVERSITY OF MEDICINE & DENTISTRY OF NEW JERSEY
             209242  =  RUTGERS-CAMDEN, CAMDEN COLLEGE OF ARTS & SCIENCES
             069802  =  RUTGERS-CAMDEN, SCHOOL OF BUSINESS (UNDERGRD) [FORMERLY 926342]
             274242  =  RUTGERS-CAMDEN, UNIVERSITY COLLEGE, CAMDEN
             251242  =  RUTGERS-NEWARK, NEWARK COLLEGE OF ARTS & SCIENCES
             278942  =  RUTGERS-NEWARK, COLLEGE OF NURSING
             275342  =  RUTGERS-NEWARK, UNIVERSITY COLLEGE, NEWARK
             217042  =  RUTGERS-NEW BRUNSWICK, COOK COLLEGE
             283842  =  RUTGERS-NEW BRUNSWICK, COLLEGE OF ENGINEERING
             283942  =  RUTGERS-NEW BRUNSWICK, COLLEGE OF PHARMACY (UNDERGRAD)
             219242  =  RUTGERS-NEW BRUNSWICK, DOUGLASS COLLEGE
             238442  =  RUTGERS-NEW BRUNSWICK, LIVINGSTON COLLEGE
             276542  =  RUTGERS-NEW BRUNSWICK, RUTGERS COLLEGE
             273642  =  RUTGERS-NEW BRUNSWICK, MASON GROSS SCH (UNDERGRAD)
             277742  =  RUTGERS-NEW BRUNSWICK, UNIVERSITY COLLEGE
             069202  =  RUTGERS-NEW BRUNSWICK, SCHOOL OF BUSINESS
            *927142  =  RUTGERS-NEW BRUNSWICK, SCHOOL OF ARTS & SCIENCES
            *927242  =  RUTGERS-NEW BRUNSWICK, SCHOOL OF ENVIRONMENT & BIOLOGICAL SCI
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   NJ       *926142  =  RUTGERS-CAMDEN, THE LAW SCHOOL
  PUBLIC    *926242  =  RUTGERS-CAMDEN, THE GRADUATE SCHOOL
  SENIOR    *926442  =  RUTGERS-CAMDEN, THE SCHOOL OF BUSINESS (GRADUATE)
 COLLEGES   *925342  =  RUTGERS-NEWARK, THE LAW SCHOOL
 --------   *925142  =  RUTGERS-NEWARK, THE GRADUATE SCHOOL
(continued)  *925442  =  RUTGERS-NEWARK, SCHOOL OF CRIMINAL JUSTICE
            *925242  =  RUTGERS-NEWARK, GRADUATE SCHOOL OF MANAGEMENT
            *925542  =  RUTGERS-NEW BRUNS, THE GRADUATE SCHOOL
            *925742  =  RUTGERS-NEW BRUNS, GRADUATE SCHOOL OF EDUCATION
            *926042  =  RUTGERS-NEW BRUNS, SCHOOL OF LIBRARY STUDIES
            *925642  =  RUTGERS-NEW BRUNS, GRADUATE SCHOOL OF PSYCHOLOGY
            *925842  =  RUTGERS-NEW BRUNS, SCHOOL OF SOCIAL WORK
            *925942  =  RUTGERS-NEW BRUNS, MASON GROSS SCHOOL (GRADUATE)
            *926542  =  RUTGERS-NEW BRUNS, COLLEGE OF PHARMACY (GRADUATE)
            *926642  =  RUTGERS-NEW BRUNS, SCHOOL OF MANAGEMENT & LABOR RELATIONS
            *926742  =  RUTGERS-NEW BRUNS, BLOUSTEIN SCHOOL
            *926842  =  RUTGERS-NEWARK, SCHOOL OF PUBLIC AFFAIRS & ADMINISTRATION
            *928142  =  RUTGERS-CAMDEN, SUMMER SCHOOL
            *928242  =  RUTGERS-NEWARK, SUMMER SCHOOL
            *928342  =  RUTGERS-NEW BRUNSWICK, SUMMER SCHOOL


   NJ        200921  =  ASSUMPTION COLLEGE FOR SISTERS
 PRIVATE    *889641  =  BAIS MEDRASH TORAS CHESED
 COLLEGES    206121  =  BERKELEY SCHOOL
 --------   *889041  =  BETH MEDRASH GOVOHA
             204441  =  BLOOMFIELD COLLEGE
             207241  =  CALDWELL COLLEGE
             208041  =  CENTENARY COLLEGE
             220341  =  DEVRY INSTITUTE - NEW JERSEY
             219341  =  DREW UNIVERSITY
             226241  =  FAIRLEIGH DICKINSON UNIV, FLORHAM CAMPUS
             226341  =  FAIRLEIGH DICKINSON UNIV, METRO CAMPUS
             232141  =  FELICIAN COLLEGE
             227441  =  GEORGIAN COURT UNIVERSITY
             491421  =  GIBBS COLLEGE
             241641  =  MONMOUTH UNIVERSITY
            *889141  =  NEW BRUNSWICK THEOLOGICAL SEMINARY
            *889241  =  PRINCETON THEOLOGICAL SEMINARY
             267241  =  PRINCETON UNIVERSITY
            *889541  =  RABBI JACOB JOSEPH SCHOOL
             154641  =  RABBINICAL COLLEGE OF AMERICA
             275841  =  RIDER UNIVERSITY
             209041  =  SAINT ELIZABETH, COLLEGE OF
             280641  =  SAINT PETER'S COLLEGE
             281141  =  SETON HALL UNIVERSITY
             281941  =  STEVENS INSTITUTE OF TECHNOLOGY
             068641  =  TALMUDICAL ACADEMY
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 * ASTERISKED CODES WERE DEVISED BY THE N.J. COMMISSION ON HIGHER
   EDUCATION BECAUSE NONE WERE LISTED IN THE CEEB MANUAL.

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DATA ELEMENT  (E03)  SOCIAL SECURITY NUMBER
-------------------------------------------


DEFINITION:  THE SOCIAL SECURITY NUMBER ASSIGNED TO A STUDENT.


LOCATION:    13 - 21


CODING:      9 DIGITS


             TEMPORARY NUMBERS WHICH ARE REPLACED WITH STANDARD
             NUMBERS SHOULD BE REPORTED IN THE SOCIAL SECURITY
             NUMBER UPDATE DATA SUBMISSION.
```

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DATA ELEMENT  (E04)  SEX
------------------------


DEFINITION:  THE GENDER (MALE OR FEMALE) OF A STUDENT.


LOCATION:    22


CODING:      1 DIGIT


             0  =  NOT REPORTED BY STUDENT

             1  =  MALE

             2  =  FEMALE
```

DATA ELEMENT (E05) CITIZENSHIP

DEFINITION: AN INDICATION OF WHETHER A STUDENT IS A CITIZEN OF THE UNITED STATES,
RESIDENT ALIEN, OR A NON-RESIDENT ALIEN.

A NON-RESIDENT ALIEN IS A PERSON WHO IS NOT A CITIZEN OR
NATIONAL OF THE UNITED STATES AND WHO IS IN THIS COUNTRY ON A
TEMPORARY BASIS AND DOES NOT HAVE THE RIGHT TO REMAIN HERE
INDEFINITELY. A RESIDENT ALIEN IS A PERSON WHO IS NOT A CITIZEN AND
HAS BEEN LAWFULLY ADMITTED FOR PERMANENT RESIDENCE AND WHO
HOLDS AN ALIEN REGISTRATION RECEIPT CARD – FORM 1-551/155.

LOCATION: 23

CODING: 1 DIGIT

             0 = INFORMATION NOT AVAILABLE

             1 = U.S. CITIZEN

             2 = NON-RESIDENT ALIEN

             3 = RESIDENT ALIEN

NOTE: If your institution does not currently have citizens separated from resident aliens,
report these students as 1 (U.S. Citizen) until such time as the distinction between
citizens and resident aliens is available.

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DATA ELEMENT  (E06)  RACIAL/ETHNIC CODE
---------------------------------------


DEFINITION:  CATEGORIZATION OF STUDENTS ACCORDING TO THE RACIAL/ETHNIC
             CATEGORY TO WHICH THEY BELONG, ARE REGARDED BY THE COMMUNITY
             AS BELONGING, OR CATEGORIZE THEMSELVES AS BELONGING.


LOCATION:    24


CODING:      1 DIGIT


   0 = NOT REPORTED BY STUDENT

   1 = AFRICAN-AMERICAN, NON-HISPANIC

       A PERSON HAVING ORIGINS IN ANY OF THE BLACK RACIAL GROUPS OF AFRICA.

   2 = AMERICAN INDIAN OR ALASKAN NATIVE

       A PERSON HAVING ORIGINS IN ANY OF THE ORIGINAL PEOPLES OF NORTH
       AMERICA AND MAINTAINING CULTURAL IDENTIFICATION THROUGH TRIBAL
       AFFILIATION OR COMMUNITY RECOGNITION.

   3 = ASIAN OR PACIFIC ISLANDER

       A PERSON HAVING ORIGINS IN ANY OF THE ORIGINAL PEOPLES OF THE FAR
       EAST, SOUTHEAST ASIA, THE INDIAN SUBCONTINENT OR THE PACIFIC ISLANDS.
       THIS AREA INCLUDES, FOR EXAMPLE, CHINA, JAPAN, KOREA, THE PHILIPPINE
       ISLANDS, SAMOA, INDIA and VIETNAM.

   4 = HISPANIC, Not Elsewhere Classified

       A PERSON OF MEXICAN, PUERTO RICAN, CUBAN, CENTRAL OR SOUTH AMERICAN,
       OR OTHER SPANISH CULTURE OR ORIGIN, REGARDLESS OF RACE.  USE SPECIFIC
       CATEGORIES 6 THROUGH 9 IF POSSIBLE.


   5 = WHITE, NON-HISPANIC

       A PERSON HAVING ORIGINS IN ANY OF THE ORIGINAL PEOPLES OF EUROPE,
       NORTH AFRICA, OR THE MIDDLE EAST.

   6 = MEXICAN

   7 = PUERTO RICAN

   8 = CUBAN

   9 = CENTRAL OR SOUTH AMERICAN
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DATA ELEMENT  (E07)  BIRTHYEAR
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DEFINITION:  THE YEAR OF BIRTH AS DESIGNATED ON THE STUDENT'S
             LEGAL BIRTH REGISTRATION OR CERTIFICATE.

             LEAVE FIELD BLANK IF INFORMATION IS NOT AVAILABLE.
                (DO NOT ENTER ZERO)


LOCATION:    25 – 28


CODING:      4 DIGITS


             ALL FOUR DIGITS OF YEAR
             -----------------------

             1985 = 1985

             1986 = 1986

             1987 = 1987

             1988 = 1988

             ETC.
```

DATA ELEMENT (E08) ZIP CODE OF HOME ADDRESS AT ADMISSION

DEFINITION: THE POSTAL DELIVERY CODE OF A STUDENT'S HOME ADDRESS AT
              THE TIME OF ORIGINAL ADMISSION TO THE INSTITUTION.

              LEAVE THIS FIELD BLANK IF STUDENT'S ADDRESS IS IN A FOREIGN COUNTRY;
                  (DO NOT ENTER NON-UNITED STATES POSTAL ZIP CODES).

              LEAVE THIS FIELD BLANK IF STUDENT INFORMATION IS NOT AVAILABLE;
                  (DO NOT ENTER ZERO).

LOCATION: 29 - 33

CODING: 5 DIGITS

```
DATA ELEMENT  (E09)  STATE OF RESIDENCE
---------------------------------------


DEFINITION:  AN IDENTIFICATION OF THE STATE IN WHICH A STUDENT LEGALLY
             RESIDED AS OF THE REPORTING DATE.


LOCATION:    34 – 35


CODING:      2 DIGITS (CODES USED BY FEDERAL INFORMATION PROCESSING
                       STANDARDS – FIPS)


             01 = ALABAMA            34 = NEW JERSEY
             02 = ALASKA             35 = NEW MEXICO
             04 = ARIZONA            36 = NEW YORK
             05 = ARKANSAS           37 = NORTH CAROLINA
             06 = CALIFORNIA         38 = NORTH DAKOTA
             08 = COLORADO           39 = OHIO
             09 = CONNECTICUT        40 = OKLAHOMA
             10 = DELAWARE           41 = OREGON
             11 = DIST OF COLUMBIA   42 = PENNSYLVANIA
             12 = FLORIDA            44 = RHODE ISLAND
             13 = GEORGIA            45 = SOUTH CAROLINA
             15 = HAWAII             46 = SOUTH DAKOTA
             16 = IDAHO              47 = TENNESSEE
             17 = ILLINOIS           48 = TEXAS
             18 = INDIANA            49 = UTAH
             19 = IOWA               50 = VERMONT
             20 = KANSAS             51 = VIRGINIA
             21 = KENTUCKY           53 = WASHINGTON
             22 = LOUISIANA          54 = WEST VIRGINIA
             23 = MAINE              55 = WISCONSIN
             24 = MARYLAND           56 = WYOMING
             25 = MASSACHUSETTS
             26 = MICHIGAN           60 = AMERICAN SAMOA
             27 = MINNESOTA          64 = MICRONESIA
             28 = MISSISSIPPI        66 = GUAM
             29 = MISSOURI           68 = MARSHALL ISLANDS
             30 = MONTANA            69 = NORTHERN MARIANA ISLANDS
             31 = NEBRASKA           70 = PALAU
             32 = NEVADA             72 = PUERTO RICO
             33 = NEW HAMPSHIRE      75 = TRUST TERR OF PACIFIC ISLANDS
                                     78 = VIRGIN ISLANDS
                                     90 = FOREIGN COUNTRY

                                     99 = UNKNOWN STATE OF RESIDENCE
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DATA ELEMENT  (E10)  N.J. COUNTY OF RESIDENCE
---------------------------------------------


DEFINITION:   FOR ALL STUDENTS WHO WERE LEGAL RESIDENTS OF NEW JERSEY AT THE
              TIME OF THE REPORTING DATE, AN IDENTIFICATION OF THE COUNTY OF
              RESIDENCE.


LOCATION:     36 - 37


CODING:       2 DIGITS (CODES USED BY FEDERAL INFORMATION PROCESSING
                        STANDARDS - FIPS - DELETE THE LEADING ZERO)


              01 = ATLANTIC COUNTY
              03 = BERGEN COUNTY
              05 = BURLINGTON COUNTY
              07 = CAMDEN COUNTY
              09 = CAPE MAY COUNTY
              11 = CUMBERLAND COUNTY
              13 = ESSEX COUNTY
              15 = GLOUCESTER COUNTY
              17 = HUDSON COUNTY
              19 = HUNTERDON COUNTY
              21 = MERCER COUNTY
              23 = MIDDLESEX COUNTY
              25 = MONMOUTH COUNTY
              27 = MORRIS COUNTY
              29 = OCEAN COUNTY
              31 = PASSAIC COUNTY
              33 = SALEM COUNTY
              35 = SOMERSET COUNTY
              37 = SUSSEX COUNTY
              39 = UNION COUNTY
              41 = WARREN COUNTY

              88 = N.J. RESIDENT, BUT COUNTY UNKNOWN

              99 = NOT A N.J. RESIDENT

              00 = INFORMATION NOT AVAILABLE
                   USE THIS CODE ONLY IF "STATE OF RESIDENCE" CODE IS "99".
                   {"STATE OF RESIDENCE" IS LABELED AS DATA ELEMENT E09}
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DATA ELEMENT  (E11)  REGISTRATION STATUS
----------------------------------------


DEFINITION:   THE INDICATOR THAT BEST DESCRIBES TO WHAT CATEGORY THE STUDENT
              IS ASSIGNED IN THE INSTITUTION'S ENROLLMENT ROSTER AT THE TIME
              OF THIS REPORT.


LOCATION:     39


CODING:       1 DIGIT


              1 = FIRST-TIME

                  A STUDENT WHO HAS NOT BEEN PREVIOUSLY ENROLLED AT THE
                  INSTITUTION AT THIS DEGREE LEVEL (EITHER UNDERGRADUATE OR
                  GRADUATE) AND WHO HAS NO EARNED COLLEGE CREDITS.  INCLUDE
                  STUDENTS ENROLLED IN THE FALL TERM WHO ATTENDED COLLEGE FOR
                  THE FIRST TIME IN THE PRIOR SUMMER TERM.  ALSO INCLUDE
                  STUDENTS WHO ENTERED WITH ADVANCED STANDING (I.E., COLLEGE
                  CREDITS EARNED BEFORE GRADUATION FROM HIGH SCHOOL).


              2 = TRANSFER

                  A STUDENT WHO HAS NOT BEEN PREVIOUSLY ENROLLED AT THE
                  INSTITUTION, AND BRINGS OR SEEKS TO BRING COLLEGE CREDITS
                  FROM ANOTHER INSTITUTION.  INCLUDE STUDENTS WHO TRANSFERRED
                  FOR THE PRECEDING SUMMER SESSION.

                  THIS DEFINITION DOES NOT INCLUDE "INTERNAL TRANSFERS"
                  (I.E., STUDENTS WHO TRANSFERRED WITHIN THE INSTITUTION
                  FROM ONE STATUS OR PROGRAM TO ANOTHER).


              3 = STOP-OUT/READMIT

                  A STUDENT WHO PREVIOUSLY ATTENDED THE INSTITUTION, BUT
                  DROPPED OUT OR STOPPED OUT FOR ONE OR MORE SEMESTERS AND
                  RETURNS TO RESUME STUDIES, AND MAY OR MAY NOT HAVE GONE
                  THROUGH A FORMAL ADMISSIONS PROCESS AGAIN.


              4 = CONTINUING

                  A STUDENT WHO WAS ENROLLED IN COURSES DURING THE PREVIOUS
                  REGULAR SEMESTER AT THE SAME LEVEL (EITHER UNDERGRADUATE
                  OR GRADUATE).
```

DATA ELEMENT (E12) ADMISSIONS STATUS

DEFINITION: THE INDICATOR DENOTING WHAT CRITERIA APPLIED WHEN A STUDENT WAS
              FIRST ADMITTED TO THE INSTITUTION AT THIS LEVEL OF STUDY.

LOCATION: 40

CODING: 1 DIGIT

            1 = REGULAR

                A STUDENT ADMITTED ACCORDING TO REGULAR ADMISSIONS
                CRITERIA.

            2 = SPECIAL

                A STUDENT ADMITTED ON THE BASIS OF ALTERNATIVE ADMISSIONS
                CRITERIA (E.G., POTENTIAL APTITUDE).

            3 = E.O.F. NON-TRANSFER

                A STUDENT WHO HAS BEEN ADMITTED THROUGH THE EDUCATIONAL
                OPPORTUNITY FUND (EOF) AND WHO IS NOT CLASSIFIED AS A
                TRANSFER STUDENT.
                NOTE: REPORT E.O.F. TRANSFER STUDENTS AS CODE 6.

            4 = TRANSFER

                A STUDENT WHO HAS NOT BEEN PREVIOUSLY ENROLLED AT THE
                INSTITUTION, AND BRINGS OR SEEKS TO BRING COLLEGE
                CREDITS FROM ANOTHER INSTITUTION.

                THIS DEFINITION DOES NOT INCLUDE "INTERNAL TRANSFERS"
                (I.E., STUDENTS WHO TRANSFERRED WITHIN THE INSTITUTION
                FROM ONE STATUS OR PROGRAM TO ANOTHER).

            5 = OTHER

                A STUDENT WHO DID NOT GO THROUGH THE APPLICATIONS AND
                ADMISSIONS PROCESS.

            6 = E.O.F. TRANSFER

                A STUDENT WHO HAS BEEN ADMITTED THROUGH THE EDUCATIONAL
                OPPORTUNITY FUND (EOF) AND WHO IS ALSO CLASSIFIED AS A
                TRANSFER STUDENT.

                NOTE: REPORT E.O.F. NON-TRANSFERS AS CODE 3.

```
DATA ELEMENT  (E13)  MATRICULATION STATUS
-----------------------------------------


DEFINITION:  THE INDICATOR THAT DENOTES THE STUDENT'S INTENTION TO COMPLETE
             A SET OF COURSES REQUIRED BY THE INSTITUTION FOR A DEGREE OR
             FORMAL AWARD.


LOCATION:    41


CODING:      1 DIGIT


             1 = DEGREE-SEEKING

                 A STUDENT ENROLLED IN COURSES FOR CREDIT WHO IS
                 RECOGNIZED BY THE INSTITUTION AS EARNING CREDIT
                 TOWARDS A DEGREE OR FORMAL AWARD.


             2 = NON-DEGREE-SEEKING (CASUAL)

                 A STUDENT ENROLLED IN COURSES FOR CREDIT WHO IS NOT
                 RECOGNIZED BY THE INSTITUTION AS EARNING CREDIT
                 TOWARDS A DEGREE OR FORMAL AWARD.
```

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DATA ELEMENT  (E14)  ATTENDANCE STATUS
--------------------------------------


DEFINITION:   AN INDICATION OF THE COURSE LOAD FOR WHICH A STUDENT REGISTERED
              (I.E., FULL-TIME OR PART-TIME) AS OF THE REPORTING DATE.


LOCATION:     42


CODING:       1 DIGIT


              1 = FULL-TIME

                  USE THE INSTITUTIONAL DEFINITION OF FULL-TIME.
                  ---------------------------------------------

                  IF AN INSTITUTIONAL DEFINITION DOES NOT EXIST, THE
                  FOLLOWING DEFINITION MAY BE USED:

                  A STUDENT IS FULL-TIME IF HE IS ENROLLED FOR AT LEAST 75%
                  OF THE NORMAL STUDENT LOAD REQUIRED TO COMPLETE A PROGRAM
                  OF STUDY.
                  FOR EXAMPLE, IF A PARTICULAR UNDERGRADUATE PROGRAM REQUIRES
                  120 CREDITS AND THE COLLEGE HAS ESTABLISHED 4 YEARS AS THE
                  NORMAL TIME TO COMPLETE THAT WORK, THE NORMAL LOAD IS 15
                  CREDITS PER SEMESTER.  IN THIS EXAMPLE, A STUDENT MUST BE
                  ENROLLED FOR AT LEAST 12 CREDITS (75% OF 15) FOR THE
                  SEMESTER IN ORDER TO QUALIFY AS FULL-TIME.


              2 = PART-TIME

                  USE THE INSTITUTIONAL DEFINITION OF PART-TIME.
                  ---------------------------------------------

                  IF AN INSTITUTIONAL DEFINITION DOES NOT EXIST, THE
                  FOLLOWING DEFINITION MAY BE USED:

                  A STUDENT IS PART-TIME IF HE IS ENROLLED FOR LESS THAN 75%
                  OF THE NORMAL STUDENT LOAD REQUIRED TO COMPLETE A PROGRAM
                  OF STUDY.
```

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DATA ELEMENT  (E15)  CLASS LEVEL
--------------------------------


DEFINITION:   THE PROPORTION OF TOTAL REQUIREMENTS A STUDENT HAS OBTAINED
              TOWARD THE COMPLETION OF THE DEGREE OR CERTIFICATE PROGRAM
              IN WHICH HE IS ENROLLED, ACCORDING TO THE NUMBER OF YEARS
              NORMALLY REQUIRED TO OBTAIN THEM.

LOCATION:     43

CODING:       1 DIGIT

              1 = FRESHMAN
              2 = SOPHOMORE
              3 = JUNIOR
              4 = SENIOR
              5 = UNCLASSIFIED, UNDERGRADUATE-LEVEL

              6 = GRADUATE STUDENT
              7 = UNCLASSIFIED, GRADUATE-LEVEL
              8 = FIRST-PROFESSIONAL
              9 = POST-DOCTORAL

              DEFINITIONS OF CLASS LEVELS:
              ---------------------------

              USE INSTITUTIONAL DEFINITIONS OF CLASS LEVELS.
              IF NONE EXIST, THE FOLLOWING DEFINITIONS MAY BE USED:

              1 = FRESHMAN

                  A DEGREE-SEEKING STUDENT WHO HAS EARNED 29 OR FEWER
                  DEGREE CREDITS TOWARD THE COMPLETION OF A PROGRAM,
                  AS OF THE REPORTING DATE.

              2 = SOPHOMORE

                  A STUDENT ENROLLED IN A TWO-YEAR PROGRAM WHO HAS
                  EARNED 30 OR MORE CREDITS TOWARD THE COMPLETION OF A
                  PROGRAM; ALSO, A STUDENT ENROLLED IN A FOUR-YEAR PROGRAM
                  WHO HAS EARNED FROM 30 TO 59 DEGREE CREDITS TOWARD
                  COMPLETION OF A PROGRAM, AS OF THE REPORTING DATE.

              3 = JUNIOR

                  A STUDENT ENROLLED IN A FOUR-YEAR PROGRAM WHO HAS
                  EARNED FROM 60 TO 90 DEGREE CREDITS TOWARD THE COMPLETION
                  OF A PROGRAM, AS OF THE REPORTING DATE.

              4 = SENIOR

                  A STUDENT ENROLLED IN A FOUR-YEAR PROGRAM WHO HAS
                  EARNED MORE THAN 90 DEGREE CREDITS TOWARD THE COMPLETION
                  OF A PROGRAM, AS OF THE REPORTING DATE.
```

CODES: 5 = UNCLASSIFIED, UNDERGRADUATE-LEVEL

         STUDENTS WHO CANNOT BE CATEGORIZED BY CLASS LEVEL, AND STUDENTS
         WHO ARE NOT FORMALLY ENROLLED FOR A DEGREE, ALTHOUGH TAKING
         UNDERGRADUATE-LEVEL COURSES FOR CREDITS IN REGULAR CLASSES WITH
         DEGREE-SEEKING STUDENTS.   EXAMPLES ARE:

         -- STUDENTS ENROLLED AT THE UNDERGRADUATE LEVEL WHO CANNOT BE
            CLASSIFIED BY CLASS LEVEL, SUCH AS NEW TRANSFER STUDENTS FOR
            WHOM THE NUMBER OF PREVIOUSLY-EARNED CREDITS WHICH WILL BE
            ACCEPTED TOWARDS THEIR PROGRAM AT THE CURRENT INSTITUTION
            HAS NOT YET BEEN ESTABLISHED.

         -- STUDENTS WHOSE ATTENDANCE IS CASUAL, "SPECIAL" OR "VISITING".
            SUCH STUDENTS MAY BE ENROLLED IN DEGREE-CREDIT COURSES
            EXCLUSIVELY FOR PERSONAL OR PROFESSIONAL DEVELOPMENT, BUT
            MAY NOT BE SEEKING A DEGREE OR AWARD FROM THE INSTITUTION.

         -- STUDENTS WITH A BACHELOR'S OR HIGHER DEGREE WHO ARE TAKING
            COURSES TO QUALIFY THEM FOR CERTIFICATION (E.G., TEACHER).

      6 = GRADUATE STUDENT

         A STUDENT WHO HOLDS A BACHELOR'S OR FIRST-PROFESSIONAL DEGREE
         OR EQUIVALENT, WHO IS FORMALLY ENROLLED IN A GRADUATE PROGRAM
         THAT LEADS TO A MASTER'S OR DOCTORAL DEGREE.

      7 = UNCLASSIFIED, GRADUATE-LEVEL

         A STUDENT WHO HOLDS A BACHELOR'S OR MASTER'S DEGREE AND IS
         TAKING GRADUATE COURSES WITH OTHER GRADUATE DEGREE-SEEKING
         STUDENTS, BUT WHO HAS NOT BEEN ACCEPTED INTO A GRADUATE PROGRAM.

      8 = FIRST-PROFESSIONAL STUDENT

         A STUDENT ENROLLED IN A PROFESSIONAL SCHOOL OR PROGRAM THAT
         REQUIRES AT LEAST TWO ACADEMIC YEARS OF COLLEGE WORK FOR
         ENTRANCE AND A TOTAL OF AT LEAST SIX YEARS FOR A DEGREE.
         (STUDENTS IN PROGRAMS REQUIRING ONLY FOUR OR FIVE YEARS BEYOND
         HIGH SCHOOL SHOULD BE REPORTED AS UNDERGRADUATES.)

      9 = POST-DOCTORAL STUDENT

         A STUDENT WHO HOLDS A DOCTORAL OR PROFESSIONAL DEGREE AND IS
         TAKING GRADUATE COURSES.

```
DATA ELEMENT  (E16)  TOTAL CREDITS ENROLLED
-------------------------------------------


DEFINITION:  THE NUMBER OF ACADEMIC CREDITS FOR WHICH THE STUDENT HAS PAID
             AND/OR ENROLLED AS OF THE REPORTING DATE.


LOCATION:    44 - 47


CODING:      4 DIGITS (2 WHOLE NUMBERS WITH 2 ASSUMED DECIMAL PLACES)



             0100 = 1 CREDIT
             0125 = 1 AND ONE-QUARTER CREDITS
             0133 = 1 AND ONE-THIRD CREDITS
             0150 = 1 AND ONE-HALF CREDITS

             0200 = 2 CREDITS
             0225 = 2 AND ONE-QUARTER CREDITS
             0233 = 2 AND ONE-THIRD CREDITS
             0250 = 2 AND ONE-HALF CREDITS

                 ETC

             1500 = 15 CREDITS
             1525 = 15 AND ONE-QUARTER CREDITS
             1533 = 15 AND ONE-THIRD CREDITS
             1550 = 15 AND ONE-HALF CREDITS

             1600 = 16 CREDITS
             1625 = 16 AND ONE-QUARTER CREDITS
             1633 = 16 AND ONE-THIRD CREDITS
             1650 = 16 AND ONE-HALF CREDITS

                 ETC
```

DATA ELEMENT (E17) ACCUMULATED DEGREE CREDITS

DEFINITION: THE NUMBER OF ACADEMIC DEGREE CREDITS (A UNIT OF MEASURE THAT
              REPRESENTS AN ACTIVITY FOR WHICH ONE HOUR OF CREDIT IS GRANTED
              TOWARDS A DEGREE) ACCUMULATED BY A STUDENT AS OF THE REPORTING
              DATE.

              LEAVE THIS FIELD BLANK IF STUDENT IS A FIRST-TIME FRESHMAN
              AND HAS NO SUMMER SEMESTER OR ADVANCED STANDING CREDITS;
                  (DO NOT ENTER ZERO).

              LEAVE THIS FIELD BLANK IF STUDENT IS A TRANSFER STUDENT
              WHO HAS NOT YET HAD HIS CREDITS EVALUATED;
                  (DO NOT ENTER ZERO).

              ENTER ZERO ONLY IF THE STUDENT HAS FAILED
              ALL DEGREE-CREDIT COURSES ATTEMPTED.

LOCATION: 48 - 52

CODING: 5 DIGITS (3 WHOLE NUMBERS WITH 2 ASSUMED DECIMAL PLACES)

              00000 = 0 CREDITS (FAILED ALL DEGREE-CREDIT COURSES ATTEMPTED)
              00025 = ONE-QUARTER CREDIT
              00033 = ONE-THIRD CREDIT
              00050 = ONE-HALF CREDIT

              00100 = 1 CREDIT
              00125 = 1 AND ONE-QUARTER CREDITS
              00133 = 1 AND ONE-THIRD CREDITS
              00150 = 1 AND ONE-HALF CREDITS

                  ETC

              09900 = 99 CREDITS
              09925 = 99 AND ONE-QUARTER CREDITS
              09933 = 99 AND ONE-THIRD CREDITS
              09950 = 99 AND ONE-HALF CREDITS

              10000 = 100 CREDITS
              10025 = 100 AND ONE-QUARTER CREDITS
              10033 = 100 AND ONE-THIRD CREDITS
              10050 = 100 AND ONE-HALF CREDITS

                  ETC

```
DATA ELEMENT  (E18)  ACCUMULATED GRADE POINT AVERAGE
-----------------------------------------------------


DEFINITION:  THE CALCULATION OF THE AVERAGE OF GRADES RECEIVED FOR ALL
             DEGREE-CREDIT COURSES COMPLETED BY A STUDENT AS OF THE
             REPORTING DATE.

             LEAVE THIS FIELD BLANK IF STUDENT IS A FIRST-TIME FRESHMAN
                 AND HAS NO SUMMER SEMESTER G.P.A.;
                 (DO NOT ENTER ZERO).

             LEAVE THIS FIELD BLANK IF STUDENT INFORMATION IS NOT AVAILABLE;
                 (DO NOT ENTER ZERO).

             ENTER ZERO ONLY IF THE STUDENT'S G.P.A. IS ZERO
             (I.E., HAS FAILED ALL DEGREE-CREDIT COURSES ATTEMPTED).


                 VALUES X CREDITS
                 ---------------- = GRADE POINT AVERAGE
                     CREDITS


LOCATION:    53 - 55


CODING:      3 DIGITS (1 WHOLE NUMBER WITH 2 ASSUMED DECIMAL PLACES)



             EXAMPLES:  400  =  4.00
                        399  =  3.99
                        398  =  3.98
                        397  =  3.97
                        396  =  3.96
                        395  =  3.95
                        394  =  3.94
                        393  =  3.93

                            ETC
```

```
DATA ELEMENT  (E19)  HIGH SCHOOL CODE
-------------------------------------


DEFINITION:  FOR HIGH SCHOOL GRADUATES, THE IDENTIFICATION OF THE HIGH SCHOOL FROM
             WHICH THEY GRADUATED, USING THE CODE ASSIGNED BY THE COLLEGE ENTRANCE
             EXAMINATION BOARD (CEEB);
             FOR NON-HIGH SCHOOL GRADUATES, AN INDICATION OF THEIR SECONDARY EDUCATION.


             LEAVE THIS FIELD BLANK IF INFORMATION IS NOT AVAILABLE.
                 (DO NOT ENTER ZERO)


LOCATION:  57 - 62


CODING:    6 DIGITS


           FOR HIGH SCHOOL GRADUATES:
           --------------------------

           THE FIRST AND SECOND DIGITS OF THE CEEB CODE IDENTIFY THE STATE
           IN WHICH THE HIGH SCHOOL IS LOCATED:


           01  =  ALABAMA

           02  =  ALASKA

           03  =  ARIZONA

           ...

           31  =  NEW JERSEY

           32  =  NEW MEXICO

           33  =  NEW YORK

           ETC.


           THE THIRD THROUGH SIXTH DIGITS IDENTIFY THE SPECIFIC HIGH SCHOOL.


           CONSULT THE "SECONDARY SCHOOL/JUNIOR COLLEGE CODE LIST" PREPARED BY
           THE EDUCATIONAL TESTING SERVICE FOR SPECIFIC CODES.



           FOR NON-GRADUATES:
           ------------------


           970000  =  STUDENT WHO IS STILL IN HIGH SCHOOL

           980000  =  GENERAL EQUIVALENCY DIPLOMA (GED) RECIPIENT

           990000  =  STUDENT WHO DID NOT GRADUATE OR RECEIVE GED
```

```
DATA ELEMENT  (E20)  HIGH SCHOOL GRADUATION YEAR
------------------------------------------------


DEFINITION:  THE CALENDAR YEAR A STUDENT GRADUATED FROM HIGH SCHOOL.


             LEAVE THIS FIELD BLANK IF INFORMATION IS NOT AVAILABLE.
                 (DO NOT ENTER ZERO)

             LEAVE THIS FIELD BLANK IF STUDENT IS ATTENDING HIGH SCHOOL
                 (DO NOT ENTER PROSPECTIVE YEAR OF GRADUATION)


LOCATION:  63 – 66


CODING:    4 DIGITS


             1998  =  1998

             1999  =  1999

             2000  =  2000

             2001  =  2001

             ETC.
```

DATA ELEMENT (E21) HIGH SCHOOL RANK

                    THIS DATA ELEMENT IS NOT REQUIRED FOR COMMUNITY
                    COLLEGES THAT DO NOT COLLECT THIS INFORMATION.

DEFINITION: FOR HIGH SCHOOL GRADUATES, THE IDENTIFICATION OF THE PERCENTILE
             IN WHICH A STUDENT RANKED IN HIS HIGH SCHOOL GRADUATING CLASS.

             LEAVE THIS FIELD BLANK IF INFORMATION IS NOT AVAILABLE.

LOCATION: 67 - 69

CODING: 3 DIGITS

             001 = 1ST PERCENTILE

             002 = 2ND PERCENTILE

             003 = 3RD PERCENTILE

                 ETC

             098 = 98TH PERCENTILE

             099 = 99TH PERCENTILE

```
DATA ELEMENT  (E24)  PROGRAM MAJOR
----------------------------------


DEFINITION:  A STUDENT'S PRIMARY FIELD OF STUDY.  PROGRAM MAJORS ARE
             APPROVED DEGREE/FORMAL AWARD PROGRAMS, AND ARE CATEGORIZED
             AND CODED ACCORDING TO THE "CLASSIFICATION OF INSTRUCTIONAL
             PROGRAMS" (CIP) MANUAL, AS UPDATED IN 2000.


LOCATION:    75 - 80


CODING:      6 DIGITS


             EACH INSTITUTION SHOULD USE ONLY THE CODES THAT HAVE BEEN
             ASSIGNED ITS PROGRAMS AS LISTED IN THE INVENTORY OF DEGREE PROGRAMS:
             http://www.state.nj.us/highereducation/Program_Inventory/index.html.



     SPECIAL CODE:

     960000   UNDECLARED MAJOR
```

DATA ELEMENT (E25) PRE-BACCALAUREATE DEGREE PROGRAM

DEFINITION: FOR PRE-BACCALAUREATE LEVEL PROGRAMS ONLY, AN INDICATION OF
             TYPE OF CERTIFICATE OR DEGREE CONFERRED IN THE PROGRAM.

             DO NOT USE FOR BACCALAUREATE OR POST-BACCALAUREATE PROGRAMS

LOCATION: 81

CODING: 1 DIGIT

            1 = LESS THAN ONE-YEAR CERTIFICATE/DIPLOMA

                REQUIRES COMPLETION OF A PROGRAM THAT WOULD BE COMPLETED
                IN LESS THAN ONE ACADEMIC YEAR (2 SEMESTERS OR 3 QUARTERS)
                OR LESS THAN 900 CONTACT HOURS BY A FULL-TIME STUDENT.

            2 = AT LEAST ONE-YEAR BUT LESS THAN TWO-YEAR CERTIFICATE/DIPLOMA

                REQUIRES COMPLETION OF A PROGRAM OF AT LEAST ONE BUT LESS
                THAN TWO FULL-TIME-EQUIVALENT ACADEMIC YEARS; OR DESIGNED
                FOR COMPLETION IN AT LEAST 30 BUT LESS THAN 60 CREDIT HOURS,
                OR IN AT LEAST 900 BUT LESS THAN 1,800 CONTACT HOURS.

            3 = AT LEAST TWO-YEAR BUT LESS THAN FOUR-YEAR CERTIFICATE/DIPL

                REQUIRES COMPLETION OF A PROGRAM OF AT LEAST TWO BUT LESS
                THAN FOUR FULL-TIME-EQUIVALENT ACADEMIC YEARS; OR DESIGNED
                FOR COMPLETION IN AT LEAST 60 BUT LESS THAN 120 CREDIT
                HOURS, OR AT LEAST 1,800 BUT LESS THAN 3,600 CONTACT HOURS.

            4 = A.A. DEGREE (ASSOCIATE IN ARTS DEGREE)

            5 = A.S. DEGREE (ASSOCIATE IN SCIENCE DEGREE)

            6 = A.A.S. DEGREE (ASSOCIATE IN APPLIED SCIENCE DEGREE)

            7 = OTHER ASSOCIATE DEGREES (FOR EXAMPLE, A.R.A., A.S.M., ETC.)

        BLANK = NOT APPROPRIATE: BACCALAUREATE, POST-BACCALAUREATE
                OR NON-MATRICULATED STUDENTS

```
DATA ELEMENT  (E26)  JOINT PROGRAM INDICATOR
--------------------------------------------


  DEFINITION:  A CODE TO IDENTIFY IF A STUDENT IS ENROLLED IN A JOINT PROGRAM
               OPERATED BY YOUR INSTITUTION IN COOPERATION WITH ONE OR MORE
               OTHER INSTITUTIONS.


               LEAVE FIELD BLANK IF INFORMATION IS NOT AVAILABLE.


  LOCATION:    82


  CODING:      1 DIGIT


               0 = NO, THE STUDENT IS NOT ENROLLED IN A JOINT PROGRAM.


               1 = YES, THE STUDENT IS ENROLLED IN A JOINT DEGREE
                       PROGRAM WHICH RESULTS IN A DEGREE THAT IS
                       CONFERRED BY BOTH INSTITUTIONS.


               2 = YES, THE STUDENT IS ENROLLED IN A JOINT PROGRAM WHICH
                       RESULTS IN A CERTIFICATE CONFERRED BY ONE INSTITUTION
                       AND A DEGREE CONFERRED BY THE OTHER INSTITUTION.


               3 = YES, THE STUDENT IS CROSS-ENROLLED AT MORE THAN ONE
                       INSTITUTION, BUT RECEIVES ONLY ONE AWARD, CONFERRED
                       BY ONE OF THE INSTITUTIONS.  USE THIS CODE FOR
                       CONTRACT STUDENTS.
```

```
DATA ELEMENT (E27)  TRANSFER INSTITUTION (CEEB) CODE
-------------------------------------------------------


DEFINITION:  THE IDENTIFICATION OF THE INSTITUTION LAST ATTENDED BY A NEW
             TRANSFER STUDENT, USING THE CODE ASSIGNED BY THE COLLEGE
             ENTRANCE EXAMINATION BOARD (CEEB).
             THE 5TH DIGIT INDICATES PRIMARY DEGREE LEVEL:
                     2 = ASSOCIATE DEGREE, 4 = BACHELORS.
             THE 6TH DIGIT INDICATES CONTROL OR AFFILIATION:
                     1 = PRIVATE, 2 = PUBLIC.


LOCATION:    83 - 88

CODING:      6 DIGITS


    NJ        202422  =  ATLANTIC COMMUNITY COLLEGE
COMMUNITY     203222  =  BERGEN COMMUNITY COLLEGE
COLLEGES      218122  =  BROOKDALE COMMUNITY COLLEGE
---------     218022  =  BURLINGTON COUNTY COLLEGE
              212122  =  CAMDEN COUNTY COLLEGE
              211822  =  CUMBERLAND COUNTY COLLEGE
              223722  =  ESSEX COUNTY COLLEGE
              228122  =  GLOUCESTER COUNTY COLLEGE
              229122  =  HUDSON COUNTY COMMUNITY COLLEGE
              244422  =  MERCER COUNTY COMMUNITY COLLEGE
              244122  =  MIDDLESEX COUNTY COLLEGE
              212422  =  MORRIS, COUNTY COLLEGE OF
              263022  =  OCEAN COUNTY COLLEGE
              269422  =  PASSAIC COUNTY COMMUNITY COLLEGE
              286722  =  RARITAN VALLEY COMMUNITY COLLEGE
              286822  =  SALEM COMMUNITY COLLEGE
              271122  =  SUSSEX COUNTY COMMUNITY COLLEGE
              292122  =  UNION COUNTY COLLEGE
              272222  =  WARREN COUNTY COMMUNITY COLLEGE

    NJ        251342  =  NEW JERSEY INSTITUTE OF TECHNOLOGY
 PUBLIC       274842  =  THOMAS A. EDISON STATE COLLEGE
 SENIOR       251642  =  JERSEY CITY STATE COLLEGE
COLLEGES      251742  =  KEAN UNIVERSITY
--------      252042  =  MONTCLAIR STATE UNIVERSITY
              288442  =  RAMAPO COLLEGE OF NEW JERSEY
              288942  =  RICHARD STOCKTON COLLEGE OF NEW JERSEY
              251542  =  ROWAN UNIVERSITY
              251942  =  THE COLLEGE OF NEW JERSEY (FORMERLY TRENTON STATE COLLEGE)
              251842  =  WILLIAM PATERSON UNIVERSITY OF NEW JERSEY

              887742  =  UNIVERSITY OF MEDICINE & DENTISTRY OF NEW JERSEY
              209242  =  RUTGERS-CAMDEN, CAMDEN COLLEGE OF ARTS & SCIENCES
              069802  =  RUTGERS-CAMDEN, SCHOOL OF BUSINESS (UNDERGRD) [FORMERLY 926342]
              274242  =  RUTGERS-CAMDEN, UNIVERSITY COLLEGE, CAMDEN
              251242  =  RUTGERS-NEWARK, NEWARK COLLEGE OF ARTS & SCIENCES
              278942  =  RUTGERS-NEWARK, COLLEGE OF NURSING
              275342  =  RUTGERS-NEWARK, UNIVERSITY COLLEGE, NEWARK
              217042  =  RUTGERS-NEW BRUNSWICK, COOK COLLEGE
              283842  =  RUTGERS-NEW BRUNSWICK, COLLEGE OF ENGINEERING
              283942  =  RUTGERS-NEW BRUNSWICK, COLLEGE OF PHARMACY (UNDERGRAD)
              219242  =  RUTGERS-NEW BRUNSWICK, DOUGLASS COLLEGE
              238442  =  RUTGERS-NEW BRUNSWICK, LIVINGSTON COLLEGE
              276542  =  RUTGERS-NEW BRUNSWICK, RUTGERS COLLEGE
              273642  =  RUTGERS-NEW BRUNSWICK, MASON GROSS SCH (UNDERGRAD)
              277742  =  RUTGERS-NEW BRUNSWICK, UNIVERSITY COLLEGE
              069202  =  RUTGERS-NEW BRUNSWICK, SCHOOL OF BUSINESS
             *927142  =  RUTGERS-NEW BRUNSWICK, SCHOOL OF ARTS & SCIENCES
             *927242  =  RUTGERS-NEW BRUNSWICK, SCHOOL OF ENVIRONMENT & BIOLOGICAL SCI
```

```
    NJ       *926142  =  RUTGERS-CAMDEN, THE LAW SCHOOL
  PUBLIC     *926242  =  RUTGERS-CAMDEN, THE GRADUATE SCHOOL
  SENIOR     *926442  =  RUTGERS-CAMDEN, THE SCHOOL OF BUSINESS (GRADUATE)
 COLLEGES    *925342  =  RUTGERS-NEWARK, THE LAW SCHOOL
 --------    *925142  =  RUTGERS-NEWARK, THE GRADUATE SCHOOL
(continued)  *925442  =  RUTGERS-NEWARK, SCHOOL OF CRIMINAL JUSTICE
             *925242  =  RUTGERS-NEWARK, GRADUATE SCHOOL OF MANAGEMENT
             *925542  =  RUTGERS-NEW BRUNS, THE GRADUATE SCHOOL
             *925742  =  RUTGERS-NEW BRUNS, GRADUATE SCHOOL OF EDUCATION
             *926042  =  RUTGERS-NEW BRUNS, SCHOOL OF LIBRARY STUDIES
             *925642  =  RUTGERS-NEW BRUNS, GRADUATE SCHOOL OF PSYCHOLOGY
             *925842  =  RUTGERS-NEW BRUNS, SCHOOL OF SOCIAL WORK
             *925942  =  RUTGERS-NEW BRUNS, MASON GROSS SCHOOL (GRADUATE)
             *926542  =  RUTGERS-NEW BRUNS, COLLEGE OF PHARMACY (GRADUATE)
             *926642  =  RUTGERS-NEW BRUNS, SCHOOL OF MANAGEMENT & LABOR RELATIONS
             *926742  =  RUTGERS-NEW BRUNS, BLOUSTEIN SCHOOL
             *926842  =  RUTGERS-NEWARK, SCHOOL OF PUBLIC AFFAIRS & ADMINISTRATION
             *928142  =  RUTGERS-CAMDEN, SUMMER SCHOOL
             *928242  =  RUTGERS-NEWARK, SUMMER SCHOOL
             *928342  =  RUTGERS-NEW BRUNSWICK, SUMMER SCHOOL


    NJ        200921  =  ASSUMPTION COLLEGE FOR SISTERS
  PRIVATE    *889641  =  BAIS MEDRASH TORAS CHESED
  COLLEGES    206121  =  BERKELEY SCHOOL
  --------   *889041  =  BETH MEDRASH GOVOHA
              204441  =  BLOOMFIELD COLLEGE
              207241  =  CALDWELL COLLEGE
              208041  =  CENTENARY COLLEGE
              220341  =  DEVRY INSTITUTE - NEW JERSEY
              219141  =  DON BOSCO COLLEGE (NOW DEFUNCT)
              219341  =  DREW UNIVERSITY
              223221  =  FAIRLEIGH DICKINSON UNIV, EDWARD WILLIAMS
              226241  =  FAIRLEIGH DICKINSON UNIV, MADISON CAMPUS
              225541  =  FAIRLEIGH DICKINSON UNIV, RUTHERFORD CAMPUS (NOW DEFUNCT)
              226341  =  FAIRLEIGH DICKINSON UNIV, TEANECK CAMPUS
              232141  =  FELICIAN COLLEGE
              227441  =  GEORGIAN COURT UNIVERSITY
              232241  =  IMMACULATE CONCEPTION SEMINARY (NOW PART OF SETON HALL)
              491421  =  GIBBS COLLEGE
              241641  =  MONMOUTH UNIVERSITY
             *889141  =  NEW BRUNSWICK THEOLOGICAL SEMINARY
              256641  =  NORTHEASTERN BIBLE COLLEGE (NOW DEFUNCT)
             *889241  =  PRINCETON THEOLOGICAL SEMINARY
              267241  =  PRINCETON UNIVERSITY
             *889541  =  RABBI JACOB JOSEPH SCHOOL
              154641  =  RABBINICAL COLLEGE OF AMERICA [FORMERLY 889341]
              275841  =  RIDER UNIVERSITY
              209041  =  SAINT ELIZABETH, COLLEGE OF
              280641  =  SAINT PETER'S COLLEGE
              281141  =  SETON HALL UNIVERSITY
              281941  =  STEVENS INSTITUTE OF TECHNOLOGY
              068641  =  TALMUDICAL ACADEMY [FORMERLY 889441]
              293041  =  UPSALA COLLEGE (NOW DEFUNCT)
              297441  =  WESTMINSTER CHOIR COLLEGE (NOW PART OF RIDER)


        777700 = transferred from a FOREIGN COUNTRY
        888821 = transferred from a NJ TWO-YEAR COLLEGE NOW DEFUNCT
        900000 = transferred from the NJPLACE Program
        999700 = transferred from an UNKNOWN OUT-OF-STATE COLLEGE
        999800 = transferred from a VOCATIONAL SCHOOL
        999900 = transferred from an UNKNOWN COLLEGE
        BLANK  = NOT APPLICABLE -- use only for a non-transfer student
```

  USE A CEEB MANUAL TO FIND THE CODES OF COLLEGES IN OTHER U.S. STATES.
 * ASTERISKED CODES WERE DEVISED BY NJCHE BECAUSE NONE WERE LISTED IN THE CEEB MANUAL.

```
DATA ELEMENT   (E28)  O.S.R.P. CODE
----------------------------------


                THIS DATA ELEMENT IS ONLY FOR COLLEGES THAT PARTICIPATE IN THE
                OUTSTANDING SCHOLARS RECRUITMENT PROGRAM (O.S.R.P.)


DEFINITION:    FOR STUDENTS RECEIVING AID UNDER THE OUSTANDING SCHOLARS
               RECRUITMENT PROGRAM (O.S.R.P.), THE ELIGIBILITY GRID "CELL"
               (DEFINED BY A COMBINATION OF S.A.T. SCORE RANGE AND HIGH SCHOOL
               RANK PERCENTILE RANGE) IN WHICH THE STUDENT IS LOCATED.


               LEAVE THIS FIELD BLANK IF A STUDENT IS NOT RECEIVING OSRP AID.


LOCATION:      89 - 90


CODING:        2 DIGITS (ALPHANUMERIC): EG. A1, A2 … A5, B1 … B5, C1 … C3.

                     THE FIRST DIGIT IS HIGH SCHOOL RANK PRECENTILE;
                     THE SECOND DIGIT IS COMBINED SAT SCORE PERCENTILE.


               FIRST DIGIT
               -----------

               A = 95$^{TH}$ - 99$^{TH}$ PERCENTILE

               B = 90$^{TH}$ - 94$^{TH}$ PERCENTILE

               C = 85$^{TH}$ - 89$^{TH}$ PERCENTILE


               SECOND DIGIT
               ------------

               1 = 1500 - 1600 COMBINED SAT SCORE PERCENTILE

               2 = 1400 - 1490 COMBINED SAT SCORE PERCENTILE

               3 = 1350 - 1390 COMBINED SAT SCORE PERCENTILE

               4 = 1300 - 1340 COMBINED SAT SCORE PERCENTILE

               5 = 1250 - 1290 COMBINED SAT SCORE PERCENTILE
```

```
DATA ELEMENT  (E29)  SAT SCORE-MATHEMATICS
------------------------------------------


                 THIS DATA ELEMENT IS NOT REQUIRED FOR COMMUNITY
                 COLLEGES THAT DO NOT COLLECT THIS INFORMATION.


DEFINITION:      THE SCORE ACHIEVED BY THE STUDENT ON THE MATHEMATICS PORTION
                 OF THE SCHOLASTIC ASSESSMENT TEST (SAT).  THIS IS AN ENTRANCE
                 TEST GIVEN TO COLLEGE-BOUND SENIORS BY THE EDUCATIONAL TESTING
                 SERVICE (ETS) OF PRINCETON, N.J.   THE SCORE IS BASED ON THE
                 QUANTITATIVE MATHEMATICS PART OF THE TEST, AND MAY RANGE FROM
                 200 TO 800.

                 IF A STUDENT TOOK THE TEST MORE THAN ONCE, REPORT THE SCORES
                 FROM THE HIGHEST COMBINED SCORE ACHIEVED.


                 LEAVE THIS FIELD BLANK IF INFORMATION IS NOT AVAILABLE.


LOCATION:    91 - 92


CODING:      2 DIGITS  (DELETE THE LAST DIGIT OF SCORE)


             20  =  SCORE 200

             21  =  SCORE 210

             22  =  SCORE 220

             23  =  SCORE 230

                ETC

             77  =  SCORE 770

             78  =  SCORE 780

             79  =  SCORE 790

             80  =  SCORE 800
```

```
DATA ELEMENT  (E30)  SAT SCORE-WRITING
--------------------------------------
                    THIS DATA ELEMENT IS NOT REQUIRED FOR COMMUNITY
                    COLLEGES THAT DO NOT COLLECT THIS INFORMATION.


DEFINITION:   THE SCORE ACHIEVED BY THE STUDENT ON THE WRITING PORTION
              OF THE SCHOLASTIC ASSESSMENT TEST (SAT).  THIS IS AN ENTRANCE
              TEST GIVEN TO COLLEGE-BOUND SENIORS BY THE EDUCATIONAL TESTING
              SERVICE (ETS) OF PRINCETON, N.J.   THE SCORE IS BASED ON THE
              QUANTITATIVE VERBAL PART OF THE TEST, AND MAY RANGE FROM
              200 TO 800.

              IF A STUDENT TOOK THE TEST MORE THAN ONCE, REPORT THE SCORES
              FROM THE HIGHEST COMBINED SCORE ACHIEVED.



              LEAVE THIS FIELD BLANK IF INFORMATION IS NOT AVAILABLE.



LOCATION:     93 - 94



CODING:       2 DIGITS  (DELETE THE LAST DIGIT OF SCORE)


              20  =  SCORE 200

              21  =  SCORE 210

              22  =  SCORE 220

              23  =  SCORE 230

                 ETC

              77  =  SCORE 770

              78  =  SCORE 780

              79  =  SCORE 790

              80  =  SCORE 800
```

DATA ELEMENT (E31) SAT SCORE-CRITICAL READING

                    THIS DATA ELEMENT IS NOT REQUIRED FOR COMMUNITY
                    COLLEGES THAT DO NOT COLLECT THIS INFORMATION.

DEFINITION: THE SCORE ACHIEVED BY THE STUDENT ON THE CRITICAL READING PORTION
               OF THE SCHOLASTIC ASSESSMENT TEST (SAT). THIS IS AN ENTRANCE
               TEST GIVEN TO COLLEGE-BOUND SENIORS BY THE EDUCATIONAL TESTING
               SERVICE (ETS) OF PRINCETON, N.J.   THE SCORE IS BASED ON THE
               QUANTITATIVE MATHEMATICS PART OF THE TEST, AND MAY RANGE FROM
               200 TO 800.

               IF A STUDENT TOOK THE TEST MORE THAN ONCE, REPORT THE SCORES
               FROM THE HIGHEST COMBINED SCORE ACHIEVED.

               LEAVE THIS FIELD BLANK IF INFORMATION IS NOT AVAILABLE.

LOCATION: 95 - 96

CODING: 2 DIGITS (DELETE THE LAST DIGIT OF SCORE)

            20 = SCORE 200

            21 = SCORE 210

            22 = SCORE 220

            23 = SCORE 230

                ETC

            77 = SCORE 770

            78 = SCORE 780

            79 = SCORE 790

            80 = SCORE 800

```
DATA ELEMENT  (E32)  COMPUTATION REMEDIATION COURSE ENROLLMENT
 --------------------------------------------------------------


  DEFINITION:   A CODE TO IDENTIFY IF A STUDENT IS ENROLLED IN A
                REMEDIAL/DEVELOPMENTAL COURSE IN COMPUTATION.


                LEAVE FIELD BLANK IF INSTITUTION DOES NOT OFFER COURSES IN THIS AREA.


  LOCATION:     97


  CODING:       1 DIGIT


                0 = NO, THE STUDENT IS NOT ENROLLED IN A COURSE IN THIS SUBJECT AREA.


                1 = STUDENT IS ENROLLED IN A COURSE IN THIS AREA THAT DOES NOT AWARD
                    COLLEGE-LEVEL CREDITS


                2 = STUDENT IS ENROLLED IN A COURSE IN THIS AREA THAT AWARDS
                    COLLEGE-LEVEL CREDITS


                3 = STUDENT **VOLUNTARILY** ENROLLED IN A COURSE IN THIS AREA
                    THAT DOES NOT AWARD COLLEGE-LEVEL CREDITS
                    (USE THIS CODE FOR STUDENTS WHO HAVE CHOSEN TO TAKE A REMEDIAL
                    COURSE EVEN THOUGH NOT REQUIRED BY THE INSTITUTION TO DO SO AS
                    A PREREQUISITE FOR FURTHER COURSEWORK)


                4 = STUDENT **VOLUNTARILY** ENROLLED IN A COURSE IN THIS AREA
                    THAT AWARDS COLLEGE-LEVEL CREDITS
                    (USE THIS CODE FOR STUDENTS WHO HAVE CHOSEN TO TAKE A REMEDIAL
                    COURSE EVEN THOUGH NOT REQUIRED BY THE INSTITUTION TO DO SO AS
                    A PREREQUISITE FOR FURTHER COURSEWORK)



IF YOUR INSTITUTION OFFERS A SINGLE MATHEMATICS REMEDIATION COURSE THAT COMBINES
COMPUTATION AND ALGEBRA REPORT IT IN THE COMPUTATION REMEDIATION COURSE ENROLLMENT FIELD.
```

The federal IPEDS system defines a remedial course as:
"Instructional courses designed for students deficient in the general competencies necessary for
a regular postsecondary curriculum and educational setting."

```
DATA ELEMENT  (E33)  ALGEBRA REMEDIATION COURSE ENROLLMENT
-----------------------------------------------------------------


  DEFINITION:   A CODE TO IDENTIFY IF A STUDENT IS ENROLLED IN A
                REMEDIAL/DEVELOPMENTAL COURSE IN ALGEBRA.


                LEAVE FIELD BLANK IF INSTITUTION DOES NOT OFFER COURSES IN THIS AREA.


  LOCATION:      98


  CODING:        1 DIGIT


                0 = NO, THE STUDENT IS NOT ENROLLED IN A COURSE IN THIS SUBJECT AREA.


                1 = STUDENT IS ENROLLED IN A COURSE IN THIS AREA THAT DOES NOT AWARD
                    COLLEGE-LEVEL CREDITS


                2 = STUDENT IS ENROLLED IN A COURSE IN THIS AREA THAT AWARDS
                    COLLEGE-LEVEL CREDITS


                3 = STUDENT VOLUNTARILY ENROLLED IN A COURSE IN THIS AREA
                    THAT DOES NOT AWARD COLLEGE-LEVEL CREDITS
                    (USE THIS CODE FOR STUDENTS WHO HAVE CHOSEN TO TAKE A REMEDIAL
                    COURSE EVEN THOUGH NOT REQUIRED BY THE INSTITUTION TO DO SO AS
                    A PREREQUISITE FOR FURTHER COURSEWORK)


                4 = STUDENT VOLUNTARILY ENROLLED IN A COURSE IN THIS AREA
                    THAT AWARDS COLLEGE-LEVEL CREDITS
                    (USE THIS CODE FOR STUDENTS WHO HAVE CHOSEN TO TAKE A REMEDIAL
                    COURSE EVEN THOUGH NOT REQUIRED BY THE INSTITUTION TO DO SO AS
                    A PREREQUISITE FOR FURTHER COURSEWORK)



IF YOUR INSTITUTION OFFERS A SINGLE MATHEMATICS REMEDIATION COURSE THAT COMBINES
COMPUTATION AND ALGEBRA REPORT IT IN THE COMPUTATION REMEDIATION COURSE ENROLLMENT FIELD.
```

The federal IPEDS system defines a remedial course as:
"Instructional courses designed for students deficient in the general competencies necessary for
a regular postsecondary curriculum and educational setting."

```
DATA ELEMENT  (E34)  READING REMEDIATION COURSE ENROLLMENT
 ----------------------------------------------------------------


  DEFINITION:   A CODE TO IDENTIFY IF A STUDENT IS ENROLLED IN A
                REMEDIAL/DEVELOPMENTAL COURSE IN READING.


                LEAVE FIELD BLANK IF INSTITUTION DOES NOT OFFER COURSES IN THIS AREA.


  LOCATION:      99


  CODING:       1 DIGIT


                0 = NO, THE STUDENT IS NOT ENROLLED IN A COURSE IN THIS SUBJECT AREA.


                1 = STUDENT IS ENROLLED IN A COURSE IN THIS AREA THAT DOES NOT AWARD
                    COLLEGE-LEVEL CREDITS


                2 = STUDENT IS ENROLLED IN A COURSE IN THIS AREA THAT AWARDS
                    COLLEGE-LEVEL CREDITS


                3 = STUDENT **VOLUNTARILY** ENROLLED IN A COURSE IN THIS AREA
                    THAT DOES NOT AWARD COLLEGE-LEVEL CREDITS
                    (USE THIS CODE FOR STUDENTS WHO HAVE CHOSEN TO TAKE A REMEDIAL
                    COURSE EVEN THOUGH NOT REQUIRED BY THE INSTITUTION TO DO SO AS
                    A PREREQUISITE FOR FURTHER COURSEWORK)


                4 = STUDENT **VOLUNTARILY** ENROLLED IN A COURSE IN THIS AREA
                    THAT AWARDS COLLEGE-LEVEL CREDITS
                    (USE THIS CODE FOR STUDENTS WHO HAVE CHOSEN TO TAKE A REMEDIAL
                    COURSE EVEN THOUGH NOT REQUIRED BY THE INSTITUTION TO DO SO AS
                    A PREREQUISITE FOR FURTHER COURSEWORK)



IF YOUR INSTITUTION OFFERS A SINGLE ENGLISH SKILLS REMEDIATION COURSE THAT COMBINES
READING AND WRITING, REPORT IT IN THE ENGLISH REMEDIATION COURSE ENROLLMENT FIELD.
```

The federal IPEDS system defines a remedial course as:
"Instructional courses designed for students deficient in the general competencies necessary for
a regular postsecondary curriculum and educational setting."

```
DATA ELEMENT  (E35)   WRITING REMEDIATION COURSE ENROLLMENT
     ------------------------------------------------------------------


  DEFINITION:   A CODE TO IDENTIFY IF A STUDENT IS ENROLLED IN A
                REMEDIAL/DEVELOPMENTAL COURSE IN WRITING.


                LEAVE FIELD BLANK IF INSTITUTION DOES NOT OFFER COURSES IN THIS AREA.


  LOCATION:        100


  CODING:        1 DIGIT


                0 = NO, THE STUDENT IS NOT ENROLLED IN A COURSE IN THIS SUBJECT AREA.


                1 = STUDENT IS ENROLLED IN A COURSE IN THIS AREA THAT DOES NOT AWARD
                    COLLEGE-LEVEL CREDITS


                2 = STUDENT IS ENROLLED IN A COURSE IN THIS AREA THAT AWARDS
                    COLLEGE-LEVEL CREDITS


                3 = STUDENT VOLUNTARILY ENROLLED IN A COURSE IN THIS AREA
                    THAT DOES NOT AWARD COLLEGE-LEVEL CREDITS
                    (USE THIS CODE FOR STUDENTS WHO HAVE CHOSEN TO TAKE A REMEDIAL
                    COURSE EVEN THOUGH NOT REQUIRED BY THE INSTITUTION TO DO SO AS
                    A PREREQUISITE FOR FURTHER COURSEWORK)


                4 = STUDENT VOLUNTARILY ENROLLED IN A COURSE IN THIS AREA
                    THAT AWARDS COLLEGE-LEVEL CREDITS
                    (USE THIS CODE FOR STUDENTS WHO HAVE CHOSEN TO TAKE A REMEDIAL
                    COURSE EVEN THOUGH NOT REQUIRED BY THE INSTITUTION TO DO SO AS
                    A PREREQUISITE FOR FURTHER COURSEWORK)



IF YOUR INSTITUTION OFFERS A SINGLE ENGLISH SKILLS REMEDIATION COURSE THAT COMBINES
READING AND WRITING, REPORT IT IN THE ENGLISH REMEDIATION COURSE ENROLLMENT FIELD.
```

The federal IPEDS system defines a remedial course as:
"Instructional courses designed for students deficient in the general competencies necessary for
a regular postsecondary curriculum and educational setting."

```
DATA ELEMENT  (E36)  ENGLISH REMEDIATION COURSE ENROLLMENT
----------------------------------------------------------------


 DEFINITION:  A CODE TO IDENTIFY IF A STUDENT IS ENROLLED IN A
              REMEDIAL/DEVELOPMENTAL COURSE IN ENGLISH.


              LEAVE FIELD BLANK IF INSTITUTION DOES NOT OFFER COURSES IN THIS AREA.


 LOCATION:      101


 CODING:       1 DIGIT


              0 = NO, THE STUDENT IS NOT ENROLLED IN A COURSE IN THIS SUBJECT AREA.


              1 = STUDENT IS ENROLLED IN A COURSE IN THIS AREA THAT DOES NOT AWARD
                  COLLEGE-LEVEL CREDITS


              2 = STUDENT IS ENROLLED IN A COURSE IN THIS AREA THAT AWARDS
                  COLLEGE-LEVEL CREDITS


              3 = STUDENT VOLUNTARILY ENROLLED IN A COURSE IN THIS AREA
                  THAT DOES NOT AWARD COLLEGE-LEVEL CREDITS
                  (USE THIS CODE FOR STUDENTS WHO HAVE CHOSEN TO TAKE A REMEDIAL
                  COURSE EVEN THOUGH NOT REQUIRED BY THE INSTITUTION TO DO SO AS
                  A PREREQUISITE FOR FURTHER COURSEWORK)


              4 = STUDENT VOLUNTARILY ENROLLED IN A COURSE IN THIS AREA
                  THAT AWARDS COLLEGE-LEVEL CREDITS
                  (USE THIS CODE FOR STUDENTS WHO HAVE CHOSEN TO TAKE A REMEDIAL
                  COURSE EVEN THOUGH NOT REQUIRED BY THE INSTITUTION TO DO SO AS
                  A PREREQUISITE FOR FURTHER COURSEWORK)
```

The federal IPEDS system defines a remedial course as:
"Instructional courses designed for students deficient in the general competencies necessary for
a regular postsecondary curriculum and educational setting."

```
DATA ELEMENT  (E37)  NJSMART IDENTIFICATION NUMBER
--------------------------------------------------


   DEFINITION:   THE IDENTIFICATION NUMBER ASSIGNED TO A STUDENT BY THE NEW JERSEY
                 DEPARTMENT OF EDUCATION'S NJSMART (NEW JERSEY STANDARDS MEASUREMENT
                 AND RESOURCE FOR TEACHING) SYSTEM.


                 LEAVE FIELD BLANK IF STUDENT'S HIGH SCHOOL TRANSCRIPT DOES NOT CONTAIN
                 AN NJSMART ID NUMBER.


   LOCATION:     102 – 111


   CODING:       10 DIGITS


   NOTE: NJSMART ID NUMBERS ARE ONLY ASSIGNED TO STUDENTS WHO ATTENDED PRIMARY OR
   SECONDARY SCHOOL AT A NEW JERSEY PUBLIC OR CHARTER SCHOOL.
```