



STATE OF NEW JERSEY
DEPARTMENT OF HUMAN SERVICES
DIVISION OF DEVELOPMENTAL DISABILITIES

CHRIS CHRISTIE
GOVERNOR

KIM GUADAGNO
LT. GOVERNOR

PO BOX 726
TRENTON, NJ 08625-0726

Visit us on the web at :
www.state.nj.us/humanservices/ddd

Jennifer Velez
COMMISSIONER

Dawn Apgar
Deputy Commissioner

TEL. (609) 631-2200

Request for
Letter of Interest
Transfer of Operations
Questions and Answers

Below are responses to questions submitted regarding DDD's Request for Letters of Interest from qualified Individualized Community Supports and Services (ICCS) providers wishing to expand an existing contract(s) to assume operations of a community residential program at an existing 4-BR site located in Morris County. This home will serve 4 individuals.

Q: Is the home currently licensed?

A: No. As stated in the RLI, it is expected that the home will be licensed by the Office of Licensing as a DDD group home.

Q: Is the home sprinkled? If not, are funds available to do so?

A: DDD will provide funding for the installation of a fire suppression/sprinkler system.

Q: In what town is the home located?

A: Denville.

Q: What is the condition of the home? Are renovations required?

A: The home has been inspected by the state inspector and found to be in very good condition and in need of only minor cosmetic repairs. DDD will fund the cost of those repairs.

Q: Is the home accessible?

A: The home is not accessible. The individuals referred to this home will be ambulatory.

Q: Is the home furnished? Are vehicles already in place?

A: No. The successful applicant will be eligible for DDD start-up costs for this home as negotiated with the contract administrator, including needed furniture and vehicle, in accordance with DDD policies.

Q: Are staff currently employed for the home?

A: No.

Q: Are consumers currently living in the home?

A: No. As stated in the RLI, "individuals to be served in this program will be referred by DDD, in collaboration with the Division of Mental Health and Addiction Services. Interested agencies must be prepared to accept each individual as referred. The individuals to be served in this initiative will be dually diagnosed with a developmental disability and a mental illness who are on CEPP (Conditional Extension Pending Placement) status in State Psychiatric Hospitals, some of whom may also have co-existing medical conditions and co-occurring substance abuse disorders, have experienced periods of extended institutionalization, and/or are reluctant to leave the hospital. Individuals referred for this project will have a high level of need in the area of behavioral intervention. Service requirements will be based on the needs of the residents."

Q: Is the home funded for allied therapies (occupational therapy, speech therapy, physical therapy)? Is the home funded for behavioral supports? Is there a contract or relationship in place with mental health service providers? If not, is it expected that the receiving agency will employ providers either as direct employees or through a service contract?

A: No specific contract or relationship is in place for existing mental health service providers specific to this home. However, there is a continuum of mental health services available in Morris County and in close proximity to this home. The successful applicant is encouraged to attend the Morris County Mental Health Advisory Board and the Morris County Professional Advisory Council (PAC) to introduce the service to the directors/CEOs of mental health services in the county. The successful applicant is encouraged to develop affiliation agreements with appropriate mental health providers in the county.

The budget for the home will be based on the needs of the individuals who will be referred for the home. The successful applicant will be expected to provide all needed services, whether directly or through a service contract, to the individuals.

Q: What approximate date is targeted for the transfer of operations?

A: It is expected that the home will be licensed within four months of notification of award.