



STATE OF NEW JERSEY
DEPARTMENT OF HUMAN SERVICES
DIVISION OF DEVELOPMENTAL DISABILITIES

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Visit us on the web at :
www.state.nj.us/humanservices/ddd

Jennifer Velez
COMMISSIONER

Dawn Apgar
Deputy Commissioner

TEL. (609) 631-2200

CHRIS CHRISTIE
GOVERNOR

KIM GUADAGNO
LT. GOVERNOR

MEMORANDUM

DATE: January 2, 2013
TO: Distribution List
RE: Rent Survey

Dear Provider:

As you know, the Division is planning to launch the Supports Program, which will operate in a fee-for-service model. In preparation for this launch, the Division is collecting information on individuals who are served in residential living programs for whom the Division is currently paying all or a portion of their rent through contract.

For all individuals your agency serves who currently live in an out-of-home residential placement that is **not** a Group Home (GH), please complete the attached Excel spreadsheet. Please save the completed spreadsheet as AgencyName.xls and email it to Kim Rodriguez, DDD Housing Coordinator, at kim.rodriguez@dhs.state.nj.us.

Accurate and timely return of this information will be important to the Division's planning process. Please complete and submit the spreadsheet to the Division by January 31, 2013. If you have any questions, please contact Kim Rodriguez at 732-424-3336.

Thank you for your cooperation.

Sincerely,

A handwritten signature in black ink that reads "Dawn Apgar".

Dawn Apgar, PhD, LSW, ACSW
Deputy Commissioner

C: Shawn McInerney
Tom Papa
Maribeth Robinolt
Janet Hand
Janel Winter
Kim Rodriguez