



# Division of Developmental Disabilities (DDD)

## Support Coordination Information Session

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# Today's Speakers

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# Supports Program Overview

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- ❑ Major DDD initiative included in the Comprehensive Medicaid Waiver (CMW)
- ❑ Services/supports for individuals living in their own homes or with their families
- ❑ Provides Individualized Budgets (based on assessed level of need):
  - ❑ Employment/Day Supports
  - ❑ Individual/Family Supports



# Supports Program Overview

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- ❑ Eligibility for Supports Program:
  - ❑ DDD Eligibility
    - ❑ 18+ for determination & 21+ for services
    - ❑ Resident of New Jersey
    - ❑ Functional Criteria
    - ❑ Medicaid Eligible
  - ❑ Living in unlicensed setting (with family or on own)
  - ❑ Not on the CCW simultaneously



# Supports Program Services

- ❑ Assistive Technology
- ❑ Behavioral Management
- ❑ Career Planning
- ❑ Cognitive Rehabilitation
- ❑ Community Based Supports
- ❑ Community Inclusion Services
- ❑ Day Habilitation
- ❑ Environmental Modifications
- ❑ Financial Management
- ❑ Services (FI)
- ❑ Goods & Services
- ❑ Interpreter Services
- ❑ Natural Supports Training
- ❑ Occupational Therapy
- ❑ Personal Emergency Response System
- ❑ Physical Therapy
- ❑ Prevocational Training
- ❑ Respite
- ❑ Speech, Language and Hearing Therapy
- ❑ Support Coordination
- ❑ Supported Employment – Individual
- ❑ Supported Employment – Small Group
- ❑ Supports Brokerage
- ❑ Transportation
- ❑ Vehicle Modifications



# Support Coordination

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- ❑ Mandated care management service
- ❑ Billed monthly
- ❑ Assist participants in accessing services (program, state plan, & other)
- ❑ Facilitate person-centered planning process
- ❑ Write and modify Service Plan
- ❑ Provide ongoing monitoring
- ❑ Distinct from Supports Brokerage (different service & separate agency)



# Key Policy Considerations

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- ❑ “Conflict-Free”
  - ❑ Best practice: Total separation between SC and direct service
    - ❑ Separate & distinct businesses (boards, CEO/staff, finances, etc.)
  - ❑ Acceptable: A provider can provide both support coordination & direct services, but not to the same individual.
    - ❑ Proposals will have to be submitted and will be closely scrutinized.



# Key Policy Considerations

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- ❑ Ratios
  - ❑ No mandated ratios
  - ❑ Provider must be able to meet all deliverables
  - ❑ Ratios must be reported
  - ❑ Division will be closely monitoring data related to ratios (internal triggers) and may eventually institute caseload limits
- ❑ Minimum Scope - at least one county





# Key Policy Considerations

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- ❑ Zero-Reject & Zero-Discharge
  - ❑ SC Agency must accept all individuals
  - ❑ SC Agency cannot discharge individuals
    - ❑ DDD may discharge individuals for:
      - ❑ Failure to continue to meet Support Program eligibility
      - ❑ Failure to comply with Support Program policies
  - ❑ If SC Agency can no longer provide service (LOS reduction or ceases operation), DDD will transfer to another participating SC agency



# Provider Deliverables

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- ❑ Service Plan – plan, develop, approve, modify, monitor and distribute
- ❑ Link to services, provide choice, ensure capacity
- ❑ Address health & safety concerns



# Provider Deliverables

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- ❑ Monthly contact, quarterly face-to-face, annual home visit
- ❑ 24 hour coverage
- ❑ Adhere to all guidelines in the Provider Agreement and Policy Manual



# Provider Qualifications

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- ❑ Agency-based
- ❑ Medicaid/DDD Approved Provider
- ❑ Staffing
  - ❑ Background and Central Registry checks
  - ❑ DDD mandated training
  - ❑ Education/Experience: Bachelor's degree & one year experience in DD or one year care coordination in any social services field



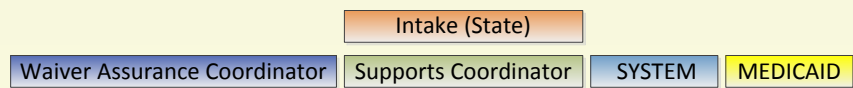
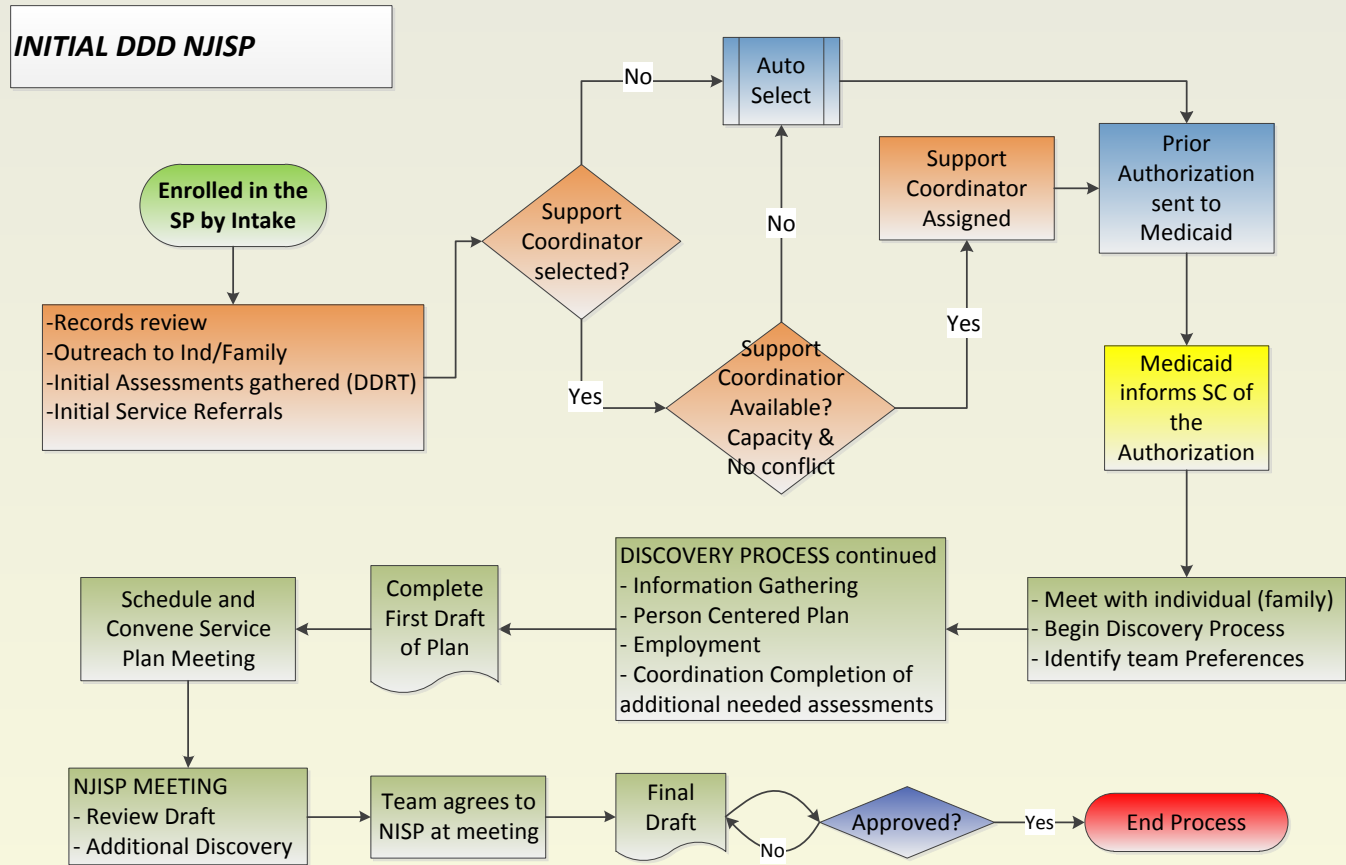
# Provider Approval Process

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- ❑ Approval process
  - ❑ Medicaid/DDD Application
    - ❑ Provider Agreement
    - ❑ Statement of Intent
    - ❑ Medicaid Application
    - ❑ Define Capacity & Scope  
(counties/regions/statewide)
- ❑ Claiming



# Process Model





# Information Technology

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- ❑ Electronic Record
  - ❑ Stores the DDRT Assessment info
  - ❑ Stores completed assessment tools, including Person Centered Planning Tool (PCPT)
  - ❑ Stores the Service Plan
    - ❑ Electronic entry of outcome information
    - ❑ Uploaded Signature Pages



# Information Technology

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- ❑ **Provider search tool**
  - ❑ Online query of DDD Approved Providers
  - ❑ Search by region, provider and service
  - ❑ Available to providers, support coordinators, individuals and families
  
- ❑ **Claim submission**
  - ❑ Electronically submitted to Molina
  - ❑ Electronic payments (Direct Deposit)
  - ❑ Claim status (available via Medicaid's website)





# Timeline

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- ❑ Provider enrollment begins – 1/13
- ❑ SC training begins– 2/13
- ❑ SC rates established – 4/13
- ❑ SC begins – 4/13
  - ❑ Rollout begins with 2013 Grads



# NJ Individual Service Plan

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- ❑ Uniform across the Division
- ❑ Medicaid pre-authorization document
- ❑ Mandatory planning tool - PCPT
- ❑ Outcomes must be driven by (and tied to) assessed need
- ❑ Inclusive of all areas of assessed need
- ❑ Employment-related outcome mandatory



# NJ Individual Service Plan

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- ❑ Cover Sheet
- ❑ Outcomes & Services
- ❑ Employment First Implementation
- ❑ Health & Safety
- ❑ Religious & Cultural Information
- ❑ Emergency Back-Up Plan
- ❑ Authorization & Signatures



# Don't Forget!

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- ❑ Information is continuously updated
  - ❑ Visit the SP page of the DDD website at [www.state.nj.us/humanservices/ddd/programs/supportsprgm.html](http://www.state.nj.us/humanservices/ddd/programs/supportsprgm.html)
  - ❑ Watch for updates and new information
- ❑ Questions?
  - ❑ [DDD.SuppProgHelpDesk@dhs.state.nj.us](mailto:DDD.SuppProgHelpDesk@dhs.state.nj.us)



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**QUESTIONS???**