State of New Jersey

DEPARTMENT OF HUMAN SERVICES
DIVISION OF MEDICAL ASSISTANCE AND HEALTH SERVICES

CHRISTINE TODD WHITMAN
Governor

WILLIAM WALDMAN
Commissioner

MEDICAID COMMUNICATION NO. 98-12 **DATE:** May 4, 1998

TO: County Welfare Agency Directors

SUBJECT: Postcard Notification of Receipt of NJ KidCare Application

Attached is a postcard that the Division developed to be used to notify applicants or their authorized representatives that a mail-in NJ KidCare application was received at your agency. Your agency should have received a supply of 500 of these postcards.

Please use the spaces provided on the postcard to advise of the date the application was received in your agency and to identify that your agency will be processing the application. Please list on the postcard a contact person at your agency and his/her telephone number for the applicant or authorized representative to call if there are any questions regarding their application or the program. Hopefully, this will help to eliminate telephone calls to the KidCare toll-free hotline concerning applicants whose cases are pending at your agency.

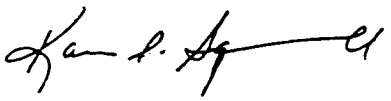
If you need an additional supply of NJ KidCare postcards, it can be obtained by forwarding a **written** request to:

General Services
Division of Medical Assistance and Health Services
Mail Code #27
P.O. Box 712
Quakerbridge Plaza, Bldg. 7
Trenton, New Jersey 08625

This Communication is to be brought to the attention of all CWA staff involved in processing NJ KidCare cases.

Questions concerning this Communication should be referred to the Medicaid District Office field service staff assigned to your county.

Sincerely,



Karen I. Squarrell
Acting Director

KIS:G
Attachment - CWA Directors Only
c: Len Fishman, Commissioner
Susan C. Reinhard, Ph.D., Deputy Commissioner
Department of Health and Senior Services

Karen Highsmith, Director
Division of Family Development

Michele Guhl, Deputy Commissioner
Division of Youth and Family Services

STATE OF NEW JERSEY
DEPT. OF HUMAN SERVICES
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DIV. OF MEDICAL ASSISTANCE
AND HEALTH SERVICES