

NOTICE OF FUNDING AVAILABILITY

STATE OF NEW JERSEY DEPARTMENT OF HUMAN SERVICES DIVISION OF MENTAL HEALTH AND ADDICTION SERVICES

Designated Screening Services (Atlantic, Bergen, Hunterdon & Union Counties)

TAKE NOTICE that, in compliance with N.J.S.A. 52:14-34.4, 34.5 and 34.6, the Division of Mental Health and Addiction Services (DMHAS) hereby announces the availability of the grant program funds described herein.

Program Name: Designated Screening Services (Atlantic, Bergen, Hunterdon & Union Counties)

Purpose: DMHAS is pleased to release this Request for Proposals (RFP) for continued provision of Designated Screening Services (Psychiatric Emergency Services) in Atlantic, Bergen, Hunterdon and Union Counties. Pursuant to N.J.S.A 30:4-27.4, the DMHAS designates a psychiatric screening service in each geographic area. These Designated Screening Services are designed to provide psychiatric crisis stabilization services and psychiatric screening 24 hours per day, 365 days per year.

Pursuant to the 2010 amendments of the Screening Service regulations, beginning in 2011, and in each year thereafter, DMHAS is designating a screening service for each of the State's geographic areas for a period of up to seven years in accordance with the Screening and Screening Outreach Standards (N.J.A.C. 10:31 et. seq). Such designation will be made at the conclusion of the process concerning the awarding of public contracts through public solicitation of bids or, in accordance with emergency designation procedures delineated in N.J.A.C. 10:31-10.2. Per this requirement, the existing Designated Screening Services for Atlantic, Bergen, Hunterdon and Union Counties are being re-bid through this RFP.

Available Funding Amount: Annualized funding, subject to state appropriations, is available for these four (4) awards as follows:

- Atlantic - \$2,019,126
- Bergen – \$2,598,859
- Hunterdon – \$603,920
- Union - \$2,186,790

Who Can Apply/Bidder Qualifications: To be eligible for consideration for this RFP, the bidder must satisfy the following requirements:

- The bidder must be a non-profit, for-profit or governmental entity that can document experience in successfully providing psychiatric emergency mental health services to individuals with a mental illness;

- For a bidder that has a contract with DMHAS in place when this RFP is issued, that bidder must have all outstanding Plans of Correction (PoC) for deficiencies submitted to DMHAS for approval prior to submission;
- The bidder must be fiscally viable based upon an assessment of the bidder's audited financial statements;
- The bidder must not appear on the State of New Jersey Consolidated Debarment Report at <http://www.state.nj.us/treasury/debarred/debarsearch.htm> or be suspended or debarred by any other State or Federal entity from receiving funds;
- The bidder shall not employ a member of the Board of Directors in a consultant capacity;
- Pursuant to N.J.S.A. 52:32-44, a for-profit bidder and each proposed subcontractor must have a valid Business Registration Certificate on file with the Division of Revenue, i.e., this statutory requirement does not apply to non-profit organizations, private colleges and universities, or state and municipal agencies;
- The bidder must comply with the terms and conditions of DHS' contracting rules and regulations as set forth in the Standard Language Document, the Contract Reimbursement Manual (CRM) and the Contract Policy and Information Manual (CPIM). These documents are available on the web at: <http://www.state.nj.us/humanservices/ocpm/home/resources/manuals>; and
- The bidder must attend the Mandatory Bidders conference as described in the RFP.

Proposal Procedure: Effective February 4, 2015 the RFP is available at www.state.nj.us/humanservices/providers/grants/rfpri/index.html and www.state.nj.us/humanservices/dmhas/provider/funding/. A proposal must be submitted that comports with the RFP requirements and instructions.

Proposal Receiving Office: Alicia Meyer
 Division of Mental Health and Addiction Services
 Capital Place One, 3rd Floor
 222 South Warren Street
 Po Box 700
 Trenton, NJ 08625-0700

Submission Deadline: Proposals must be received by 5:00 p.m. Eastern Standard Time on March 11, 2015.

Notification Date: Bidders will be notified on or before April 16, 2015.

Jennifer Velez, Commissioner

Date