

## NOTICE OF FUND AVAILABILITY

### STATE OF NEW JERSEY DEPARTMENT OF HUMAN SERVICES DIVISION OF FAMILY DEVELOPMENT 2015 CHILD CARE RESOURCE AND REFERRAL PROGRAM

**TAKE NOTICE** that, in compliance with N.J.S.A. 52:14-34.4, 34.5 and 34.6, the New Jersey Department of Human Services, Division of Family Development (DFD), hereby announces the availability of the grant program funds described herein.

**Program Name:** 2015 Child Care Resource and Referral Program

**Purpose:** The New Jersey Department of Human Services (DHS), Division of Family Development (DFD), is issuing this Request for Proposal (RFP) for the purpose of awarding contracts for the administration of New Jersey's child care subsidy program and other supports that improve the provision of child care services.

The goals of this project are to (1) implement a unified statewide comprehensive child care delivery system, (2) provide eligible families with financial resources to access high quality child care services, (3) provide families comprehensive consumer education that promotes informed child care choices, (4) support providers' efforts to continuously improve their programs, and (5) improve the quality of and coordination of child care services.

**Available Fund Amount:** Annual funding for these services totaled approximately \$42.8 million in Fiscal Year 2014. This equates to an estimate funding of \$53.4 million to be made available for an initial fifteen month award, with the ability to renew the contract annually for up to four, one-year periods under this Request for Proposal. The available funding will be allocated by County. Prospective Applicants should refer to **Attachment N** for the approximate amount anticipated to be available for each of New Jersey's 21 counties.

**Who Can Apply/Bidder Qualifications:** Eligible Applicants that may apply for funding under this grant program may:

- Be for-profit, not-for-profit, or public/governmental entities that can demonstrate the ability to administer and deliver the services required under this RFP.
- For-profit entities must obtain a Business Registration Certificate prior to the award of the contract, pursuant to N.J.S.A. 52:32-44.

**Proposal Procedure:** Effective **November 17, 2014** the 2015 Child Care Resource and Referral Request for Proposal (RFP) is available at [www.state.nj.us/humanservices/providers/grants/rfpfi/index.html](http://www.state.nj.us/humanservices/providers/grants/rfpfi/index.html). A proposal must be submitted that comports with the RFP requirements and instructions.

**Proposal Receiving Office:**

**Mail/US Post Office Delivery:**

Office of Policy and Standards Development  
Department of Human Services  
Division of Family Development  
PO Box 716  
Trenton, New Jersey 08625-0716

OR

**Hand Delivery or Commercial Courier/Mail Service\*:**

Office of Policy and Standards Development  
NJ Division of Family Development

Quakerbridge Plaza  
Building #3  
Quakerbridge Road  
Mercerville, New Jersey 08619

*\*Building #3 is the only location that will be recognized for Hand Deliveries or Commercial Courier/Mail Service.*

**Submission Deadline:** Proposals must be received by the Office of Policy and Standards Development no later than **4:00 p.m. on December 29, 2014.**

**Award Notification Date: On or after February 18, 2015**

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Jennifer Velez, Commissioner

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Date