

NOTICE OF FUNDING AVAILABILITY

STATE OF NEW JERSEY DEPARTMENT OF HUMAN SERVICES DIVISION OF MENTAL HEALTH AND ADDICTION SERVICES

Supportive Housing Services for Individuals Discharged from State Psychiatric Hospitals

TAKE NOTICE that, in compliance with N.J.S.A. 52:14-34.4, 34.5 and 34.6, the Division of Mental Health and Addiction Services (DMHAS) hereby announces the availability of the grant program funds described herein.

Program Name: Supportive Housing Services for Persons Discharged from State Psychiatric Hospitals

Purpose: The DMHAS is pleased to release this Request for Proposals (RFP) to develop or expand supportive housing to serve a minimum of 30 individuals who are in a New Jersey State Psychiatric Hospital.

Specifically, the DMHAS seeks to facilitate the discharge of individuals on Conditional Extension Pending Placement (CEPP)¹ status. The current RFP will pair housing subsidies funded by the DMHAS and administered by the New Jersey Housing Mortgage and Finance Agency (NJHMFA) with service dollars to develop or expand community supportive housing programs.

Available Funding Amount: The total annualized funding is \$705,000, subject to State appropriations.

Who Can Apply/Bidder Qualifications: To be eligible for consideration for this RFP, the bidder must satisfy the following requirements:

- The bidder must be able to demonstrate experience in successfully providing services to individuals diagnosed with a serious mental illness;
- The bidder must be licensed by the DHS Office of Licensing as a Supportive Housing provider N.J.A.C. 10:37A prior to the start of services. If the bidder is not licensed at the time of the submission of its proposal, the bidder must articulate, as a part of the phase-in plan, the estimated amount of time it will take for the bidder to become a licensed provider;
- The bidder must be willing to accept into service all consumers identified by the Division;

¹In New Jersey, the status of CEPP was created by a 1983 New Jersey Supreme Court decision in re: S.L., 94 N.J. 128 (1983), for individuals who no longer met the standard for involuntary commitment, but for whom there was no present appropriate placement in the community.

- The bidder must be fiscally viable based upon an assessment of the bidder's audited financial statements;
- Pursuant to N.J.S.A. 52:32-44, a for-profit bidder and each proposed subcontractor must have a valid Business Registration Certificate on file with the Division of Revenue, i.e., this statutory requirement does not apply to non-profit organizations, private colleges and universities, or state and municipal agencies;
- A non-public bidder must demonstrate that it is incorporated through the New Jersey Department of State and provide documentation of its current non-profit status;
- The bidder must not appear on the State of New Jersey Consolidated Debarment Report at <http://www.state.nj.us/treasury/debarred/debarsearch.htm> or be suspended or debarred by any other State or Federal entity from receiving funds;
- The bidder shall not employ a member of the Board of Directors in a consultant capacity;
- The bidder must comply with the terms and conditions of DHS' contracting rules and regulations as set forth in the Standard Language Document, the Contract Reimbursement Manual (CRM) and the Contract Policy and Information Manual (CPIM). These documents are available on the web at: <http://www.state.nj.us/humanservices/ocpm/home/resources/manuals>; and
- The bidder must attend the Mandatory Bidders Conference as described in the RFP.

Proposal Procedure: Effective January 27, 2015 the RFP is available at www.state.nj.us/humanservices/providers/grants/rfpfi/index.html and www.state.nj.us/humanservices/dmhas/provider/funding/. A proposal must be submitted that comports with the RFP requirements and instructions.

Proposal Receiving Office: Alicia Meyer
 Division of Mental Health and Addiction Services
 Capital Place One, 3rd Floor
 222 South Warren Street
 Po Box 700
 Trenton, NJ 08625-0700

Submission Deadline: Proposals must be received by 5:00 p.m. Eastern Standard Time on March 3, 2015.

Notification Date: Bidders will be notified on or before April 8, 2015.

Jennifer Velez, Commissioner

Date