

DIVISION OF MENTAL HEALTH AND ADDICTION SERVICES

Notice of Availability of Funds

One-Time Start-Up Funds for Drug Court: Long-Term, Short-Term and Halfway House Substance Abuse Treatment Services

Take notice that, in compliance with N.J.S.A. 52:14-34.4 and 34.6, the Division of Mental Health and Addiction Services (DMHAS) hereby announces the availability of the following program funds:

Name of program: One-Time Start-Up Funds for Drug Court: Long-Term, Short-Term and Halfway House Substance Abuse Treatment Services

Purpose: DMHAS is soliciting proposals to provide LTR, STR and HWH treatment services for Drug Court participants. Since these awards are meant to build capacity and not repurpose existing capacity, DMHAS is looking for those residential providers who have had previously licensed or licensable beds, have current licensed but not obligated capacity or who will obtain a Department of Human Services (DHS) substance abuse license by the negotiated fee-for-service (FFS) billing date to apply. The total state allocation for the treatment services in Drug Court are approximately \$33 million. This RFP is for approximately \$2.9 million in one-time dollars for start-up costs such as recruitment and hiring of staff, securing equipment and minor renovation or refurbishing costs. Utilizing SFY12 Drug Court treatment data, it was projected that an additional 179 residential beds are needed in order to meet the treatment needs of approximately 620 additional Drug Court participants expected to enter treatment as the result of mandatory Drug Court. The breakdown of the 179 beds is as follows: 90 LTR, 76 HWH, and 13 STR beds.

This opportunity is open to all residential and halfway house facilities licensed to provide substance abuse treatment services or who will be licensed by the negotiated fee-for-service billing date. If you are not already an approved Drug Court provider you will need to become an approved provider prior to admitting Drug Court clients. Agencies proposing to provide the same level of care but at multiple DMHAS licensed sites may submit one proposal which identifies the number of slotted services requested per licensed site. Agencies proposing to provide multiple levels of care can submit one proposal which clearly delineates each level of care in separate sections including budget summaries for each level of care.

Amount of funding available: This RFP is for approximately \$2.9 million in one-time dollars for start-up costs such as recruitment and hiring of staff, securing equipment and minor renovation or refurbishing costs.

Organizations that may apply: This opportunity is open to all fiscally viable residential and halfway house facilities licensed to provide substance abuse treatment services or who will obtain a DHS substance abuse license by the award date. Applicants may apply for any of the available funds and eligibility is open to either public or private for-profit or non-profit corporations or a government entity:

1. that have had previously DHS licensed or licensable beds, current licensed but not obligated capacity or who will obtain a license by the negotiated FFS billing date to provide substance abuse treatment in the modality for which they are applying.

2. Non-public applicants must demonstrate that they are incorporated through the New Jersey Department of State; and provide documentation of their current non-profit status, if non-profit.
3. Government entity must be a corporation duly registered to conduct business in the State of New Jersey
4. All New Jersey and out of State Corporations must obtain a Business Registration Certificate (BRC) from the Department of the Treasury, Division of Revenue prior to conducting business in the State of New Jersey. Proof of valid business registration with the Division of Revenue, Department of the Treasury, State of New Jersey, shall be submitted by the bidder and, if applicable, by every subcontractor of the bidder, with the bidder's bid. No contract will be awarded without proof of business registration with the Division of Revenue. Any questions in this regard can be directed to the Division of Revenue at (609) 292-1730. Form NJ-REG. can be filed online at www.state.nj.us/njbgs/services.html
5. Before performing work under the contract, all sub-contractors of the contractor must provide to the contractor proof of New Jersey business registration. The contractor shall forward the business registration documents on to the using agency.
6. Applicants must not be suspended or debarred by DMHAS or any other State or Federal entity from receiving funds.
7. Applicants must have all outstanding Plans of Correction (POC) for deficiencies submitted to DMHAS prior to submission of a proposal in response to this RFP.
8. Applicants must agree to additional Drug Court Initiative specific requirements which are outlined in the Annex A that will be disseminated at the Mandatory Bidders' Conference.

9. Applicants must have a governing body that provides oversight as is legally permitted. No member of the Board of Directors can be employed by and serve as a consultant for the successful applicant.

NOTE: If, at the time of receipt of the proposal, the applicant does not comply with this standard, the applicant must submit evidence that it has begun to modify its structure and that the requirement will be met by the time the contract is executed. *If this required organizational structure is not in place before the start date, the contract will not be executed and the funding will be waived.*

10. Applicants must also attend the Mandatory Bidders' Conference on September 9, 2013.

Qualifications needed by an applicant to be considered: Any agency holding both a FFS Drug Court exclusive contract, a slot based Drug Court contract or a FFS Drug Court contract must ensure that they have sufficient capacity in their agency both in terms of licensed beds and adherence to staff client ratio regulatory requirements. In addition, Drug Court clients must first be placed in contracted slotted beds, then in the exclusive FFS Drug Court beds before an agency can bill FFS for Drug Court clients.

Procedure to apply: Eligible and interested organizations may obtain the RFP and related materials from the Department of Human Services website at <http://www.state.nj.us/humanservices/providers/grants/rfprfi/>. Interested organizations may also contact:

Helen Staton at:

Division of Mental Health and Addiction Services

PO Box 700

Trenton, NJ 08625-0700

helen.staton@dhs.state.nj.us

609-633-8781

Send one original proposal package and five copies via United States Postal

Service to:

Helen Staton

Division of Mental Health and Addiction Services

P.O. Box 700

Trenton, NJ 08625-0700

OR

For UPS, FedEx, other courier service or hand delivery, please address to:

Helen Staton
Department of Human Services
Division of Mental Health and Addiction Services
222 South Warren Street, 4th Floor
Trenton, NJ 08608

Please note that if you send your application package through United States Postal Service two-day priority mail delivery to the P.O. Box, your package may not arrive in two days. In order to meet the deadline, please send your package earlier than two days before the deadline or use a private carrier's overnight delivery to street address.

Late proposals will not be reviewed. You will NOT be notified that your package has been received. If you require a telephone number for delivery, you may use (609) 633-8781.

Deadline by which all proposals must be submitted: Proposals must be submitted to and received at DMHAS by 5:00 p.m. on October 7, 2013.

Date by which applicants will be notified of intent to award or not award:

Applicants will be notified on or before November 4, 2013.

Jennifer Velez
Commissioner

Date