

## NOTICE OF FUNDING AVAILABILITY

### STATE OF NEW JERSEY DEPARTMENT OF HUMAN SERVICES DIVISION OF MENTAL HEALTH AND ADDICTION SERVICES

#### RESIDENTIAL INTENSIVE SUPPORT TEAM (RIST) SERVICES FOR PERSONS DISCHARGED FROM STATE PSYCHIATRIC HOSPITALS

**TAKE NOTICE** that, in compliance with N.J.S.A. 52:14-34.4, 34.5 and 34.6, the Division of Mental Health and Addiction Services (DMHAS) hereby announces the availability of the grant program funds described herein.

**Program Name:** Residential Intensive Support Team (RIST) for Persons Discharged from State Psychiatric Hospitals

**Purpose:** DMHAS is pleased to release this Request for Proposals (RFP) to develop a Residential Intensive Support Team (RIST) to serve a minimum of 25 individuals who are in a New Jersey State Psychiatric Hospital. The DMHAS seeks to facilitate the discharge of individuals who are on Conditional Extension Pending Placement (CEPP) status. The current RFP will pair housing subsidies funded by the DMHAS and administered by the New Jersey Housing Mortgage and Finance Agency (NJHMFA) with service dollars to develop or expand community supportive housing programs.

Specifically, DMHAS seeks proposals to provide a Division-contracted RIST program in one (1) of the following counties: Atlantic, Morris, Ocean, Tri-County North (Hunterdon, Warren and Somerset) or Tri-County South (Camden, Burlington and Gloucester). Only one (1) award will be issued through this RFP; however, the Division will accept proposals that propose RIST services in any of the aforementioned counties.

**Available Funding Amount:** The total annualized funding is \$725,000 subject to State appropriations.

**Who Can Apply/Bidder Qualifications** To be eligible for consideration for this RFP, the bidder must satisfy the following requirements:

- The bidder must be a non-profit or for-profit entity or governmental entity;
- The bidder must be licensed by the Department of Human Services' (DHS') Office of Licensing prior to the start of services;
- The bidder must be willing to accept into service consumers identified by the Division;
- The bidder must be fiscally viable based upon an assessment of the bidder's audited financial statements;
- Pursuant to N.J.S.A. 52:32-44, a for-profit bidder and each proposed subcontractor must have a valid Business Registration Certificate on file with the

Division of Revenue, i.e., this statutory requirement does not apply to non-profit organizations, private colleges and universities, or state and municipal agencies;

- A non-public bidder must demonstrate that it is incorporated through the New Jersey Department of State and provide documentation of its current non-profit status.
- For a bidder that has a contract with DMHAS in place when this RFP is issued, that bidder must have all outstanding Plans of Correction (PoC) for deficiencies submitted to DMHAS for approval prior to submission;
- The bidder must not appear on the State of New Jersey Consolidated Debarment Report at <http://www.state.nj.us/treasury/debarred/debarsearch.htm> or be suspended or debarred by any other State or Federal entity from receiving funds;
- The bidder shall not employ a member of the Board of Directors in a consultant capacity;
- The bidder must comply with the terms and conditions of the Department of Human Services (DHS) contracting rules and regulations as set forth in the Standard Language Document, the Contract Reimbursement Manual (CRM) and the Contract Policy and Information Manual (CPIM). These documents are available on the web at: <http://www.state.nj.us/humanservices/ocpm/home/resources/manuals/>; and
- The bidder must attend the Mandatory Bidders Conference as described in the RFP.

**Proposal Procedure:** Effective May 8, 2015 the RFP is available at [www.state.nj.us/humanservices/providers/grants/rfprfi/index.html](http://www.state.nj.us/humanservices/providers/grants/rfprfi/index.html) and [www.state.nj.us/humanservices/dmhas/provider/funding/](http://www.state.nj.us/humanservices/dmhas/provider/funding/). A proposal must be submitted that comports with the RFP requirements and instructions.

**Proposal Receiving Office:** Alicia Meyer  
Division of Mental Health and Addiction Services  
Capital Place One, 3rd Floor  
222 South Warren Street  
Po Box 700  
Trenton, NJ 08625-0700

**Submission Deadline:** Proposals must be received by 4:00 p.m. Eastern Standard Time on June 12, 2015.

**Notification Date:** Bidders will be notified on or before July 21, 2015.

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Elizabeth Connolly, Acting Commissioner

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Date