

## Establish TWES Access

1. If you do not have a my New Jersey user account , create a user account (Register) at:

<http://www.nj.gov> - **Select the 'Register' option found on the 'Home' tab and record your login credentials**

- a. **Create your Log On ID.** Logon IDs can only contain upper and lower case alphabetic characters, numeric digits, and these four special characters: @ \_ - . (that is, the "at" sign, underscore, hyphen and period). The Log On ID can be a maximum of 25 characters.
  - b. **Create your Password.** Passwords must consist of 8 characters and contain characters from at least two of the following classes:
    - \* uppercase alphabetic characters
    - \* lowercase alphabetic characters
    - \* numeric digits
    - \* these special characters: ! @ # \$ % ^ \* ( ) - \_ = + | ~ [ { } ] ; : , . / ?
  - c. Retype your password
  - d. Enter First Name
  - e. Enter Last Name
  - f. Create your challenge question e.g. Name of Pet, Date of Birth, etc.
  - g. Enter answer to your challenge question
  - h. Type email address
  - i. Re-type email address
  - j. Select "Create myNewJersey Account"
  - k. Be sure to record your logon credentials and store them in a secured place
2. Log into your my New Jersey user account

<http://www.nj.gov> - **Select the 'Login' option found on the 'Home' tab and login with your login credentials.**

After logging into your user account, select the 'myNewJersey' tab, then left mouse click on the URL below, or you can copy and paste, or type, the following URL into your browser's URL address line:



[https://www6.state.nj.us/DOL\\_TWES/jsp/AccessTwes.jsp](https://www6.state.nj.us/DOL_TWES/jsp/AccessTwes.jsp) **{ Note: This is case sensitive}** This link will not work unless you are logged into your myNewJersey account, and you are on the "myNewJersey" tab.

3. Complete the "TWES Authentication" screen

- a. ADMINISTRATOR **{Note: the administrator account must be established first. Also it's not necessary to establish a user account}**
  - i. Enter 12 digit FEIN/FID **{the employer's NJ FID minus the dashes and slash e.g 123456789000}**
  - ii. Enter employer's name control **{Note: This is usually the first 4 characters of the business legal name}**
  - iii. Select "Administrator" radio button
  - iv. Enter the year the employer UI contributions began **{YYYY}**
  - v. Select the "Submit" button
  - vi. Enter your contact information. Please ensure your email address is entered correctly.
    1. Enter contact Name **{First and Last Name}**
    2. Enter Business Name
    3. Type your email address
    4. Re-type email address
    5. Enter your phone number **{###-###-####}**
  - vii. Select the "Submit" button then return to your myNewJersey user account
- b. OPTIONAL - USER **{Note: the administrator and user cannot use the same my New Jersey user account}**
  - i. Enter 12 digit FEIN/FID **{the employer's NJ FID minus the dashes and slash e.g 123456789000}**

## Establish TWES Access

- ii. Enter employer's name control **{Note: This is usually the first 4 characters of the business legal name}**
  - iii. Select "User" radio button
  - iv. Select the "Submit" button
  - v. Enter your contact information. Please ensure your email address is entered correctly.
    1. Enter contact Name **{First and Last Name}**
    2. Enter Business Name
    3. Type your email address
    4. Re-type email address
    5. Enter your phone number **{###-###-####}**
  - vi. Select the "Submit" button then return to your user account
  - vii. Please note the administrator of the account must grant you access to the TWES account.
4. Receive and enter TWES authorization code
- a. An email will be sent with the TWES authorization code
  - b. Log into your my New Jersey user account and select the myNewJersey tab
  - c. Choose the "enter authorization code" menu option
    - i. Copy and paste, or type, the authorization code into the authentication code box
    - ii. Select the "Finished" button – **{Note: you will then be taken back to the user log on screen}**
5. Upon confirmation of the authorization code the Labor Application Channel with TWES application will be added to your myNewJersey page – Blue Bar entitled **Labor Applications**
- a. You must log into your My New Jersey user account and choose the 'myNewJersey' tab
  - b. Select the 'TWES Application' under the Labor Applications heading to see the list of EIN(s) for which you established TWES access
  - c. Select the EIN – blue color – that you want to review.

**\* If you do not know the year your employer contributions began please contact us at 609.633.6400 for assistance.**



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  - Things to do in NJ
  - Transportation & Motor Vehicles
- Login **Register**



Gropp's Lake  
Yardville, New Jersey

### In This Month of NJ History



December 10, 1979  
Two New Jersey scientists, Arno Penzias and Robert Wilson, win Nobel Prize for identifying the echo of the Big Bang that created the universe.

December 22, 1774  
Patriots protest British taxes by destroying British tea in Greenwich, NJ.



- News
- Online Services
- How Do I...
- NJ Lottery
- Visit NJ
- NJ Kids

### In The News

▶ News Archives



Experience the Magic of the Arts this Holiday Season with the Jersey Arts Holiday Guide



GPS devices added to the arsenal of snow-fighting equipment



Agriculture Secretary, Military and Veterans Affairs Chief Cut Christmas Tree, Encourage Donations to Needy Families during the Holiday Season



Powerball Jackpot Rolls to \$40,000,000

### Spotlight

#### A Season of Service

Nearly 1.5 million New Jerseyans are already making a difference by volunteering in their communities. Make this a 'Season of Service' by volunteering your time today!

- ▶ Learn more about the 'Season of Service'
- ▶ Find your local volunteer center
- ▶ Help end hunger in New Jersey

1 2 3

New Jersey on YouTube

### Most Visited Sites

- ▶ State Home Page
- ▶ Taxation
- ▶ Civil Service Commission
- ▶ Lottery
- ▶ Corrections
- ▶ NJ Business Gateway Services
- ▶ Motor Vehicle Commission
- ▶ Education
- ▶ NJ Turnpike Authority

[More](#)



Governor Chris Christie  
▶ Visit his site

Judiciary | **Legislature**

### Your Local Weather

Pick from the list below to check the latest weather condition.

Trenton, NJ

### Road Conditions



Real Time Traffic



Traffic Cameras



Road Closures



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### Create Your myNewJersey Account

To personalize your New Jersey web pages, or to use specific services that New Jersey has offered you, you need to create a myNewJersey account using this form (all fields are **required**):

Log On ID



Password



Retype your password



First name



Last name



You'll be able to change all of your entries later, except your logon ID, using the "change profile" link any time you're logged in to myNewJersey.

Question you want us to ask



Your answer



Email address



Retype your email address



If you forget your logon ID or password in the future, the system will ask you the question you enter here. If the answer you give then matches the answer you enter now, the system will send your ID or a new password to the email address you provide here. Pick a question and answer you can remember, but only you would know.

Take a moment to review your sign-up information and be sure it's correct before you click the Create Account button.



Log On to My New Jersey

Log On ID:



Password:



[Forgot your logon ID?](#)

[Forgot your password?](#)

[Sign Up to Become a Member](#)

[Help](#)



[myNJ Home](#)

[myNJ Business](#)

**[myNewJersey](#)**



Welcome Your Name

[logout](#)

| [change profile](#)

| [enter authorization code](#)

| [choose start page](#)

| [content](#)

| [layout](#)

| [help](#)

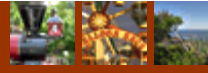
**Premier E-Business Services**  

If you own a business or represent one in dealings with New Jersey state government, [Sign up for Premier E-Business Services](#)

**New Jersey Events**



**Travel Guide**



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The Powerball Jackpot for Wednesday, 12/07/2011  
**\$ 52 million**

The Mega Millions Jackpot for Friday, 12/09/2011  
**\$ 100 million**

Pick 6 Lotto Jackpot for Thursday, 12/08/2011  
**\$ 2.9 million**

Jersey Cash 5 Jackpot for Wednesday, 12/07/2011  
**\$ 250,000**

**myNJ.earthWatch**

[Edit](#)

[View NWS weather for: 08625](#)

**Air Quality:** [Central Delaware Valley](#)

**Current:** Good **Forecast:** n/a



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**LWD** New Jersey Department of Labor and Workforce Development **TWES Web Enabled System**

### TWES Authentication

Please Enter the following information..

\* 12 digit EIN:  This is your NJ FID minus the dashes and slash

\* Name Control:  This is the first four characters of your business name

\* Select

- User
- Administrator

(\*marked fields are mandatory)

Year

What is the year the business began employer UI contributions?

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### Twes User Information

You will be added as a **USER** for the following Employer pending authorization from the **ADMIN..!!**

Fein	*****2/222/222/222022
Legal Name	STATE OF NEW JERSEY "Vguv\Ceeqwpv
Address	PO BOX 295, 50 WEST STATE STREET,TRENTON,NJ-- 08666-0295

Contact Name



Business Name



Email



\*( Enter valid email id to which **Portal Authorization** will be sent)

verify Email



Phone



\*( eg. 609-555-5555)

(\* marked fields are mandatory)



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**Premier E-Business Services**

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**New Jersey Events**

**Travel Guide**

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**New Jersey Lottery**  
Give Your Dreams A Chance™

**myNJ.earthWatch** Edit

[View NWS weather for: 08625](#)

**Air Quality:** [Central Delaware Valley](#)

**Current:** **Good** **Forecast:** n/a

The Powerball Jackpot for Wednesday, 12/07/2011  
**\$ 52 million**

The Mega Millions Jackpot for Friday, 12/09/2011  
**\$ 100 million**

Pick 6 Lotto Jackpot for Thursday, 12/08/2011  
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### Enter Your myNewJersey Authorization Information

1. If you've been given an authorization code, type or "paste" it into the box below (otherwise, click "Cancel").
2. Click the "Finished" button.
3. Your code will be verified and your profile will be updated with your new role.
4. If the update is successful, the *myNewJersey* portal will end your current session and, after a few seconds, will return your browser to the login page.
5. Please log back in and verify that your *myNewJersey* desktop includes the content for your new role.

Enter your authorization code:

Finished

Cancel

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# List of Employers

Thursday, June 14, 2007  
8:21 AM



## List of Employers for null

Search By FEIN Name

Employer ID	me	Admin	Status
0-000-000-000/000-00	STATE OF NEW JERSEY TWES TEST ACCOUNT	YES	Approved

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New Jersey

Department of Labor  
and Workforce Development

# Tax Web Enabled System

## Add Employer

Please Enter the following information..

\* 12 digit EIN:  This is your NJ FID minus the dashes and slash

\* Name Control:  This is the first four characters of your business name

\* Select

- User
- Administrator

(\* marked fields are mandatory)

Year

What is the year the business began employer UI contributions?

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# Account Summary Page

Thursday, June 14, 2007  
8:25 AM

**LWD** New Jersey Department of Labor and Workforce Development **Tax Web Enabled System**

## Account Summary

**FEIN** 0-000-000-000/000-00 STATE OF NEW JERSEY TWES TEST ACCOUNT [Change Employer](#)



- [Account Summary](#)
- [Payment Details](#)
- [Delinquencies](#)
- [Balances Summary](#)
- [Experience Rating](#)
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<b>Trading Name</b>	
<b>Address</b>	L & I BLDG 9TH FL TRENTON,086250000 - NJ
<b>Current Balance</b>	\$7,967,996.58

<b>Plan Type</b>	State Plan	<b>Law</b>	19h5
<b>Plan Date</b>	03/26/1980	<b>Status</b>	Active
<b>Contribution Type</b>	Reimbursable	<b>Effective Date</b>	01/01/1972

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# Balance Summary Page

Thursday, June 14, 2007  
8:29 AM



## Balances Summary

**FEIN** 0-000-000-000/000-00 STATE OF NEW JERSEY TWES TEST ACCOUNT [Change Employer](#)

<a href="#">Account Summary</a>	Period	Amount
<a href="#">Payment Details</a>	<a href="#">QTR1 / 2007</a>	\$4,041,374.47
<a href="#">Delinquencies</a>	<a href="#">QTR4 / 2006</a>	\$140,265.25
<a href="#">Balances Summary</a>	<a href="#">QTR3 / 2006</a>	\$9,899.44
<a href="#">Experience Rating</a>	<a href="#">QTR2 / 2006</a>	\$41,045.31
<a href="#">Forms Submission</a>	<a href="#">QTR4 / 2002</a>	\$3,735,412.11

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# Balance Detail Page

Thursday, June 14, 2007  
8:30 AM



## Balances Details

**FEIN** 0-000-000-000/000-00 STATE OF NEW JERSEY TWES TEST ACCOUNT [Change Employer](#)

[Account Summary](#)

[Payment Details](#)

[Delinquencies](#)

[Balances Summary](#)

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**Period QTR1/2007**

<b>Contributions</b>	\$0.00	<b>Penalties</b>	\$0.00
<b>Assessments</b>	\$0.00	<b>Cost,Fees, Commissions</b>	\$0.00
<b>Interest</b>	\$18,188.82	<b>Reimbursables</b>	\$4,023,185.65

**Total Balance Due** \$4,041,374.47

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# Delinquencies Page

Thursday, June 14, 2007  
8:27 AM



## Delinquencies

**FEIN** 0-000-000-000/000-00 STATE OF NEW JERSEY TWES TEST ACCOUNT [Change Employer](#)

[Account Summary](#) No Records Found...!!

[Payment Details](#)

[Delinquencies](#)

[Balances Summary](#)

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# Experience Rates

Thursday, June 14, 2007  
8:32 AM



## Experience Rating

**FEIN** 0-000-000-000/000-00 STATE OF NEW JERSEY TWES TEST ACCOUNT [Change Employer](#)

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Trading Name:

Quarter Year

	UI	DI	WF	HC
Worker Rates	0.0825 %	0.5000 %	0.0425 %	0.0000 %
Employer Rates	0.0000 %	0.5000 %	0.0000 %	0.0000 %
Total UI/HC/WF	0.00125			
Total DI	0.01000			

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# Add New User

Thursday, June 14, 2007  
8:34 AM



## Add New User

**FEIN** 0-000-000-000/000-00 STATE OF NEW JERSEY TWES TEST ACCOUNT [Change Employer](#)

[Account Summary](#) No Users are waiting for approval at this time...!!

[Payment Details](#)

[Delinquencies](#)

[Balances Summary](#)

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