

MODEL AGENCY TRAINING RECORD

BASIC COURSE FOR POLICE OFFICERS

Trainee Name _____

PTC #: _____

Agency: _____

Performance Objectives	Title for P.O.	Reviewed	Performance Objectives	Title for P.O.	Reviewed	Performance Objectives	Title for P.O.	Reviewed
15.1.1	Statutory Authority		15.1.26	Alcohol Sale Hours		15.1.52	Next-of-Kin Notification	
15.1.2	Jurisdiction Boundaries		15.1.27	Use of Force Reporting		15.1.53	Dead Body Procedures	
15.1.3	Agency Organization		15.1.28	Handwritten Notes Policy		15.1.54	Animal Disposition Policy	
15.1.4	Rules, Regulations, Policies		15.1.29	Primary Report Forms		15.1.55	Animal Assistance Agencies	
15.1.5	Communication Procedures		15.1.30	Interoffice Correspondence		15.1.56	Animal Bite Cases	
15.1.6	Specialized Equipment		15.1.31	Cultural Communication Exercise		15.1.57	Wild Animal Handling	
15.1.7	Narcotics & Funds Policy		15.1.32	Vehicular Pursuit Policy		15.1.58	Vehicle Impoundment	
15.1.8	Law Enforcement Agencies		15.1.33	Firearms Handling		15.1.59	Unusual Occurrences	
15.1.9	Mutual Aid		15.1.34	Authorized Firearms		15.1.60	Explosive Device Response	
15.1.10	Investigative Responsibility		15.1.35	Chemical Agents Policy		15.1.61	Media Information Release	
15.1.11	Complaint Procedures		15.1.36	Warrant Checks		15.1.62	Media Authorization Policy	
15.1.12	Community Organizations		15.1.37	Mutual Aid & Jurisdiction		15.1.63	Press Credentials	
15.1.13	Crime Prevention Programs		15.1.38	Search Policies		15.1.64	Media Access Policy	
15.1.14	Subcultures & Ethnic		15.1.39	Opposite-Sex Searches		15.1.65	School Bomb Threat Policy	
15.1.15	Cultural Miscommunication		15.1.40	Handcuffing Policy		15.1.66	Active Shooter Response	
15.1.16	Bridging Cultural Barriers		15.1.41	Prisoner Transport Policy		15.1.67	School Lockdown Policy	
15.1.17	Community Resources		15.1.42	Adult Prisoner Processing		15.1.68	Building Evacuation Policy	
15.1.18	Social Service Agencies		15.1.43	Property Receipts		15.1.69	Hazardous Materials Response	
15.1.19	School Liaison Officer		15.1.44	Juvenile Notifications		15.1.70	Traffic Stop Notifications	
15.1.20	Youth Referral Programs		15.1.45	Juvenile Processing		15.1.71	Agency Lookup Processing	
15.1.21	Psychological Evaluations		15.1.46	Special Prisoner Processing		15.1.72	Evidence Storage Rules	
15.1.22	Mental Health Services		15.1.47	Prisoner Release Procedures		15.1.73	Chain of Custody Forms	
15.1.23A	Mandatory Training Courses		15.1.48	Crime-In-Progress Response		15.1.74	Evidence Transfer Procedures	
15.1.23B	Training Compliance		15.1.49	Labor Dispute Handling		15.1.75	Fingerprint Handling	
15.1.24	Juvenile Delinquency Handl		15.1.50	Missing Persons Reporting		15.1.76	Informant Handling Procedures	
15.1.25	Juvenile-Family Crisis		15.1.51	Sick/Injured Person Procedures		15.1.77	Community Service Opportunities	

I certify that this record is complete and that all performance objectives have been reviewed.

Agency CEO -Printed Name

Signature

Rank/Title

Date