

MODEL AGENCY TRAINING RECORD

BASIC COURSE FOR SPECIAL LAW ENFORCEMENT OFFICERS CLASS II

Trainee Name: _____

PTC #: _____

Agency: _____

Performance Objectives	Title for P.O.	Reviewed	Performance Objectives	Title for P.O.	Reviewed	Performance Objectives	Title for P.O.	Reviewed
15.1.1	Statutory Authority		15.1.31	Cultural Communication Exercise		15.1.56	Animal Bite Cases	
15.1.2	Jurisdiction Boundaries		15.1.32	Vehicular Pursuit Policy		15.1.57	Wild Animal Handling	
15.1.3	Agency Organization		15.1.33	Firearms Handling		15.1.58	Vehicle Impoundment	
15.1.4	Rules, Regulations, Policies		15.1.34	Authorized Firearms		15.1.59	Unusual Occurrences	
15.1.5	Communication Procedures		15.1.35	Chemical Agents Policy		15.1.60	Explosive Device Response	
15.1.6	Specialized Equipment		15.1.36	Warrant Checks		15.1.61	Media Information Release	
15.1.7	Narcotics & Funds Policy		15.1.37	Mutual Aid & Jurisdiction		15.1.62	Media Authorization Policy	
15.1.8	Law Enforcement Agencies		15.1.38	Search Policies		15.1.63	Press Credentials	
15.1.9	Mutual Aid		15.1.39	Opposite-Sex Searches		15.1.64	Media Access Policy	
15.1.10	Investigative Responsibility		15.1.40	Handcuffing Policy		15.1.65	School Bomb Threat Policy	
15.1.11	Complaint Procedures		15.1.41	Prisoner Transport Policy		15.1.66	Active Shooter Response	
15.1.12	Community Organizations		15.1.42	Adult Prisoner Processing		15.1.67	School Lockdown Policy	
15.1.13	Crime Prevention Programs		15.1.43	Property Receipts		15.1.68	Building Evacuation Policy	
15.1.14	Subcultures & Ethnic		15.1.44	Juvenile Notifications				
15.1.15	Cultural Miscommunication		15.1.45	Juvenile Processing		15.1.70	Traffic Stop Notifications	
			15.1.46	Special Prisoner Processing		15.1.71	Agency Lookup Processing	
15.1.23A	Mandatory Training Courses		15.1.47	Prisoner Release Procedures		15.1.72	Evidence Storage Rules	
15.1.23B	Training Compliance		15.1.48	Crime-In-Progress Response		15.1.73	Chain of Custody Forms	
15.1.24	Juvenile Delinquency Handl		15.1.49	Labor Dispute Handling		15.1.74	Evidence Transfer Procedures	
15.1.25	Juvenile-Family Crisis		15.1.50	Missing Persons Reporting		15.1.75	Fingerprint Handling	
15.1.26	Alcohol Sale Hours		15.1.51	Sick/Injured Person Procedures		15.1.76	Informant Handling Procedures	
15.1.27	Use of Force Reporting		15.1.52	Next-of-Kin Notification		15.1.77	Community Service Opportunities	
15.1.28	Handwritten Notes Policy		15.1.53	Dead Body Procedures				
15.1.29	Primary Report Forms		15.1.54	Animal Disposition Policy				
15.1.30	Interoffice Correspondence		15.1.55	Animal Assistance Agencies				

I certify that this record is complete and that all performance objectives have been reviewed.

Agency CEO -Printed Name

Signature

Rank/Title

Date