



State of New Jersey

Extension of Training Time Request Form

Division of Criminal Justice
Police Training Commission
P.O. Box 085
Trenton, NJ 08625
Phone 609-984-0960
Fax 609-984-4473

This form must be submitted to the Police Training Commission by the agency CEO whenever a police officer or corrections officer has not completed basic training within the time period prescribed by the Police Training Act.

The reason for the extension must be explained in detail.

Please type or print legibly in black ink.

Send this form via mail or fax to the Police Training Commission at least 60 days before the expiration of the initial probationary period.

NOTE: Extensions will not be routinely granted for officers who are 24 months or more beyond their date of initial appointment.

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|--------------------------------|-------------------------------------|-----------------------|-------------------------------------|
| 1. Social Security Number | 2. Name (First) (M) (Last) (suffix) | | |
| 3. Employing Agency ORI N J | 4. Employing Agency Name | 5. Job Title Code | 6. Date of Appointment (mm/dd/yyyy) |

7. Reason for Request

| | | | |
|---|---|------|-------|
| Signature of department head or authorized designee | Full name and title (type or print legibly) | Date | Phone |
|---|---|------|-------|

Job Title Codes

This is a complete list of all PTC job title codes. Not all job titles require an extension of training time.

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|---|---|--|---|------|
| Arson Investigator | AINV County Detective | CDET Investigator, Dept. of Corrections Internal Affairs | INVC Parole Officer | PARL |
| Auxiliary Police Officer | AUXP County Investigator | CINV Juvenile Corrections Officer | JCO Security Officer in Housing Authorities | HOUS |
| Campus Police Officer | CAMP County Park Ranger | CPR Juvenile Detention Officer | JDO Sheriff's Investigator | SHRI |
| Chief Warrant Officer | CWO County Police Officer | PO Juvenile Parole Officer | JPO Sheriff's Officer | SO |
| Class 1 Special Law Enforcement Officer | SLE1 Delaware River Port Authority Police | DRPA Juvenile Residential & Day Program Youth Worker | JRDP SPCA Officer | SPCA |
| Class 2 Special Law Enforcement Officer | SLE2 Department of Defense Police Officer | DEFE Municipal Police Officer | PO State Conservation Officer | SCON |
| Conrail Police Officer | RAIL Dept. of Human Services Police Officer | HSER New Jersey State Police | NJSP State Corrections Officer | SCO |
| County Airport Security Officer | AIRP Deputy Conservation Officer | DCO NJ Transit Rail Police Officer | RAIL State Investigator | SINV |
| County Corrections Officer | CCO Deputy Sheriff | DSHE Other | OTHR State Park Ranger | SPR |