



August 2003

Uniform Crime Reporting
State Program Bulletin 03-3

SECTION 1—MESSAGE TO PROGRAM PARTICIPANTS

| | | |
|-----|---|---|
| 1.1 | Deadline for January–June 2003 Data | 1 |
| 1.2 | UCR Moves Toward Exclusive Electronic Dissemination of Publications | 1 |
| 1.3 | Electronic Availability of the UCR <i>State Program Bulletin</i> | 1 |

SECTION 1—MESSAGE TO PROGRAM PARTICIPANTS

1.1 Deadline for January-June 2003 Data

State Uniform Crime Reporting (UCR) Program managers who have not previously provided monthly submissions for January-June 2003 must submit those data to the FBI's Crime Statistics Management Unit (CSMU) by the close of business on **Friday, August 29, 2003**. Your adherence to this deadline is important so that CSMU staff can process 2003 data for all participating agencies including the Most-in-Population (MIP) agencies that will be published in the *Preliminary Semiannual Uniform Crime Report, January-June 2003*. The national UCR Program will not guarantee that data submitted for MIP agencies after the August 29 deadline will be published in the *Preliminary Semiannual Uniform Crime Report, January-June 2003*.

1.2 UCR Moves Toward Exclusive Electronic Dissemination of Publications

The Federal Government, in accordance with the Paperwork Reduction Act, is modifying the way it does business and is moving toward a paperless environment. Realizing the need for hard copy will not be eliminated in the near future, the Federal Government, as well as many local and state governments, is attempting to reduce its reliance on paper copy. In conjunction with this effort, the FBI's goal is to progress toward a virtual environment. As a result, the UCR Program will gradually transition to disseminating its three main Uniform Crime Reports, *Crime in the United States*, *Hate Crime Statistics*, and *Law Enforcement Officers Killed and Assaulted*, exclusively in electronic format. Eventually, these publications will be available only on the FBI's Web site and on a compact disk. Additionally, future bulletins and updates will be distributed via E-mail to state Program managers and posted on the Law Enforcement OnLine (LEO) Intranet.

The national UCR Program would like to hear from state Program managers whether receiving documents in electronic format only will cause an undue hardship on their state Program or local agencies. State Program managers may share their thoughts or suggestions with the FBI's Communications Unit (CU) by contacting the Criminal Justice Information Services Division, Federal Bureau of Investigation, Module D3, 1000 Custer Hollow Road, Clarksburg, West Virginia 26306-0154; telephone 304-625-4995; facsimile 304-625-5394; or E-mail cjis_comm@leo.gov.

1.3 Electronic Availability of the *State Program Bulletin*

The UCR Program's *State Program Bulletin* is available electronically in Corel WordPerfect and Microsoft Word formats. **State Program managers** who wish to receive the UCR *State Program Bulletin* via E-mail instead of receiving hard copies through the U.S. Postal Service should provide the FBI's CU with their E-mail address at: cjis_comm@leo.gov and indicate *State Program Bulletin* in the subject line of the E-mail. **Please note that whether the bulletin is received electronically or in hard copy, it is the responsibility of the state UCR Program manager to disseminate the information as appropriate to your staff and local agencies.**

In order to serve our customers in the best manner possible, the national UCR Program would like to remind state Program managers to keep the CU informed of any changes in their E-mail addresses.

The current UCR *State Program Bulletin* as well as previous editions is also available via the LEO Intranet at www.leo.gov/special_topics/stats/stats_home.html (under the Crime in the U.S.: Uniform Crime Reports Section). Users with questions concerning access to LEO should contact the LEO Program Office at 202-324-8833 (telephone) or Ms. Stacey C. Davis of the Advisory Groups Management Unit at 304-625-2618 (telephone).