

SITE REMEDIATION PROFESSIONAL LICENSING BOARD MEETING

Department of Environmental Protection
Public Hearing Room, 1st Floor
401 East State Street, Trenton, NJ

Monday, March 5, 2018 4:00 p.m.

AGENDA

- I. Public Notice
- II. Roll Call
- III. Approval of the Minutes
 - ◆ February 5, 2018 - regular meeting
 - ◆ February 5, 2018 - closed meeting
- IV. Chairman's Report
- V. Executive Director's Report
- VI. Committee Reports
 - ◆ Professional Conduct – Phil Brilliant
 - Motion to approve resolution to go into closed session to discuss
 - Complaint 003-2016 – Board vote not anticipated (Berkowitz recused)
 - Complaint 004-2016 – Board vote not anticipated (Berkowitz and Stetser recused)
 - Complaint 009-2016 (Motta, Stetser and Tsentas recused)
 - ◆ Ad-Hoc Committee on Discharge Notification - Joann Held
 - ◆ Audit –Jorge Berkowitz
 - Due to recent efforts by Board and staff, currently only 3 audits are backlogged over two months.
 - Per Audit Committee meeting decisions, staff has sent emails to Audit Review Teams reminding them of outstanding audits, and to the Board regarding audits backlogged over two months.
 - You will begin to see changes in Audit memos from staff, focusing more on only the sites where potential problems were found. Jorge and Board staff are working on modifications to the audit questionnaire to get more relevant information in this regard from the LSRP being audited.
 - To assist ARTs, Board staff will send audit memos/packages for a particular month to the ART all together, and not send them to the ART in separate emails, as was sometimes done in the past.
 - 5 Auditees picked today
 - Audits to report as completed:

November, 2016:

Robert L. Carter, #575207

June, 2017

Gary G. Dimartinis, #574851

August, 2017

John Mateo, #748548
Joachim Karger, #578846
Julie Acton, #714436
Patricia Calvert, #591143
Prabal Amin, #667026

- ◆ Continuing Education - Lawra Dodge
- ◆ Finance – Chris Motta
- ◆ Licensure – Kathi Stetser
 - Annual Fee
 - All but 15 of 684 have paid; proof of payment for 7, tracking other 8.
 - Renewals
 - 34 renewals have been approved, out of 40 renewal applications due in January and February.
 - 466 licenses expire in 2018; 531 renewal applications will be received in 2018 (additional applications are for licenses expiring in 2019), and will need to be reviewed within 3 months of receipt; 211 due from March 10 to April 10.
 - Make sure annual fee and renewal fee is paid prior to submitting application.
 - Can start working on application (found on Board website) but wait for email from DEP with instructions on submission timeframe. Will receive approximately 1½ months prior to application due date and 3½ months prior to expiration date.
 - Exam
 - Will be on October 17, 2018
 - Pre-requisite class is good for 3 years (prior to submission of application)
 - Next pre-requisite class will be given week of June 11, 2018 at Rutgers.
- ◆ Outreach – Peter Strom
- ◆ Rules – Joann Held

VII. Ongoing Business

- ◆ Motion to approve SRRA 2.0 Committee Recommendations and to authorize transmission of same to Senator Smith

VIII. New Business

- ◆ Motion to Appoint Joann Held Vice-Chairperson of the Site Remediation Professional Licensing Board for 2018.

IX. Next Board Meeting

- ◆ Discuss need for Board meetings on March 19, 2018 and April 2, 2018.

X. Public Comment

- ◆ Public comment is welcome.