



**State of New Jersey**  
DEPARTMENT OF MILITARY AND VETERANS AFFAIRS  
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GLENN K. RIETH  
*Major General*  
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**TAG POLICY LETTER 07-1**

**30 January 2007**

**SPEAKER REQUESTS FROM OUTSIDE AGENCIES**

1. The Department of Military and Veterans Affairs (NJDMAVA), including the NJ Air National Guard (NJANG) and the NJ Army National Guard (NJARNG), is frequently asked to provide speakers for ceremonies and other public events. The Department will make every effort to support such requests for appropriate events.
2. Outside requests for speakers from DMAVA, the NJANG, or the NJARNG will be forwarded to the Office of the Adjutant General, Attn: Special Executive Assistant, for consideration. Centralized collection will ensure timely responses and consistent application of rules and provide executive oversight and awareness of public events.
3. Unless a specific individual is selected by TAG, approved requests for speakers will be forwarded to the Deputy Commissioner for Veterans Affairs (DCVA), the NJANG Chief of Staff or the NJARNG Chief of Staff for assignment to a specific individual. Major Subordinate Command (MSC) Commanders, Recruiting & Retention Command (RRC) Commander, and Wing Commanders of the 177<sup>th</sup> FW and 108<sup>th</sup> ARW shall have the authority to approve low visibility requests such as appearances and or speaking engagements in schools, local community organizations, etc. It is the responsibility of designated individual speakers to coordinate event details with the event host, such as directions, audience description, etc. (Note: Commanders will be required to keep an annual log tracking all such approvals.)
4. All speaking engagements, military or veteran, are considered Domestic Actions (DOMACs) and will be listed on the Joint Domestic Support Office's (JDOMS) weekly DOMAC roster. JDOMS will be copied on all speaker taskings to DCVA, NJANG, or NJARNG and the identity of the speaker must be reported, upon assignment, to JDOMS for addition to the DOMAC roster.
5. Requests or assignments for speaking engagements that cannot be supported will be forwarded to the Special Executive Assistant for consideration.

(DAG)

GLENN K. RIETH  
Major General, NJARNG  
The Adjutant General

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