

TO ALL LIMOUSINE DRIVERS AND RENTAL CAR CHAUFFEURS

(Not for School Bus, Passenger or Hazmat Endorsement Applicants)

The Motor Vehicle Commission requires limousine driver or rental car chauffeur applicants to be fingerprinted and submit to a criminal background check. The successful completion of a criminal background check is a legal requirement as a condition for employment.

Please note: Commercial Driver License (CDL) drivers who were fingerprinted under New Jersey Statute 39:3-10.1 and currently have a passenger (P) endorsement on their CDL, do not have to be fingerprinted to obtain a limousine driver or a rental car chauffeur qualification. School bus drivers transporting school age children under the Department of Education jurisdiction, and who were fingerprinted under N.J.S.A 18A: 39-19.1, would be required to be fingerprinted for the P endorsement under N.J.S.A. 39:3-10.1.

Effective February 17, 2020, applicants must schedule a fingerprint appointment with the State's fingerprint vendor at the company's website <https://uenroll.identogo.com>. Applicants who do not have internet access may schedule an appointment by contacting IndentoGo at 1-877-503-5981. Applicants will be required to make a one-time payment to cover all required background checks and vendor fees. Fees will be payable at the time of service. Visa, MasterCard, money orders, and checks are acceptable forms of payment. No cash will be accepted. Please make money orders payable to Identogo.

The following information will be required when scheduling a fingerprint appointment:

SERVICE CODE:	2F17SN
CONTRIBUTOR CASE NUMBER:	Driver License Number
ORIGINATING AGENCY REFERRAL NUMBER (ORI):	NJ920530Z
CATEGORY:	MVK
DOCUMENT TYPE:	RS 1
STATUTE:	48:16-22.3A Limousine Operator/ Driver Employment

If you have any questions concerning this procedure, please contact the Motor Vehicle Commission CDL Unit at 609-292-7500, ext. 5065.

Revised (2/2020)



Fingerprint Service Code Form

Service Name:

To Schedule your ten-minute fingerprint appointment, simply visit <https://uenroll.identogo.com> and enter the following Service Code

When prompted, please enter the following:

Contributor Case Number (your Driver's License #): _____

*Service Code is unique to your hiring/licensing agency. **Do not use this code for another purpose.***

Please bring one of the identification documents from the list below to your enrollment appointment. Identification must be valid, not expired, and contain a photograph of the applicant.

- Driver's License issued by a State or outlying possession of the U.S.
- Driver's License PERMIT issued by a State or outlying possession of the U.S.
- Driver's License PAPER/TEMPORARY issued by a State or outlying possession of the U.S.
- Enhanced Driver's License (EDL)
- Commercial Driver's License issued by a State or outlying possession of the U.S.
- Commercial Driver's License PERMIT issued by a State or outlying possession of the U.S.
- ID card issued by a federal, state, or local government agency or by a Territory of the United States
- Enhanced Tribal Identification Card (for federally recognized U.S. tribes)
- U.S. Coastguard Merchant Mariner Card
- U.S. Passport
- Permanent Resident Card or Alien Registration Receipt Card (Form I-551)
- Employment Authorization Card/Document (I-766) that contains a photograph
- Canadian Driver's License
- Foreign Driver's License (Mexico and Canada Only)
- U.S. Visa issued by the U.S. Department of Consular Affairs for travel to or within, or residence within, the United States

Juveniles

- Approved Document list as shown above; or
- Photo ID Waiver for Minors (Only needed in special circumstances)
 - Required Secondary document if Photo ID Waiver for Minors is selected (only needed in special circumstances)
 - Birth Certificate bearing an official seal or certified copy) issued by State, county, municipal authority (or outlying possession of the U.S.)
 - Social Security Card



Don't have access to the Internet? You can still schedule an appointment by calling **877.503.5981**.