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JEREMY A. SPECTOR
Executive Director

MEMORANDUM

TO: Members and Associates of the New Jersey Educational Facilities Authority
FROM: Jeremy A. Spector^{JAS}, Executive Director
DATE: June 21, 2016

The next meeting of the Authority will be held at **10:00 a.m. on Tuesday, June 28, 2016** at the Authority's office in Princeton. **Please note the time change.**

Enclosed in this packet is a copy of the agenda and materials relating to certain items and reports on the agenda.

1. You will be asked to consider the adoption of the enclosed minutes of the May 24, 2016 meeting.
2. The report on Pending Projects is enclosed for your review.
3. You will be asked to consider the adoption of the enclosed resolution accepting the State Treasurer's designation of his representative to the Authority's Audit Committee.
4. You will be asked to consider the adoption of the enclosed resolution appointing professionals in connection with and authorizing the issuance of NJEFA Revenue Refunding Bonds, The William Paterson University of New Jersey Issue, Series 2016 E, in a principal amount not to exceed \$75,000,000.

A procurement memorandum and term sheet, which outlines the various professional appointments and components of the financing is also enclosed.

A full set of legal documents is available at the Authority's office.

5. You will be asked to consider the adoption of the enclosed resolution authorizing the issuance of NJEFA Revenue Refunding Bonds, Higher Education Capital Improvement Fund Issue, Series 2016 A, in a principal amount not to exceed \$275,000,000.

A term sheet, which outlines the various components of the financing is also enclosed.

A full set of legal documents is available at the Authority's office.

6. You will be asked to consider the adoption of the enclosed resolution appointing an Independent Registered Municipal Advisor.

A procurement memorandum, which outlines the procurement procedures undertaken is also enclosed.

7. You will be asked to consider the adoption of the enclosed resolution appointing an investment advisor.

A procurement memorandum, which outlines the procurement procedures undertaken is also enclosed.

8. You will be asked to consider the adoption of the enclosed resolution appointing a bidding agent.

A procurement memorandum, which outlines the procurement procedures undertaken is also enclosed.

9. You will be asked to consider the adoption of the enclosed resolution extending the Authority's external auditor's contract.

10. You will be asked to consider the adoption of the enclosed resolution authorizing filling a vacant staff position.

11. You will be asked to consider the adoption of the enclosed resolution amending the Authority's 2016 Operating and Capital budget.

12. You will be asked to consider the adoption of the enclosed resolution authorizing signatories of the Authority's grant requisitions.

13. The Operating and Construction Fund statements are enclosed for your review.

We look forward to seeing you on **Tuesday, June 28th**. Please call if you have any questions prior to the meeting.

JAS/st
Enclosures



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JEREMY A. SPECTOR
Executive Director

MEETING OF JUNE 28, 2016

AGENDA

1. Reading of Public Notice and Roll Call
2. Introductions
3. Approval of the Minutes of the Meeting of May 24, 2016 TAB 1
4. Executive Director's Report
5. Report on Pending Projects TAB 2
6. Report on Communications Projects
7. Adoption of Resolution Accepting the State Treasurer's Designation of His Representative to the Authority's Audit Committee TAB 3
8. Report on the Sale of NJEFA Revenue Bonds, New Jersey City University Issue, Series 2016 D, In the Amount of \$52,075,000 TAB 4
9. Resolution and Form of Legal Documents for the Sale of NJEFA Revenue Refunding Bonds, The William Paterson University of New Jersey Issue, Series 2016 E, In a Principal Amount Not to Exceed \$75,000,000
- Procurement Memo/Term Sheet/Resolution TAB 5

- 10. Resolution and Form of Legal Documents for the Sale of NJEFA Revenue Refunding Bonds, Higher Education Capital Improvement Fund Issue, Series 2016 A, In a Principal Amount Not to Exceed \$275,000,000**

Term Sheet/Resolution **TAB 6**
- 11. Adoption of Resolution Appointing an Independent Registered Municipal Advisor**

Procurement Memo/Resolution **TAB 7**
- 12. Adoption of Resolution Approving the Appointment of an Investment Advisor**

Procurement Memo/Resolution **TAB 8**
- 13. Adoption of Resolution Approving the Appointment of a Bidding Agent**

Procurement Memo/Resolution **TAB 9**
- 14. Adoption of Resolution Extending the External Auditor's Contract** **TAB 10**
- 15. Adoption of Resolution Authorizing Filling a Vacant Staff Position** **TAB 11**
- 16. Adoption of Resolution to Amend the Authority's 2016 Operating and Capital Budget** **TAB 12**
- 17. Adoption of Resolution Authorizing Signatories of Requisitions** **TAB 13**
- 18. Operating and Construction Fund Statements and Disbursements** **TAB 14**
- 19. Next Meeting Date – July 26, 2016**