

COOP L550

Location: Regional Operations Intelligence Center (ROIC)
NJ State Police Headquarters, West Trenton, NJ 08628

Dates: February 11, 12 and 13, 2014

Time: 8:00 a.m. - 4:30 p.m.



Prerequisites:

- **Mandatory Pre-requisite: [FEMA Independent Study Course IS547.a](#) *An Intro to COOP Students must send a copy of their certificate with their application***
- **Applicants must submit a letter from their agency administrator stating they are responsible for COOP planning for their agency**

Course Purpose:

Upon completion of this course, participants should be able to do the following:

- Assess your agency's current continuity plans
- Relate the planning steps to each phase of COOP
- Identify key persons who should be included in the COOP process
- Identify areas requiring more detail in your current continuity plans and develop strategies for resolving them
- Analyze the risks and vulnerabilities related to your primary facility and the selection of alternate facilities
- Revise or develop your organization's continuity plans
- Develop a strategy for test, training and exercising your continuity plans

Target Audience

The target audience for this course is personnel directly responsible for writing COOP plans and procedures for their organization. Class size limited to 20,

Registration is required: FEMA Application 119-25-1. Fill out the application completely and email it to Michael Anderson at lppandemi@gw.njsp.org, or fax it to 609-671-0160. Make sure you have a Student identification Number (SID#) on your application. You will be contacted by email when your application is received. Do not send it to EMI.

Information on how to obtain a Sid# can be found at: <http://www.training.fema.gov/Apply/>

Contact NJOEM State Training Officer Michael Anderson for more information at office number 609-963-6992.