



Section 3. Coordination of Local Planning

3.1 State Process for Developing Local Plans, Projects and Continued Planning

44 CFR 201.4(c)(4)(i):[The State Plan must include]... a description of the State process to support, through funding and technical assistance, the development of local mitigation plans.

This section has been reviewed and updated to provide an overview of the present processes utilized by the State (primarily New Jersey Office of Emergency Management [NJOEM]) to support and promote mitigation planning at the county and local level and develop processes to help local jurisdictions obtain funding and technical assistance for mitigation planning. Since 2010 the State has been impacted by seven disaster declarations including Hurricane Irene, Tropical Storm Lee, the October 2011 Winter Storm event, as well as Superstorm Sandy. The resulting response and recovery efforts have put an enormous strain on the personnel resources of the NJOEM mitigation division. Much of the procedures for developing local mitigation plans and continued planning support to communities have been affected. This 2014 Plan update is intended to report on progress in this area and to provide a clear, streamlined procedure for developing and supporting local planning. This section provides a description of the process used by the NJOEM to support:

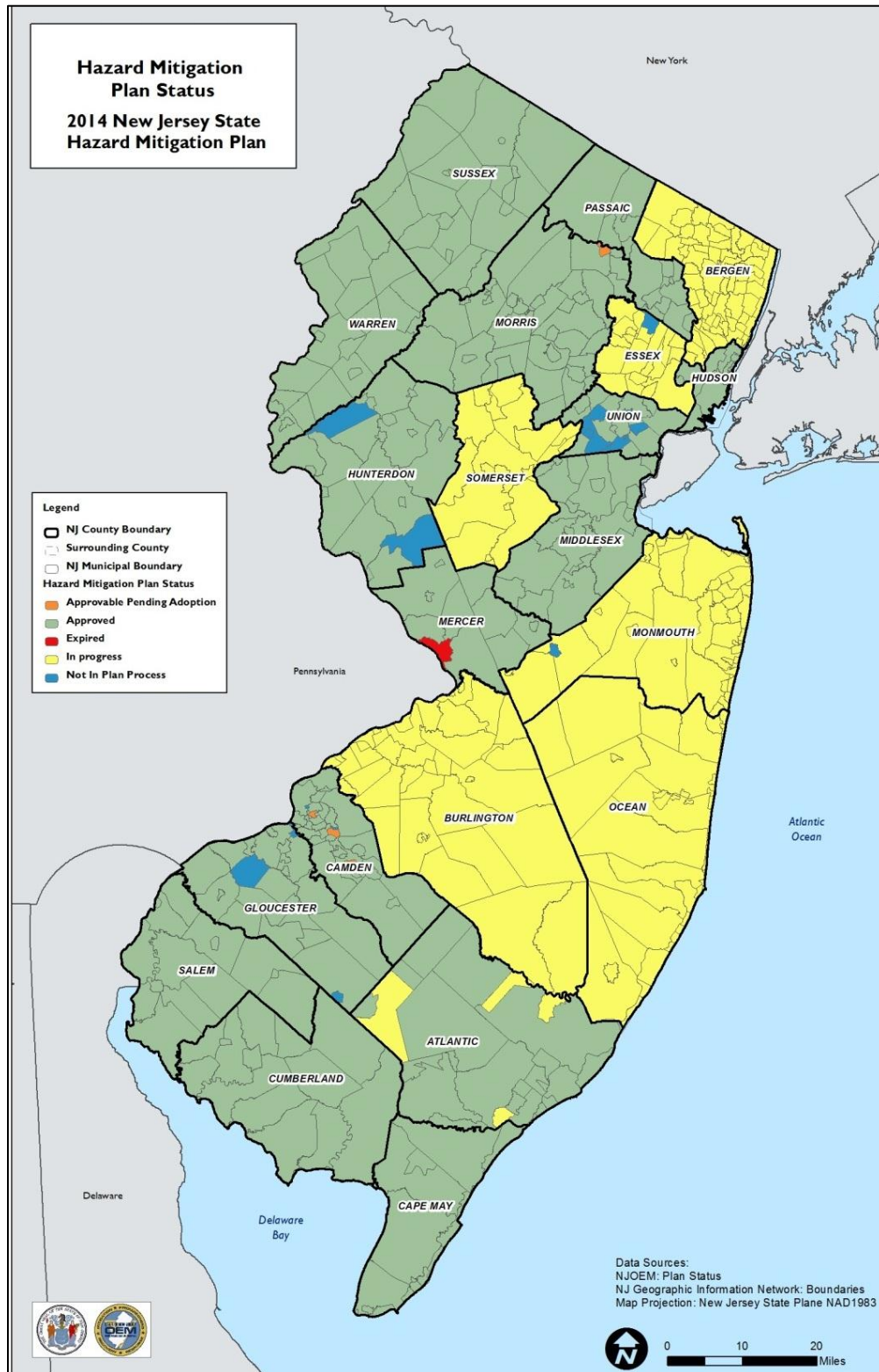
- The development of local mitigation plans through funding and technical assistance
- The development of mitigation projects through funding and technical assistance
- The process of plan integration into the Hazard Mitigation Plan (HMP)
- The development of knowledgeable floodplain administrators at the local level
- The support of local OEM and other officials through funding and technical assistance
- The support for integration of local HMPs into local land use policies and procedures
- The update and adoption of previously approved HMPs.

NJOEM's role in supporting hazard mitigation at the local level has increased from its previous function of encouraging the development of initial plans. Its current responsibility includes: implementing plans through the funding of high priority projects identified in local plan mitigation strategies, and encouraging timely development and review of the Federal Emergency Management Agency (FEMA) required five-year updates to maintain jurisdictional eligibility for mitigation funds.

Twenty counties are actively participating in the hazard mitigation planning process through a series of FEMA grants. Ocean County's plan was still in progress at the time of this HMP update. Refer to Figure 3-1 which illustrates the status of New Jersey HMPs as of September 1, 2013. Table 3-1 shows the status of statewide mitigation plans and plan recertification dates. Currently there are four counties that have expired plans and are updating their plans as of the date of this HMP.



Figure 3-1. Status of New Jersey Hazard Mitigation Plans



Source: NJOEM

Note: This map is current as of November 2013.



Table 3-1. County/Municipality Status in County Plans Reported as of November 2013

County/City	Approval Date	Expiration Date	FEMA Approved Pending Adoption (APA)	Participating Jurisdictions	Non-Participating Jurisdictions	Comments
Atlantic	9/25/2010	9/25/2015		Absecon, Atlantic City, Brigatine, Buena Borough, Corbin City, Egg Harbor Township, Estell Manor, Folsom Borough, Galloway, Hamilton, Hammonton, Linwood, Longport, Margate, Mullica, Northfield, Pleasantville, Ventnor, Weymouth	Buena Vista, Egg Harbor City, Port Republic, Somers Point*	
Atlantic 4 (Buena Vista, Egg Harbor City, Port Republic, Somers Point)	Plan in progress 8/28/12	7/27/2014		All		Initial plan development is underway
Bergen	11/7/2008	11/7/2013		All including Meadowlands Commission participating in 2013 update		Plan Expired Planning Grant approved for update HMGP 2014
Burlington*	11/20/2008	11/10/2013		All participating in 2013 update, including the County College of Burlington		Plan Expired Planning Grant approved for update PDM 2012 All municipalities participating
Camden	10/6/2011	10/6/2016	Clementon Borough Lawnside Borough Oaklyn Borough	Audubon, Audubon Park, Barrington, Bellmawr, Berlin Borough, Berlin Township, Brooklawn, Camden, Cherry Hill, Chesilhurst, Clementon, Gibbsboro, Gloucester City, Gloucester Township, Haddon Heights, Haddon Township, Haddonfield, Hi-Nella, Laurel Springs, Lawnside, Lindenwold, Magnolia, Merchantville, Mt. Ephram, Oaklyn, Pennsauken, Pine Hill, Pine Valley, Runnemede, Somerdale, Stratford, Voorhees, Waterford, Winslow	Tavistock, Woodlynne	
Cape May	1/14/2011	1/14/2016		All		
Cumberland	1/5/2011	1/5/2016		All		



County/City	Approval Date	Expiration Date	FEMA Approved Pending Adoption (APA)	Participating Jurisdictions	Non-Participating Jurisdictions	Comments
Essex *	9/25/2008	9/25/2013		All participating in 2013 update		Plan Expired Planning Grant approved for update HMGP 2014 All municipalities participating
Gloucester	3/22/2010	3/22/2015		Clayton, Deptford, Elk, Franklin, Glassboro, Greenwich, Harrison, Logan, Mantua, Monroe, National Park, Paulsboro, Pitman, South Harrison, Swedesboro, Washington, Wenonah, West Deptford, Woodbury, Woodbury Heights, Woolwich	East Greenwich, Newfield, Westville	
Hudson	8/25/2009	8/25/2014		All		Plan update currently in progress
Hunterdon	7/11/2011	7/11/2016		Alexandria, Califon, Clinton Town, Clinton Township, Delaware, Flemington, Franklin, Frenchtown, Glen Gardener, Hampton, High Bridge, Holland, Kingwood, Lambertville City, Lebanon Borough, Lebanon Township, Milford, Raritan, Readington, Stockton, Tewksbury, Union, West Amwell	Bethlehem, Bloomsbury, East Amwell	
Lambertville	2009	2014				In process of merging their single jurisdiction plan into the county plan
Mercer ***	7/21/2011	7/21/2016		East Windsor, Ewing, Hamilton, Hightstown, Hopewell Borough, Hopewell Township, Lawrence, Pennington, Princeton Town, Princeton Township, Robbinsville, West Windsor	***Trenton City did not participate in the County Plan and has an expired single jurisdiction plan	
Trenton	2008	2013				Plan expired, currently updating their single jurisdiction plan for merger into County plan
Middlesex	1/14/2011	1/14/2016		All		



County/City	Approval Date	Expiration Date	FEMA Approved Pending Adoption (APA)	Participating Jurisdictions	Non-Participating Jurisdictions	Comments
Monmouth	3/20/2009	3/20/2014		Aberdeen, Allenhurst, Allentown, Asbury Park, Atlantic Highlands, Avon-By-The-Sea, Belmar, Bradley Beach, Brielle, Colts Neck, Deal, Englishtown, Fair Haven, Farmingdale, Freehold Borough, Freehold Township, Hazlet, Highlands, Holmdel, Howell, Interlaken, Keansburg, Keyport, Lake Como, Little Silver, Loch Arbour, Long Branch, Manalapan, Manasquan, Marlboro, Matawan, Middletown, Millstone, Monmouth Beach, Neptune City, Neptune Township, Ocean, Oceanport, Red Bank, Rumson, Sea Bright, Sea Girt, Shrewsbury Borough, Shrewsbury Township, Spring Lake, Spring Lake Heights, Tinton Falls, Union Beach, Upper Freehold, Wall, West Long Branch	Roosevelt Borough	Plan expires in March, 2014. Current plan update initiative in progress
Morris	8/12/2010	8/12/2015	Butler	All		
Ocean	Grant approved 12/29/2011 New Plan Due 12/29/2014					Original plan in progress
Passaic	8/12/2010	8/12/2015		All		
Salem	10/7/2011	10/7/2016		All		
Somerset*	10/27/2008	10/27/2013		All		Plan update submitted for review and approval
Sussex	7/21/2011	7/21/2016		All		
Union	1/18/2011	1/18/2016		Berkeley Heights, Cranford, Garwood, Hillside, Linden, New Providence, Plainfield, Rahway, Roselle Park, Springfield, Summit, Union, Westfield	Clark, Fanwood, Kenilworth, Mountainside, Roselle Borough, Scotch Plains, Winfield ****Elizabeth City did not participate in the County Plan and has an approved single jurisdiction plan	
Elizabeth	3/12/2010	3/12/2015				
Warren	6/15/2011	6/15/2016		All		



State of New Jersey 2014 Hazard Mitigation Plan

Source: FEMA October 22, 2013

Notes:

Municipalities that have not adopted the County Multi-jurisdictional All Hazards Plan are not eligible for any FEMA Hazard Mitigation Assistance grant funds.

**Plan under development as of November 2013*

***Lambertville City did not participate in the County Plan and has an approved single jurisdiction plan*

****Trenton City did not participate in the County Plan and has an expired single jurisdiction plan*

*****Elizabeth City did not participate in the County Plan and has an approved single jurisdiction plan*

APA Approved Pending Adoption

FEMA Federal Emergency Management Agency

HMGP Hazard Mitigation Grant Program

PDM Pre-Disaster Mitigation



In addition to the county and local multi-jurisdictional plans noted above, eight single jurisdictional, self-funded municipal plans have been submitted and approved by FEMA, including Atlantic City, Elizabeth City, Harmony Township, Kingwood Township, Lambertville City, Little Falls Township, Trenton City, and Wayne Township. No FEMA mitigation grant assistance funds were used in the preparation of municipal mitigation plans. As noted in the table, two municipalities maintain approved, single jurisdiction plans at present.

3.1.1 Funding Support

Planning

NJOEM has made funding for local and regional mitigation planning a top priority and has worked closely with counties to obtain their funding. As a result, the State has obtained funding to assist all counties through a variety of Federal Hazard Mitigation Assistance Program grants and has obligated funds for countywide, multi-jurisdictional plans as a way to leverage the funding to efficiently support local planning. The state has not funded any individual municipal plans from 2011 to present. Funding sources of countywide, multi-jurisdictional plans and projects are provided in Table 3-2. As noted five of the individual plans have been incorporated into multi-jurisdictional county plans.

NJOEM will continue its role in helping jurisdictions obtain grants, in an effort to remain compliant with Mitigation Planning regulation as directed in **44 CFR201**. As noted, in various other places in this plan, the State will remain actively engaged with these jurisdictions as they develop their HMPs.



Table 3-2. Hazard Mitigation Planning Funding Sources

County	Original Plan Development			Update Plan Development				
	Funding Source	FEMA Funds	Other Funds	Total	Funding Source	FEMA Funds	Other Funds	Total
Atlantic	PDM	\$165,000	\$55,000	\$220,000	HMGP 4086	\$112,500	\$37,500	\$150,000
Atlantic (Township of Buena Vista, Egg Harbor City, City of Port Republic, City of Somers Point)	PDM	\$60,000	\$20,000	\$80,000	N/A	N/A	N/A	N/A
Bergen	Self-funded.				HMGP	\$187,500	\$62,500	\$250,000
Burlington	FMA HMGP	\$63,700 \$71,899	\$21,233 \$23,966	\$84,933 \$95,865	PDM-12	\$74,238	\$24,512	\$98,050
Camden*	PDM *	\$115,750*	\$38,583*	\$154,333*	HMGP 4086	\$150,000	\$50,000	\$200,000
Cape May	PDM	\$474,000	\$158,000	\$632,000	HMGP 4086	\$187,500	\$62,500	\$250,000
Cumberland*	PDM *	\$115,750*	\$38,583*	\$154,333*	HMGP 4086	\$150,000	\$50,000	\$200,000
Essex	PDM	\$1,176,187	\$392,062	\$1,568,250	HMGP 4021	\$200,000	\$66,667	\$266,667
Gloucester*	PDM *	\$115,750*	\$38,583*	\$154,333*	HMGP 4086	\$150,000	\$50,000	\$200,000
Hudson	PDM	\$879,999	\$303,600	\$1,183,600	HMGP 4048	\$187,500	\$62,500	\$250,000
Hunterdon**	PDM *	\$115,750*	\$38,583*	\$154,333*	HMGP 4086	\$150,000	\$50,000	\$200,000
Mercer**	PDM *	\$115,750*	\$38,583*	\$154,333*	HMGP 4086	\$93,750	\$32,250	\$125,000
Middlesex	PDM	\$200,000	\$66,000	\$266,000	HMGP 4086	\$187,500	\$62,500	\$250,000
Monmouth	PDM	\$345,375	\$103,615	\$448,990	PDM-11	\$300,000	\$100,000	\$400,000
Morris	PDM	\$300,000	\$100,000	\$400,000	HMGP 4086	\$150,000	\$50,000	\$200,000
Ocean	HMGP	\$273,000	\$91,000	\$365,000	PDM-10	\$246,000	\$82,000	\$328,000
Passaic	PDM	\$225,000	\$75,000	\$300,000	HMGP 4086	\$187,500	\$62,500	\$250,000
Salem*	PDM	\$115,750*	\$38,583*	\$154,333*	HMGP 4086	\$150,000	\$50,000	\$200,000
Somerset	PDM	\$199,000	\$59,700	\$258,700	PDM-12	\$90,000	\$30,000	\$120,000
Sussex**	PDM	\$115,750*	\$38,583*	\$154,333*	HMGP 4086	\$150,000	\$50,000	\$200,000
Union	HMGP	\$375,000	\$125,000	\$500,000	HMGP 4086	\$187,500	\$62,500	\$250,000
Warren**	PDM	\$115,750*	\$38,583*	\$154,333*	HMGP 4086	\$150,000	\$50,000	\$200,000

Source: NJOEM October 22, 2013

Notes:



State of New Jersey 2014 Hazard Mitigation Plan

** Grant information for four Southern Delaware River Counties listed as Camden, Gloucester, Cumberland and Salem Counties are shown as equally divided between the participating counties. Actual proportional shares are not calculated.*

*** Grant information for four Northern Delaware River listed as Mercer, Hunterdon, Warren and Sussex Counties are shown as equally divided between the participating counties. Actual proportional shares are not calculated.*

FEMA Federal Emergency Management Agency

FMA Flood Mitigation Assistance

HMGP Hazard Mitigation Grant Program

PDM Pre-Disaster Mitigation



Planning Integration Funding

In recognition of the importance of integrating local mitigation plans in the daily operations and procedures of local governments, the State of New Jersey Department of Community Affairs (DCA) implemented a broad and well-structured program to augment NJOEM and FEMA efforts to integrate hazard mitigation planning into New Jersey master planning and hence into the land use system. Specifically, the Post-Sandy Grant Program is designed to provide necessary funding to reduce or eliminate the long term risk of flood damage and other hazards to residential and commercial structures. DCA announced on June 14, 2013, that \$5 million in Federal Community Development Block Grant Disaster Recovery funds are available to support long-range planning initiatives in municipalities affected by Superstorm Sandy. The grants are available to the counties of Atlantic, Bergen, Cape May, Essex, Hudson, Middlesex, Monmouth, Ocean, and Union, as well as to municipalities within those counties, who suffered tax-base losses of at least 1% or \$1 million as a result of Sandy. They are intended to support the development of recovery plans that incorporate issues of long-range resilience. Grant-approved projects must be overseen by an American Institute of Certified Planners-Professional Planner (AICP-PP) licensed planner. In addition to the Strategic Recovery Planning Report, other activities eligible for grant funds include: preparation of requests for proposals (RFP) for solicitation of planning services; modification or replacement of comprehensive plans or plan elements; community resiliency plans and master plans; development or modification of community development and neighborhood plans; efforts to streamline land-use permit approval procedures in anticipation of increased volume post-Sandy; preparation of flood-zone-specific design standards that enhance resiliency; preparation of capital improvement plans for public facilities and equipment; preparation of municipal HMPs; and development of resiliency-focused codes, ordinances, standards, and regulations to assist in implementation of local resiliency plans.

Projects

NJOEM has been proactive in supporting local flood mitigation projects. This has been accomplished through garnering numerous HMA mitigation grants covering property acquisitions, structural elevations, flood control, stormwater mitigation, and communications projects. The State has worked closely with municipalities to identify and successfully produce grant applications to obtain funding in eighteen counties as noted in the Tables 3-3 and 3-4 below which indicate the ongoing projects in New Jersey funded by federal funds. Figures 3-2 and 3-3 illustrate the number of hazard planning and mitigation projects currently open by county and the funding levels of those ongoing projects.

NJOEM will continue its role in helping jurisdictions obtain grants (through FEMA and other federal and State sources) to fund needed flood mitigation projects in vulnerable areas and will remain actively engaged with these jurisdictions as they implement their projects. Additional funding programs available are discussed further in Section 2 (Planning Process) and Section 6 (Mitigation Strategy).



Table 3-3. Currently Open Non-Disaster Funded Projects by Year

Grant Program	County	FEMA Project Number	Sub-Grantee (Community)	Project	Federal Funds	Non-Federal Funds	Total
FMA-2010	Monmouth	FMA-PJ-02-NJ-2010-004	Neptune	Outfall Valve and Bulkhead Installation	\$ 430,176.75	\$ 143,392.25	\$ 573,569.00
PDM-2012	Cape May	PDMC-PJ-02-NJ-2012-015	Ocean City	North Pump Station Project	\$2,994,000.00	\$5,208,895.00	\$8,202,895.00
PDM-2012	Atlantic	PDMC-PL-02-NJ-2012-005	4 Atlantic County Municipalities	All Hazards Pre-Disaster Mitigation Plan	\$ 60,000.00	\$ 20,000.00	\$ 80,000.00
PDM-2012	Somerset	PDMC-PL-02-NJ-2012-006	Somerset County	Multi-Jurisdictional Multi Hazard Plan Update	\$ 90,000.00	\$ 30,000.00	\$ 120,000.00
PDM-2012	Burlington	PDMC-PL-02-NJ-2012-012	Burlington County	Multi-Jurisdictional Multi Hazard Plan Update	\$ 73,537.50	\$ 24,512.50	\$ 98,050.00
FMA-2012	Monmouth	FMA-PJ-02-NJ-2012-001	Ocean Township	Acquisition - Poplar Village Phase 2	\$3,346,124.69	\$1,115,374.90	\$4,461,499.59
SRL-2012	Monmouth	SRL-PJ-02-NJ-2012 - 001	Sea Bright	Elevation - 25 Center Street	\$231,336.00	\$25,704.00	\$257,040.00
PDM-2011	Monmouth	PDMC-PL-02-NJ-2011-003	Monmouth County	Multi-Jurisdictional Multi Hazard Plan Update	\$ 300,000.00	\$100,000.00	\$400,000.00
RFC-2011	Mercer	RFC-PJ-02-NJ-2011-001	Princeton Township	Acquisition Project	\$ 664,525.00	\$0.00	\$ 664,525.00
SRL-2011	Essex	SRL-PJ-02-NJ-2011-001	Fairfield Township [3]	Acquisition	\$1,045,237.51	\$116,137.51	\$1,161,375.02
SRL-2011	Passaic	SRL-PJ-02-NJ-2011-003	Pompton Lakes Boro [27]	Elevation (14) / Acquisition (13)	\$4,592,700.00	\$510,300.00	\$5,103,000.00
SRL-2011	Morris	SRL-PJ-02-NJ-2011-004	Lincoln Park Boro[24 Acq, 5 Elev]	Elevation(5) /Acquisition (11)	\$4,489,200.00	\$498,800.00	\$4,988,000.00
SRL-2011	Morris	SRL-PJ-02-NJ-2011-005	NJDEP (Lincoln Park) [31]	Acquisition	\$6,625,800.00	\$736,200.00	\$7,362,000.00
SRL-2011	Morris	SRL-PJ-02-NJ-2011-006	Pequannock Township [22]	Acquisition	\$4,950,000.00	\$550,000.00	
SRL-2011	Passaic	SRL-PJ-02-NJ-2011-007	Little Falls [33]	Elevation/Acquisition	\$5,643,270.00	\$627,030.00	\$6,270,300.00
FMA-2011	Warren	FMA-PJ-02-NJ-2011-	Harmony Township [24]	Acquisition	\$3,562,500.00	\$1,187,500.00	\$4,750,000.00



Grant Program	County	FEMA Project Number	Sub-Grantee (Community)	Project	Federal Funds	Non-Federal Funds	Total
SRL-2010	Monmouth	SRL-PJ-02-NJ-2010-003	Sea Bright	Elevation of one structure	\$ 216,936.00	\$ 24,104.00	\$ 241,040.00
SRL-2010	Passaic	SRL-PJ-02-NJ-2010-001	Wayne Township [82]	Acquisition	\$18,451,080.00	\$2,050,120.00	\$20,501,200.00
SRL-2010	Passaic	SRL-PJ-02-NJ-2010-004	Little Falls Township [34]	Elevation/Acquisition	\$5,973,120.00	\$663,680.00	\$6,636,800.00
SRL-2010	Morris	SRL-PJ-02-NJ-2010-005	Lincoln Park Boro [15]	Acquisition	\$3,673,134.00	\$408,126.00	\$4,081,260.00
SRL-2010	Passaic	SRL-PJ-02-NJ-2010-006	NJDEP (Pomp. Lakes, Lit. Falls, Wayne) [8]	Acquisition	\$2,763,900.00	\$307,100.00	\$3,071,000.00
FMA-2010	Essex	FMA-PJ-NJ-2010-003	Nutley Township [1]	Acquisition	\$640,875.00	\$213,625.00	\$854,500.00
FMA-2010	Monmouth	FMA-PJ-02-NJ-2012-001	Ocean Township [8 Bldgs - 32 Units]	Acquisition	\$3,346,124.69	\$1,115,374.90	\$4,461,499.59
RFC-2010	Essex	RFC-PJ-02-NJ-2010-002	Nutley Township [2]	Acquisition	\$1,664,000.00	\$0.00	\$1,664,000.00
PDM-2009	Mercer	LPDM-PJ-02-NJ-2009-001	City of Trenton	Trenton Waterworks - Water/Sanitary Protective Measures	\$ 500,000.00	\$ 300,000.00	\$ 800,000.00
RFC-2009	Passaic	RFC-PJ-02-NJ-2009-001	Little Falls Township [3]	Elevation	\$364,770.00	\$0.00	\$364,770.00

Source: NJOEM, November 2013

Note: The number in brackets [] represents the number of buildings either acquired or elevated under that grant

FMA Flood Mitigation Assistance

HMGP Hazard Mitigation Grant Program

NJ New Jersey

NJDEP New Jersey Department of Environmental Protection

PDMC Pre-Disaster Mitigation Competitive

RFC Repetitive Flood Claims

SRL Severe Repetitive Loss



Table 3-4. Currently Open Disaster Funded Projects by Year

Grant Program	County	FEMA Project Number	Sub-Grantee (Community)	Project	Federal Funds	Non-Federal Funds	Total
HMGP-4070	Somerset	HMGP-4070-????	Somerville	Buyout – Fire station	\$ 454,325		
HMGP-4070	Monmouth	HMGP-4070-0001	Howell Twp - Acquisition (3)	Acquisition	\$ 852,750	\$ 284,250	\$ 1,137,000
HMGP-4070	Statewide	HMGP-4070-0003	Rutgers	Plan (LiDAR)	\$ 103,972	\$ 34,657	\$ 138,629
HMGP-4070	Statewide	HMGP-4070-0004	NJDEP - Rutgers	Initiative	74,266	\$ 24,755	\$ 99,021
HMGP-4048	Multiple		NJDEP (Rahway, Woodland Park, Oakland, Lumberton, Bridgewater, Califon/Lebanon, Manalapan) [10]	Acquisition	\$980,000	\$2,847,500	\$3,827,500
HMGP-4048	Bergen	HMGP-4048-0001	Oakland[Acquisition]	Elevation	\$98,000	\$33,000	\$131,000
HMGP-4048	Burlington	HMGP-4048-0005	LUMBERTON [4 Elev]	Elevation	\$392,000	\$248,250	\$640,250
HMGP-4048	Somerset	HMGP-4048-????	Millstone[6 Elev] - potentially moving to 4070 to help with acquisition match	Elevation	\$588,000	\$196,000	\$784,000
HMGP-4048	Monmouth	HMGP-4048-0002	Englishtown[1 Elev]	Elevation	\$98,000	\$33,000	\$131,000
HMGP-4048	Hudson	HMGP-4048-0004	Hudson County Plan Update	7% Plan	\$187,500	\$62,500	\$250,000
HMGP-4048	Gloucester	HMGP-4048-????	West Deptford	ELEVATION/ACQUISITION	\$98,000	\$32,667	\$130,667
HMGP-4048	Monmouth	HMGP-4048-0006	Howell Acquisition (4)	Acquisition	\$990,000	\$330,000	\$1,320,000
HMGP-4039	Mercer	HMGP-4039-0001	State House Garage	Pump Station Project	\$1,200,000	\$400,000	\$1,600,000
HMGP-4033	Monmouth	HMGP-4033-0004	Highlands[10 Elev]	Elevation	\$784,000	\$261,333	\$1,045,333
HMGP-4033	Hunterdon	HMGP-4033-0001	Califon/Lebanon [4 Elev]	Elevation	\$392,000	\$130,667	\$522,667
HMGP-4033	Statewide	HMGP-4033-0002	NJDEP Flood Warning System	5% Set-Aside	\$77,000	\$25,667	\$102,667



Grant Program	County	FEMA Project Number	Sub-Grantee (Community)	Project	Federal Funds	Non-Federal Funds	Total
HMGP-4033	Statewide	HMGP-4033-0003	Nature Nurture Center	7% Plan	\$108,919	\$36,306	\$145,225
HMGP-4021	Passaic	HMGP-4021-0003	NJDEP (Wayne, Township of) [57]	Acquisition	\$6,256,772	\$2,944,363	\$9,201,135
HMGP-4021	Morris	HMGP-4021-0005	Lincoln Park, Borough of [15]	Acquisition	\$4,079,730	\$1,359,910	\$5,439,640
HMGP-4021	Essex	HMGP-4021-0001	Fairfield, Township of [12]	Acquisition	\$3,094,125	\$1,031,375	\$4,125,500
HMGP-4021	Passaic	HMGP-4021-0004	Pompton Lakes, Boro of [13]	Acquisition	\$3,120,975	\$1,040,325	\$4,161,300
HMGP-4021	Morris	HMGP-4021-0007	Pequannock, Township of [15]	Acquisition	\$3,847,444	\$1,282,481	\$5,129,925
HMGP-4021	Somerset	HMGP-4021-0008	Manville, Borough of [15]	Acquisition	\$2,844,224	\$948,075	\$3,792,299
HMGP-4021	Passaic	HMGP-4021-0006	Little Falls, Township of [11]	Acquisition	\$2,943,600	\$981,200	\$3,924,800
HMGP-4021	Passaic	HMGP-4021-0009	Paterson, City of [33]	Acquisition	\$4,322,336	\$1,440,778	\$5,763,114
HMGP-4021	Union	HMGP-4021-0010	Cranford, Township of [18 Elev]	Elevation	\$3,136,509	\$1,045,503	\$4,182,012
HMGP-4021	Bergen	HMGP-4021-0011	New Milford, Borough of [5]	Acquisition	\$1,209,226	\$403,075	\$1,612,301
HMGP-4021	Bergen	HMGP-4021-0012	Westwood, Borough of [9]	Acquisition	\$1,551,043	\$517,014	\$2,068,057
HMGP-4021	Middlesex	HMGP-4021-0002	Middlesex, Borough of [7]	Acquisition	\$1,904,550	\$634,850	\$2,539,400
HMGP-4021	Morris	HMGP-4021-0013	Denville, Township of [13 acq, 1 elev]	Acquisition	\$1,503,262	\$672,500	\$2,175,762
HMGP-4021	Morris	HMGP-4021-0014	Parsippany-Troy-Hills [26 Acq, 26 Elev]	Acquisition/Elevation	\$7,220,206	\$2,406,735	\$9,626,941
HMGP-4021	Bergen	HMGP-4021-0017	Bergen County Plan	Plan	\$187,500	\$62,500	\$250,000
HMGP-4021	Statewide	HMGP-4021-0018	State Plan Update	Plan	\$581,250	\$193,750	\$775,000



Grant Program	County	FEMA Project Number	Sub-Grantee (Community)	Project	Federal Funds	Non-Federal Funds	Total
HMGP-4021	Essex	HMGP-4021-0016	Essex County Plan	Plan	\$200,000	\$66,667	\$266,667
HMGP-1954	Passaic	HMGP-1954-0001	NJDEP (Pompton Lakes, Township) [8]	Acquisition	\$2,247,188	\$749,063	\$2,996,250
HMGP-1954	Ocean	HMGP-1954-	Ocean City	Pump Station Project	\$4,984,384	\$3,218,511	\$8,202,895
HMGP-1954	Bergen	HMGP-1954-????	Borough of Fairlawn	Flood Warning System	\$15,690	\$5,230	\$20,920
HMGP-1954	Monmouth	HMGP-1954-	Union Beach	Roadway Elevation Project	\$513,343	\$171,114	\$684,458
HMGP-1897	Atlantic	HMGP-1897-0005	City of Atlantic City, NJ	Stormwater & Floodwater at Fisherman's Park	\$3,225,000	\$1,075,000	\$4,300,000
HMGP-1897	Cape may	HMGP-1897-0002	Borough of Woodbine	Roadway Drainage Improvements	\$1,070,207	\$356,736	\$1,426,942
HMGP-1897	Gloucester	HMGP-1897-0004	Washington Township	Drainage Improvements -	\$210,000	\$70,000	\$280,000
HMGP-1897	Atlantic	HMGP-1897-0003	West Atlantic City, Egg Harbor Township	Gabion Mattress Installation -	\$591,244	\$197,081	\$788,325
HMGP-1897	Somerset	HMGP-1897-	Warren Township	Alert AM Radio System -	\$43,013	\$14,338	\$57,351
HMGP-1897	Bergen	HMGP-1897-0001	Park Ridge Borough	NNJ Multi-hazard Communication Project -	\$14,396	\$4,799	\$19,195
HMGP-1889	Cumberland	HMGP-1889-0004	Riverside Twp, Cumberland Co.	Monroe St. Flood Control Project -	\$141,708	\$106,781	\$248,489
HMGP-1889	Monmouth	HMGP-1889-0002	Sea Bright, Monmouth	Bulkhead Project -	\$1,373,964	\$457,988	\$1,831,952
HMGP-1889	Cape may	HMGP-1889-0001	West Wildwood, Cape May Co.	Neptune Ave Roadway Elevation -	\$292,500	\$97,500	\$390,000
HMGP-1889	Cumberland	HMGP-1889-0003	Commercial Twp, Cumberland Co.	Berry Ave Flood Control Project -	\$180,000	\$60,000	\$240,000
HMGO-1873	Cape May	HMGP-1873-0001	Cape May, NJ	Hope Corson Rd Drainage Project -	\$431,250	\$143,750	\$575,000
HMGP-1867	Atlantic	HMGP-1867-0008	Absecon	New Jersey Ave & Highland Blvd	\$668,513	\$222,838	\$891,350



Grant Program	County	FEMA Project Number	Sub-Grantee (Community)	Project	Federal Funds	Non-Federal Funds	Total
HMGP-1867	Atlantic	HMGP-1867-	Absecon, Atlantic County	Absecon Creek Waterfront Shore Protection	\$436,275	\$145,425	\$581,700
HMGP-1867	Atlantic	HMGP-1867-0003	Longport	House Elevation	\$74,100	\$24,700	\$98,800
HMGP-1867	Atlantic	HMGP-1867-0006	Galloway Township, Atlantic County	Pomona Pond Flooding	\$165,709	\$55,236	\$220,945
HMGP-1867	Cumberland	HMGP-1867-0002	Cumberland County	Laurel Lake Drainage Improvements	\$511,163	\$170,387	\$681,550
HMGP-1867	Monmouth	HMGP-1867-	Monmouth County	Spring Lake, Wreck Pond			\$1,900,000
HMGP-1867	Ocean	HMGP-1867-0001	Ocean County	Ocean County Disaster Mitigation Plan	\$204,750	\$68,250	\$273,000
HMGP-1867	Atlantic	HMGP-1867-0005	Pleasantville	Lincoln Avenue Drainage	\$149,105	\$49,702	\$198,806
HMGP-1867	Atlantic	HMGP-1867-0004	Pleasantville	Edgewater Avenue Drainage	\$172,565	\$57,522	\$230,086
HMGP-1867	Cumberland	HMGP-1867-0007	Commercial Twp, Cumberland Co.	NJ State Police Bivalve Station	\$40,050	\$13,350	\$53,400

Source: NJOEM 2013

Acq Acquisition

Co County

Elev Elevation

FEMA Federal Emergency Management Agency

HMGP Hazard Mitigation Grant Program

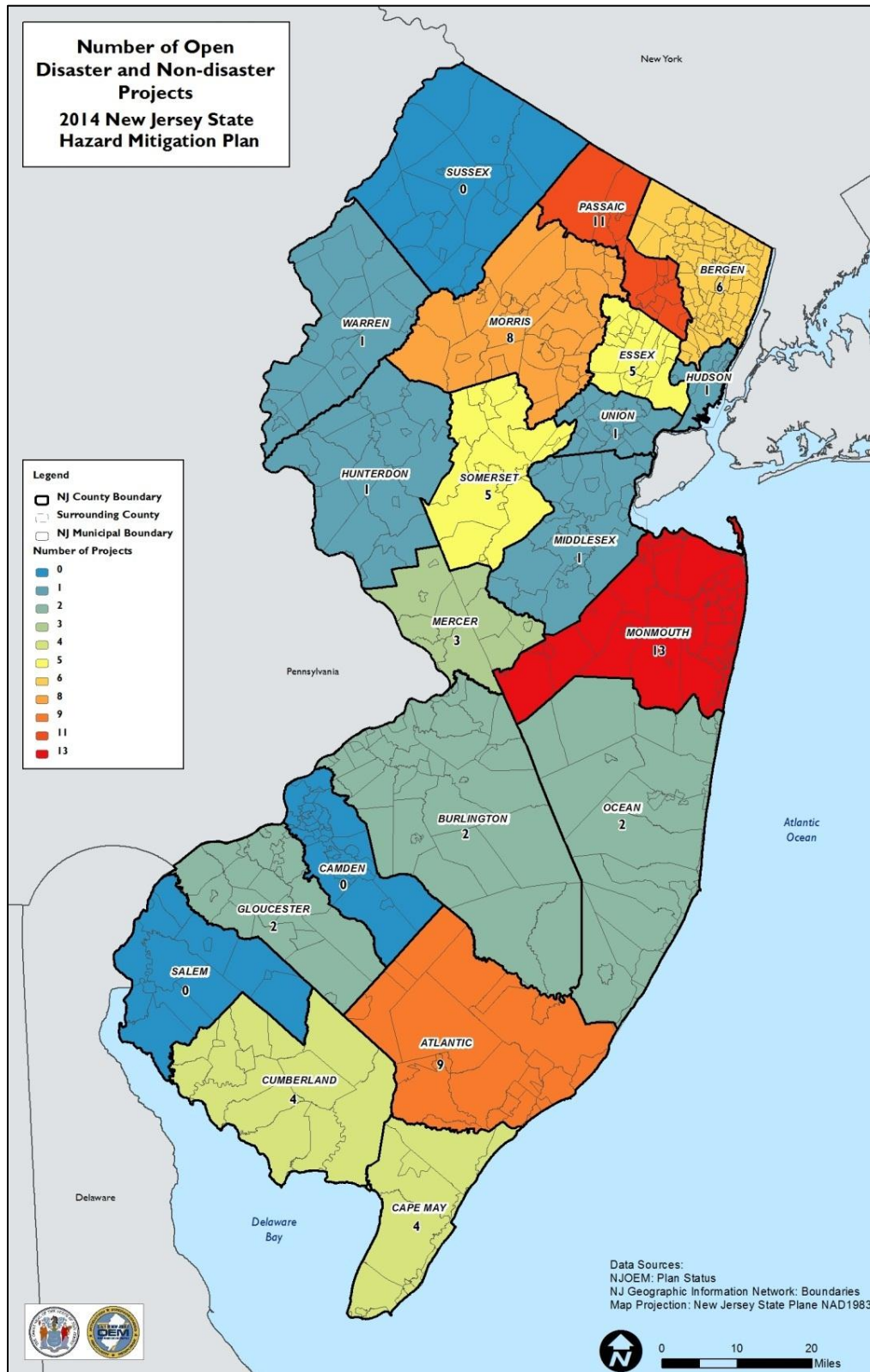
LiDAR Light Detection and Ranging

NJDEP New Jersey Department of Environmental Protection

Twp Township



Figure 3-2. Number of Disaster and Non-Disaster Projects Open by County

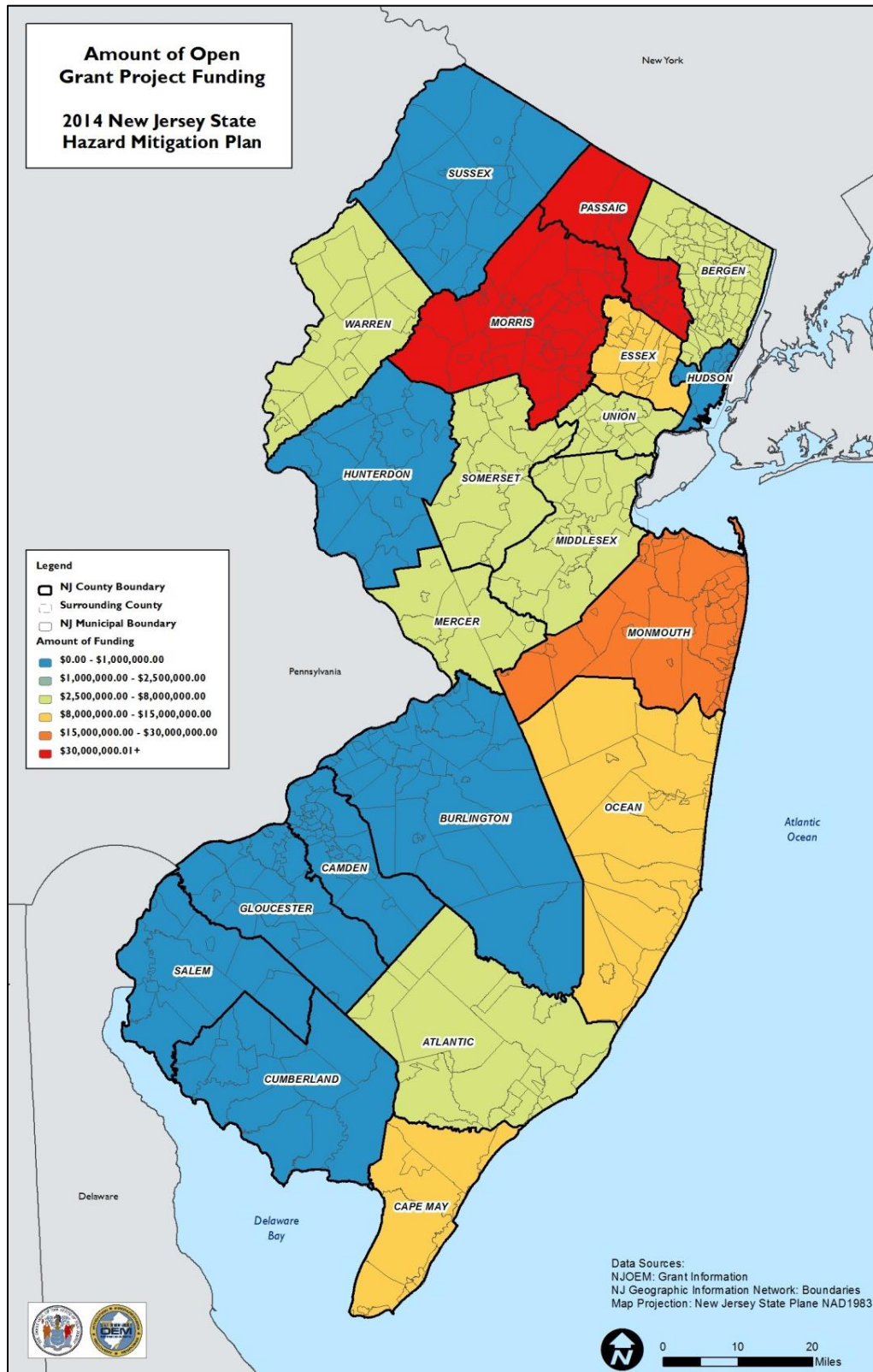


Source: NJOEM

Note: This map is current as of November 2013



Figure 3-3. Currently Open Project Funding by County



Source: NJOEM2013

Note: This map is current as of November 2013



3.1.2 Technical Assistance and Outreach

The State is committed to a comprehensive mitigation program and actively supports local mitigation planning by providing technical assistance such as workshops, training, and funding. The State provides initial guidance and information to agencies implementing local HMPs or plan updates through the assistance of State planners as needed and as resources are available. Generally, the State requests a meeting with the grant recipient and FEMA to review State and FEMA planning and State and FEMA review checklist requirements. Resources post-Sandy have been available to assist with the initial plan implementation and monitoring of the planning process.

Furthermore, post-Sandy workshops were convened in each of the counties to inform local governments of available Hazard Mitigation Grant Program (HMGP) grant funding and to assist in understanding how to access the funds, funding timelines, and eligible projects. A list of these workshops is provided in the Post Disaster Technical Assistance subsection below.

Planning Awareness and Education

The State has established the basic processes for assisting local and regional jurisdictions with mitigation planning. NJOEM is the lead agency responsible for hazard mitigation activities in the State. NJOEM provides statewide awareness and education programs primarily to counties and municipalities with approved HMPs, but the programs are available to all jurisdictions.

Commencing in January 2013, the State engaged the services of a contract mitigation planner funded by Sandy post-disaster funding to specifically support local jurisdictions with plan updates and pre-disaster mitigation funding technical assistance. This resulted in the creation of standard operating procedures.

Procurement support is provided to the successful planning grant recipients to facilitate the request for proposal and contracting phases of the project. Additionally, the State has prepared a template public announcement, adoption resolution, and extraordinary circumstances letter for use by grant recipients as needed. Refer to Appendix L for more information.

In addition, the State has initiated a new reimbursement schedule whereby the sub-grantee is reimbursed by deliverable. The final payment is approved after receipt of all adoption resolutions. If all are not received, then the county must show due diligence in trying to obtain local resolutions.

The position of dedicated planner has improved the level of technical support provided by the state to counties. Since this is a contract position specifically to address post-Sandy resources, this will be limited in nature. However, processes have been put in place that may remain as standard procedures to support future, ongoing technical support.

NJOEM provides software, materials, and workshops to help municipalities and counties as they draft their original and updated plans. NJOEM distributes the FEMA 363 series of “How to” guides, Benefit-Cost Analysis software, and the FEMA Region II planning toolkit (located at <http://www.fema.gov/about/regions/regionii/toolkit.shtm>) to help jurisdictions as they draft and update plans. NJOEM also holds workshops on various subjects, many with FEMA experts, to help with the training. These workshops include:

- Repetitive Flood Loss
- Severe Repetitive Flood Loss
- Benefit-Cost Analysis
- Hazard Mitigation Planning



- Coastal Mitigation Plans
- Mapping
- HAZUS
- Program Roll-Out
- Application Development Roll -Out
- Planning Software
- Mitigation Project Development
- Funding Sources

During the last three years, materials were available upon request. Formal kick-off meetings focused on guidance distribution with multi-jurisdictional plan contacts have not been held due to the lack of resources, as noted earlier in this section.

However, workshops are and have been held in response to declared Presidential disasters. In the upcoming state plan cycle, the State expects to re-institute workshops that are planned and scheduled based on the grant cycles, well in advance of plan expiration, to ensure that communities who plan to apply for specific grants have the most up-to-date information.

NJOEM will also schedule workshops at the request of jurisdictions.

The existing NJOEM procedure includes the following:

- Provision of 44 Code of Federal Regulations (CFR), revised FEMA Local Mitigation Plan Review Guide and FEMA's Local Mitigation Plan Review Tool to jurisdictions at the outset of the planning process
- Attendance of at least one steering committee meeting, one stakeholder meeting, and one public meeting during the planning process to be a resource to the municipality or county, to answer any questions and to direct planners to state resources or tools. NJOEM staff also is available during the draft plan development to answer any questions or provide guidance and assistance

NJOEM has adhered to this policy as time and resources permitted. It is expected that additional resources will be provided in the upcoming cycle to enable full adherence to this policy.

Planning Informational Resources

In an effort to provide all local jurisdictions and interested non-profit agencies and individuals, with current and reliable information, NJOEM has developed a series of handouts on:

- General mitigation information
- Information on individual FEMA programs
- Information on projects
- Information regarding the development of a HMP
- Information on current plans and projects

The handouts have changed as hazard mitigation has taken hold in New Jersey. The NJOEM "Handout" program was developed based on four goals:

- To foster an understanding of mitigation
- To encourage active participation in the planning process
- To engage in meaningful mitigation projects



- To prepare for the update and recertification of mitigation plans

The handouts have pertinent FEMA website information in an easy “take-home” format and the state is in the process of reviewing and updating these handouts. Some handouts were developed by members of the State Hazard Mitigation Team (SHMT) and discuss a variety of statewide mitigation programs. A summary listing of the handouts is provided in Table 3-5 below. The handouts are distributed at seminars, public meetings, and training sessions and are made available at the “kick-off” meeting held after a Presidential disaster. Example copies are included in Appendix I.

Table 3-5. NJOEM Handouts

Handout #	Handouts Addressing General Mitigation Information
1	List of Handouts
2	Introduction to <u>Hazards Types</u> includes information on “rating” an occurrence. Also includes a history of New Jersey disasters
3	<u>Fact Sheet</u> on FEMA Hazard Mitigation Grant programs administered by NJOEM
6	Statement of New Jersey’s State Hazard Mitigation <u>Goals, Objectives and Strategy</u>
7	Summary of the “2005 Multi-Hazard Mitigation Council Study” - a “ <u>Project</u> ” <u>Saves Money</u> . For every dollar spent \$4 are saved. Also includes listing of past approved FEMA mitigation projects.
13	Technical fact sheets as a home builder’s guide to <u>Coastal Construction</u> - text and drawings on a wide variety of subjects.
17	<u>Core FEMA Publications</u> . A “short” listing of publication, identified by FEMA, as highly recommended by subject matter experts.
25	<u>Consequences</u> of not having a FEMA Approved All Hazards Mitigation Plan - eligibility for PA and grants.
28	<u>What is Mitigation</u> – definition and examples of mitigation. Making it easier to understand.
38	<u>FEMA’s Presidential Declaration Process Fact Sheet</u> . How the declaration process works.
49	Sample HMA Project Scoring – Describes how applications will be scored and ranked for funding.
63	Why Acquisition?
64	Eligible Mitigation Actions
66	Understanding the Alphabet Soup of Acquisition
69	NJOEM Planning Tool Information
70	New Jersey Presidential Disaster Declarations
73	Participation by Colleges, Universities and Authorities
74	Plans, Codes and Ordinances
75	New FEMA Hazard Mitigation Plan Guidance

Handout #	Handouts Providing Information on Individual FEMA Programs
11	<u>Repetitive Flood Losses</u> - Repetitive flood losses by county including information as to insurance payments made, number of losses and number of properties. Also includes information on non-participating and non-mapped municipalities.
12	<u>Community Rating System</u> - Information on “how to reduce flood insurance costs” - includes list of participating municipalities and policy discounts.
14	The National Flood Insurance Program (<u>NFIP</u>). Includes information on the flood insurance program, floodplain management and flood hazard mapping. Listing of policy information by county and state-wide distribution.
29	<u>HAZUS</u> – awareness of the FEMA GIS designed to prepare for earthquake, wind, and flood
33	<u>Benefit-Cost Analysis</u> information on how to document a flood project
34	<u>The Flood Mitigation Assistance Program</u> – Facts and figures on the FMA program
39	<u>Hazard Mitigation Grant Program</u> – Describes the funding available after a presidentially declared disaster



Handout #	Handouts Providing Information on Individual FEMA Programs
40	Allowable Mitigation Projects – “Fundable” projects under the five FEMA grant programs
43	The Repetitive Flood Claim Program
46	FEMA – The Agency
48	Procedures
52	Mop Modernization
56	Increased Cost of Compliance provisions of the NFIP
58	Public Assistance and Section 406 Mitigation
72	Risk MAP and Plan Development

Handout #	Handouts Prepared to Assist in the development of Mitigation Projects
9	Partners in Open Space - Informational sheet on combining FEMA and NJDEP Green Acres land acquisition grants to achieve 100% funding.
15	Federal Grants Management – Summary of Post Award Requirements. A guide to administrative elements.
47	HMA Decision Matrix – Lists the criteria of project eligibility for FEMA funding program
62	Federal Mitigation Programs, Activities and Initiatives
71	Letter of Intent

Handout #	Handouts Prepared to Assist in the Development of Hazard Mitigation Plans
4	Reprint of sections of <u>44 Code of Federal Regulations</u> dealing with the need for an all hazards plan to be eligible for Federal grants
5	Available <u>Local Mitigation Planning</u> Tools to help in the preparation of a Pre Disaster Mitigation Plan as required by 44 CFR
53	The Planning Tool– highlights of the FEMA Mitigation Plan Review checklist
67	Updating an All Hazards Mitigation Plan
68	Multi-jurisdictional Plan Participation
TBD	New HMP RFP template and model
TBD	Simplified Cost-Effectiveness Determinations for Acquisitions and Elevations in Special Hazard Flood Areas

Source:

FEMA	Federal Emergency Management Agency	FMA	Flood Mitigation Assistance
GIS	Geographic Information System	HMA	Hazard Mitigation Assistance
HMP	Hazard Mitigation Plan	NFIP	National Flood Insurance Program
NJDEP	New Jersey Department of Environmental Protection	NJOEM	New Jersey Office of Emergency Management
PA	Public Assistance	Risk MAP	Risk Mapping, Assessment, and Planning
RFP	Request for Proposal	SRL	Severe Repetitive Loss
TBD	To be determined		

Post-Disaster Technical Assistance

During the plan update cycle (2011 to 2013) for the 2014 Plan update, workshops have been held in response to declared Presidential disasters. Following the Hurricane Sandy Declaration (DR-4086), NJOEM embarked on a series of informational workshops to advise all counties of the availability of HMGP funding (refer to Table 3-6 below). The workshops included a description of the funding available, overview of grant application requirements, and timelines for application. The workshops were scheduled with County OEM officials as the main mitigation contacts. Further dissemination of pertinent information was provided by the counties. Further, the state alerted county OEM contacts of grant project eligibility via email list-serve maintained by the Mitigation Unit. Dates and locations of the workshops are provided in the table below.



Table 3-6. Dates and Locations of Superstorm Sandy Workshops

Date	Location
December 11, 2012	Atlantic County
January 24, 2013	Bergen County
December 18, 2012	Burlington County
December 19, 2012	Camden County
December 14, 2012	Cape May County
December 14, 2012	Cumberland County
January 22, 2013	Essex County
December 19, 2012	Gloucester County
December 6, 2012	Hudson County
January 31, 2013	Hunterdon County
December 17, 2012	Mercer County
December 11, 2012	Middlesex County
December 10, 2012	Monmouth County
January 14, 2013	Morris County
January 7, 2013	Ocean County
January 22, 2013	Passaic County
December 20, 2012	Salem County
January 15, 2013	Somerset County
January 22, 2013	Sussex County
January 10, 2013	Union County
January 29, 2013	Warren County

Source: NJOEM2013

Note: See Appendix M for a copy of the NJOEM Superstorm Sandy Workshop Presentation

Hazard-Specific Technical Assistance

New Jersey State agencies increasingly maintain the best, readily available, documented information that can meet FEMA requirements for local mitigation planning. This information includes an enhanced State risk assessment for use in local mitigation plan updates, digital data such as online and digital maps for flood frequency, landslide susceptibility, peak ground acceleration, and HAZUS loss estimation information.

Technical Assistance for Local Risk Assessments

For the 2014 Plan update, hazard-specific information was organized into one section with the vulnerability assessment for each hazard immediately following its hazard profile. The reorganization was done to make the plan more readable, user-friendly and useful for local mitigation plans to leverage the enhancements in their plan updates. The critical facility and infrastructure dataset was also expanded to include additional types. In addition, potential losses by jurisdiction were summarized at the county level. Refer to Section 5.1 for a more detailed discussion on the information presented in the risk assessment.

Spatial Data

The NJOEM, the New Jersey Office of Information Technology, NJDEP and other State agencies involved in the development and use of natural hazards digital data are active members in the New Jersey Geospatial Forum (<http://njgin.nj.gov/>), and the Urban and Regional Information Systems Association (URISA).URISA is a nonprofit association of professionals using Geographic Information Systems (GIS) and other information



technologies to solve challenges in State/provincial and local government agencies and departments. URISA (www.urisa.org) and its mid-Atlantic chapter serving New Jersey, and other organizations serving GIS professionals as well as the larger planning, scientific, engineering and academic communities are constantly improving their spatial capabilities and sharing it with the larger organizations. To help get this information out to the counties, NJOEM routinely shares digital data with County Emergency Management Coordinators and through these County Coordinators, to municipal emergency management agencies.

The State also has access to digital elevation for use in updating the flood maps for the Counties, in the form of LiDAR (Light Detection and Ranging). LiDAR is a high-accuracy, high-resolution digital mapping of surfaces. For our purposes, LiDAR was used to collect outdoor digital surfaces over all of New Jersey and develop a Digital Elevation Model (DEM) of the state. A DEM is a digital model of the earth's surface. The surveys include:

- Topographic LiDAR from the water line landward, with one meter posting between elevation measurements
- Hydrographic LiDAR from the water line seaward 1,000 meters (or to a depth the LIDAR can no longer detect bottom due to turbidity) with five meter posting between elevation measurements
- Digital imagery with 20 centimeter (approximately eight inch) pixel resolution.

FEMA has set specifications on how to collect LiDAR data for flood hazard mapping. As of this report, a Superstorm Sandy supplemental LiDAR data collection is imminent along the coast for Bergen, Essex, Hudson, Union, Middlesex, and Monmouth Counties. A topo/bathy LiDAR collection by NOAA has started along the shore extending from Sandy Hook to Cape May. These data will be available for use by FEMA for its Risk MAP Program.

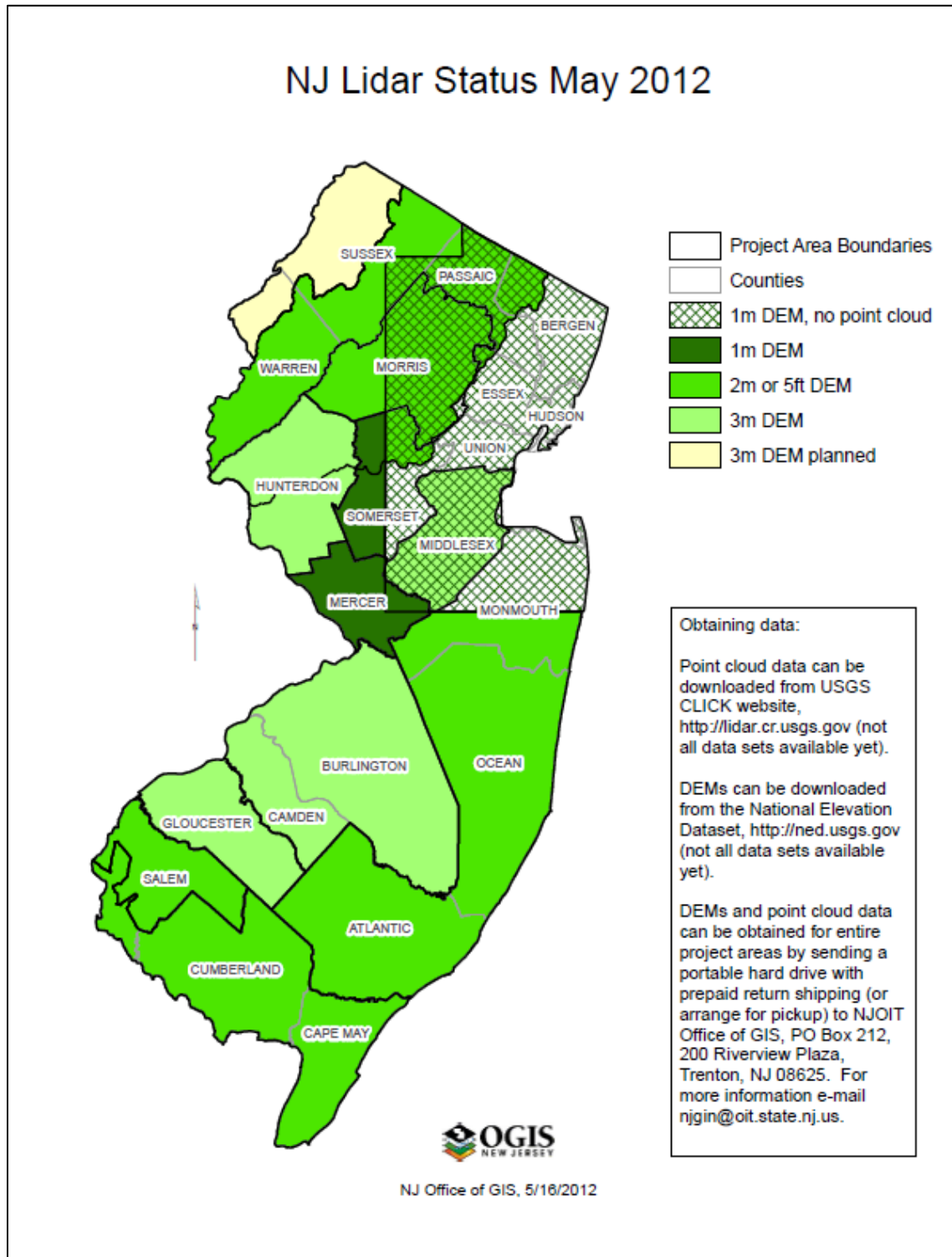
Per the Geospatial Strategic Business Plan for the State of New Jersey (December 2012), formerly independent collection projects by state, local and federal agencies, are now better coordinated by the NJ Geospatial Forum's Elevation Task Force.

This task force has been successful in addressing planning, project overlap and general lack of communication. The coordination has saved contributors considerable funding and expedited mission planning.

At this time, the entire state has LiDAR coverage as noted in Figure 3-4 below as provided by the NJ OGIS. Data collected through a variety of LiDAR missions with differing standards and temporal disparities exposed the need to develop a uniform methodology to combine these data sets into a single statewide data set. NJDEP has executed a pilot project for Watershed Management Area (WMA) 11, which is primarily located in the Delaware River portions of Hunterdon and Mercer Counties, to combine LiDAR data sets from four separate sources and to standardize this process for the remainder of the State. This project was completed in Fall 2011. The LiDAR flown for the entire state will allow, at a minimum, development of a 10 feet or 3M DEM. A 2M or 1M-resolution DEM is feasible in many areas. Burlington and Camden Counties were re-flown in 2011, but were only fully processed in low lying areas in the vicinity of stream channels.



Figure 3-4. NJ LiDAR Status



Source: NJOGIS 2012



Technical Assistance for the Flood Hazard

In addition to hazard data, accurate and updated flood maps and data are critical tools to help communities manage land use and floodplains and to help the communities recognize where potential flooding could occur. There are both State and Federal mapping improvement initiatives going on simultaneously. Because New Jersey has suffered significantly from flooding events, the State Legislature mandated the design flood discharge used to delineate the limits of the flood hazard areas will be computed using the 100-year discharge plus 25%. This New Jersey Flood Hazard Area standard is a higher standard than FEMA's Digital Flood Insurance Map (DFIRM) standard. In addition, the State has mandated that floodway delineations must be designed to carry a 100-year (one-percent annual chance) flood without increasing the water surface elevation by more than 0.2 feet at any point. This New Jersey floodway standard is above FEMA's federal standard of a one-foot rise and has also been adopted in New Jersey for FEMA DFIRMs.

FEMA is in the process of a digital map modernization program to update the maps based on countywide studies rather than municipal studies. The countywide studies provide a digital environment providing easier revisions and updates, and including original delineations with more recent updated delineations. The NJDEP, National Flood Insurance Program (NFIP) State Coordinator for New Jersey has been working with FEMA and the New Jersey Office of Information Technology to develop spatial data needed to support the development of highly accurate flood hazard data. The State has completed its statewide orthophotography. When coupled with the collection of elevation data that will reduce the cost of developing hydraulic analysis, this information will help provide the necessary data for FEMA digital mapping.

New Jersey seeks to integrate its mapping program with the FEMA program. This integration hinges on creating FEMA DFIRMs for New Jersey, which delineates the New Jersey Flood Hazard Area. By including the New Jersey Flood Hazard Area on DFIRM, the State would be able to use the FEMA DFIRMs as the single source for both federal and State flood plain management. This would free up staff resources and increase efficiency.

The status of Risk Mapping, Assessment, and Planning (Risk MAP) deliverables for New Jersey counties is summarized in Section 2.2 of this Plan.

To support the adoption and implementation of new maps, NJDEP Flood Control provides generic model ordinances on the NJDEP website. The agency recommends and provides the appropriate model ordinance (type A, B, C, D, E or D & E) to the local officials when new maps are issued. NJDEP will often provide a custom crafted ordinance to the community in Microsoft Word format to facilitate the process. This ordinance includes municipal data, provides information regarding the Floodplain Administrator (FPA) personnel and appeal board. NJDEP provides close assistance, walking the community through the entire ordinance adoption process if necessary. In addition, the agency often conducts a county-wide ordinance workshop for communities.

During this process NJDEP recommends higher regulatory standards and provides suggested wording to add to their ordinance as needed. This work is accomplished by two staff personnel although there is no official position in Flood Control designated for this work.

In addition, NJDEP supports community participation in CRS. Specifically, when a community expresses interest in participating in the CRS program, NJDEP provides the Community (Mayor, Administrator, Councilperson, etc.) with a standard letter of interest, which the community then sends to FEMA. Once FEMA receives the letter, NJDEP schedules a meeting with the proposed CRS coordinator, to review the CRS program activities, the community information (policies, claims, neg. rated post-FIRM structures, substantially damaged structure, and the what if statement). The community then decides whether to proceed forward or



not. If so, NJDEP schedules a CAV visit, reviews all the elevation certificates, the floodplain management ordinance, and any variances that were issued. In addition, NJDEP reviews the community’s procedures to get a sense of their floodplain management abilities. If the community is in full compliance with the NFIP, NJDEP writes a letter confirming its status. If not the community is required to correct the identified compliance issues, before scheduling the Insurance Organization (ISO) to assist with the application.

Recently, NJDEP coordinated two FEMA award ceremonies for approximately 16 communities, which had achieved a class five or six. The agency is helping to promote the three newly forming CRS users groups, which in theory will aid communities to achieve / or maintain a better class rating. NJDEP provides support during recycle visits and technical assistance during the annual re-certification process, and also throughout the year when communities are looking to improve their rankings.

Additional Resources

Table 3-7 lists hazard mitigation resources that include interactive mapping, geology, and other useful information to support vulnerability analysis and mitigation activities.

Table 3-7. Hazard Mitigation Resources

Information/ Resource	Website
Geological Survey	http://www.State.nj.us/dep/njgs/
Mitigation Planning	http://www.fema.gov/media-library/assets/documents/25667?fromSearch=fromsearch&id=5580
Weather Related Incidents	http://www.noaa.gov/
Population	http://www.census.gov/
New Jersey State All Hazard Plan	http://www.State.nj.us/njoem/
Funding Information	http://www.State.nj.us/dep/grantandloanprograms/ http://www.State.nj.us/dca/grants/ http://www.State.nj.us/njoem/opb_mitigation.html http://www.fema.gov/government/grant/index.shtm http://www.njeit.org/ (New Jersey Environmental Infrastructure Trust)
Digital data collections and mapping	New Jersey Geographic Information Network Explorer information about a diversity of digital geospatial data available for use with Geographic Information Systems software: https://njgin.State.nj.us/NJ_NJGINEplorer/index.jsp I-MAP NJDEP, an online interactive mapping system: http://www.nj.gov/dep/gis/index.html New Jersey Department of State, Office for Planning Advocacy (Formerly the Office of Smart Growth in the New Jersey Department of Community Affairs), online GIS maps and digital data: http://nj.gov/state/planning/resources-maps.html New Jersey Department of Transportation, State and County GIS maps: http://www.State.nj.us/transportation/gis/map.shtm Data.gov: http://www.data.gov/home National Spatial Data Infrastructure Geospatial Data Clearinghouse: http://www.fgdc.gov/dataandservices NJ Flood Mapper (Rutgers, JCNERR, CRSSSA, NOAA CSC): http://www.njfloodmapper.org/ Getting To Resilience (GTR) Tool (JCNERR, Barnegat Bay Partnership): http://www.prepareyourcommunitynj.org/ FEMA Region II - Coastal Analysis and Mapping Website: http://www.region2coastal.com/ FEMA Region II - Coastal Analysis and Mapping Website - Resources Page: http://www.region2coastal.com/additional-resources-1/additional-resources NOAA Digital Coast - Coastal Services Center: http://www.csc.noaa.gov/digitalcoast/ NOAA Digital Coast - Coastal Inundation Toolkit: http://www.csc.noaa.gov/digitalcoast/inundation/understand FEMA Map Service Center: https://msc.fema.gov FEMA Hazard Mapping Information Platform: https://hazards.fema.gov/wps/portal/mapviewer FEMA FloodSmart Website: http://www.floodsmart.gov/floodsmart/ USGS - Hurricane Sandy Storm Tide Mapper: http://54.243.149.253/home/webmap/viewer.html?webmap=c07fae08c20c4117bdb8e92e3239837e USGS - New Jersey Realtime Gage Networks Portal: http://waterdata.usgs.gov/nj/nwis/rt USFW - Coastal Barrier Resources System Mapper: http://www.fws.gov/cbra/Maps/Mapper.html



Information/ Resource	Website
Hurricane Recovery	NJOEM Hurricane Sandy Recovery Info: http://www.state.nj.us/njoem/programs/sandy_recovery.html FEMA Hurricane Sandy Recovery Page-DR-4086: http://www.fema.gov/disaster/4086 NJDCA - New Jersey's Action Plan for the Community Development Block Grant Disaster Recovery: http://www.nj.gov/dca/announcements/sandy.html
Resiliency and Mitigation Resources	FEMA FloodSmart Website: http://www.floodsmart.gov/floodsmart/ NJDEP – Hurricane Sandy Resources Page: http://www.state.nj.us/dep/special/hurricane-sandy/ Association of State Floodplain Managers Website: http://www.floods.org/ New Jersey Association for Floodplain Management: http://njafm.wildapricot.org/ Nature Conservancy's Coastal Resilience Resources: http://www.coastalresilience.org/ Nature Conservancy's Coastal Resilience Network: http://maps.coastalresilience.org/network/

Notes:

CBRA	Coastal Barrier Resource Act	NJOEM	New Jersey Office of Emergency Management
FEMA	Federal Emergency Management Agency	NOAA	National Oceanic and Atmospheric Administration
NJDCA	New Jersey Department of Community Affairs	USFW	U.S. Fish and Wildlife Service
NJDEP	New Jersey Department of Environmental Protection	USGS	U.S. Geologic Survey

3.1.3 Effectiveness of State Support

As noted in the sections above, the State has made a concerted effort to fully engage the local jurisdictions in mitigation through awareness, technical assistance and funding, to plan integration and implementation. In order to judge the effectiveness of the State mitigation process at the municipal level, the State developed a feedback survey. Since this was the initial attempt to capture feedback, the survey was designed to be completed in 10 to 15 minutes to gauge the global effectiveness of existing activities. It is expected that a more thorough survey will be developed during the upcoming plan period to more fully understand opportunities to improve technical support for mitigation at the municipal level.

Local floodplain administrators, code officials, planners, municipal official, and emergency managers are the primary mitigation contacts at the local level. The survey was distributed to these officials and a broad range of respondents participated. In the future, local planners will become more intimately involved in implementing hazard mitigation plans and implement mitigation initiatives. Therefore, it is recommended that future survey questions be directed specifically towards obtaining feedback from these planners, in order to more fully understand how they can effectively liaise with traditional mitigation personnel to implement mitigation initiatives.

The survey was available and distributed at the 9th annual New Jersey Association for Floodplain Management (NJAFM) Conference during a breakout session focused on the State mitigation plan update. As a statewide association with a broad membership including the target sectors, the NJAFM was asked to further distribute the survey to its entire membership (refer to Section 2). The findings of the survey indicate that the majority of the respondents believe they have adequate training and support to fulfill their role with respect to mitigation. Approximately half of respondents indicated that:

- There is appropriate participation from community officials (planning, engineering, code enforcement) in the development or update of the local hazard mitigation plan
- FEMA has provided adequate support and guidance during the plan development or update
- The county has provided adequate support in the review of mitigation strategies
- Adequate notification of available mitigation grant opportunities, and adequate guidance and support is given.

This survey was not distributed to the entire target audience, but it gives an indication that the State has been successful in providing technical support to a significant percentage of the mitigation community.



3.2 Local Plan Review, Coordination and Linkage to the State Plan

44 CFR 201.4(c)(4)(ii): [The State Plan must include a] ...description of the State process and timeframe by which the local plans will be reviewed, coordinated, and linked to the State Mitigation Plan.

Update:44 CFR 201.4(d):[The] plan must be reviewed and revised to reflect changes in development, progress in statewide mitigation efforts, and changes in priorities...

Progress in mitigation efforts is evidenced by a number of grants the State has funded during the performance period of this plan and as summarized in Section 3.1 of this document. The State has supported funding of all countywide plan updates and is actively involved in educating the grantees in enhancing municipal plan integration. Additionally, the State will continue to work with the Department of State Office for Planning Advocacy to ensure that vulnerability assessments in mitigation plans will be integrated in state and local level master plans.

During the period of performance of the 2011 Plan, the State of New Jersey experienced seven federally declared disasters which impacted the progress of local plan integration. In the future, the State will incorporate additional information developed in the local plans into the State Plan update. During the summer of 2013, the NJOEM Mitigation Unit supplemented its ranks with a dedicated Mitigation Unit Lead and a contracted staff planner to address local plan reviews and to manage local plan coordination. This contracted staff planner has begun to review local plans prior to FEMA review to ensure incorporation of State mitigation requirements and to confirm the plans meet regulatory requirements. At present, the Mitigation Unit Lead has been installed to provide various mitigation functions including local plan review. The State is committed to strengthening its mitigation unit with dedicated mitigation staff. In addition, the State has used consultant support to augment and support the planning process.

As part of the 2014 Plan update process, a summary of the available local plan legal and regulatory capability information was developed and is included in Appendix N. In general, the local plans did not offer a detailed description of local capabilities that was conducive to data collection on the State level. The local plan review indicated that most approved plans in the State have noted only high-level summary information on local legal and regulatory capability, and do not indicate information on local floodplain administrators. As noted later in this section, an online database system is included in the maintenance strategy to streamline data collection and upload information from local plans on an annual (or more frequent) basis.

Implementation of the updated requirements for data will facilitate data capture from the local plans. Information to be incorporated in future plan updates includes: local legal and regulatory capabilities; local plan goals and objectives; ranking of hazards of concern by municipality; progress of mitigation actions; names and positions of local floodplain administrators; and degree of integration of HMP into land use processes and procedures.

As described in Section 5.1 (State Risk Assessment Overview), each local HMP was consulted. For each hazard the following were assessed: the identification process for the hazards of concern, risk ranking (if any), and exposure and loss estimation methodology. Table 5.1-2 in Section 5.1 summarizes the hazards of concern highlighted in each local plan.

In terms of risk ranking, not every local plan ranked risk for profiled hazards. In some cases, a quantitative risk ranking process was used; however, the results were not categorized as high, medium, or low. These rankings are discussed in the specific hazard sections vulnerability assessments for the natural hazards (Sections 5.1 through 5.12).



Overall, no consistent methodology was used to assess vulnerability across local HMPs. No consistent critical facility or building data set was used to estimate potential risk. Therefore, for the purposes of the 2014 Plan update, a statewide vulnerability assessment was conducted. The State planning consultant collaborated with the subject matter experts described in Section 2 (Planning Process) to identify the most appropriate methodology and data for the State. The results of this analysis may be used for future local mitigation plan updates.

For the 2014 Plan update, the goals and objectives of each local HMP were reviewed. The 2011 goals were compared to the goals and objectives identified in each local HMP as discussed in Section 6. This review determined that the goals and objectives of the local plans and the goals and objectives of the State Plan align. However, as further explained in Section 6, the Mitigation Core Team (MCT) and SHMT made additional changes to the 2011 goals and objectives to further document the State's priorities to mitigate impacts pre- and post-disaster events. A final review and comparison of the updated 2014 State HMP goals and objectives with the existing local plan goals revealed they still align.

State Hazard Mitigation Policy Strategy

A mitigation plan is a demonstration of the commitment to reduce risks from natural hazards and serves as a strategic guide for decision makers as they commit resources. The mitigation planning process includes hazard identification and risk assessment. These allow the development of a comprehensive mitigation strategy for reducing risks to life and property and include an action plan identifying which local mitigation activities will be prioritized, implemented, and administered. Ready and operational HMPs are the foundation for effective hazard mitigation.

Full FEMA guidance regarding the need for a HMP is contained in the Hazard Mitigation Assistance Unified Guidance available on the www.FEMA.gov website.

Per **44 CFR 201.3(c)(4)**, up to 7% of the Grantee's HMGP ceiling (planning set-aside) may be used for mitigation planning activities.

The State of New Jersey is committed to supporting the development of local mitigation plans that are ready for implementation. The Mitigation Unit will work with both county and municipal governments to ensure that they have a ready, operational, approved, adopted, and integrated HMP. The HMP will describe sound and beneficial projects to alleviate the impacts of all disasters and not just limited to flooding alone. Specific strategies will include the following:

- Facilitate comprehensive mitigation planning by reiterating the State's recognition of the importance of maintaining a ready, operational, and approved HMP and to clearly state New Jersey's intentions to use HMGP planning set-aside for the preparation of updated mitigation plans. This will identify and reduce risks from hazards, serve as a strategic guide for decision makers as they commit resources, and maintain eligibility to receive federal funding under all FEMA Hazard Mitigation Programs.
- Recognize the need for mitigation on properties determined to be substantially damaged by elevating actions. Mitigation would address substantially damaged properties impacted by damage of any origin whereby the cost of restoring the building to its before-damaged condition would equal or exceed 50% of the market value before the damage occurred. Implementation of these priority efforts may include: encourage training of the declaring officer; have the local declaration made as soon as possible; and provide "high priority" to funding applications that will resolve the issue.
- For acquired properties in flood-prone areas, recognize the need for a watershed-based approach to enhance natural floodplain functions by identifying areas suitable for restoration, devising funding methodologies to maximize ecological services, enhancing blue infrastructure, and using acquired



properties to assist in the overall hazard mitigation strategy. This strategy will also be included in the score sheet and consideration should be given to increasing score.

Unless local municipalities specifically opt out, all State led mitigation actions in support of the State's NFIP policy or other State led efforts, inclusive of but not limited to, acquisitions, elevations, and energy resiliency, shall be considered to be covered by the State Hazard Mitigation Plan.

To further facilitate these efforts, the State will require all counties to include the above action in their local mitigation plan, by providing suggested language that describes supporting State led efforts.

All independent Subdivisions of the State of New Jersey, inclusive of but not limited to, Authorities, Commissions, and Utility Authorities, will be encouraged to participate at the local county level. However, all such entities will be considered covered by the State Hazard Mitigation Plan and eligible to apply for HMGP funding for critical facilities or for facilities that support the goals of the State Hazard Mitigation Plan.

For multi-use facilities, inclusive of but not limited to, schools that serve as shelters, will be encouraged to participate and shall be considered eligible for HMGP funding if the local jurisdiction (municipality) has participated.

All eligible not for profit organizations (per **44CFR 201.6**), shall be encouraged to participate at the local hazard mitigation plans if and when appropriate, but will be considered covered by the State Hazard Mitigation Plan and eligible to apply for HMGP funding for critical facilities or for facilities that support the goals of the State Hazard Mitigation Plan.

3.2.1 Plan Review

Local mitigation plans represent commitments to reduce risks from natural hazards, and serve as the basis for the State to provide technical assistance and prioritize project funding. As of November 1, 2004, a local government must have a FEMA-approved mitigation plan to receive HMGP and most Hazard Mitigation Assistance project grants. This requirement can be satisfied when a jurisdiction is included in a regional or countywide plan. The requirement to have a FEMA-approved plan also applies to the funding under the Unified Hazard Mitigation Assistance (HMA) program. The previously Repetitive Flood Claims Program (RFC) did not require a FEMA-approved plan; however, this program was eliminated by the Biggert Waters Flood Insurance Reform Act of 2012. FEMA requirements for local plans were established in **44 CFR 201.6(d)**. They require that "plans must be submitted to the State Hazard Mitigation Officer for initial review and coordination. The State will then send the plan to the appropriate FEMA Regional Office for formal review and approval." While the local HMPs, in effect, become extensions of the State HMP, there is no explicit authority in Executive Order #115 (Florio) for the State Hazard Mitigation Officer (SHMO) to approve local HMPs. Therefore, the SHMO's role is interpreted to include the following, based on initial review and coordination:

- A finding that the local plan includes all of the elements required by FEMA at **44 CFR 201.6(b) & (c)**
- A finding that the local plan adequately addresses all of the required elements in accordance with FEMA guidance documents and planning requirements; and
- A finding that the local plan does not conflict with provisions of the HMP, or defines reasonable measures by which to be reconciled with the HMP at the next HMP update.

NJOEM provides jurisdictions with a plan review timetable and requirements. NJOEM staff requests one hard copy and a CD of the initial draft plan and any appendices. NJOEM staff uses the FEMA Mitigation Plan



Review Tool in its review, to ensure that all requirements are met. Per the 2011 State Plan update, State staff will have 60 days to review the HMP. After the review, the State either:

- Returns the draft plan to the jurisdiction, with required revisions, or
- Informs the municipality or county that, per State review, the plan satisfied the FEMA checklist requirements and will be forwarded to FEMA Region II for review

If substantial improvements are required, the timeframe is re-initiated. If there are minor improvements, the staff will review in 20 days. Figure 3-5 shows the normal review timeframes. The State has reviewed most of the active plans. These timelines and procedures have worked, with turnaround time far below the stated review period, but are subject always to change during and after the declaration of major disasters.

At the time of this update, one plan has been submitted for review on an expedited basis in conjunction with FEMA and NJOEM. Only in extreme circumstances (i.e., eminent expiration dates) will a joint review occur. A joint NJOEM-FEMA review procedure is recommended to occur only in such instances of extreme circumstances to expedite the process for plan reviews when multi-hazard mitigation plans are nearing their expiration upon submittal for review by NJOEM.

Figure 3-5. NJOEM Schedule of Review for Local Hazard Mitigation Plans

ELEMENT	Initial Draft Plan Delivered to NJOEM (1 hard copy, crosswalk and 1 CDs)	Plan Review – Requirements Not Met	Plan Review – Minor changes	Plan Review – Requirements Met – Revised Draft Plan Delivered to NJOEM (2 hard copies, crosswalks and 2 CDs)	Plan Review – Requirements Not Met	Plan Review – Minor changes	Plan Review – Requirements Met
SCHEDULE	NJOEM has 60 days to review. NJOEM provides an end date to the municipality. Initial plan is reviewed and all requirements and recommendations are transmitted to the jurisdiction noted on the crosswalk.	NJOEM reviews draft and requirements are not met. Once the municipality submits the revised plan to NJOEM, the 60-day review begins and NJOEM provides an end date to municipality.	NJOEM reviews revised draft within 20 days of receipt.	NJOEM informs the municipality the State review is complete and forwards the draft for FEMA Region II review.	FEMA will review plans within 45 days (whenever possible) from receipt of draft. If requirements are not met, FEMA provides NJOEM with a detailed explanation and provides recommended revisions. NJOEM has 45 day to inform the municipality in writing about the plan and the State review process starts again.	FEMA will review plans within 45 days (whenever possible) from receipt of draft. FEMA will notify NJOEM that requirements are not met. Once the municipality submits the revised draft, NJOEM reviews the draft within 20 days of review.	FEMA will review plans within 45 days (whenever possible). If requirements are met, FEMA approves the plan and informs NJOEM. NJOEM informs the municipality in writing that the plan is approved.

Notes:

- FEMA Federal Emergency Management Agency
- NJOEM New Jersey Office of Emergency Management

The SHMO will notify the SHMT of the approval, provide copies of the approved local HMP (in print or digital format) to members of the SHMT, and convene the SHMT to consider an amendment to the HMP that:

- Incorporates the local hazard mitigation plan into the HMP by reference; and
- Modifies any provision of the HMP, including its State Hazard and Vulnerability Analysis, as applicable and appropriate.

Each 60-day clock may be suspended or extended at the discretion of the SHMO in response to staff limitations resulting from activations of the State Emergency Operations Center, needs to divert staff resources to disaster recovery efforts, or insufficient staff to process multiple reviews of local HMPs.

After local plan approval, NJOEM requires an annual review of approved plans by the originating agency to monitor and support the implementation of the plans and mitigation projects. A summary report prepared by



each jurisdiction will be received by the state and incorporated as detailed in Sections 6 and 7 of this plan. In addition, the State will incorporate actions identified in the approved plans into the State's plan per the state plan maintenance procedure described in Section 9.

While available for support upon request, due to the extreme demands that recent declared disasters have the State has not provided monitored annual local plan reviews during this reporting period due to lack of resources. This has resulted in minimal statewide compliance with this requirement. Currently, only one HMP, the Somerset County Plan, has been consistently updated. This information is available at the state and provides a format for future plan updates. With the incorporation of new operating and maintenance procedures as noted in Sections 6 and 7 of this Plan, the state anticipates a more thorough integration of local plan mitigation strategies into the state plan in this planning period. The State intends, through implementation of a mitigation action to review plan progress using an online system, to provide feedback and support as necessary to counties and local government, and to assign the responsibility for integration of local plan components into the state plan to specified personnel. This will also facilitate the integration of local project status into the State plan electronically.

NJOEM is in the process of preparing additional handouts to assist local jurisdictions in the planning process that will address:

- Procedures for submitting plans for approval and update
- Information on Plan Review Tool requirement for update
- Updating a county All Hazards Mitigation Plan
- How a non-participating jurisdiction joins an approved county All Hazards Plan
- Additional State requirements to the Plan Review Tool
- Preparing a RFP for a plan update

3.2.2 Coordination of Local Planning Requirements-Plan Review Elements

Since 2008, New Jersey and FEMA have reviewed and approved HMPs that include 86% of the local governments and 91% of the State's population. With the approval of the Ocean County HMP there will be 100% county participation and nearly 90% participation by local governments. Based on lessons learned from the initial review of plans and the resulting mitigation projects, new plan review elements have been developed by NJOEM that both simplify and better define the way mitigation plans are reviewed. The Federal enabling legislation and the elements of the CFR governing the mitigation set the minimum standards. The Federal legislation and regulations have not changed. New guidance developed by FEMA and implemented by NJOEM will:

- Enhance the plan review process and to increase the focus on statewide risk reductions and plan implementation
- Promote greater alignment with the intent of the Federal law and regulation and the objectives of New Jersey's risk reduction goals
- Encourage expanded local involvement in shaping New Jersey's disaster mitigation planning program and the determining the appropriateness of mitigation project development and funding

Section 322(b), Robert T. Stafford Disaster Relief and Emergency Assistance Act, as amended, 42 USC 5165 directs local mitigation plans to describe hazard mitigation actions and establish a strategy to implement those actions. The **44 CFR 201.6(c)(3) (i) through (iv)** and **201.(c)(4)(ii)** states that the plan shall include a mitigation strategy that provides the jurisdiction's blueprint for reducing potential losses ... and include a process by which local governments incorporate the requirements of the plan into other planning mechanisms.



The revised FEMA Local Mitigation Plan Review Guide and the FEMA Local Mitigation Plan Review Tool (available on line at www.FEMA.gov):

- Replaces the “Blue Book” and Crosswalk
- Is available for use as of October 1, 2011
- Is required effective October 2012

Many New Jersey counties are presently in the process of updating their approved plan based on the five-year renewal cycle. During this time, it is important to remember that the mitigation planning regulations have not changed; the plan requirements remain the same. However, in some instances the “broad” Federal requirements have been refined to better reflect conditions in New Jersey. In instances where such additional and refined information is required, the federal requirement and CFR reference will be addressed as needed within county plans.

As required in the updated FEMA review guidance, a FEMA Review Checklist shall be provided to compile FEMA comments and approvals of submitted local hazard mitigation plans. The checklist is provided in Appendix O.

Plan’s Web Address

44 CFR 201.6(b): An open public involvement process in the development of an effective Plan.

NJOEM will suggest the inclusion of the local jurisdiction’s plan website address on the plan cover page as well as on the submittal of the FEMA’s Plan Review Checklist.

Identification of Mitigation Projects

44 CFR 201.6(c)(ii and iii): [The mitigation strategy shall include] a section that identifies and analyzes a comprehensive range of specific mitigation actions and projects being considered ... and an action plan describing how the actions identified will be ... implemented ...

The State of New Jersey requires identification of mitigation activities as an essential element of a local plan review. Information on the status of long-range mitigation strategies shall be contained in the original plan. Self-funded mitigation initiatives as well as past FEMA funded projects should be documented.

For easy cross-reference, a listing of FEMA-funded mitigation projects shall be listed in the FEMA Review Checklist. Supplemental information that covers, what, when, and how mitigation projects were implemented since plan adoption should be included as part of the mitigation action prioritization and implementation section of the plan.

In addition, an indication of how mitigation actions are linked to other planning and operational activities is required as part of the identification of mitigation projects.

An example of reporting funded projects is provided in



Table 3-8 below.



Table 3-8. Example of Reporting Funded and Independent Mitigation Projects

Type of Mitigation Project		Status (year)		Funding Source	Relationship to Plan
		Approved/Active	Completed		
County Name	Participation in All Hazard Mitigation Plan Update	2011	2013	75,000 Local 225,000 FEMA 300,000 Total	Provided local \$10,000 share of plan update through in-kind
	Elevation of 6 flood-prone residential structures	2009	2010	25,000 Local 75,000 FMA 100,000 Local	In the plan
Municipality	Shelter improvements including air conditioning and cable connection	2010	2010	Use of local Capital Improvement Funds	Immediate action needed. Not in plan. Identified after a disaster
	Storm water collection system improvement at Water Road and River Street	2010	2012	75,000 Local 225,000 HMGP 300,000 Total	In the plan as Mill River flood
	Culvert enlargement improvements at Main Street between 1 st and 4 th Streets	2008	2010	100,000 Local 300,000 PDM 400,000 Total	Not in the plan
	LOI – Equipment Purchase: Wood Chipper-Power Tek 31 HP	Not Eligible	Not eligible	10,500 Local 3,500 FEMA 14,000 Total	Not eligible
	LOI – acquisition of two properties	2011		200,000 Local 600,000 SRL 800,000 Total	Funding now under consideration

Source: NJOEM 2013

Notes:

FEMA Federal Emergency Management Agency

FMA Flood Mitigation Assistance

HMGP Hazard Mitigation Grant Program

LOI Letter of Intent

PDM Pre-Disaster Mitigation

SRL Severe Repetitive Loss

Identification of Local Jurisdiction Mitigation Contacts in Plan’s Development

44 CFR 201.6(c)(1): [The plan shall document] the planning process used ... including who was involved ...

The State of New Jersey requires identification of mitigation plan participants. The sample table, Table 3-9, suggests the offices and agencies that should be included in the planning process (from initiation to adoption). The sample table also includes how they were informed of the plan’s development (meeting notifications, update e-mails, progress reports, etc.). Similar information should be included for appropriate county officials.

Potential plan participants should be kept informed of the planning process. A comprehensive mailing list should identify all potential stakeholders. The list should be open-ended whereby additions can be made, and notices of all plan developments should be sent to all the stakeholders. The stakeholder who was invited to the first meeting but could not attend should not be dropped from the notifications and should be kept informed throughout the planning process.

- Local Management including Mayor, Administrator, Clerk, Engineer, and Attorney (Management) - Ties all local programs together. Should be encouraged to participate in the planning process.



- Building Code Official - Assures compliance of development by incorporating mitigation elements against tornadoes, earthquakes, and other hazards.
- Emergency Manager - Is the point of contact in the plan development, project selection, and application submission.
- Fiscal and Budget Officer - Identifies local funding sources for projected projects.
- Floodplain Manager - Controls the use and expansion adjacent to flood prone areas.
- Land Use Planner - Has familiarity with potential development from the onset of the project and includes zoning, traffic, population growth estimations, park and open space.
- Public Works Director - Has the on-the-ground experience of actual hazard events.

The involvement of local officials shall be documented using the following tracker illustrated in Table 3-9, to be included in the mitigation plan.

Table 3-9. Example of Tracking Participation and Municipal Participation Documentation

	Subject of Meeting Notice, Emails, etc.*	Date	Building Code Official	Emergency Manager	Financial Budget Officer	Floodplain Manager	Etc.
1.	Kick-Off Meeting Invitation Sent	1/12/12	Y	Y	Y	Y	
2.	Attendance at Meeting Kick-Off	2/8/12	Y	N	Y	Y	
3.	Agenda for Meeting Sent	2/12/12	Y	Y	Y	Y	
4.	Email Announcement to Meeting 2	2/15/12	Y	Y	Y	Y	
5.	Attendance Meeting 2	2/18/12	Y	Y	N	N	
6.	Etc.						

Source: NJOEM 2013

Updating and Reporting on Strategy and Mitigation Actions

The following methodologies are recommended for use in updating and reporting of the status of mitigation strategies and actions proposed in the HMP:

- Step 1 - regarding reporting on stated mitigation actions: Follow-up by the local jurisdiction will be required by NJOEM on local mitigation actions included in previous plans. The local jurisdiction shall comment on:
 - How existing authorities, policies, program, and resources were affected
 - How authorities, policies, program, and resources have been altered by recent disasters, changing land uses, and new or proposed developments
 - How and if the stated mitigation actions were met or are being addressed
 - How the strategy action was incorporated into other local plans and programs
 - How funding of proposed future strategy actions are being incorporated into the local funding programs or the capital funding budget
- Step 2 - regarding the development of new mitigation actions: The local government shall demonstrate the relevance of the stated action to specific local conditions. When a consultant is used to assist in the Plan’s development, the mitigation action shall reflect local needs and response to local conditions. Broadly stated, universally applicable mitigation actions are not considered a reflection of local jurisdictional needs and generic actions will not meet the minimum state requirement. The local jurisdiction shall comment on:
 - How existing authorities, policies, program, and resources will be affected



- How authorities, policies, program, and resources will be altered by recent disasters, changing land uses and new or proposed developments
- What agency would fulfill the action

44 CFR 201.6(c)(3)(ii):[The mitigation strategy section shall include] a section that identifies and analyzes a comprehensive range of specific mitigation actions and projects being considered to reduce the effects of each hazard, with particular emphasis on new and existing buildings and structures and CFR Reference: §201.6(c)(3)(iii): an action plan describing the actions identified in section (c)(3)(ii) will be prioritized, implemented and administered by the local jurisdiction. Prioritization shall include a special emphasis on the extent to which benefits are maximized according to a cost benefit review of the proposed project and their associated costs.

NJOEM already requires reporting on mitigation action accomplished and will require continuity on the disposition of previously stated strategy items and reporting on the successful completion of new strategy items.

Eligibility Based on Participation in a Plan

44 CFR 201.6(c)(1): [The plan shall document] the planning process used ... including who was involved ... and in accordance with the Requirement of the New Jersey State Hazard Mitigation Plan and **44 CFR 201.6(c)(1):** to be eligible for hazard mitigation project funding:

- All independent Subdivisions of the State of New Jersey, inclusive of but not limited to, Authorities, Commissions, and Utility Authorities, will be encouraged to participate at the local county level. However, all such entities will be considered covered by the State Hazard Mitigation Plan and eligible to apply for HMGP funding for critical facilities or for facilities that support the goals of the State Hazard Mitigation Plan.
- Unless local municipalities specifically opt out, all State led mitigation actions in support of the State's NFIP policy or other State led efforts, inclusive of but not limited to, acquisitions, elevations, and energy resiliency, shall be considered to be covered by the State Hazard Mitigation Plan. To further facilitate these efforts, the State will require all counties to include this action in their local mitigation plan, by providing suggested language that describes supporting State led efforts.
- Multi-use facilities, inclusive of but not limited to schools that serve as shelters, will be encouraged to participate and shall be considered eligible for HMGP funding if the local jurisdiction (municipality) has participated.
- All eligible not for profit organizations, shall be encouraged to participate in the local hazard mitigation plans if and when appropriate, but will be considered covered by the State Hazard Mitigation Plan and eligible to apply for HMGP funding for critical facilities or for facilities that support the goals of the State Hazard Mitigation Plan.

Regional and Stakeholder Involvement

44 CFR 201.6(b)(2): An open public involvement process in the development of an effective Plan ... an opportunity for neighboring communities, local and regional agencies involved in hazard mitigation activities, and agencies that have the authority to regulate development, as well as businesses, academia, and other private and non-profit interest to be involved in the planning process.

NJOEM will require evidence that the planning process accounts for local and regional participation. The types of jurisdictions and agencies to be involved in addition to how to engage them are provided in Table 3-10.



Table 3-10. Regional and Stakeholder Involvement

Stakeholders	Method of Action/Involvement
Neighboring communities	Notification by the county to bordering municipalities in other counties
Regional agencies (regional commissions, watersheds)	Invite regional planning commissions, watershed associations, administrators of the county and municipal Open Space Tax funds, and utility and sewer authorities to participate in the HMP planning process, and keep these agencies informed of plan developments.
Regulatory agencies (authorities)	Utility and sewer authorities should be identified, invited to participate and kept informed of plan developments.
Business	Establish criteria based on companies of X size (# of employees) in each municipality.
Academia	All land holding colleges and universities should be identified, invited to participate and kept informed of plan developments.
Private and non-profits	Perform outreach to service agencies, conservation groups, historic associations, invite them to participate, and keep them informed of plan developments.

3.2.3 Monitoring, Evaluating, Updating and Integration/Plan Maintenance Elements

The following series of local coordination elements will be required, and have been developed from various multi-jurisdictional (county) local plans submitted to and approved by NJOEM and FEMA. The emphasis is to put into operation those items outlined in the approved HMPs as specific NJOEM requirements. In all of the 20 approved multi-jurisdictional plans, the county is identified as the organization responsible for monitoring, updating, and evaluating the plan, and continuing to act as the coordinator of the mitigation planning effort. In the few single jurisdictional plans the same requirements are applicable.

Monitoring the Local Hazard Mitigation Plan

44 CFR 201.6(c)(4)(i) states: The plan maintenance process shall include a section describing the method and schedule of monitoring, evaluating, and updating the mitigation plan within a five year cycle.

To accomplish this objective, most of the local plans reviewed and approved by NJOEM and FEMA state that annual meetings will be held as described in FEMA How-To #4 (FEMA 386-4), Worksheet #1, Progress Report. NJOEM considers monitoring the local HMP as important step in mitigation planning process necessary in bringing the hazard mitigation process to life. During those scheduled meetings the lead agency (usually the county) will lead the discussion of progress and address the following suggestions:

Regarding projects:

- Has the hazard mitigation action(s) for which local jurisdiction is responsible been accomplished? If not, why? If so, how?
- Are the responsible agencies/entities responsible for implementation the same?
- Is the mitigation action in process? If so, describe stage of work along with timelines and sources of funding (milestones should be included);
- Were permits or approvals necessary to implement the action?

Regarding incorporation into day-to-day operations:

- How have the actions been incorporated within the organization?
- How was the mitigation duty/duties assigned to agency?
- What issues hinder incorporation or implementation?



Evaluating the Approved Plan

44 CFR 201.6(c)(4)(i) states: The plan maintenance process shall include a section describing the method and schedule of monitoring, evaluating, and updating the mitigation plan within a five year cycle.

To accomplish this objective, most of the plans reviewed and approved by NJOEM and FEMA state that annual meetings will be held as described in FEMA How-To #4 (FEMA 386-4) in:

- Worksheet # 2 - Evaluating Your Planning Team
- Worksheet # 3 - Evaluating Your Project Results
- Worksheet # 4 - Revisiting Your Risk Assessment

NJOEM considers evaluating the Plan an important step in mitigation planning process necessary to bring the hazard mitigation process to life.

After approval and adoption, the hazard mitigation plan should be evaluated on a regular basis in order to track progress and assess the effectiveness of the plan's implementation. During scheduled monitoring meetings, the lead jurisdiction will lead the discussion of progress and address key implementation and plan maintenance issues. This process shall be used to incorporate changes that may affect the mitigation priorities.

To accomplish this objective, progress reports should be submitted in sufficient time to be properly reviewed prior to the annual monitoring meeting. They will be reviewed based on the following criteria:

- Regarding proposed goals, objectives and actions/strategies:
 - Do the stated goals and objectives address current and expected conditions?
 - Has any newly available relevant data been included?
 - Has the nature and magnitude of risks changed?
 - Are the current resources appropriate for implementing the plan?
 - Have any implementation problems (such as technical, political and/or legal), or coordination issues with the other agencies and/or committee members arisen?
- Regarding mitigation project(s):
 - Has the outcome of completed mitigation projects occurred as expected?
 - Have the agencies and other committee partners participated as proposed?
 - Has any project received funding assistance?
 - Where shortcomings are identified, what can be done to bring things back on track?
- Regarding evaluating other programs and policies that address:
 - Economic development
 - Environmental preservation and permitting
 - Health and safety
 - Historic preservation
 - Land use
 - Public education
 - Public outreach
 - Recreation
 - Redevelopment
 - Transportation
 - Zoning



Following each annual plan monitoring meeting, meeting minutes summarizing the outcome of the evaluation meeting will be distributed via email to all planning team members and NJOEM. NJOEM will post meeting minutes on its website.

NJOEM Requirement: An updated plan shall document the method by which the participating jurisdiction evaluated the HMP throughout the five-year period of record by submitting annual reports coinciding with the anniversary date of the plan approval.

Annual reports of progress, evaluation and implementation will be considered in the scoring, selection and ranking of projects submitted for hazard grant program funding.

On a case-by-case basis, NJOEM will determine if site visits, phone calls, and/or meetings would be necessary and if so, NJOEM will initiate these as applicable.

Updating and Amending the Approved Plan Within the Five Year Cycle

44 CFR 201.6(c)(4)(i) states: The plan maintenance process shall include a section describing the method and schedule of monitoring, evaluating, and updating the mitigation plan within a five year cycle.

To accomplish this objective, most of the local plans reviewed and approved by NJOEM and FEMA state that annual meetings will be held as described in FEMA How-To #4 (FEMA 386-4), Worksheet #5, Revise the Plan. NJOEM considers updating the plan an important step in mitigation planning process necessary in bringing the hazard mitigation process to life.

As part of the process to maintain FEMA mitigation funding eligibility, a revised plan must always be submitted to NJOEM and FEMA for review. This must occur within five years of the original plan's approval by FEMA (and during subsequent five-year cycles thereafter).

To accomplish this objective, the lead agency and the planning team will evaluate the need to amend the existing plan based on the following:

- Have new risks been identified?
- Have capabilities changed relative to participant's ability to plan and implement hazard mitigation projects?
- Has a determination been made that significant changes have occurred in the availability of local funds, or federal and state funding levels, to support the development of hazard mitigation projects?
- Have successful accomplishments or implementations developed additional strategies and actions?

The plan update will not only involve a comprehensive review and evaluation of each section of the plan, but also a discussion of the results of evaluation and monitoring activities detailed in the plan maintenance section of the previously approved plan. Plan updates may validate the information in the previously approved plan, or may involve a major plan rewrite. A plan update cannot be an annex referring to the previously approved plan; it must stand on its own as a complete and current plan.

Funding for an interim plan update will not be considered.

Plan Update at the End of the Five Year Cycle

44 CFR 201.6(c)(4)(i) states: The plan maintenance process shall include a section describing the method and schedule of monitoring, evaluating, and updating the mitigation plan within a five year cycle.



An updated plan is considered a new plan and will be subject to review as if it were a first-time submission. The plan development should follow the procedures described in the FEMA How-To Series (FEMA 386-1, 386-2, 386-3, and 386-4); The Local Mitigation Plan Review Guide (October 1, 2011) and the Local Mitigation Plan Review Tool.

NJOEM Requirement: A plan update should follow the procedures outlined in NJOEM Handout #48.

The plan update involves a comprehensive review and evaluation of each section of the plan, including a discussion of the results of evaluation and monitoring activities detailed in the plan maintenance section of the previously approved plan.

- Plan updates may validate the information in the previously approved plan, or may involve a major plan rewrite.
- A plan update cannot be an annex referring to the previously approved plan.
- A plan update must stand on its own as a complete and current plan.

Other criteria that will be considered during the update include:

- Have changing situations modified goals/objectives/actions and/or hazards?
- Is additional information available to perform more accurate vulnerability assessments?
- Will there be a change in participating jurisdictions - those that wish to be added to and/or removed from the plan?
- Has a determination been made that the plan no longer addresses current and expected future conditions?

Generally the midpoint year (2.5 years after plan adoption) is identified as the point for the update process to begin. This ensures that sufficient time (30 months) will be available to update the document within the five year cycle including:

- Consult with FEMA for the latest guidance regarding plan updates
- Ensure that the latest criteria are addressed in the update process
- Receive FEMA's grant approval
- Allow for local jurisdictions to formally join in the updated plan

Although many approved county plans recommend that the third annual meeting be the kick-off of the plan updating process, NJOEM's experience is that the updating process should start earlier, especially if funding support is being sought. This allows additional time to prepare for any delays and processing.

Continued Public Participation in Plan Maintenance

44 CFR 201.6(c)(4)(iii) states, "[The plan maintenance process shall include a] discussion on how the community will continue public participation in the plan maintenance process."

To meet this requirement, the new HMP should describe:

- What opportunities the public had while the current plan was in place to comment on the progress made to date and on any proposed plan revisions
- What opportunities the public will have during the plan's periodic review to comment on the progress made to date and on any proposed plan revisions



The following activities are examples:

- Mitigation planning website and document repositories continued to be maintained
- Each participating jurisdiction will add a link on their jurisdiction’s web page to the county mitigation planning website, if they have not already done so as part of the plan development process
- An annual fact sheet on the plan be prepared and distributed
- Efforts to prepare a survey for the public and other stakeholders which will be posted on the county mitigation planning web site and in document repositories
- Participating jurisdictions will conduct annual interviews and/or smaller meetings with civic groups, the public and other stakeholders
- Participating jurisdictions will consider annual flyers, newsletters, newspaper advertisements, and Radio/TV announcements to maintain public awareness of the plan, and will implement some or all of the above at the discretion of the jurisdiction
- Establish a telephone hotline service (preferably a toll-free number) for interested parties to ask questions or submit feedback regarding the plan
- Maintain a detailed record of all communications between interested parties subsequent to plan approval and adoption
- Participating jurisdictions will each conduct an annual town hall meeting on the progress of the mitigation plan

Local Plan Integration into Municipal Operations

44 CFR 201.6(c)(4)(ii), “[The plan shall include a] process by which local governments incorporate the requirements of the mitigation plan into other planning mechanisms such as comprehensive or capital improvement plans, when appropriate.”

To meet this requirement, the new HMP should indicate how mitigation recommendations will be integrated into day-to-day operations including:

- Job descriptions
- Existing planning mechanisms such as comprehensive plans, capital improvement plans, zoning and building codes, site reviews, permitting, and other planning tools
- Other tools as appropriate

In other words, “plan integration” is the process whereby each local government will incorporate the plan findings and projects into their governing systems.

Annual reports of integration will be considered in the scoring, selection, and ranking of projects submitted for hazard grant program funding.

On a case-by-case basis, NJOEM will determine if site visits, phone calls, and/or meetings would be necessary to support the integration of local plans into municipal day-to-day operations, and if so, NJOEM will initiate these as applicable.



3.3 Criteria for Prioritizing Mitigation Planning and Project Grants

44 CFR 201.4(c)(4)(iii): [The section on the Coordination of Local Mitigation Planning must include] criteria for prioritizing communities and local jurisdictions that would receive planning and project grants under available funding programs which should include:

- consideration for communities with the highest risks,
- repetitive loss properties, and
- most intense development pressures.

Further that for non-planning grants, a principal criterion for prioritizing grants shall be the extent to which benefits are maximized according to a cost benefit review of proposed projects and their associated costs.

44CFR 201.4(d): [The] plan must be reviewed and revised to reflect changes in development, progress in statewide mitigation efforts, and changes in priorities...

The State actively coordinates and prioritizes planning and project grant funding in accordance with the criteria below. In the event that an active disaster declaration has necessitated a FEMA-approved HMGP Administrative Plan, the prioritization is reviewed to ensure compliance with the prevailing guidance. The FEMA-approved HMGP Administrative Plan details the process for prioritizing post-disaster mitigation funding of local mitigation projects.

The State continues to use severe repetitive loss (SRL) and repetitive loss as the top priority for prioritizing mitigation actions. In addition to SRL and repetitive loss, the State also uses the following criteria for prioritizing grant applications to counties and municipalities:

- Communities experiencing the greatest SRL and repetitive loss damages (see Section 8 - Repetitive Loss Mitigation Strategy)
- Communities recovering from declared natural disasters
- Communities identified as having higher vulnerability through local and state HMPs
- Communities that are best organized to prepare, update and implement local HMPs
- Communities of unique or special interest as defined by research objectives and special projects of NJOEM, other state agencies, or Federal agency initiatives
- Communities adjacent to communities with approved and current local HMPs with a potential to impact, favorably or negatively, the vulnerability of their neighboring communities to one or more natural hazards
- Communities adjacent to communities with approved and current local HMPs and sharing similar natural hazards
- Communities in which the State maintains high levels of investment as defined by the value of state facilities and the amount of State aid (including intergovernmental transfers, Urban Enterprise Zones and other tax abatements programs, payments in lieu of taxes)
- Communities with endorsed plans or actively participating in the process of plan endorsement with the New Jersey State Planning Commission
- Communities with the highest pressures for future development or redevelopment determined in consultation with the New Jersey Office of Smart Growth and the appropriate and relevant provisions of the current New Jersey State Development and Redevelopment Plan
- All other communities



3.3.1 Prioritizing Mitigation Planning Funds

Funding planning grants to assure that all local jurisdictions remain eligible for FEMA funding remains a priority. The overall effort of the State to encourage and support applications for planning grants has been very successful with all 21 counties in the State. All counties either are starting, in the process of drafting, or near completion with the multi-jurisdiction Hazard Mitigation Plans.

Letter of Intent

A Letter of Intent (LOI) will be required for all HMA applications including HMGP, Flood Mitigation Assistance (FMA), and PDM programs.

The local jurisdiction shall use the sample LOI as it appears in the 2014 Plan update or the LOI developed specifically for the current disaster.

Coordination with NFIP

Special planning considerations are made when large amounts of HMGP money are available, such as:

- More detailed and specific mitigation actions items that can be easily translated to HMA applications
- Better risk assessment data when the readily available data is poor, old or non-existent (for example, mine subsidence, or personal dams)

Local HMPs shall indicate integration into other FEMA mitigation programs and initiatives such as the NFIP program. Local HMPs will explain how to use NFIP information. Subsections of local HMPs shall include enumeration of SRL and RFC numbers and areas of concern as well as an indication of substantially damaged properties.

3.3.2 Prioritizing Mitigation Project Funds

Projects to implement natural hazard mitigation measures, ranging from providing field services, to data development, to capital-intensive construction and property acquisition, require an evaluation of the costs. This evaluation should include the cost to implement projects compared to the benefits of each project, or group of projects, in reducing risks (expressed as costs avoided) of damages associated with potential natural hazards. In some cases, such as data development, it is difficult to precisely ascertain costs and benefits. Therefore, somewhat different criteria must exist for project prioritization. To the extent that discretion exists to establish priorities within the statutory and regulatory requirements, NJOEM will give priority in providing local project implementation assistance to communities (municipalities and groups of neighboring municipalities) for natural hazard mitigation in accordance with the project priority scoring methodology shown in the table below. This methodology has been implemented since the adoption of the 2008 Plan update. See Table 3-11 below.

Table 3-11. Sample New Jersey State Mitigation Project Priority Score Sheet

General Application Information and Questions	Points	Score
Is this project specifically identified in the All Hazards Plan?	50	
OR - Is this a generic type of project identified in the applicants plan?	30	
Was the local plan approved by FEMA prior to the declaration (for HMGP)?	10	
Is the project in the declared disaster area (for HMGP)?	20	
Is the project in a CRS community?	20	
Is the project a mitigation measure that best fits within an overall plan for development and/or hazard	20	



General Application Information and Questions	Points	Score
mitigation in the disaster area, community or state?		
Is the measure that, if not taken, will have a detrimental impact on the applicant, such as potential loss of life, loss of essential services, damage to critical facilities, or economic hardship on the community or state?	20	
Does the mitigation measure have the greatest potential impact on reducing further disaster losses?	20	
Has the mitigation measure been designed to accomplish multiple objectives including damage reduction, environmental enhancement and economic recovery?	20	
Is the project eligible for a Categorical Exclusion?	5	
Is the project an All Hazards Plan update project (no Benefit-Cost required)?	5	
Is the project a planning project (no Benefit-Cost required)?	5	
Has a Benefit-Cost analysis showing a benefit great than 1 been submitted?	5	
Has a “weak” Benefit-Cost study been provided (no backup / no documentation)?	- 5	
Is a Benefit-Cost analysis required but not provided?	- 10	
Has an engineering study been provided - score on a scale of 1 to 20?	20	
Is the structure on the Severe Repetitive Loss list?	50	
Is the structure on the Repetitive Loss list?	30	
Is the structure within a floodplain?	5	
Is the project an elevation?	10	
Is the project an acquisition?	10	
Is the project flood water management?	7	
Is the project a retrofit project?	5	
Is the project a warning and information systems project?	5	
Total Points Scored		

Notes:

- CRS Community Rating System
- FEMA Federal Emergency Management Agency
- HMGP Hazard Mitigation Grant Program

The SHMT will annually review and update, as necessary, these criteria for prioritizing communities and local jurisdictions for receiving future planning and project grants under available funding programs. This prioritization process includes priority consideration for communities and neighborhoods with the highest risks, the highest number and value of severe repetitive loss and repetitive loss properties, and the most intense pressures for future development or redevelopment. Determining development pressure will be made in consultation with the appropriate and relevant provisions of the current New Jersey State Development and Redevelopment Plan.

Letter of Intent

When municipalities submit LOIs to the SHMO for project grants, NJOEM staff sends written notification of receipt and attaches the application package for the respective grant and the system evaluation criteria. The package provides instructions, sample narratives, graphics and a variety of forms to illustrate the type of information that needs to be included in an application. It is also important for them to understand what elements they need to satisfy and how each element will be weighted prior to drafting the application. NJOEM provides each municipality with the systematic evaluation criteria that the SHMT uses for each application.



Cost Effectiveness

Mitigation projects must be cost effective to be eligible for HMA funding as supported by a FEMA-validated benefit-cost analysis (BCA). A BCA evaluates the future benefits (projected losses avoided) of the project in relation to the project costs. This evaluation results in a benefit-cost ratio (BCR).

- If the future benefits are equal to or greater than the cost, then the BCR is equal to or greater than 1.0 and a proposed activity is considered cost effective.
- If the benefits are less than the cost, then the BCR is less than 1.0 and the proposed activity is not considered cost effective (excluding planning projects).

Only project sub-applications with a BCR of 1.0 or greater will be considered for FEMA HMA funding. For the BCA, the total cost must include annual maintenance costs for the proposed mitigation activity even though maintenance costs are not eligible project costs.

For HMGP only, an expedited cost-effectiveness determination is available for property acquisition and structure demolition or relocation projects when certain conditions are met. For structures identified in a riverine special flood hazard area on the current effective Flood Insurance Rate Map (FIRM) and declared by a local authority substantially damaged due to the impacts of flooding, property acquisition and structure demolition or relocation is considered cost effective and a BCA is not required to be submitted for the structure.

For 5% Initiative sub-applications for HMGP funding, a narrative description of the project's cost effectiveness must be provided in lieu of a BCA. For more information on the 5% Initiative, see the Hazard Mitigation Assistance Unified Guidance.

FEMA BCA procedures are governed by New Jersey Office of Management and Budget (NJOMB) Circular A- 94, Guidelines and Discount Rates for Benefit-Cost Analysis of Federal Programs.

NJOEM requires that project applicants submit a FEMA BCA that demonstrates cost-effectiveness (greater than one).

The LOI for funding applications indicates that only applications that meet this criteria will be considered.

Feasibility and Effectiveness Requirement

Mitigation projects funded by HMA must be both feasible and effective at mitigating the risks of the hazard(s) for which the project was designed. A project's feasibility is demonstrated through conformance with accepted engineering practices, established codes, standards, modeling techniques, or best practices. Effective mitigation measures funded under HMA provide a long-term or permanent solution to a risk from a natural hazard.

For additional information about the feasibility and effectiveness requirement for mitigation reconstruction projects, see FEMA Hazard Mitigation Assistance Unified Guidance for HMGP and FMA Programs.

NJOEM will require:

- For HMGP, any projects that involve facilities damaged by the declared disaster event should first seek funding under the 406 Public Assistance program
- Confirmation by the applicant that the HMA Unified Guidance has been reviewed and that the scope of the project was listed as an eligible activity



- Confirmation by the applicant that the proposed project is not in conflict with proposals in development and, if in doubt, that consultation with other agencies involved has occurred. For example, a river improvement project that is covered in a USACE dredging program

To date, the State's system for prioritizing mitigation project grants has been successful, as evidenced by the number and types of projects that have been funded.

Post-Disaster Funding Prioritization

In the event that an active disaster declaration has necessitated a FEMA-approved HMGP Administrative Plan, the prioritization is reviewed to ensure compliance with the prevailing guidance. The FEMA-approved HMGP Administrative Plan details the process for prioritizing post-disaster mitigation funding of local mitigation projects.

Following DR-4086, the State developed an HMPG administrative plan to comply with the requirements of **44 CFR 206.437** and to set forth the administrative procedures, organization, and requirements for administering the HMGP in New Jersey. This plan defines state procedures for the delivery of joint Federal and State financial assistance to State agencies, local governments, and certain private non-profit organizations and Native American tribes or tribal organizations under the HMGP.

For DR-4086, the state-run acquisition program will acquire eligible properties with municipal support and willing sellers. Selection of properties may be evaluated and identified based on the following criteria:

- Clusters of substantially damaged properties in proximity to publically owned or preserved undeveloped natural areas containing sensitive and/or regulated features and/or Coastal Barrier Resource Act (CBRA) zones
- Clusters of SRL or RL properties in proximity to publically owned or preserved undeveloped, natural areas containing sensitive and/or regulated features and/or CBRA zones
- Special Flood Hazard Area (SFHA) properties
- Other properties

The state-run reconstruction/elevation program will prioritize homes to be reconstructed or elevated based on, but not limited to, the following criteria (as long as funds are available):

- Elevation (only) of primary residential homes that are substantially damaged in the Coastal V Zone
- Elevation or foundation reconstruction of primary residential homes that are substantially damaged in the Coastal A Zone
- Elevation or foundation reconstruction of primary residential homes that are substantially damaged in the A Zone
- Elevation (only) of primary residential homes that have severe or major damage as defined by FEMA's Individual Assistance program in the V Zone
- Elevation or foundation reconstruction of primary residential homes that have severe or major damage as defined by FEMA's Individual Assistance program in the Coastal A, and A Zones
- Primary residential homes located within a SFHA
- Other primary residential homes
- Not a property that is the subject of an acquisition action

Eligible projects may be of any nature that will result in protection of public or private property. These projects include, but are not limited to:



- Structural hazard control or protection projects
- Construction projects that will result in protection from hazards
- Retrofitting of facilities
- Property acquisition or relocation consistent with *44 CFR 206.434(e)*
- Development of State or local mitigation standards
- Development of comprehensive mitigation programs, with implementation as an essential component
- Development or improvement of warning systems

Additional requirements such as eligibility and project criteria are provided in the administrative plan which is provided in Annex A. These projects will be evaluated similar to the non-disaster LOI and prioritization procedures above.