

NEW JERSEY STATE EMPLOYMENT AND TRAINING COMMISSION

POLICY RESOLUTION: SETC #2010-02

SUBJECT: Interdepartmental Funds for local Workforce Investment Boards

Purpose:

This policy establishes a competitive process whereby a local Workforce Investment Board (WIB) would submit a proposal and spending plan to implement projects aligned to the State Employment and Training Commission (SETC) annually designated priorities.

Background:

New Jersey State Law authorizes funding from State Departments including, but not limited to Education (DOE), Human Services (DHS) and Labor and Workforce Development (LWD) to the SETC in support of its work and the work of local Workforce Investment Boards. As a result, an interdepartmental fund was established for the purpose of providing administrative support to the SETC and local WIBs. Annually, the SETC has entered into a Memorandum of Understanding with DOE, DHS and LWD. Historically the amount funded has ranged from \$600,000 and \$800,000.

Over the past several years, there have been discussions with partnering agencies concerning the need to create accountability for the use of these funds and to more closely link the funds to the funding agencies' missions. In the past, there was a flexible formula for the distribution of the funds and each WIB was able to determine how those funds were spent. No reports were required on the outcomes, as funds were allocated to administrative overhead.

Resolution:

It is hereby resolved that the State Employment and Training Commission formally adopts the following policy:

- **Requests for Interdepartmental Funds must be tied to administrative priorities established by the SETC on an annual basis.**
- **The Interdepartmental Funds will be distributed to local WIBs on a competitive basis. Each local WIBs desiring Interdepartmental Funds will submit a proposal annually for each Fiscal Year that funds are available to the SETC describing administrative activities to be funded, and measurable outcomes to be achieved. The SETC will establish a review panel to evaluate the proposals.**
- **A written report describing specific outcomes achieved will be required at the end of each fiscal year.**
- **If a local WIB does not achieve its stated outcomes, the WIB will not be eligible to submit a proposal for Interdepartmental Funds in the following fiscal year.**

- **For July 1, 2010 – June 30, 2011, the priority for these funds is for each local WIB to develop a scope of work that supports building sustainable partnerships with business. Activities could include, but are not limited to developing:**
 - 1) a sector strategy that engages industry leaders in the identification of skills and projected job openings;**
 - 2) a single-point of contact strategy whereby local WIBs function as the facilitator, convener, and coordinator with employers who have significant employment needs;**
 - 3) an economic development partnership strategy that includes supporting marketing efforts with new and expanding employers and designing short and long term training and employment plans;**
 - 4) an on-the-job training program for medium and small businesses; and**
 - 5) other innovative projects that engage/assist employers in the local areas.**

Attachment: Draft Guidelines for the Competitive Distribution of Interdepartmental Funds to Local Workforce Investment Boards

Approved: September 2, 2010