

## **NJSNCC Quarterly Meeting 3.11.15**

### **Attendees:**

Zenaida Steinhauer, Nancy Scottosato, Joann Baxter, Celia Grace Murnock, Robert Like, Jagdish Vasudev, Hank Dallman, Jeannette Mejias, Michael Allora, Yvette Murry, Tabiri Chukunta, Sophia Rossovsky and Shellyann Dacres.

\*Meeting held at the United Way of Central Jersey.

### **Updates from Leadership Team**

- Constant Contact purchased at a non-profit rate. Network events such as the annual conference, possible newsletter and webinar information will be sent out using Constant Contact.
- Webinar series - first one will be done by Helen. There are currently (as of this meeting) 31 people signed-up. There are also registrants for the other webinars (Hosted by the Department of Health - 1000 slots available). There was a suggestion to archive and post the webinar on the Department of Health web page. Need to get approval from OAC & Communications of DOH.
- There have been requests for support/endorsement by the Network for upcoming events. Recently an organization wanted to list the NJSNCC as partners for their event. Bob posed a question to the group: since we are not a non-profit, how do we decide which organizations we support? The group agreed that there should be a formal process for how requests are handled. This issue will be discussed further in future meetings.

### **Presentation by Hank Dallmann –**

- **Title:** To be an interpreter you have to do what...?!
  - The session was well received by the group and there were suggestions to continue to host speakers/presenters during quarterly Network meetings.

### **Working groups**

- There was not sufficient time during the meeting for the working groups to meet. A description of the three working groups were reviewed. If you are interested in participating in one of the groups, please contact the group leader or email someone from the leadership team for more information:
  - **Group 1** – Professional Development and Community Education (first conference and three webinars, holding off on next conference because of funding, need to identify funds, need to identify location and date: (see Bob's info on conference information) Trauma Informed Care...possibly in November week of Nov. 2 & 9, Nov 3<sup>rd</sup> is election day, Bob not available Nov. 12 & 13, Shelly not available Nov 12).

- **Group 2** – Strategic Communication and Marketing (possible constant contact brochure)
- **Group 3** -Recruitment and Social Capital Development

### Conference Planning

- Possible funds available through the Department of Health. A location and date will need to be identified ASAP. The following people have volunteered to look into possible free or low-cost conference locations:
  - Shelly – will speak with Diana at SPAN about New Brunswick Law Center (first two weeks of November)
  - Zenaida – DCP&P (large, in New Brunswick)
  - Jag – Sayerville Fire Academy (about 130 ppl)
  - Tabiri – St. Peter’s hospital (one big conference room, about 200 ppl)
  - Sophia – will contact Mike Hannon about Montclair State University
- Zenaida and Nancy will look into funding options
- Celia has volunteered to lead the conference planning committee.
- Zenaida will set up a doodle poll to schedule a conference call for possibly this month or April
- Conference working title: Improving Trauma Informed Care and Services for Diverse Populations: Best and Promising Practices

**Leadership Council discussion** – Proposed by Nick to establish a leadership council that would serve as a decision/planning group for specific tasks within the Network. Bob reviewed pros and cons of possible leadership council. The idea of establishing a council is favorable by members of the leadership team and input from larger group was requested. After some discussion the group decided to send out a request for proposals to the Network to gauge interest and see who would be interested in joining the leadership council.

### Announcements

- **Yvette** has received a grant that allows for a possibility of 3-8 hours long training for Emergency Responders. Further detail/information will be posted on the listserv.
- **Michael** – Contract instructor opportunity available through the National Fire Academy near Gettysberg, PA. These three six-day courses in the cultural competency category is called Cultural Competence in Risk Reduction R0394. Further detail/information will be posted on the listserv.
- **Upcoming Webinar Series:**
  1. Becoming a Culturally Competent Medical Home: A Model for Providing Patient-and Family-Centered Care to Children and Youth with Special Health Care Needs – **Helen Dao March 24<sup>th</sup>, 10am**
  2. Community Interpreting Best Practices: A Lightning Overview of Current National Standards – **Hank Dallmann, April 16<sup>th</sup>, at 10am**

3. Racial/Ethnic Minority Fathers of Individuals with Autism:  
Considerations for Care and Support – **Michael Hannon, May 21<sup>st</sup>,  
10am**

**Next Steps:**

- Shelly will ensure that everyone at the meeting is on the listserv.
- Constant Contact will be used to disseminate the NJSNCC brochure
- Working groups will schedule one conference call before our next quarterly Network meeting.
- During our next meeting – we will revisit the PATH and note progress of NJSNCC
- Zenaida will set up a doodle poll to schedule a conference call for possibly this month or April
- Volunteers will reach out to various potential conference sites for availability in the fall to host conference
- The leadership team will be developing by-laws for reviewing partner/sponsor requests
- Upcoming webinars: TBD
- Next Quarterly meeting will be held on June 11<sup>th</sup> at the United Way of Central Jersey