



May 2009

Uniform Crime Reporting (UCR)  
*State Program Bulletin 09-2*

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## **SECTION 1—MESSAGE TO PROGRAM PARTICIPANTS**

### **1.1 Advance Viewing of the *Preliminary Annual Uniform Crime Report, January–December, 2008***

On Monday, June 1, 2009, the national UCR Program will publish the *Preliminary Annual Uniform Crime Report, January–December, 2008*, on the FBI's Web site. State UCR Programs and local law enforcement agencies will have advance access to the information via a beta site. Please note that the Web site, username, and password are case-sensitive.

*Preliminary Annual Uniform Crime Report, January–December, 2008*

Advance viewing date: Tuesday, May 26, 2009

Web site: [www.fbi.gov/ucr/08prelim/](http://www.fbi.gov/ucr/08prelim/)

Username: UCRcontr

Password: 08FullYr#

Public release date: Monday, June 1, 2009

State UCR Program managers are asked to apprise their local agencies of this information. Agencies are reminded that these data are embargoed until the public release date. Until then, they are for internal use only.

### **1.2 Updated Frequently Asked Questions on the Web**

The UCR Program has updated its Frequently Asked Questions for both the Summary Reporting System and the NIBRS. The Frequently Asked Questions are accessible on the FBI's Web site at [www.fbi.gov/ucr/ucr.htm](http://www.fbi.gov/ucr/ucr.htm).

Agencies with questions should contact the Multimedia Productions Group at (304) 625-4995.

### **1.3 Electronic Availability of the UCR State Program Bulletin**

The UCR Program's *UCR State Program Bulletin* is available electronically in Corel WordPerfect and Microsoft Word formats. State UCR Program managers who wish to receive the *UCR State Program Bulletin* via e-mail instead of receiving hard copies through the U.S. Postal Service should provide the Multimedia Productions Group (MPG) staff at the CJIS Division with their e-mail addresses at [cjis\\_comm@leo.gov](mailto:cjis_comm@leo.gov) and indicate *UCR State Program Bulletin* in the subject line of the e-mail.

**Please note that whether the *UCR State Program Bulletin* is received electronically or in hard copy, it is the responsibility of the state UCR Program managers to disseminate the information as appropriate to their staffs and local agencies. In order to serve our customers in the best manner possible, the national UCR Program would like to remind state UCR Program managers to keep the MPG informed of any changes in their e-mail addresses.**

The current *UCR State Program Bulletin*, as well as previous editions, is also available via the Law Enforcement Online (LEO) Intranet at <[https://cgate.leo.gov/http/leowcs.leopriv.gov/lesig/cjis/programs/crime\\_statistics/state\\_program\\_bulletins/state\\_program\\_bulletins.html](https://cgate.leo.gov/http/leowcs.leopriv.gov/lesig/cjis/programs/crime_statistics/state_program_bulletins/state_program_bulletins.html)>. Users with questions concerning access to the LEO should contact the LEO Program Office at (304) 625-5555 (telephone) or Mrs. Stacey C. Davis of the Advisory Groups Management Unit at (304) 625-2618 (telephone).

## **SECTION 2—CLARIFICATION TO POLICY AND PROCEDURES**

### **2.1 Submission of Additional Bias Motivations**

State UCR Programs are reminded that the bias motivations collected by the Hate Crime Statistics Program have been mandated by Congress; incidents with any other bias motivation should not be reported in UCR hate crime submissions. Unless the bias for a hate crime falls into one of the UCR Program's bias categories, an agency should report zero hate crime data. Regardless of the method that the agency uses to send data to the UCR Program (i.e., electronically or in hard copy), if the bias for a hate crime does not meet the UCR Program guidelines, the agency should report zero hate crime data. These additional bias motivations not collected by the FBI may include anti-age, anti-gender, anti-homeless, etc.

Zero hate crime data can be reported as 88 = None (no bias) if agencies submit data to the national UCR Program via the NIBRS. Agencies that submit data to the national UCR Program using the *Quarterly Hate Crime Report* form should check the appropriate box on the form.

### **2.2 Hate Crime Statistics Program Requests Quarterly Data Submissions**

Each state UCR Program should submit its hate crime data to the national program either at the end of each month (as with NIBRS submissions) or at the end of each calendar quarter.

The *Quarterly Hate Crime Report* form directs agencies to submit their reports “quarterly, by the 15<sup>th</sup> day after the close of the quarter. . . .” When agencies submit hate crime on a monthly or quarterly basis, it allows sufficient time to verify hate crime data with state UCR Program managers and perform the necessary data quality checks.

### **2.3 Justifiable Homicide Edit Added in the NIBRS**

In the UCR Program, justifiable homicide is not considered a crime; therefore, it cannot be classified as a hate crime. In addition, as stated on page 76 of Volume 4: *Error Message Manual* (December 1999), “When a Justifiable Homicide is reported, no other offense may be reported in the Group ‘A’ Incident Report. Other offenses would be submitted on another Group ‘A’ Incident Report.”

Effective immediately, an edit will be placed in the NIBRS so that incoming offenses classified with both an offense code 09C, Justifiable Homicide, and a bias motivation code with anything other than 88 = None (no bias) or blank will generate Offense Segment Warning 240, “WARNING–JUSTIFIABLE HOMICIDE MUST BE CODED AS NON-BIAS MOTIVATED.”

Effective January 1, 2010, the Offense Segment Warning 240 will be replaced with Offense Segment Error 270, “JUSTIFIABLE HOMICIDE MUST BE CODED AS NON-BIAS MOTIVATED,” and incidents submitted with a justifiable homicide offense coded as bias-motivated will be rejected as a fatal error.

Agencies with questions should contact Ms. Mary P. Reese of the FBI’s Crime Statistics Management Unit at (304) 625-3528.