

Eligibility Requirements

Individuals seeking an internship with the SPB must meet the following eligibility requirements:

- Currently enrolled at or a graduate of a New Jersey college or university OR a resident of New Jersey;
- At least 18 years of age;
- Able to commit to completing a minimum of 100 hours of service during internship semester;
- Have a current cumulative grade point average (GPA) of 2.75 (out of 4.0).

The following major fields of study are recommended, although not required:

- Criminal Justice
- Social Work
- Psychology
- Law/Legal Studies
- Homeland Security
- Communications/Journalism
- Information Technology
- Computer Science

For additional information regarding the New Jersey State Parole Board Internship Program, contact:

Internship Program Coordinator
spb-studentinternships@spb.nj.gov

609-777-0171

Or visit “Recruitment” on our website:
<http://www.state.nj.us/parole/recruitment.html>



New Jersey State Parole Board
171 Jersey Street
Trenton, New Jersey 08611
www.state.nj.us/parole/

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Looking to Earn Valuable Job Experience?



SPB Student Internship Program

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SPB Benefits from Internships

- * The SPB is provided talented interns who bring new knowledge and skills to the work-force.
- * Internships are designed by SPB to meet agency needs.
- * Internships provide the SPB an opportunity to assist interns in developing a “tool box” of skills that will benefit them if they work in the criminal justice system in the future.

Interns and Schools Benefit from Internships

The New Jersey State Parole Board (SPB) Internship Program (IP) seeks to provide meaningful work-learning experiences to qualified individuals currently attending area colleges and universities as well as graduates entering the job market that will benefit both the individuals and the SPB.

- * Internship Program makes academic studies more relevant by offering interns the opportunity to put theory into practice.
- * Internship Program allows interns to experience tentative career choices.
- * Internship Program helps current students earn academic credits through their college or university.
- * Internship Program helps interns establish a professional network.
- * Internship Program provides opportunities for Interns to receive professional training from experienced staff.



- * Interns add diversity to the SPB workforce.
- * Internships continue to promote our positive image to the public, policy makers and our internal and external stakeholders.

In order to be considered for an internship, applicants must:

1. Complete and submit the application packet for review, including background check information;
2. Read and understand the rules and responsibilities governing participation as an intern;
3. Complete a criminal history background verification.

Once approved for an internship position, applicants must:

4. Attend the mandatory orientation training session held at the Central Office headquarters in Trenton, NJ;
5. Review the agency’s policies and practices;
6. Receive a temporary SPB Intern ID card that must be worn at all times.

