



**STATE OF NEW JERSEY  
PUBLIC EMPLOYMENT RELATIONS COMMISSION**

PO Box 429  
TRENTON, NEW JERSEY 08625-0429

ADMINISTRATION/LEGAL  
(609) 292-9830  
CONCILIATION/ARBITRATION  
(609) 292-9898  
UNFAIR PRACTICE/REPRESENTATION  
(609) 292-6780

*For Courier Delivery*  
495 WEST STATE STREET  
TRENTON, NEW JERSEY 08618

FAX: (609) 777-0089

Notice to Public Employers - Public Sector Contracts

N.J.S.A. 34:13A-8.2 provides that “public employers shall file with the commission a copy of any contracts it has negotiated with public employee representatives following consummation of negotiations.”

You are hereby requested to forward by email a copy of all current and future contracts as attachments in either Word or WordPerfect format and addressed to [contracts@perc.state.nj.us](mailto:contracts@perc.state.nj.us). If you are unable to provide your contracts in one of these word processing formats, we will accept them in pdf format, or photocopied single sided and mailed to the agency PO Box.

Employers must redact all contracts to comply with the privacy provisions of the Open Public Records Act, N.J.S.A. 47:1A-1 et seq. and must exclude confidential personal information such as social security numbers. Please note that individual employment contracts should not be filed.

You must include in your email the text of the attached certification with the name and title of the appropriate government official.

All contracts will be entered into our database and made available to the public through the Reference page of the Commission’s web site, [www.state.nj.us/perc](http://www.state.nj.us/perc)

Thank you for your consideration and attention to this request. If you have any questions regarding this letter or your obligation, please contact Patti Connelly at (609) 292-9832.

Certification

I declare to the best of my knowledge and belief that the attached document(s) are true electronic copies of the executed collective negotiations agreement(s).

Name \_\_\_\_\_

Title \_\_\_\_\_