



## PVSC Tour Request Form

The Passaic Valley Sewerage Commission is now accepting tour requests for Spring and Summer 2014. **Tours are free.** Submission of a form does not ensure a tour reservation. PVSC will contact you to make tour arrangements and provide an official confirmation. There is NO tour reservation until an official confirmation is received.

Tour requests for the PVSC plant facility must be submitted at least 6 weeks in advance. Tours are offered on Monday through Friday from 10am-2pm. In order to place a request, individuals and groups must complete the form below, and provide a roster of all participants which will be vetted by Security.

All tour and security forms may be emailed to [hgilroy@pvsc.nj.gov](mailto:hgilroy@pvsc.nj.gov) or faxed to (973) 817-5738. If you have any questions, you may call (973) 817-5735.

\* Required PLEASE PRINT

Title (Mr. Ms. Mrs. Miss Dr.) \_\_\_\_\_

Name of Primary Contact\* \_\_\_\_\_

Email address \* \_\_\_\_\_

Organization/Institution/Affiliation \* \_\_\_\_\_

Primary phone and Cell Phone \* \_\_\_\_\_

Street Address/PO Box \_\_\_\_\_

City\* \_\_\_\_\_ State\* \_\_\_\_\_ Zip Code\* \_\_\_\_\_ Country\* \_\_\_\_\_

Preferred tour date \* MM/DD/YYYY \_\_\_\_\_ Second Choice\* \_\_\_\_\_

Preferred start time and Finish time \* \_\_\_\_\_

Approximate number of participants\* \_\_\_\_\_

Age of participants\*: Adult College High School Middle School Grades 3-5 K-2 Other

Mode of Transportation: School Bus or Van? \_\_\_\_\_ Other (Please specify) \_\_\_\_\_

Note for K-12 teachers: PVSC cannot provide chaperons for tours. We require one adult for every ten students, so please plan accordingly. Also, due to limited parking, we strongly encourage arriving by bus, van or car pool.

Please list any specific tour details or topics that you would like to have included in a tour, and/or any special accommodations that you may need:

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\* Please be advised that tours may be cancelled due to weather, declaration of State of Emergency, or for Homeland Security Issues. The PVSC respects your privacy and does not share your information with other organizations.



## SECURITY ROSTER

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