

THOMAS TUCCI, JR.  
Chairman

KENNETH J. LUCIANIN  
Vice Chairman

ELIZABETH CALABRESE  
DAVID S. CATUOGNO  
MILDRED C. CRUMP  
JAMES P. DORAN  
SCOTT M. HECK  
JOSEPH F. ISOLA  
LUIS A. QUINTANA  
Commissioners



GREGORY A. TRAMONTOZZI  
Executive Director

JOSEPH F. KELLY  
Clerk

*"Protecting Public Health and the Environment"*

**PASSAIC VALLEY SEWERAGE COMMISSION  
600 WILSON AVENUE  
NEWARK, NEW JERSEY 07105  
(973) 344-1800**

**PUBLIC MEETING  
JULY 13, 2017**

**AGENDA**

**LOCATION: PVSC ADMINISTRATION BUILDING – PUBLIC MEETING ROOM  
TIME: 12:00 PM**

**1. Call to Order**

**2. Statement of Compliance with the Open Public Meetings Act**

This public meeting is being held in compliance with the New Jersey Open Public Meetings Act. Adequate notice of this meeting has been posted in the PVSC Training Center, filed with PVSC's Clerk, posted to PVSC's public website, sent to the municipal clerks of all member and contracting municipalities within PVSC's treatment district, and forwarded to the Newark Star-Ledger, the Herald News, the Jersey Journal, and the Bergen Record on December 15, 2016.

**3. Roll Call**

Commissioners:

\_\_\_ Elizabeth Calabrese  
\_\_\_ David S. Catuogno  
\_\_\_ Mildred C. Crump  
\_\_\_ James P. Doran  
\_\_\_ Scott M. Heck  
\_\_\_ Joseph F. Isola  
\_\_\_ Luis A. Quintana  
\_\_\_ Kenneth J. Lucianin, Vice Chairman  
\_\_\_ Thomas Tucci, Jr., Chairman

**Official action may be taken on any matter unless otherwise indicated.**

Staff:

\_\_\_ Gregory A. Tramontozzi, Executive Director  
\_\_\_ Joseph F. Kelly, Clerk  
\_\_\_ Elvin Esteves, General Counsel

**4. Pledge of Allegiance**

**5. Public Comment**

Members of the public are invited to comment on any issues, whether or not on the Agenda.

**6. Discussion of Administrative Matters**

- A-1 Request for Approval of Meeting Minutes – June 15, 2017, Public Meeting; *presented by J. Kelly*
- A-2 Presentation of Annual Audit for the Fiscal Year Ending December 31, 2016, and Request for Authorization to Accept Annual Audit; *presented by Warren Broudy, CPA, and Jill Ann Murphy, CPA, of Mercadien, P.C. (PVSC's Financial Auditor)*
- A-3a Amended and Restated Resolution Providing for the Issuance of Subordinate Bonds of Passaic Valley Sewerage Commissioners and for the Rights of the Holders Thereof; *presented by J. Kelly and M. Jessup, Esq. (PVSC's Bond Counsel)*
- A-3b Amended and Restated Resolution Authorizing the Issuance of Project Notes of Passaic Valley Sewerage Commissioners; *presented by J. Kelly and M. Jessup, Esq. (PVSC's Bond Counsel)*
- A-4 Presentation Relative to Monthly Financial Reports – May 2017; *presented by J. Kelly*
- A-5 Presentation of Check Register for Payment of Bills – July 2017; *presented by J. Kelly*
- A-6 Request for Authorization to Approve Payment of August 2017 Check Register for Payment of Bills; *presented by J. Kelly*
- A-7 Request for Authorization to Name Thomas A. Fuscaldò as Qualified Purchasing Agent and Increase the PVSC Bid Threshold; *presented by J. Kelly*

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- A-8 Request for Authorization to Award Professional Services Agreement Relative to Employee Benefits Consultant; *presented by J. Kelly*
- A-9 Request for Authorization to Issue Request for Proposals for Professional Services for Financial Auditor for the Year Ending December 31, 2017; *presented by J. Kelly*
- A-10 Request for Authorization to Execute Letter Agreement Relative to Deferred Compensation Investment Plan to Effect Reduction in Fee Structure; *presented by J. Kelly*
- A-11 Request for Authorization to Bind Coverage Relative to Owner Controlled Insurance Program:
  - (a) Worker's Compensation and General Liability; *presented by Representatives of Turner Surety and Insurance Brokerage*
  - (b) Master Builder's Risk and Terrorism Coverage; *presented by Representatives of Turner Surety and Insurance Brokerage*
- A-12 Request for Authorization to Award Contract B039 (Plantwide Replacement of Pipe, Fittings and Ancillary Piping on an As-Needed Basis for a Two (2) Year Period) – Project 3 (New Valve Installation for the Sludge Thickener Facility Primary Sludge Tank); *presented by J. Rotolo*
- A-13 Request for Authorization to Award Contract B089 (Concrete Repairs and Restoration on an As-Needed Basis for a Two (2) Year Period); *presented by J. Rotolo*
- A-14 Request for Authorization to Award Contract B105 (Furnish and Deliver Instrumentation Equipment, Parts, and Supplies for a One (1) Year Period); *presented by J. Rotolo*
- A-15 Request for Authorization to Award Contract B113 (Maintenance of Dumbwaiters, Special Purpose Personnel Elevators, Power Sidewalk Elevators, and Passenger Elevators for a Two (2) Year Period); *presented by J. Rotolo*
- A-16 Request for Authorization to Award Contract B120 (Furnish and Deliver Various Shop and Garage Equipment and Supplies to the PVSC Warehouse for a One (1) Year Period); *presented by J. Rotolo*
- A-17 Request for Authorization to Execute Utility Engineering and Construction Agreement with New Jersey Department of Transportation Relative to ADA North, Contract 3, Township of Nutley Project; *presented by J. Rotolo*

- A-18 Request for Authorization to Issue Purchase Order Relative to Inspection and Repair of Process Air Compressor No. 6; *presented by J. Rotolo*
- A-19 Request for Authorization to Award Professional Services Agreement for Design Services, Design Services During Construction and Resident Project Representative Services Relative to the Old Sludge Storage Rehabilitation Project; *presented by B. McKenna*
- A-20 Request for Authorization to Award Contract B107 (Furnish and Deliver Various Bulk Chemicals for a One (1) Year Period); *presented by B. McKenna*
- A-21 Request for Authorization to Award Contract B061 (Newark Bay Outfall Dechlorination Facility); *presented by B. McKenna*
- A-22 Report on LWA Revenue – May 2017; *presented by B. McKenna*
- A-23 Report on Plant Performance – April 2017; *presented by B. McKenna*
- A-24 Request for Approval of Liquid Waste Acceptance Agreements; *presented by B. McKenna*
- A-25 Request for Authorization to Award Contract B118 (Furnish and Deliver Janitorial Supplies and Equipment to the PVSC Warehouse for a One (1) Year Period); *presented by T. Fuscaldo*
- A-26 Request for Authorization to Award Contract B030 (Plantwide Roadway Repairs for a Two (2) Year Period) – Paving Projects 7, 8, 10, 11, 12 and 13; *presented by T. Fuscaldo*
- A-27 Request for Authorization to Award Contract B123 (Repair, Replacement and Installation of Various Manufacturer’s Pumps and Motors for a One (1) Year Period); *presented by T. Fuscaldo*
- A-28 Request for Authorization to Replace Sludge Thickener Facility Life Safety System Pursuant to Approved Life Safety Systems Emergency Replacement/Installation Plan; *presented by Christopher O’Shea*
- A-29 Request for Approval of Sewer Use Permits; *presented by H. Skinner*
- A-30 Report on Collection of Connection Fees – 2<sup>nd</sup> Quarter 2017; *presented by H. Skinner*
- A-31 Proposed Revisions to PVSC Personnel Policies and Procedures Manual – Policy Prohibiting Use of Drugs and Alcohol; *presented by G. Tramontozzi*

A-32 Presentation Relative to Draft By-Laws of the Passaic Valley Sewerage Commission; *presented by G. Tramontozzi*

**7. Executive Session**

The New Jersey Open Public Meetings Act, N.J.S.A. 10:4-6, et seq., requires that, with certain exceptions, all meetings of public bodies shall be open to the public at all times. Upon adoption of a resolution for Executive Session, the public shall be excluded for discussion of the following matters:

Clerk reads Resolution No. 184-17 for Executive Session.

Motion \_\_\_\_\_ Second \_\_\_\_\_

Commissioners:

- \_\_\_ Elizabeth Calabrese
- \_\_\_ David S. Catuogno
- \_\_\_ Mildred C. Crump
- \_\_\_ James P. Doran
- \_\_\_ Scott M. Heck
- \_\_\_ Joseph F. Isola
- \_\_\_ Luis A. Quintana
- \_\_\_ Kenneth J. Lucianin, Vice Chairman
- \_\_\_ Thomas Tucci, Jr., Chairman

**A. Legal**

L-1 Report Relative to Worker’s Compensation Matter Entitled Lindenmuth v. Passaic Valley Sewerage Commission (CP No. 2011-15340) (N.J.S.A. 10:4-12(b)(7) (pending litigation and attorney-client privilege)); *presented by E. Esteves*

**B. Personnel** (N.J.S.A. 10:4-12(b)(8) (personnel matters)); *presented by M. Pulver*

- P-1 Recommendation – New Employees
- P-2 Recommendation – Summer Intern
- P-3 Recommendation – Passed Evaluations
- P-4 Recommendation – Promotions
- P-5 Recommendation – Promotion – Out of Title
- P-6 Recommendation – Contractual Range and Step Increases

**Official action may be taken on any matter unless otherwise indicated.**

- P-7 Recommendation – Employee Disciplinary Matter  
P-8 Recommendation – Termination

**8. Return to Public Session**

**9. Adoption of Resolutions**

Consideration of all matters requiring resolution, either by consent or individually, as necessary:

A-1	Request for Approval of Meeting Minutes – June 15, 2017, Public Meeting	185-17
A-2	Presentation of Annual Audit for the Fiscal Year ending December 31, 2016; Resolution to Accept Annual Audit	186-17
A-3a	Amended and Restated Resolution Providing for the Issuance of Subordinate Bonds of Passaic Valley Sewerage Commissioners and for the Rights of the Holders Thereof	187-17
A-3b	Amended and Restated Resolution Authorizing the Issuance of Project Notes of Passaic Valley Sewerage Commissioners	188-17
A-5	Presentation of Check Register for Payment of Bills – June 2017	189-17
A-6	Request for Authorization to Approve Payment of August 2017 Check Register	190-17
A-7	Request for Authorization to name Thomas A. Fuscaldò as Qualified Purchasing Agent and Increase the PVSC Bid Threshold	191-17
A-8	Request for Authorization to Award Professional Services Agreement Relative to Employee Benefits Consultant	192-17
A-9	Request for Authorization to Issue Request for Proposal for Professional Services – Auditor for the Year Ended December 31, 2017	193-17
A-10	Request for Authorization to Execute Letter Agreement Relative to Deferred Compensation Investment Plan to Effect Reduction in Fee Structure	194-17
A-11(a)	Request for Authorization to Bind Coverage for Owner Controlled Insurance Program - Worker’s Compensation and General Liability	195-17
A-11(b)	Request for Authorization to Bind Coverage for Owner Controlled Insurance Program - Master Builder’s Risk and Terrorism Coverage	196-17
A-12	Request for Authorization to Award Contract B039 (Plantwide Replacement of Pipe, Fittings and Ancillary Piping on an As-Needed Basis for a Two (2) Year Period) – Project 3 (New Valve Installation for the Sludge Thickener Facility Primary Sludge Tank)	197-17
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A-14	Request for Authorization to Award Contract B105 (Furnish and Deliver Instrumentation Equipment, Parts, and Supplies for a One (1) Year Period)	199-17
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L-1	Worker’s Compensation Matter Entitled <u>Lindenmuth v. Passaic Valley Sewerage Commission</u> (CP No. 2011-15340)	214-17
P-1	Recommendation – New Employees	215-17
P-2	Recommendation – Summer Intern	216-17
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P-5	Recommendation – Promotion – Out of Title	219-17
P-6	Recommendation – Contractual Range and Step Increases	220-17
P-7	Recommendation – Employee Disciplinary Matter	221-17
P-8	Recommendation – Termination	222-17

## 10. Adjournment of Public Meeting

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This Agenda was prepared as of July 11, 2017, with all available information as of that date.

Joseph F. Kelly  
Clerk