

THOMAS TUCCI, JR.
Chairman

KENNETH J. LUCIANIN
Vice Chairman

ELIZABETH CALABRESE
DAVID S. CATUOGNO
MILDRED C. CRUMP
JAMES P. DORAN
SCOTT M. HECK
JOSEPH F. ISOLA
LUIS A. QUINTANA
Commissioners



GREGORY A. TRAMONTOZZI
Executive Director

JOSEPH F. KELLY
Clerk

"Protecting Public Health and the Environment"

**PASSAIC VALLEY SEWERAGE COMMISSION
600 WILSON AVENUE
NEWARK, NEW JERSEY 07105
(973) 344-1800**

**PUBLIC MEETING
DECEMBER 14, 2017**

AGENDA

**LOCATION: PVSC ADMINISTRATION BUILDING – PUBLIC MEETING ROOM
TIME: 12:00 PM**

- 1. Call to Order**

- 2. Statement of Compliance with the Open Public Meetings Act**

This public meeting is being held in compliance with the New Jersey Open Public Meetings Act. Adequate notice of this meeting has been posted in the PVSC Training Center, filed with PVSC's Clerk, posted to PVSC's public website, sent to the municipal clerks of all member and contracting municipalities within PVSC's treatment district, and forwarded to the Newark Star-Ledger, the Herald News, the Jersey Journal, and the Bergen Record on December 15, 2016.

- 3. Roll Call**

Commissioners:

___ Elizabeth Calabrese
___ David S. Catuogno
___ Mildred C. Crump
___ James P. Doran
___ Scott M. Heck
___ Joseph F. Isola
___ Luis A. Quintana
___ Kenneth J. Lucianin, Vice Chairman
___ Thomas Tucci, Jr., Chairman

Official action may be taken on any matter unless otherwise indicated.

Staff:

___ Gregory A. Tramontozzi, Executive Director
___ Joseph F. Kelly, Clerk
___ Elvin Esteves, General Counsel

4. Pledge of Allegiance

5. Public Comment

Members of the public are invited to comment on any issues, whether or not on the Agenda.

6. Discussion of Administrative Matters

- A-1 Request for Approval of Meeting Minutes – November 13, 2017, Public Meeting; *presented by J. Kelly*
- A-2 Presentation Relative to Monthly Financial Reports – October 2017; *presented by J. Kelly*
- A-3 Presentation of Check Register for Payment of Bills – December 2017; *presented by J. Kelly*
- A-4 Request for Authorization to Adopt Proposed 2018 Operating Budget and User Charges; *presented by Board Budget Committee and J. Kelly*
- A-5 Request for Authorization to Transfer Funds from Rate Stabilization Fund to Reserve for Repair and Improvements Fund and Capital Fund; *presented by J. Kelly*
- A-6 Request for Authorization to Adopt Recalculated Connection Fees for 2018; *presented by J. Kelly*
- A-7 Request for Authorization to Accept Proposal of Emtec, Inc., Under GSA Contract Relative to Next Phase Oracle Enterprise Business Suite Implementation of iReceivables and Cash Management Modules; *presented by J. Kelly and J. Mendillo*
- A-8 Request for Authorization to Award Contract A707 (Improvements to the PVSC Effluent Pumps) – Contract Modification No. 4; *presented by J. Rotolo*

x

- A-9 Request for Authorization to Award Contract B010 (Miscellaneous Repairs to the CSO Regulator Chambers Within Paterson, Harrison, Kearny and Newark) – Contract Modification No. 1; *presented by J. Rotolo*
- A-10 Request for Authorization to Award Contract B036 (Plantwide Cable Replacement for a Two (2) Year Period) – Project 26 (Furnish and Install Electrical Feeders for Sludge Thickener Bar Screen Sluice Gates Located at the Main Distribution Box); *presented by J. Rotolo*
- A-11 Request for Authorization to Award Contract B123-7 (Various Manufacturers’ Pumps and Motors Repair and Replacement and Installation for a One (1) Year Period) – Repairs to Wet Weather Pumping Station Pump No. 4; *presented by J. Rotolo*
- A-12 Request for Authorization to Award Contract B124 (Plantwide HVAC Services on an As-Needed Basis for a Two (2) Year Period) – Project 1 (Replacement of the Vehicle Maintenance Facility First Floor HVAC System); *presented by J. Rotolo*
- A-13 Request for Authorization to Award Professional Engineering Services Agreement Relative to Improvements to Vehicle Maintenance Facility; *presented by J. Rotolo*
- A-14 Request for Authorization to Award Professional Engineering Services Agreement Relative to Inspection of Four (4) Span Bridge Over Doremus Avenue; *presented by J. Rotolo*
- A-15 Request for Authorization to Award Professional Services Agreement Relative to Engineering Design Services for Combined Sewer Overflow Long Term Control Plan Publicly-Owned Treatment Works No Feasible Alternatives Study and Report; *presented by B. McKenna*
- A-16 Request for Authorization to Purchase Laboratory Instruments Through National Association of State Procurement Officials Contract; *presented by B. McKenna*
- A-17 Report on LWA Revenue – November 2017; *presented by B. McKenna*
- A-18 Report on Plant Performance – October 2017; *presented by B. McKenna*
- A-19 Request for Approval of Liquid Waste Acceptance Agreements; *presented by B. McKenna*
- A-20 Request for Approval of Sewer Use Permits; *presented by H. Skinner*

- A-21 Request for Authorization to Recalculate Average Volumes for Small Tax Exempt Users; *presented by A. Caltagirone*
- A-22 Request for Authorization to Award Professional Services Agreement Relative to Provision of Grantsman Services; *presented by T. Fuscaldo*
- A-23 Request for Authorization to Approve Membership of Township of Readington in the North Jersey Wastewater Cooperative Pricing System; *presented by T. Fuscaldo*
- A-24 Report on Upcoming Events; *presented by G. Tramontozzi*

7. Executive Session

The New Jersey Open Public Meetings Act, N.J.S.A. 10:4-6, et seq., requires that, with certain exceptions, all meetings of public bodies shall be open to the public at all times. Upon adoption of a resolution for Executive Session, the public shall be excluded for discussion of the following matters:

Clerk reads Resolution No. 308-17 for Executive Session.

Motion _____ Second _____

Commissioners:

- ___ Elizabeth Calabrese
- ___ David S. Catuogno
- ___ Mildred C. Crump
- ___ James P. Doran
- ___ Scott M. Heck
- ___ Joseph F. Isola
- ___ Luis A. Quintana
- ___ Kenneth J. Lucianin, Vice Chairman
- ___ Thomas Tucci, Jr., Chairman

A. Legal

- L-1 Request for Approval of Settlement Agreement Between PVSC and Subhash Agrawal (N.J.S.A. 10:4-12(b)(7) (attorney-client privilege)); *presented by E. Esteves and M. Pulver*
- L-2 Request for Authorization to Defer Drafting Request for Expression of Interest Relative to Potential Leasing of Witco Property Until Further Notice/Direction from the Board of Commissioners (N.J.S.A. 10:4-12(b)(7) (attorney-client privilege)); *presented by G. Tramontozzi and E. Esteves*

Official action may be taken on any matter unless otherwise indicated.

L-3 Request for Approval of Grant of Temporary Easement to Public Service Electric & Gas Company for Witco Property Staging Area (N.J.S.A. 10:4-12(b)(7) (attorney-client privilege)); *presented by E. Esteves*

B. Personnel (N.J.S.A. 10:4-12(b)(8) (personnel matters)); *presented by M. Pulver*

- P-1 Recommendation – New Employees
- P-2 Recommendation – Winter Intern
- P-3 Recommendation – Passed Evaluations
- P-4 Recommendation – Modify Table of Organization
- P-5 Recommendation – Promotions
- P-6 Recommendation – Contractual Range and Step Increases
- P-7 Recommendation – Medical Leaves of Absence
- P-8 Recommendation – Termination

8. Return to Public Session

9. Adoption of Resolutions

Consideration of all matters requiring resolution, either by consent or individually, as necessary:

A-1	Request for Approval of Meeting Minutes – November 13, 2017, Public Meeting	309-17
A-3	Ratification of Check Register for Payment of Bills – December 2017	310-17
A-4	Request for Authorization to Adopt Proposed 2018 Operating Budget and User Charges.	311-17
A-5	Approval of Transfer of Funds from the Rate Stabilization Fund to the Reserve for Repair and Improvements (RR&I) Fund and the Capital Fund	312-17
A-6	Request for Authorization to Adopt Recalculated Connection Fees for 2018	313-17
A-7	Request for Authorization to Accept Proposal of Emtec, Inc., Under GSA Contract Relative to Next Phase Oracle Enterprise Business Suite Implementation of iReceivables and Cash Management Modules; <i>presented by J. Kelly and J. Mendillo</i>	314-17
A-8	Request for Authorization to Award Contract A707 (Improvements to the PVSC Effluent Pumps) – Contract Modification No. 4; <i>presented by J. Rotolo</i>	315-17
A-9	Request for Authorization to Award Contract B010 (Miscellaneous Repairs to the CSO Regulator Chambers Within Paterson, Harrison, Kearny and Newark) – Contract Modification No. 1; <i>presented by J. Rotolo</i>	316-17

Official action may be taken on any matter unless otherwise indicated.

A-10	Request for Authorization to Award Contract B036 (Plantwide Cable Replacement for a Two (2) Year Period) – Project 26 (Furnish and Install Electrical Feeders for Sludge Thickener Bar Screen Sluice Gates Located at the Main Distribution Box); <i>presented by J. Rotolo</i>	317-17
A-11	Request for Authorization to Award Contract B123-7 (Various Manufacturers’ Pumps and Motors Repair and Replacement and Installation for a One (1) Year Period) – Repairs to Wet Weather Pumping Station Pump No. 4; <i>presented by J. Rotolo</i>	318-17
A-12	Request for Authorization to Award Contract B124 (Plantwide HVAC Services on an As-Needed Basis for a Two (2) Year Period) – Project 1 (Replacement of the Vehicle Maintenance Facility First Floor HVAC System); <i>presented by J. Rotolo</i>	319-17
A-13	Request for Authorization to Award Professional Engineering Services Agreement Relative to Improvements to Vehicle Maintenance Facility; <i>presented by J. Rotolo</i>	320-17
A-14	Request for Authorization to Award Professional Engineering Services Agreement Relative to Inspection of Four (4) Span Bridge Over Doremus Avenue; <i>presented by J. Rotolo</i>	321-17
A-15	Request for Authorization to Award Professional Services Agreement Relative to Engineering Design Services for Combined Sewer Overflow Long Term Control Plan Publicly-Owned Treatment Works No Feasible Alternatives Study and Report; <i>presented by B. McKenna</i>	322-17
A-16	Request for Authorization to Purchase Laboratory Instruments Through National Association of State Procurement Officials Contract; <i>presented by B. McKenna</i>	323-17
A-19	Request for Approval of Liquid Waste Acceptance Agreements	324-17
A-20	Request for Approval of Sewer Use Permits	325-17
A-21	Request for Authorization to Recalculate Average Volumes for Small Tax Exempt Users; <i>presented by A. Caltagirone</i>	326-17
A-22	Request for Authorization to Award Professional Services Agreement Relative to Provision of Grantsman Services	327-17
A-23	Request for Authorization to Approve Membership of Township of Readington in the North Jersey Wastewater Cooperative Pricing System; <i>presented by T. Fuscaldo</i>	328-17
L-1	Request for Approval of Settlement Agreement Between PVSC and Subhash Agrawal (N.J.S.A.10:4-12(b)(7) (attorney-client privilege))	329-17
L-2	Request for Authorization to Defer Drafting Request for Expression of Interest Relative to Potential Leasing of Witco Property Until Further Notice/Direction from the Board of Commissioners (N.J.S.A. 10:4-12(b)(7) (attorney-client privilege)); <i>presented by G. Tramontozzi and E. Esteves</i>	330-17
L-3	Request for Approval of Grant of Temporary Easement to Public Service Electric & Gas Company for Witco Property Staging Area (N.J.S.A. 10:4-12(b)(7) (attorney-client privilege)); <i>presented by E. Esteves</i>	331-17
P-1	Recommendation – New Employees	332-17
P-2	Recommendation – Winter Intern	333-17
P-3	Recommendation – Passed Evaluations	334-17

Official action may be taken on any matter unless otherwise indicated.

P-4	Recommendation – Modify Table of Organization	335-17
P-5	Recommendation – Promotions	336-17
P-6	Recommendation – Contractual Range and Step Increases	337-17
P-7	Recommendation – Medical Leaves of Absence	338-17
P-8	Recommendation – Termination	339-17

10. Adjournment of Public Meeting

This Agenda was prepared as of December 7, 2017, with all available information as of that date.

Joseph F. Kelly
Clerk