

THOMAS TUCCI, JR.  
Chairman

LUIS A. QUINTANA  
Vice Chairman

ELIZABETH CALABRESE  
JOHN J. COSGROVE  
MILDRED C. CRUMP  
JAMES P. DORAN  
JOSEPH F. ISOLA  
HECTOR C. LORA  
BRENDAN MURPHY  
Commissioners



GREGORY A. TRAMONTOZZI  
Executive Director

MATTHEW F. MURRAY  
Clerk

*"Protecting Public Health and the Environment"*

**PASSAIC VALLEY SEWERAGE COMMISSION  
600 WILSON AVENUE  
NEWARK, NEW JERSEY 07105  
(973) 344-1800**

**PUBLIC MEETING  
DECEMBER 10, 2020**

**AGENDA**

**LOCATION: MEETING TO BE CONDUCTED ON-LINE AND TELEPHONICALLY  
IN ACCORDANCE WITH THE NEW JERSEY OPEN PUBLIC  
MEETINGS ACT**

**TIME: 12:00 PM**

- 1. Call to Order**
- 2. Statement of Compliance with the Open Public Meetings Act**

This public meeting is being held in compliance with the New Jersey Open Public Meetings Act. Adequate notice of this meeting has been posted in the PVSC Training Center, filed with PVSC's Clerk, posted to PVSC's public website, sent to the municipal clerks of all member and contracting municipalities within PVSC's treatment district, and forwarded to the Newark Star-Ledger, the Herald News, the Jersey Journal, the Bergen Record, Luso Americano and El Especialito on December 2, 2020.

- 3. Roll Call**

Commissioners:

\_\_\_ Elizabeth Calabrese  
\_\_\_ John J. Cosgrove  
\_\_\_ Mildred C. Crump  
\_\_\_ James P. Doran  
\_\_\_ Joseph F. Isola  
\_\_\_ Hector C. Lora  
\_\_\_ Brendan Murphy

**Official action may be taken on any matter unless otherwise indicated.**

\_\_\_ Luis A. Quintana, Vice Chairman  
\_\_\_ Thomas Tucci, Jr., Chairman

Staff:

\_\_\_ Gregory A. Tramontozzi, Executive Director  
\_\_\_ Matthew F. Murray, Clerk  
\_\_\_ Michael D. Witt, General Counsel

**4. Pledge of Allegiance**

**5. Public Comment**

Members of the public are invited to comment on any issues, whether or not on the Agenda.

**6. Discussion of Administrative Matters**

- A-1 Request for Approval of Meeting Minutes – November 12, 2020, Public Meeting; *presented by M. Murray*
- A-2 Presentation Relative to Monthly Financial Reports – October 2020; *presented by J. Kelly*
- A-3 Presentation of Check Register for Payment of Bills – December 2020; *presented by J. Kelly*
- A-4 Request for Authorization to Adopt Investment Policy; *presented by J. Kelly*
- A-5 Request for Authorization to Transfer Funds from Rate Stabilization Fund to Reserve for Repair and Improvement and Capital Funds; *presented by J. Kelly*
- A-6 Request for Authorization to Award Professional Services Agreement Relative to Independent Auditing Services; *presented by J. Kelly*
- A-7 Request for Authorization to Adopt Recalculated Connection Fees for 2021; *presented J. Kelly*
- A-8 Request for Authorization to Adopt Proposed 2021 Operating Budget and User Charges; *presented J. Kelly*
- A-9 Report on Status of Contract B080 (FEMA Project Worksheet Plantwide Work Orders Monthly Summary Report); *presented by J. Rotolo*

**Official action may be taken on any matter unless otherwise indicated.**

- A-10 Request for Authorization to Award Contract B240-11 (Refurbishment of Effluent Pump No. 3 and Installation of New Motor); *presented by J. Rotolo*
- A-11 Request for Authorization to Award Contract B262 (Furnish and Deliver Various Belts to the PVSC Warehouse for a One Year Period); *presented by J. Rotolo*
- A-12 Request to Award Professional Services Agreement Relative to Wet Weather Pump Station Building Rehabilitation Project; *presented by J. Rotolo*
- A-13 Request for Authorization to Issue a Request for Qualifications/Request for Proposals for Professional Consulting Services Relative to Oxygen Production Facility Project; *presented by T. Laustsen*
- A-14 Request for Authorization to Issue a Request for Qualifications/Request for Proposals for Professional Consulting Services Relative to Preparation of Biosolids Management Plan; *presented by T. Laustsen*
- A-15 Report on LWA Revenue – November 2020; *presented by T. Laustsen*
- A-16 Report on Plant Performance – October 2020; *presented by T. Laustsen*
- A-17 Request for Approval of Liquid Waste Acceptance Agreements; *presented by T. Laustsen*
- A-18 Request for Authorization to Approve Memberships of the County of Passaic, the Township of Randolph, the Township of Middletown, the Township of Edison and the Township of Hillside in the North Jersey Wastewater Cooperative Pricing System; *presented by T. Fuscaldo*
- A-19 Request for Authorization to Renew Appointment of PVSC’s Insurance Broker of Record (Property and Casualty Insurance and Risk Management); *presented by T. Fuscaldo*
- A-20 Request for Approval of Sewer Use Permits; *presented by H. Skinner*

7. **Executive Session**

The New Jersey Open Public Meetings Act, N.J.S.A. 10:4-6, et seq., requires that, with certain exceptions, all meetings of public bodies shall be open to the public at all times. Upon adoption of a resolution for Executive Session, the public shall be excluded for discussion of the following matters:

Clerk reads Resolution No. 270-20 for Executive Session.

Motion \_\_\_\_\_ Second \_\_\_\_\_

Commissioners:

\_\_\_ Elizabeth Calabrese  
\_\_\_ John J. Cosgrove  
\_\_\_ Mildred C. Crump  
\_\_\_ James P. Doran  
\_\_\_ Joseph F. Isola  
\_\_\_ Hector C. Lora  
\_\_\_ Brendan Murphy  
\_\_\_ Luis A. Quintana, Vice Chairman  
\_\_\_ Thomas Tucci, Jr., Chairman

A. **Legal**

L-1 Report on Status of User Charges (N.J.S.A. 10:4-12(b)(7) (confidential matter and attorney-client privilege)); *presented by G. Tramontozzi, M. Witt and J. Kelly*

B. **Personnel** (N.J.S.A. 10:4-12(b)(8) (personnel matters)); *presented by M. Pulver*

P-1 Recommendation – New Employees  
P-2 Recommendation – Passed Evaluation  
P-3 Recommendation – Promotions (Filled Vacancies)  
P-4 Recommendation – Promotions (Out of Title)  
P-5 Recommendation – Modification to Table of Organization  
P-6 Recommendation – Contractual Range and Step Increases  
P-7 Recommendation – Medical Leaves of Absence  
P-8 Recommendation – Demotion  
P-9 Recommendation – Termination

8. **Return to Public Session**

**Official action may be taken on any matter unless otherwise indicated.**

## 9. Adoption of Resolutions

Consideration of all matters requiring resolution, either by consent or individually, as necessary:

A-1	Request for Approval of Meeting Minutes – November 12, 2020, Public Meeting	271-20
A-3	Presentation of Check Register for Payment of Bills – December 2020	272-20
A-4	Request for Authorization to Adopt Investment Policy	273-20
A-5	Request for Authorization to Transfer Funds from Rate Stabilization Fund to Reserve for Repair and Improvement and Capital Funds	274-20
A-6	Request for Authorization to Award Professional Services Agreement Relative to Independent Auditing Services	275-20
A-7	Request for Authorization to Adopt Recalculated Connection Fees for 2021	276-20
A-8	Request for Authorization to Adopt Proposed 2021 Operating Budget and User Charges	277-20
A-10	Request for Authorization to Award Contract B240-11 (Refurbishment of Effluent Pump No. 3 and Installation of New Motor)	278-20
A-11	Request for Authorization to Award Contract B262 (Furnish and Deliver Various Belts to the PVSC Warehouse for a One Year Period)	279-20
A-12	Request to Award Professional Services Agreement Relative to Wet Weather Pump Station Building Rehabilitation Project	280-20
A-13	Request for Authorization to Issue a Request for Qualifications/Request for Proposals for Professional Consulting Services Relative to Oxygen Production Facility Project	281-20
A-14	Request for Authorization to Issue a Request for Qualifications/Request for Proposals for Professional Consulting Services Relative to Preparation of Biosolids Management Plan	282-20
A-17	Request for Approval of Liquid Waste Acceptance Agreements	283-20
A-18	Request for Authorization to Approve Memberships of the County of Passaic, the Township of Randolph, the Township of Middletown, the Township of Edison and the Township of Hillside in the North Jersey Wastewater Cooperative Pricing System	284-20
A-19	Request for Authorization to Renew Appointment of PVSC’s Insurance Broker of Record (Property and Casualty Insurance and Risk Management)	285-20
A-20	Request for Approval of Sewer Use Permits	286-20
L-1	Report on Status of User Charges ( <u>N.J.S.A. 10:4-12(b)(7)</u> (confidential matter and attorney-client privilege))	287-20
P-1	Recommendation – New Employees	288-20
P-2	Recommendation – Passed Evaluation	289-20
P-3	Recommendation – Promotions (Filled Vacancies)	290-20
P-4	Recommendation – Promotions (Out of Title)	291-20
P-5	Recommendation – Modification to Table of Organization	292-20
P-6	Recommendation – Contractual Range and Step Increases	293-20
P-7	Recommendation – Medical Leaves of Absence	294-20

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P-8	Recommendation – Demotion	295-20
P-9	Recommendation – Termination	296-20

**10. Adjournment of Public Meeting**

This Agenda was prepared as of December 3, 2020, with all available information as of that date.

Matthew F. Murray  
Clerk