

**MINUTES OF THE PUBLIC WORK MEETING**  
**OF THE**  
**PASSAIC VALLEY SEWERAGE COMMISSIONERS**

**December 3, 2015**

The Passaic Valley Sewerage Commissioners met at their offices on the above date at 12:00 pm. Present: Chairman Thomas Tucci; Vice-Chairman Kenneth Lucianin; Commissioner Elizabeth Calabrese; Commissioner David Catuogno; Commissioner Mildred Crump (arrived 12:20 pm); Commissioner Heck and Commissioner Luis Quintana. Absent: None.

Also Present: Executive Director and General Counsel Gregory A. Tramontozzi; Chief Operating Officer Bridget McKenna; Chief Engineer John Rotolo; Chief Financial Officer and Clerk Joseph Kelly; and Special Counsel Michael Witt, Esq.

Chairman Tucci called the meeting to order and read into the record the statement of compliance with the New Jersey Open Public Meetings Act.

Roll Call was taken, with the persons identified above being present. Chairman Tucci then led the body in the Pledge of Allegiance.

The following matters were discussed:

**ADMINISTRATIVE MATTERS:**

A-1 Approval of Minutes

Mr. Kelly presented the minutes from the November 20, 2015, Commissioners' Meeting.

A-2 New Jersey Environmental Infrastructure Loan Program Discussion

Daniel Kennedy, Assistant Commissioner, New Jersey Department of Environmental Protection ("NJDEP"), and David Zimmer, Executive Director, New Jersey Environmental Infrastructure Trust ("NJEIT"), gave a presentation on financing opportunities available to PVSC through the NJEIT.

A-3 Discussion of Proposed 2016 Budget

Mr. Kelly gave an overview presentation of PVSC's proposed 2016 Budget. A Power Point presentation accompanied the presentation.

A-4 Recalculation of Volume for Small Tax-Exempt Users for User Charge Calculations

Herbert Skinner and Andrew Caltagirone gave a presentation regarding the annual recalculation of Volume for Small Tax-Exempt Users for User Charge Calculations. The annual recalculation is required by federal law. A memorandum accompanied the presentation.

A-5 SIIA Grant Application to the New Jersey Department of Environmental Protection

Ms. McKenna gave a presentation on a grant that PVSC has applied for from the NJDEP in the amount of \$5,330,030. She recommended that the grant be accepted. A memorandum accompanied the presentation.

A-6 PVSC Supervisory Control and Data Acquisition (SCADA) System Evaluation and Master Plan

Mr. Rotolo gave a presentation regarding the receipt of a proposal from EMA to evaluate PVSC's SCADA system for repairs. The SCADA system was severely damaged by Superstorm Sandy. Mr. Rotolo recommended that the proposal be accepted for an amount not to exceed \$308,760.00. A memorandum accompanied the presentation.

A-7 North Arlington Skimmer Vessel Facility Maintenance Dredging – FEMA Project Worksheet (PW) No. 5209

Ms. McKenna gave a presentation on the above FEMA project and recommended that the proposal received from Boswell Engineering be accepted for an amount not to exceed \$115,844.00. A memorandum accompanied the presentation.

A-8 Condition Assessment of the Zimpro System Recommendation of National Compressor Services Repairs Work PAC No. 6 – FEMA Project Worksheet (PW) No. 5068

Mr. Rotolo gave a presentation on the above FEMA project and recommended that the proposal from National Compressor Services be accepted for an amount not to exceed \$209,652.62. FEMA will reimburse through Project Worksheet UHBAJ34. A memorandum accompanied the presentation.

A-9 Contract A924 – Process Air Compressor Motor Repairs at the Sludge Heat Treatment Facility for A Two (2) Year Period; Perform Repairs on Process Air Compressor No. 4 Motor Damaged During Superstorm Sandy – FEMA Project Worksheet (PW) No. 5068

Mr. Rotolo gave a presentation on the above FEMA project and recommended that the proposal from National Compressor Services be accepted for an amount not to exceed \$76,677.15. FEMA will reimburse through Project Worksheet UHBAJ34. A memorandum accompanied the presentation.

- A-10 Contract A962 – Furnish All Supervision, Labor, Equipment and Materials Necessary to Clean and Inspect PVSC Boilers and Burners and to Provide Repair Services for a Two (2) Year Period – Babcock & Wilcox Zimpro Process Boiler No. 2 – Retube

Mr. Rotolo gave a presentation on the above contract and recommended that the proposal from Alpha Combustion Corporation be accepted for an amount not to exceed \$1,763,157.00. A memorandum accompanied the presentation.

- A-11 Contract A934 (Project 16) – Plant Infrastructure Repairs on an As Needed Basis for a Two (2) Year Period – Install a Fire Hydrant at the East Side of the Final Clarifier Facility

Mr. Rotolo gave a presentation on the above contract and recommended that the proposal from BR Industrial Services be accepted for an amount not to exceed \$121,876.00. A memorandum accompanied the presentation.

- A-12 Contract A978A – Furnish and Deliver Various Manufacturer’s Equipment & Spare Parts For A Two (2) Year Period Solar Energy

Mr. Rotolo gave a presentation on the above contract and recommended that the bid from SPX Flow US, LLC, be accepted for Section 327. The estimated expenditure for this particular item is \$30,000, with the total contract price estimated at \$800,000. A memorandum accompanied the presentation.

- A-13 Contract A887 – Request For Professional Services Amendment Rehabilitation of CSO Regulator Tidegates within Kearny, East Newark, and Harrison Project – Engineering Agreement No. 2614

Mr. Rotolo gave a presentation regarding the above contract and recommended that the proposal from Arcadis be accepted for an amount not to exceed \$20,000.00. A memorandum accompanied the presentation.

- A-14 Request for Professional Services Amendment – Contract A315 – Rehabilitation of the Main Interceptor Sewer and Various Manholes Project – Engineering Agreement No. 1989 RR&I

Mr. Rotolo gave a presentation regarding the above contract and recommended that the contract amendment proposal from Charles A. Manganaro Consulting Engineers be accepted for an amount not to exceed \$608,506.25. A memorandum accompanied the presentation.

- A-15 Influent Pumping Station (IPS) Contract A919 (Project 25A) – Replacement of Power Feeder and Control to IPS Sluice Gates

Mr. Rotolo gave a presentation regarding the above contract and recommended that the proposal from Travis, Inc., be accepted for an amount not to exceed \$257,827.00. A memorandum accompanied the presentation.

A-16 Evaluation of Contract B020 – Provide a Service to Pick Up For Testing & Rebuilding Pressure Safety Valves For A One Year Period

Mr. Rotolo gave a presentation regarding the above contract and recommended that all bids be rejected and that the contract be re-bid. A memorandum accompanied the presentation.

A-17 Plant Performance Report

Ms. McKenna presented the Monthly Operations Report. A memorandum accompanied the presentation. No resolution was required on this matter.

A-18 Public Outreach – School Schedule

Mr. Tramontozzi gave a presentation about PVSC's public school outreach program and provided a schedule of upcoming school visits. A memorandum accompanied the presentation. No resolution was required on this matter.

Chairman Tucci called for a motion to approve all Administrative Matters subject to vote. Vice Chairman Lucianin requested that Item A-7 be voted on separately. Chairman Tucci called for a motion to approve all Administrative Matters subject to vote except Item A-7. Motion: Commissioner Heck; second: Commissioner Quintana. A roll call vote was taken. Yes – Calabrese, Catuogno, Crump, Heck, Lucianin, Tucci, Quintana. No – none.

Chairman Tucci called for a motion to approve Item A-7. Motion: Commissioner Heck; second: Commissioner Quintana. A roll call vote was taken. Yes – Calabrese, Catuogno, Crump, Heck, Tucci, Quintana. No – none. Abstain – Lucianin.

**OTHER MATTERS:**

O-1 Approval of New Sewer Permits

Mr. Skinner gave a presentation regarding new sewer permits to be approved for the month of December 2015 and recommended that they be approved. A memorandum accompanied the presentation.

O-2 Monthly Report on Connection Fees

Mr. Skinner gave a presentation regarding sewer connection fees collected during the month of November 2015. A memorandum accompanied the presentation. No resolution was required on this matter.

O-3 Approval of Liquid Waste Disposal Agreements

Ms. McKenna gave a presentation regarding Liquid Waste Disposal Agreements executed during the month of November 2015. A memorandum accompanied the presentation. No resolution was required on this matter.

**EXECUTIVE SESSION:**

Chairman Tucci read into the record a motion in compliance with the New Jersey Open Public Meeting Act to discuss the following matters in Executive Session:

- L-1 Collective Bargaining Agreement with IBEW, Local 1158 – Blue Collar; discussion of negotiations status with collective bargaining unit. (N.J.S.A. 10:4-12(b)(4) (collective bargaining agreement); N.J.S.A. 10:4-12(b)(7) (attorney-client privilege)).
- L-2 Collective Bargaining Agreement with IBEW, Local 1158 – White Collar; discussion of negotiations status with collective bargaining unit. (N.J.S.A. 10:4-12(b)(4) (collective bargaining agreement); N.J.S.A. 10:4-12(b)(7) (attorney-client privilege)).
- L-3 Collective Bargaining Agreement with Professionals Group – PVSC; discussion of negotiations status with collective bargaining unit. (N.J.S.A. 10:4-12(b)(4) (collective bargaining agreement); N.J.S.A. 10:4-12(b)(7) (attorney-client privilege)).
- P-1 New Hires (N.J.S.A. 10:4-12(b)(8) (personnel matters)).
- P-2 Out of Title Assignments (N.J.S.A. 10:4-12(b)(8) (personnel matters)).
- P-3 Promotions (N.J.S.A. 10:4-12(b)(8) (personnel matters)).
- P-4 Step Changes (N.J.S.A. 10:4-12(b)(8) (personnel matters)).
- P-5 Title Changes (N.J.S.A. 10:4-12(b)(8) (personnel matters)).
- P-1(A) Step Changes Step Changes (N.J.S.A. 10:4-12(b)(8) (personnel matters)).
- P-2(A) Range Changes (N.J.S.A. 10:4-12(b)(8) (personnel matters)).

Motion: Commissioner Crump; second: Vice Chairman Lucianin. A roll call vote was taken. Yes – Calabrese, Catuogno, Crump, Heck, Lucianin, Tucci, Quintana. No – none. The Executive Session commenced at 2:20 pm.

At the conclusion of the Executive Session, Chairman Tucci called for a vote to return to Open Session. Motion: Commissioner Heck; second: Vice Chairman Lucianin. A roll call vote was taken. Yes – Calabrese, Catuogno, Crump, Heck, Lucianin, Tucci, Quintana. No – none. The meeting moved to Open Session at 3:05 pm.

### OPEN SESSION

Chairman Tucci called the meeting back to order in Open Session. Special Counsel advised the Commissioners that two meetings had been noticed for today: first, a public work session and second, a regular public meeting, at which votes on all matters were to have taken place. Special Counsel advised that the previous vote taken on the Administrative Matters was taken during the work session meeting. Special Counsel advised that the public was on notice that official action may be taken at either meeting, however, and that no members of the public were present at either the work session or the regular public meeting. Accordingly, while Special Counsel did not believe that the previous action violated the Open Public Meetings Act, Special Counsel nevertheless recommended that the Chairman call for a motion to ratify all actions previously taken in the work session meeting. Chairman Tucci called for such a motion. Motion: Catuogno; second: Heck. A roll call vote was taken. Yes – Calabrese, Catuogno, Crump, Heck, Lucianin (abstaining as to Item A-7), Tucci, Quintana. No – none.

Chairman Tucci called for a motion to approve all Other Matters. Motion: Commissioner Quintana; second: Vice-Chairman Lucianin. A roll call vote was taken. Yes – Calabrese, Catuogno, Crump, Heck, Lucianin, Tucci, Quintana. No – none.

Chairman Tucci called for a motion to approve Items P-4 Step Changes, P-1(A) Step Changes, and P-2(A) Range Changes. Motion: Commissioner Calabrese; second: Commissioner Crump. A roll call vote was taken. Yes – Calabrese, Catuogno, Crump, Heck, Lucianin, Tucci, Quintana. No – none.

There being no further business, the meeting was adjourned at 3:15 pm.

  
\_\_\_\_\_  
Joseph F. Kelly, Clerk

This is to certify that the within minutes accurately reflect the time and place of this meeting, the members present, the subjects considered, the actions taken, the vote of each member and all other information required to be shown in the minutes by law.