

~~UNPREPARED~~



**Is Your Organization Prepared
for an Emergency?
And what does that even mean?**

Have you taken less than 10 minutes
to complete this survey?
Survey closes October 6th

Many of us in the cultural community in New Jersey have been working to understand how to be best positioned for surviving unexpected circumstances. From natural disasters to medical emergencies, continuity of operations is critical to long-term success, and that means being ready for just about anything.

In the event of an emergency, does your organization:

- have a process in place to decide if your events will go forward, get cancelled, or rescheduled? Do all of your staff, crew, volunteers and artists know what that process is, and how it will be communicated to ticket-holders and the public?
- have virtual and/or hard copies of your insurance and financial information located in a cloud-based storage and/or offsite location, so you can access your accounts and policies at any time?
- have an "emergency plan" in place if a fatality or medical emergency occurs on staff or during a public program?

We want to know the answers to these questions and more - and this is not a test! The purpose of the survey is to ensure that arts organizations throughout New Jersey are as prepared as possible to sustain a variety of sometimes unpredictable circumstances.

[Take the Survey](#)

To thank you for taking the survey by October 6th, you will be entered into a drawing for FREE TICKETS to a New Jersey professional theater production!

Next steps will depend on your feedback. Remember, don't feel bad if you find your organization lacking many of the mentioned procedures and plans. The point is to find ways to fill in the gaps so we're all prepared to continue to do what we do best.

Thank you!

