

**NEW JERSEY
DEPARTMENT OF STATE
NOTICE OF VACANCY
STATEWIDE POSTING**

Posting # STA-2017-005

Posting Date: June 12, 2017

Division: State Museum

No. Vacancies 1 (one)

Title: Assistant Curator Natural History Collections & Exhibitions

Salary: \$61,784.21 - 87,820.13

DEFINITION:

Under supervision of the Curator of Natural History, State Museum, Department of State, plans and implements natural science collection research, cataloguing, care, and management, and plans and implements field research projects; initiates, plans, researches, implements, and evaluates exhibitions on natural history subjects; seeks, researches, and administers travel exhibitions from other museums and museum service agencies for presentation at the New Jersey State Museum; researches funding sources from corporations, foundations, governmental agencies, and individuals; maintains the computerized collections management data-base for the Bureau of Natural History; does related work as required.

REQUIREMENTS

EDUCATION: A Master's degree from an accredited college or university in biological or geological sciences or a related discipline.

EXPERIENCE: Two (2) years of experience in an American Alliance of Museums accredited institution performing duties related to collecting and exhibiting the natural sciences.

LICENSE: Appointees will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility is necessary to perform the essential duties of the position.

RESIDENCY LAW: Pursuant to N.J.S.A. 52:14-7 (L.2011, Chapter 70), also known as the "New Jersey First Act," which became effective September 1, 2011, all persons newly hired by the Executive Branch on or after that date shall have one year from the date of employment to establish, and then maintain principal residence in the State of New Jersey.

OPEN TO: Anyone who meets the requirements.

Interested applicants should email a letter, resume, and two (2) writing samples - one for general audience and one for scientific audience by July 14, 2017 to:

Margaret O'Reilly, Executive Director
margaret.oreilly@sos.nj.gov

THIS IS NOT A PROMOTIONAL ANNOUNCEMENT: Appointments(s) resulting from this posting will be in accordance with the Civil Service rules and regulations.

The New Jersey Department of State is an Equal Opportunity Employer.