



**New Jersey Department of
Transportation
Americans with Disabilities Act “ADA”
Regional Facilities Site Inspections**

Status of Repairs

October 2010

Chrystal Section, ADA/504 Coordinator
Division of Civil Rights/AA
Title VI Unit

NJDOT ADA Regional Facilities Site Inspections

On June 2-4, 2010, ADA Regional Site inspections were conducted on the NJDOT Freehold, Cherry Hill and Mount Arlington facilities. The goal was to identify accessibility problems and solutions in the existing facilities in order to meet the NJDOT's obligations under the ADA. Recommendations for improvements will be highlighted in order to remove barriers to make the facilities publicly accessible to those with disabilities.

A public entity may not deny the benefits of its programs, activities, and services to individuals with disabilities because its facilities are inaccessible. A public entity's services, programs, or activities, when viewed in their entirety, must be readily accessible to and usable by individuals with disabilities. This standard, known as "program accessibility," applies to all existing facilities of a public entity. "The Americans with Disabilities Act Checklist for Readily Achievable Barrier Removal" (ADA Checklist) details requirements found in the ADA Standards for Accessible Design (Standards). The ADA Accessibility Guidelines (ADAAG), when adopted by the Department of Justice, became the Standards.

The ADA Checklist was used as a tool during the ADA Regional Facilities Site Inspections to assist in determining methods for providing program accessibility. Public entities may achieve program accessibility by a number of methods. In many situations, providing access to facilities through structural methods, such as alteration of existing facilities and acquisition or construction of additional facilities, may be the most efficient method of providing program accessibility. The public entity may, however, pursue alternatives to structural changes in order to achieve program accessibility. Nonstructural methods include acquisition or redesign of equipment, assignment of aides to beneficiaries, and provision of services at alternate accessible sites.

As an outcome of the department's ADA Coordinator's June 2-4, 2010 inspections of each facility and meeting with various personnel in Support Services to bring non-compliant items into compliance with ADA, all items that were not previously in compliance have been addressed. They have either been repaired or are in the process of being replaced or removed to ensure that each facility is readily accessible to and usable by individuals with disabilities. Two items remain outstanding in the Mount Arlington Regional Facility. First, new lavatory sinks for both the men's and women's restrooms are on order and will be installed as soon as received. Second, the public pay telephone is imminently slated for removal. All other work was completed before October 1, 2010.

FREEHOLD

Accessible Approach/Entrance of Building:

This facility was inspected on June 2, 2010. People with disabilities should be able to arrive on the site, approach the building, and enter as freely as everyone else. At least one route of travel should be safe and accessible for everyone, including those with disabilities.

Recommendation:

A sign indicating where handicapped parking is located should be placed at the entrance of the facility.

BEFORE



AFTER: Sign installed on 9/13/1



Route of Travel (ADAAG 4.3, 4.4, 4.5, 4.7)

There is a route of travel that does not require the use of stairs. It is at least 36 inches wide, stable, firm and slip-resistant. All objects protruding into the circulation paths can be detected by a person with a visual disability using a cane. All curbs on the route have curb cuts at drives, parking and drop-offs.

Ramps (ADAAG 4.8)

All slopes of ramps are no greater than 1:12. Slope is given as a ratio of the height to the length. 1:12 means for every 12 inches along the base of the ramp, the height increases one inch. For a 1:12 maximum slope, at least one foot of ramp length is needed for each inch of height.

Recommendations:

All existing curb ramps (4) are in need of repair. The cement is crumbling and overgrown with vegetation. Also, truncated domes are needed on each of the four curb ramps.

BEFORE



AFTER: Installed (4) new Curb Ramps (9/13/10) and (4) Truncated Domes 9/20/10



Parking and Drop-Off Areas (ADAAG 4.6)

There are fourteen (14) customer parking spaces along the front: six (6) of which are handicap parking, which is an adequate number of accessible parking spaces for this facility. All spaces are each 8 feet wide. However, none of the handicap spaces have the required minimum 8 foot wide access aisle available for lift equipped vans. At least one of every 8 accessible spaces must be van accessible (with a minimum of one van accessible space in all cases).

Recommendations:

Parking spaces to be restriped and handicap parking spaces should be marked with the International Symbol of Accessibility (handicapped symbol).

Two (2) spaces will be eliminated along the front of the building on each side to meet 8 foot wide access aisle requirements. Signs will be installed at van space reading "Van Accessible".

Install a penalty sign on handicap parking sign ensuring that accessible parking is used only by those who are disabled.

BEFORE



AFTER: Parking spaces were restriped and handicap parking spaces marked with the International Symbol of Accessibility (handicapped symbol). Two (2) spaces were eliminated along the front of the building on each side to meet 8 foot wide access aisle requirements. Work completed 9/13/10.

On 8/19/10 signs were installed at van space reading "Van Accessible" along with penalty signs on handicap parking sign ensuring that accessible parking is used only by those who are disabled.



Entrance (ADAAG 4.13, 4.14, 4.5)

The entrance to the building is secure. To gain entrance one would have to use a key card or access through the security guard.

The entrance doors have with at least a 32 inch clear opening. To allow for a person using a wheelchairs or crutches to get close enough to open the door. There is at least 18 inches of clear wall space on the pull side of the door.

The threshold edge is ¼ inch high or less. Mats are a maximum of ½ inch high with edges securely installed to minimize tripping hazards. The door takes at least 3 seconds to close, is less than 5lbs and can be opened without too much force. The door handle is no higher than 48 inches and operable with a closed fist.

Access to Goods and Services

Ideally, the layout of the building should allow people with disabilities to obtain material or services without assistance.

Horizontal Circulation (ADAAG 4.3)

The accessible entrance provides direct access to the main floor, lobby and elevator. All public spaces are on an accessible route of travel (room with vending machines and conference room). The accessible route to all public spaces is at least 36 inches wide and there is a 5 foot circle or T-shaped space for a person using a wheelchair to reverse direction.

Doors (ADAAG 4.13)

The entrance has 2 handicap powered doors. All doors into public space have at least a 32 inch clear opening. On the pull side of doors, next to the handle, there is at least 18 inches of clear wall space so that a person using a wheelchair or crutches can get near to open the door. Doors are less than 5lbs and can be opened without too much force. Door handles are 48 inches high or less and operable with a closed fist. All threshold edges are ¼ inch high or less.



Rooms and Spaces (ADAAG 4.2, 4.4, 4.5)

All aisles and pathways to materials and services are at least 36 inches wide and there is a 5 foot circle or T-shaped space for turning a wheelchair completely. Carpeting is low-pile, tightly woven and securely attached along edges. In circulation paths, through public areas, all obstacles are cane detectable (located within 27 inches of the floor or higher than 80 inches or 4 inches from the wall).

Emergency Egress (ADAAG 4.28)

Emergency systems are provided and have both flashing lights and audible signals.

Signage for Goods and Services (ADAAG 4.30)

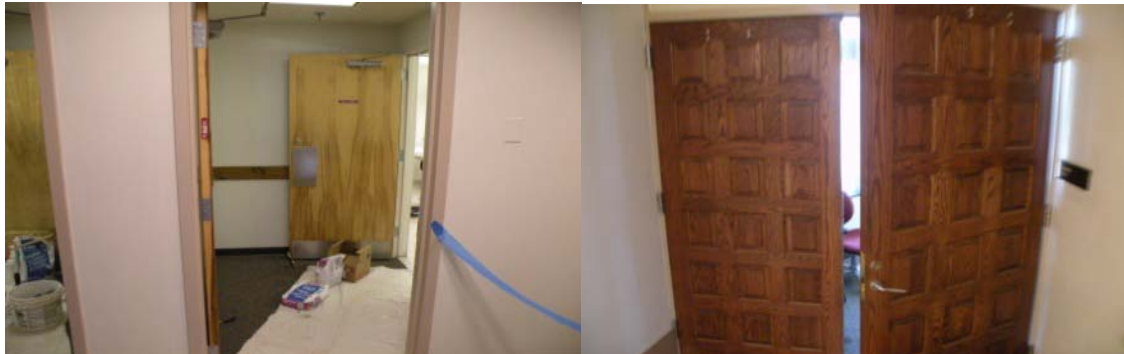
Different requirements apply to different types of signs.

Signs and room numbers designating permanent rooms and spaces where goods and services are provided comply with the appropriate requirement for such signage. Types of signs include: Those mounted with centerline 60 inches from floor; those mounted on wall adjacent to latch side of door, or as close as possible; raised characters, sized between 5/8 and 2 inches high, with high contrast (for room numbers, rest rooms, exits); those with pictogram accompanied by raised characters.

Recommendations:

Signage in rest rooms and Meeting Room are not in Braille. Provide signs that have raised letters, Grade II Braille, and that meet all other requirements for permanent room or space signage (See ADAAG 4.1.3(16) and 4.30.)

BEFORE



AFTER: Signs installed that have raised letters, Grade II Braille, and that meet all other requirements for permanent room or space signage. Work completed 9/9/10.



Controls (ADAAG 4.27)

All controls that are available for use by the public (including electrical, mechanical, cabinet, game and self-service controls) are located at an accessible height. They are operable with a closed fist. The maximum height for a side reach is 54 inches; for a forward reach, 48 inches. The minimum reachable height is 15 inches for a front approach and 9 inches for a side approach.



Seats, Tables and Counters (ADAAG 4.2, 4.32, 7.2)

Aisles between fixed seating (other than assembly area seating) must be at least 36 inches wide. Seating and tables in the Freehold facility are moveable so they may be rearranged to provide for 36 inch aisles. Wheelchairs are able to access seating throughout the area. Tops of tables are between 28 and 34 inches high. Knee spaces at accessible tables are at least 27 inches high, 30 inches wide and 19 inches deep.



Vertical Circulation (ADAAG 4.1.3(5), 4.3)

All public meetings occur on the first level therefore an alternate route is not needed.

Usability of Rest Rooms

When rest rooms are open to the public, they should be accessible to people with disabilities.

Getting to the Rest Rooms (ADAAG 4.1)

On the first level, two rest rooms are available to the public and each one (male and female) is fully accessible.

Doorways and Passages (ADAAG 4.2, 4.13, 4.30)

Currently, there is no tactile signage identifying rest rooms. There are no pictograms used to identify rest rooms, nor raised characters and Braille included below them.

The doorway is at least 32 inches clear. Doors easily push open and are less than 5lbs. The entry configuration provides adequate maneuvering space for a person using a wheelchair. There is a 36 inch wide path to all fixtures.

Recommendations:

Mount signs on both rest room walls. Add accessible signage, placed to the side of the door, 60 inches to centerline (not on the door itself) that complies with the requirements for permanent signage. Add pictograms and supplementary verbal signage with raised characters and Braille below pictogram symbols.

Before



AFTER: Accessibility Signs mounted on rest room walls and side of doors. Pictograms with raised characters below pictogram symbol were installed on 9/9/10.



Stalls (ADAAG 4.17)

The stall doors are operable with a closed fist, inside and out. There are wheelchair accessible stalls that have an area of at least 5 feet by 5 feet, clear of the door swing. There are grab bars behind and on the side wall of nearest to the toilets. The required height of toilet seats is 17 to 19 inches high. The two (2) accessible toilets are below this requirement: Men's toilet is 16 inches high; Women's toilet is 16 ½ inches high.

Recommendation:

Add raised seats in both men's and women's stalls to bring them into compliance.

BEFORE



AFTER: On 9/9/10 raised seats were installed in both the men's and women's restrooms.



Lavatories (ADAAG 4.19, 4.24)

Both the Men's and Women's lavatories have a 30 inch wide by 48 inch deep clear space in front. Each lavatory rim is no higher than 34 inches. There is at least 29 inches from the floor to the bottom of each lavatory's apron (excluding pipes). Faucets can be opened with one closed fist. Soap, other dispensers and hand dryers are within reach ranges and usable with one closed fist. Mirrors are mounted with the bottom edges of the reflecting surface 40 inches high or lower.



Additional Access

When amenities such as drinking fountains are provided, they should also be accessible to people with disabilities.

Drinking Fountains (ADAAG 4.15)

There is one fountain with clear floor space of at least 30 by 48 inches in front. There is one fountain with its spout no higher than 36 inches from the ground. Controls are mounted on the front and operable with one closed fist. The fountain is cane-detectable (located within 27 inches of the floor or protruding into the circulation space less than 4 inches from the wall).



FREEHOLD

Overall Recommendations:

1. *A sign indicating where handicapped parking is located should be placed at the entrance of the facility.*
2. *All existing curb ramps (4) are in need of repair. The cement is crumbling and overgrown with vegetation. Also, truncated domes are needed on each of the four curb ramps.*
3. *Parking spaces to be restriped and handicap parking spaces should be marked with the International Symbol of Accessibility (handicapped symbol).*
4. *Two (2) spaces will be eliminated along the front of the building on each side to meet 8 foot wide access aisle requirements. Signs will be installed at van space reading "Van Accessible".*
5. *Install a penalty sign on handicap parking sign ensuring that accessible parking is used only by those who are disabled.*
6. *Signage in rest rooms and Meeting Room are not in Braille. Provide signs that have raised letters, Grade II Braille, and that meet all other requirements for permanent room or space signage (See ADAAG 4.1.3(16) and 4.30.)*
7. *Mount signs on both rest room walls. Add accessible signage, placed to the side of the door, 60 inches to centerline (not on the door itself) that complies with the requirements for permanent signage.*
8. *Add pictograms and supplementary verbal signage with raised characters and Braille below pictogram symbols.*
9. *Add raised seats in both men's and women's stalls to bring them into compliance.*

STATUS AS OF 10/1/10:

All items that were in non-compliance with ADA have been addressed and repaired.

Cherry Hill

Accessible Approach/Entrance of Building:

This facility was inspected on June 3, 2010. People with disabilities should be able to arrive on the site, approach the building, and enter as freely as everyone else. At least one route of travel should be safe and accessible for everyone, including those with disabilities.

Recommendation:

A sign indicating where handicapped parking is located should be placed at the entrance of the facility.

AFTER: On 9/6/10 a sign indicating where handicapped parking is located was installed at the entrance of the facility.



Route of Travel (ADAAG 4.3, 4.4, 4.5, 4.7)

There is a route of travel that does not require the use of stairs. It is at least 36 inches wide, stable, firm and slip-resistant. All objects protruding into the circulation paths can be detected by a person with a visual disability using a cane. All curbs on the route have curb cuts at drives, parking and drop-offs.

Ramps (ADAAG 4.8)

All slopes of ramps are no greater than 1:12. Slope is given as a ratio of the height to the length. 1:12 means for every 12 inches along the base of the ramp, the height increases one inch. For a 1:12 maximum slope, at least one foot of ramp length is needed for each inch of height. There is a curb ramp between the two (2) handicap parking spaces on the facility.

Recommendation:

Install truncated dome on curb ramp.

BEFORE



AFTER: A Truncated Dome was installed on Curb Ramp on 9/6/10



Parking and Drop-Off Areas (ADAAG 4.6)

The Cherry Hill facility is adjacent to and shares parking with the New Jersey Motor Vehicle Commission. There are thirteen (13) customer parking spaces along the front: five (5) of which are handicap parking, which is an adequate number of accessible parking spaces for this facility. All spaces are each 8 feet wide. There is one handicap space with the required minimum 8 foot wide access aisle available for lift equipped vans. At least one of every 8 accessible spaces must be van accessible (with a minimum of one van-accessible space in all cases). The access aisle is part of the accessible route to the accessible entrance. The accessible spaces are close to the entrance and marked with the International Symbol of Accessibility. There are penalty signs on handicap parking signs to ensure that accessible parking is used only by those who are disabled.



Recommendation:

Sign stating "Van Accessible" should be installed at van space.

BEFORE



AFTER: On 9/6/10 a sign stating “Van Accessible” was installed at van space.



Entrance (ADAAG 4.13, 4.14, 4.5)

The entrance to the building is secure. To gain entrance one would have to use a key card or access through the security guard.

The entrance has two (2) doors with at least a 32 inch clear opening. To allow for a person using a wheelchair or crutches to get close enough to open the door. There is at least 18 inches of clear wall space on the pull side of the door.

The threshold edge is ¼ inch high or less. Mats are a maximum of ½ inch high with edges securely installed to minimize tripping hazards. The door takes at least 3 seconds to close, is less than 5lbs and can be opened without too much force. The door handle is no higher than 48 inches and operable with a closed fist.

Access to Goods and Services

Ideally, the layout of the building should allow people with disabilities to obtain material or services without assistance.

Horizontal Circulation (ADAAG 4.3)

The accessible entrance provides direct access to the main floor, lobby and elevator. All public spaces are on an accessible route of travel (room with vending machines and conference room). The accessible route to all public spaces is at least 36 inches wide and there is a 5 foot circle or T-shaped space for a person using a wheelchair to reverse direction.

Doors (ADAAG 4.13)

All doors into public space have at least a 32 inch clear opening. On the pull side of doors, next to the handle, there is at least 18 inches of clear wall space so that a person using a wheelchair or crutches can get near to open the door. Doors are less than 5lbs and can be opened without too much force. Door handles are 48 inches high or less and operable with a closed fist. All threshold edges are ¼ inch high or less.



Rooms and Spaces (ADAAG 4.2, 4.4, 4.5)

All aisles and pathways to materials and services are at least 36 inches wide and there is a 5 foot circle or T-shaped space for turning a wheelchair completely. Carpeting is low-pile, tightly woven and securely attached along edges. In circulation paths, through public areas, all obstacles are cane detectable (located within 27 inches of the floor or higher than 80 inches or 4 inches from the wall).

Emergency Egress (ADAAG 4.28)

Emergency systems are provided and have both flashing lights and audible signals.

Signage for Goods and Services (ADAAG 4.30)

Different requirements apply to different types of signs.

Signs and room numbers designating permanent rooms and spaces where goods and services are provided comply with the appropriate requirement for such signage. Types of signs include: Those mounted with centerline 60 inches from floor; those mounted on wall adjacent to latch side of door, or as close as possible; raised characters, sized between 5/8 and 2 inches high, with high contrast (for room numbers, rest rooms, exits); those with pictogram accompanied by raised characters. Signage in rest rooms and Meeting Room are in Braille and have raised letters and meet all other requirements for permanent room or space signage (See ADAAG 4.1.3(16) and 4.30.)

Controls (ADAAG 4.27)

All controls that are available for use by the public (including electrical, mechanical, cabinet, game and self-service controls) are located at an accessible height. They are operable with a closed fist. The maximum height for a side reach is 54 inches; for a forward reach, 48 inches. The minimum reachable height is 15 inches for a front approach and 9 inches for a side approach.

Seats, Tables and Counters (ADAAG 4.2, 4.32, 7.2)

Aisles between fixed seating (other than assembly area seating) must be at least 36 inches wide. Seating and tables in the Freehold facility are moveable so they may be rearranged to provide for 36 inch aisles. Wheelchairs are able to access seating throughout the area. Tops of tables are between 28 and 34 inches high. Knee spaces at accessible tables are at least 27 inches high, 30 inches wide and 19 inches deep.

Vertical Circulation (ADAAG 4.1.3(5), 4.3)

All public meetings occur on the first level therefore an alternate route is not needed.

Usability of Rest Rooms

When rest rooms are open to the public, they should be accessible to people with disabilities.

Getting to the Rest Rooms (ADAAG 4.1)

On the first level, two rest rooms are available to the public and each one (male and female) is fully accessible.

Doorways and Passages (ADAAG 4.2, 4.13, 4.30)

There is tactile signage in the form of pictograms, raised characters and Braille included below them to identify rest rooms.

The doorway is at least 32 inches clear. Doors easily push open and are less than 5lbs. The entry configuration provides adequate maneuvering space for a person using a wheelchair. There is a 36 inch wide path to all fixtures.

Stalls (ADAAG 4.17)

The stall doors are operable with a closed fist, inside and out. There are wheelchair accessible stalls that have an area of at least 5 feet by 5 feet, clear of the door swing. There are grab bars behind and on the side wall of nearest to the toilets.

The required height of toilet seats is 17 to 19 inches high. The two (2) accessible toilets in both the Men's and Women's stalls meet this requirement.

Lavatories (ADAAG 4.19, 4.24)

Both the Men's and Women's lavatories have a 30 inch wide by 48 inch deep clear space in front. Each lavatory rim is no higher than 34 inches. There is at least 29 inches from the floor to the bottom of each lavatory's apron (excluding pipes). Faucets can be opened with one closed fist. Soap, other dispensers and hand dryers are within reach ranges and usable with one closed fist. Mirrors are mounted with the bottom edges of the reflecting surface 40 inches high or lower.

Cherry Hill

Overall Recommendations:

- 1. A sign indicating where handicapped parking is located should be placed at the entrance of the facility.***
- 2. Install truncated dome on curb ramp***
- 3. Sign stating "Van Accessible" should be installed at van space.***

STATUS AS OF 10/1/10:

All items that were in non-compliance with ADA have been addressed and repaired.

MT. ARLINGTON

Accessible Approach/Entrance of Building:

This facility was inspected on June 4, 2010. People with disabilities should be able to arrive on the site, approach the building, and enter as freely as everyone else. At least one route of travel should be safe and accessible for everyone, including those with disabilities.

Recommendation:

A sign indicating where handicapped parking is located should be placed at the entrance of the facility.

AFTER: On 9/3/10 a sign indicating where handicapped parking is located was installed at the entrance of the facility.



Route of Travel (ADAAG 4.3, 4.4, 4.5, 4.7)

There is a route of travel that does not require the use of stairs. It is at least 36 inches wide, stable, firm and slip-resistant. All objects protruding into the circulation paths can be detected by a person with a visual disability using a cane. All curbs on the route have curb cuts at drives, parking and drop-offs.

Ramps (ADAAG 4.8)

All slopes of ramps are no greater than 1:12. Slope is given as a ratio of the height to the length. 1:12 means for every 12 inches along the base of the ramp, the height increases one inch. For a 1:12 maximum slope, at least one foot of ramp length is needed for each inch of height.

Parking and Drop-Off Areas (ADAAG 4.6)

There are seven (7) handicap parking spaces, which is an adequate number of accessible parking spaces for this facility. All spaces are each 8 feet wide. However, none of the handicap spaces have the required minimum 8 foot wide access aisle available for lift equipped vans. At least one of every 8 accessible spaces must be van accessible (with a minimum of one van accessible space in all cases). There are penalty signs on handicap parking signs to ensure that accessible parking is used only by those who are disabled.

Recommendation:

Restripe the van accessible space to make it larger. Sign will be installed at van space reading “Van Accessible”.

BEFORE



AFTER: on 7/30/10 the van accessible space was restriped to make it larger. A sign was installed at van space reading "Van Accessible". Additionally, a Truncated Dome was added to the existing curb ramp on 9/3/10.



Entrance (ADAAG 4.13, 4.14, 4.5)

The entrance to the building is secure. To gain entrance one would have to use a key card or access through the security guard.

The entrance doors have with at least a 32 inch clear opening. To allow for a person using a wheelchairs or crutches to get close enough to open the door. There is at least 18 inches of clear wall space on the pull side of the door.

The threshold edge is currently 1 inch; it should be ¼ inch high or less. Mats are a maximum of ½ inch high with edges securely installed to minimize tripping hazards. The door takes at least 3 seconds to close, is less than 5lbs and can be opened without too much force. The door handle is no higher than 48 inches and operable with a closed fist.

Recommendation:

The bricks at the threshold edge will be raised to meet the ¼ inch or less requirement.

BEFORE



AFTER: On 8/28/10 the bricks were reinstalled to be made flush with the threshold edge.



Access to Goods and Services

Ideally, the layout of the building should allow people with disabilities to obtain material or services without assistance.

Horizontal Circulation (ADAAG 4.3)

The accessible entrance provides direct access to the main floor, lobby and elevator. All public spaces are on an accessible route of travel (room with vending machines and conference room). The accessible route to all public spaces is at least 36 inches wide and there is a 5 foot circle or T-shaped space for a person using a wheelchair to reverse direction.

Doors (ADAAG 4.13)

The entrance has sliding doors. All doors into public space have at least a 32 inch clear opening. On the pull side of doors, next to the handle, there is at least 18 inches of clear wall space so that a person using a wheelchair or crutches can get near to open the door. Doors are less than 5lbs and can be opened without too much force. Door handles are 48 inches high or less and operable with a closed fist. All threshold edges are ¼ inch high or less.



Rooms and Spaces (ADAAG 4.2, 4.4, 4.5)

All aisles and pathways to materials and services are at least 36 inches wide and there is a 5 foot circle or T-shaped space for turning a wheelchair completely. Carpeting is low-pile, tightly woven and securely attached along edges. In circulation paths, through public areas, all obstacles are cane detectable (located within 27 inches of the floor or higher than 80 inches or 4 inches from the wall).

Emergency Egress (ADAAG 4.28)

Emergency systems are provided and have both flashing lights and audible signals.

Signage for Goods and Services (ADAAG 4.30)

Different requirements apply to different types of signs.

Signs and room numbers designating permanent rooms and spaces where goods and services are provided comply with the appropriate requirement for such signage. Types of signs include: Those mounted with centerline 60 inches from floor; those mounted on wall adjacent to latch side of door, or as close as possible; raised characters, sized between 5/8 and 2 inches high, with high contrast (for room numbers, rest rooms, exits); those with pictogram accompanied by raised characters.

Controls (ADAAG 4.27)

All controls that are available for use by the public (including electrical, mechanical, cabinet, game and self-service controls) are located at an accessible height. They are operable with a closed fist. The maximum height for a side reach is 54 inches; for a forward reach, 48 inches. The minimum reachable height is 15 inches for a front approach and 9 inches for a side approach.

Seats, Tables and Counters (ADAAG 4.2, 4.32, 7.2)

Aisles between fixed seating (other than assembly area seating) must be at least 36 inches wide. Seating and tables in the Mt. Arlington facility are moveable so they may be rearranged to provide for 36 inch aisles. Wheelchairs are able to access seating throughout the area. Tops of tables are between 28 and 34 inches high. Knee spaces at accessible tables are at least 27 inches high, 30 inches wide and 19 inches deep.

Vertical Circulation (ADAAG 4.1.3(5), 4.3)

Public meetings occur on both the first and second levels. There is an elevator to access the second level. There are stairs between the entrance and elevator and essential public areas.

Elevator (ADAAG 4.10)

There are both visible and audible door opening/closing and floor indicators (one tone=up, two tones = down). The call buttons in the hallway are no higher than 42 inches. The controls inside the cab have raised and Braille lettering. There are signs on both door jambs on both the first and second levels identifying the floor in raised and Braille letters. There is an emergency intercom identified provided and usable without voice communication.

Recommendation:

Emergency telephone/intercom needs to be identified by Braille and raised letters.

BEFORE



AFTER: On 8/28/10 an Emergency telephone/Intercom sign identified in Braille and raised letters was installed.



Usability of Rest Rooms

When rest rooms are open to the public, they should be accessible to people with disabilities.

Getting to the Rest Rooms (ADAAG 4.1)

On the first level, there are three rest rooms. Two are available to the public and each one (male and female) is fully accessible.

Doorways and Passages (ADAAG 4.2, 4.13, 4.30)

Currently, the Women's rest room only has tactile signage in the form of pictograms, raised characters and Braille included below them.

The doorway is at least 32 inches clear. Doors easily push open and are less than 5lbs. The entry configuration provides adequate maneuvering space for a person using a wheelchair. There is a 36 inch wide path to all fixtures.

There are no pictograms used to identify rest rooms, nor raised characters and Braille included below them.

The doorway is at least 32 inches clear. Doors easily push open and are less than 5lbs. The entry configuration provides adequate maneuvering space for a person using a wheelchair. There is a 36 inch wide path to all fixtures.

Recommendations:

Mount sign on Men's rest room door. Add accessible signage, placed to the side of the door, 60 inches to centerline (not on the door itself) that complies with the requirements for permanent signage. Add pictograms and supplementary verbal signage with raised characters and Braille below pictogram symbols.

BEFORE



AFTER: On 8/28/10 Accessibility signage was mounted men's rest room door complies with the requirements for permanent signage. Pictograms and supplementary verbal signage with raised characters and Braille below pictogram symbols are also present.



Stalls (ADAAG 4.17)

The handicap stall doors are operable with a closed fist, inside and out. The Women's room door easily opens at 5lbs maximum force. There is a wheelchair accessible stall that has an area of at least 5 feet by 5 feet, clear of the door swing. There is one grab bar on the side wall of nearest to the toilet in both the Men's and Women's rest rooms. It is required to have grab bars both *behind* and on the *side wall* of the nearest toilet. The required height of toilet seats is 17 to 19 inches high. The two (2) accessible toilets are below this requirement: Men's toilet is 16 inches high; Women's toilet is 16 ½ inches high.

Recommendations:

Add raised seats in both men's and women's stalls to bring them into compliance.

Add grab bars behind both men's and women's toilets.

BEFORE



AFTER: On 8/26/10 Grab bars were installed in both the men's and women's rooms and on 9/15/10 raised toilet seats were installed.



Lavatories (ADAAG 4.19, 4.24)

Both the Men's and Women's lavatories have a 30 inch wide by 48 inch deep clear space in front. Each lavatory rim is no higher than 34 inches. From the floor to the bottom of the lavatory apron is 25 inches in both the Men's Women's rest rooms. The required measurement is at least 29 inches from the floor to the bottom of each lavatory's apron (excluding pipes). Faucets can be opened with one closed fist. Soap, other dispensers and hand dryers are within reach ranges and usable with one closed fist. Mirrors are mounted with the bottom edges of the reflecting surface 40 inches high or lower.

Recommendation:

Adjust (raise) or replace lavatory

BEFORE



Status: A cost estimate to purchase new counter tops with integral sinks, new faucets, soap dispensers and associated supplies was received from Region North staff on 08.25.10. Funding for the purchase was authorized on 09.01.10. A Purchase Order was issued to the vendor on 09.01.10. Region North staff will perform the installation as soon as the counter tops are fabricated and delivered to the facility by the vendor.

Additional Access

When amenities such as public telephones are provided, they should also be accessible to people with disabilities.

Telephones (ADAAG 4.31)

There is one pay/public use phone in the facility. There is clear floor space of at least 30 by 48 inches in front of it. The highest operable part of the phone is higher than the requirement of 48 inches. The phone does not have push-button controls. It is not hearing-aid compatible nor adapted with volume control.

Recommendation:

Lower or remove telephone



Status: In order to comply, at least one public pay telephone must be a text telephone or the pay telephone must be removed. Support Services staff commenced discussions with the IT Telecommunications Unit on 08.06.10 regarding our two options. Since the pay telephone is inside of the building, the building would be occupied by State employees when it would be used so if it is removed, there would still be employee desk telephones available to the public if needed in an emergency. Also, cell phones with text capabilities are readily available to the public so the use of pay phones is becoming less common. The State will also save \$75/month in fees that is paid to Verizon to keep the pay telephone in service. An e-mail was sent by Staff in Support Services to the IT Telecommunications Unit on 09.07.10 asking them to have the public pay telephone removed on or before 09.30.10.

MT. ARLINGTON

Recommendations:

- 1. A sign indicating where handicapped parking is located should be placed at the entrance of the facility.**
- 2. Restripe the van accessible space to make it larger. Sign will be installed at van space reading "Van Accessible".**
- 3. The bricks at the threshold edge will be raised to meet the ¼ inch or less requirement.**
- 4. Emergency telephone/intercom needs to be identified by Braille and raised letters.**
- 5. Mount sign on Men's rest room door. Add accessible signage, placed to the side of the door, 60 inches to centerline (not on the door itself) that complies with the requirements for permanent signage.**
- 6. Add pictograms and supplementary verbal signage with raised characters and Braille below pictogram symbols.**
- 7. Adjust Men's rest room door to 5lbs or less maximum force.**
- 8. Add raised seats in both men's and women's stalls to bring them into compliance.**
- 9. Adjust (raise) or replace lavatory (sink).**
- 10. Add grab bars behind both men's and women's toilets.**
- 11. Lower or remove telephone**

STATUS AS OF 10/1/10:

All items that were in non-compliance with ADA have been addressed and either been repaired or are in the process of being replaced/removed.

Two items either slated for replacement or removal remain outstanding in the Mount Arlington Regional Facility. First, new lavatory sinks for both the men's and women's restrooms are on order and will be installed as soon as received. Second, the public pay telephone is imminently slated for removal.