

CONSULTANT SELECTION COMMITTEE JUDGMENT FACTORS FOR 5% PROJECTS

Consultants, with scores within 5% of the top score, are statistically equal. These judgment factors may be discussed by the Consultant Selection Committee to break statistical ties. The Committee may apply any or all of these factors on a project-by-project basis. After discussion, the Committee will use their discretion and collective experience to select the most qualified consultant(s) for the project.

- CES RATING – a Consultant’s CES rating trends and a project-by-project breakdown of their individual project ratings in current and past cycles, will be discussed.
- COMPLEXITY – Assigning work so that the complexity of work is commensurate with the consultant’s capabilities.
- KEY STAFF - score for consultant staff will be discussed as it relates to the project. For Construction Inspection projects, Key Staff is the highest rated category and will be discussed in more depth.
- PROJECT APPROACH – the highest rated category in Design, Planning, and Maintenance projects will be discussed in more depth.
- PROJECT MANAGER – score for consultant PM will be discussed as it relates to the project.
- PROXIMITY OF FIRM – consideration of firm proximity to the location of the project, if and as appropriate.
- RELEVANT EXPERIENCE - experience with consultants not only as evaluated when working for the NJDOT, but also when representing others before the NJDOT, and as sub-consultants.
- WORKLOAD - total amount of executed agreements and modifications for all open projects with the NJDOT will be discussed, along with amounts for any pending agreements. Distribution of workload is vital to insure the health and viability of the industry.