

PLANNING CONSULTANT EVALUATION

The PLANNING discipline evaluations may include Concept Development, Feasibility/Needs Assessment, and Scope Development Also, included in this discipline are: Bicycle/Pedestrian, Freight Planning, Local Roadway, Local Technical Assistance, Maintenance Management, Straight Line diagram, Term Agreements, and Traffic Monitoring System contracts.

SCHEDULE – Category Weight 30%

COMMENTS ARE MANDATORY

The work performed satisfies the scope of Services and Schedule commitments •Tasks are performed in a logical order •Work is completed along the critical path where critical path activities receive the highest priority without neglecting other concurrent activities •The work performed does not require more than one resubmission for corrections •A resubmission for corrections shall not result in a schedule delay •This rating will not reflect factors outside the Consultant’s control, such as changes made by the Department to the Scope of Services.

Rating:	Critical Path Work Items are completed:	Projected Schedule for Deliverables or Project Completion:
5	In advance of the agreed scheduled date	Can be accelerated
4	In advance of the agreed scheduled date	Cannot be accelerated
3	At the agreed scheduled date	Can be accelerated
2	After agreed scheduled date	Is maintained
1	After agreed scheduled date	Is delayed

OVERALL QUALITY – Category Weight 40%

Based on the Consultant Quality Performance checklist responses, a rating will automatically be calculated to one decimal point and transferred to the Consultant Evaluation Report

PROJECT MANAGEMENT – Category Weight 30%

- **Rates the management, NOT the individual serving in the position**

Based on the Consultant Project Management Performance checklist responses, a rating will automatically be calculated to one decimal point and transferred to the Consultant Evaluation Report.