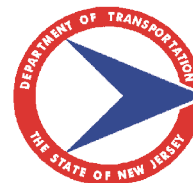


New Jersey Department of Transportation

1035 Parkway Avenue, PO Box 600, Trenton, New Jersey 08625-0600

Baseline Document Change Announcement**Change Control Board Procedures****BDC07PR-01****March 28, 2007****SUBJECT: Revisions to procedure for the Change Control Board**

Changes have been made to the Change Control Board process. Specifically criteria has been developed to allow the Director of Project Management to determine with justification whether a Change Control Board (CCB) meeting is needed. All CCB members are provided an opportunity to comment on the documentation.

In addition forms for Design Change Request and Construction Change Request are available on the Intranet.

The CCB process used to be in Sections 4.7.3 and 4.7.4 of the Procedures Manual.

Implementation Code S (SPECIAL)

Changes must be implemented in all applicable Department projects immediately.

Recommended By:

Original Signed By

Lynn D. Rich
Director,
Quality Management Services

Approved By:

Original Signed By

Richard T. Hammer
Assistant Commissioner,
Capital Program Management

LDR: DVP

☐ BDC07PR-01.doc

Attachment: Change Control Board Procedure