

**New Jersey Department of Transportation  
CORRECTIVE ACTION NOTICE**

CAN No. CAN073

**CAPITAL PROGRAM SUPPORT**

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**Approved:  
Walter McGrosky**

**Date: January 7, 2009**

**Subject: : Intelligent Transportation System (ITS) Guidelines**

**Bureau(s) Affected**

All Design Consultants  
In-house Design Services  
Project Management  
Capital Program Support  
Project Development  
Construction Services and Materials  
R.O.W. & Access Management  
Information Technology

**Description of Issue(s):** Although the 2007 Specifications, Standard Input, Sample Plans and Standard Details, and the Capital Delivery Process (includes Design Submission Procedures) have been issued with some ITS requirements the completion of ITS Standards is still a work in progress. In the absence of a complete ITS Manual, designers are developing ITS designs and payment items without any consistency or meeting the latest requirements creating issues during the construction and acceptance of the work. With the completion of the Statewide Traffic Management Center (STMC), additional coordination through Information Technology/Office of Information Technology is also required in regards to any connections for communications between field devices and operations centers.

**Corrective Action Plan:**

Until the completion of the ITS Design and Construction Manual(s), designers and Department staff shall refer to the ITS web site to access the latest documents that have been issued and additional interim guidelines. The interim ITS guidelines will cover scoping, design and construction issues, including any critical changes that must be incorporated through construction. The designer must still address specific issues for the requirements of each project.

**Implementation: Immediate** for all projects with existing or potential ITS work, including impacts to existing ITS facilities.