

**New Jersey Department of Transportation
QUALITY IMPROVEMENT ADVISORY**

QIA No.: 046

CAPITAL PROGRAM SUPPORT

Director: Lynn Rich

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**Approved: Lynn Rich
Date: August 1, 2007**

Subject: Procedure - JCP&L Electric Facility Relocation

Process Affected:

Scope Design Right of Way Utilities Environmental Historic Construction

Bureaus Affected:

Design Consultants, In-House Design,
Project Management, Program Support
Services (Quality Assurance)

Procedure(s) Affected:

Design Submission

Nature of Issue(s):

Currently, on projects with JCP&L utility work, the Construction order details and Summary are not available to the bidders in the bid package. It will now be made available on the Department's Bidx web site.

Recommendation(s):

In conjunction with the previously released QIA 044 dated 02/22/2007, it is further required that on JCP&L related utility work, the Designers shall obtain the work package from JCP&L. From the work package, provide an electronic file (PDF Format) of Construction order details and Summary to the Project Manager (PM). The PM will then forward it to Quality Assurance (QA). QA will then forward it to Trns*port for posting on the NJDOT Bidx website along with the other bid documents.

The SI instructions have been revised to reflect this requirement.

Impact Assessment:

Schedule Quality Cost Scope

Cost Impact:

None

Implementation: Immediate